

County of Monterey

Government Center - Board Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901



Meeting Agenda - Final

Tuesday, January 27, 2026

10:30 AM

**Join via Zoom at <https://montereycty.zoom.us/j/224397747> - in person at the
address listed above**

Boronda County Sanitation District

Chair Director Wendy Root Askew - District 4

Vice Chair Director Kate Daniels - District 5

Director Luis A. Alejo - District 1

Director Glenn Church - District 2

Director Chris Lopez - District 3

For information on The Ralph M. Brown Act: Open Meetings please click on the link below:

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=9.&part=1.&lawCode=GOV&title=5

Participation in meetings

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,

2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

**+1 669 900 6833 EE. UU. (San José)
+1 346 248 7799 EE. UU. (Houston)
+1 312 626 6799 EE. UU. (Chicago)
+1 929 205 6099 EE. UU. (Nueva York)
+1 253 215 8782 EE. UU.
+1 301 715 8592 EE. UU.**

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione *9 en su teclado.

TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

PUBLIC COMMENTS: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.

10:30 A.M. - Call to Order

Roll Call

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

General Public Comments

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Supervisors. Board members may respond briefly to the statement made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Board at a future meeting.

Consent Calendar

1. Acting as the Board of Directors of the Boronda County Sanitation District:
Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167 funded by unassigned fund balance (156-3101) to fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5 vote required).

Attachments: [Board Report](#)
 [Attachment A - BCSD Resolution](#)
 [Attachment B - BCSD Budget Report](#)
 [Attachment C - BCSD LAFCO Map](#)

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: BCSD RES 26-001

January 27, 2026

Introduced: 1/12/2026

Current Status: Agenda Ready

Version: 1

Matter Type: BCSD Resolution

Acting as the Board of Directors of the Boronda County Sanitation District:

Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167 funded by unassigned fund balance (156-3101) to fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5 vote required).

RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District:

Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167 funded by unassigned fund balance (156-3101) to fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5 vote required).

SUMMARY:

The Boronda County Sanitation District (BCSD) provides wastewater collection services to the community of Boronda. The operations and maintenance of the BCSD system must meet the regulatory requirements established under the State Water Resources Control Board (SWRCB) Order WQ 2022-0103-DWQ Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems. BCSD will incur costs greater than the amount budgeted in Fiscal Year (FY) 2025-26 due to the need to perform annual system cleaning and maintenance, equipment repairs and generator maintenance projects, completion of a SWRCB mandated Sewer System Management Plan Update, and completion of a Rate Study and Proposition 218 election to established new sewer rates. Increased expenditures are also anticipated for utility services.

DISCUSSION:

Maintenance and annual line cleaning are required to maintain the sewer system in proper working order, which results in the reduced occurrence of sewer spills and equipment failure. Annual cleaning reduces the buildup of fats, oils, grease, and other debris. It also helps to identify other problems that could potentially cause sewer line breaks and sewer spills.

SWRCB Order WQ 2022-0103-DWQ requires completion of a Sewer System Management Plan Update to ensure the system is properly managed to reduce the risk of spills and provide effective cleanup and reporting measures.

BCSD sewer service rates are insufficient to meet the costs to operate and maintain the system. To establish new sewer rates for BCSD, a Rate Study and Proposition 218 election must be completed. It is anticipated that the Prop 218 hearing will be held prior to the end of the current fiscal year. If approved, new sewer rates will go into effect at the beginning of FY 2026-27. Additional costs for County Counsel legal support and review of Proposition 218 will be incurred. Finally, minor budget increases are also predicted for AT&T communication and PG&E utilities.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

If approved, the BCSD adopted budget for FY 2025-26 will be modified to increase appropriations by \$127,167 to fund additional expenditures. The increased costs are proposed to be funded by BCSD unassigned fund balance of \$129,963 which will reduce the fund balance to \$1,933.

If the Rate Study and subsequent Proposition 218 election are not approved and implemented, the remaining minimum fund balance would provide little to no financial cushion to address ongoing operational needs or unforeseen costs.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action complies with the Board of Supervisors' Strategic Initiatives including sustainable infrastructure for the present and future and safe and resilient communities.

