



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: PCSD RES 25-005

August 12, 2025

Introduced: 7/31/2025

Current Status: Agenda Ready

Version: 1

Matter Type: PCSD Resolution

Adopt a Resolution certifying compliance with State law with respect to the levying of general and specific taxes, assessments, and property-related fees and charges for the Pajaro County Sanitation District.

RECOMMENDATION:

It is recommended that the Board of Supervisors acting as the Board of Directors of the Pajaro County Sanitation District adopt a Resolution for the Pajaro County Sanitation District to certify compliance with State law with respect to the levying of general and specific taxes, assessments, and property-related fees and charges for the Pajaro County Sanitation District.

SUMMARY/DISCUSSION:

On July 9, 2024, the Board of Supervisors of the County of Monterey, acting as the Board of Directors of the Pajaro County Sanitation District, adopted Ordinance No. 5420, amending Section 16 of the Pajaro County Sanitation District (PCSD) Ordinance No. 05054 to provide for the collection of sewer charges through the County of Monterey (County) Property Tax Roll beginning with Fiscal Year 2024-25.

A Resolution has been prepared to collect annual PCSD sewer service charges on the County Property Tax Roll in compliance with State and County Requirements. As required, the Resolution contains a report of sewer service charges for the property owners of record in the PCSD (Attachment A).

OTHER AGENCY INVOLVEMENT:

Placement of annual assessments on the County Property Tax Roll is facilitated by the Auditor-Controller's Office.

FINANCING:

Internal expenses for the collection of sewer charges are minimal and include staff time to prepare the annual staff report to the Board of Supervisors and proposed Resolution. The Auditor Controller's Office charges administration costs of $\frac{1}{4}$ of 1% of revenue collected on the County Property Tax Roll. The estimated 2025-26 revenue from PCSD sanitation billing is \$1,589,776 resulting in an estimated charge by the Auditor-Controller of \$3,967.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Collection of PCSD assessments on the County Property Tax Roll contributes to the Board of Supervisors' Strategic Initiatives for Administration, promoting efficient and effective management practices.

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

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Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

The following attachments are on file with the Clerk of the Board:

Attachment A - Resolution

Attachment B - Location Map