- ☐ Well-Being and Quality of Life
- ☒ Sustainable Infrastructure for the Present and Future
- ☒ Safe and Resilient Communities
- ☐ Administration

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution

Attachment B - BCSD FY 2025-26 Budget vs Forecast

Attachment C - Location Map



County of Monterey

Item No.

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RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District:

Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167 funded by unassigned fund balance (156-3101) to fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5 vote required).

SUMMARY:

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Maintenance and annual line cleaning are required to maintain the sewer system in proper working order, which results in the reduced occurrence of sewer spills and equipment failure. Annual cleaning reduces the buildup of fats, oils, grease, and other debris. It also helps to identify other problems that could potentially cause sewer line breaks and sewer spills.

SWRCB Order WQ 2022-0103-DWQ requires completion of a Sewer System Management Plan Update to ensure the system is properly managed to reduce the risk of spills and provide effective cleanup and reporting measures.

BCSD sewer service rates are insufficient to meet the costs to operate and maintain the system. To establish new sewer rates for BCSD, a Rate Study and Proposition 218 election must be completed. It is anticipated that the Prop 218 hearing will be held prior to the end of the current fiscal year. If approved, new sewer rates will go into effect at the beginning of FY 2026-27. Additional costs for County Counsel legal support and review of Proposition 218 will be incurred. Finally, minor budget increases are also predicted for AT&T communication and PG&E utilities.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

If approved, the BCSD adopted budget for FY 2025-26 will be modified to increase appropriations by \$127,167 to fund additional expenditures. The increased costs are proposed to be funded by BCSD unassigned fund balance of \$129,963 which will reduce the fund balance to \$1,933.

If the Rate Study and subsequent Proposition 218 election are not approved and implemented, the remaining minimum fund balance would provide little to no financial cushion to address ongoing operational needs or unforeseen costs.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action complies with the Board of Supervisors' Strategic Initiatives including sustainable infrastructure for the present and future and safe and resilient communities.

- ☐ Well-Being and Quality of Life
- ☒ Sustainable Infrastructure for the Present and Future
- ☒ Safe and Resilient Communities
- ☐ Administration

Prepared by: Lynette Redman, Management Analyst III, (831) 796-6038

Reviewed by: Tom Moss, PG, Senior Water Resources Hydrologist

Reviewed by: Enrique Saavedra, PE, Chief of Public Works

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

Attachments:

Attachment A - Resolution

Attachment B - BCSD FY 2025-26 Budget vs Forecast

Attachment C - Location Map

**Before the Board of Directors of the Boronda County Sanitation District
County of Monterey, State of California**

Resolution No. 26-0 _____

Acting as the Board of Directors of the Boronda County Sanitation District:)
Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167, funded by unassigned fund balance (156-3101) to fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5ths vote required).)

WHEREAS, the Board of Supervisors of the County of Monterey acts as the Board of Directors of the Boronda County Sanitation District (BCSD);

WHEREAS, operations of the BCSD system must meet the regulatory requirements established by the California State Water Resources Control Board (SWRCB) Order WQ 2022-0103-DWQ Statewide Waste Discharge Requirements General Order For Sanitary Sewer Systems;

WHEREAS, the BCSD Fiscal Year (FY) 2025-26 adopted revenue budget is insufficient to fund the increased costs of system improvements and maintenance, increased utility costs, completion of a Sewer System Management Plan Update, and completion of a Rate Study and Proposition 218 election to establish new sewer service rates;

WHEREAS, fund balance in the amount of \$129,963 is available to fund the requested increase;

WHEREAS, completion of annual sewer line cleaning, lift station electrical repairs, and generator maintenance are critical and necessary for the function of the sanitation system;

WHEREAS, State of California Regulatory compliance requires BCSD the Sewer Management Plan Update to ensure proper management, operations and maintenance of the wastewater collection system;

WHEREAS, BCSD sewer service rates have not increased in over 15 years, and the current rates are insufficient to provide for the operation and maintenance of the system;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of the County of Monterey, acting as the Board of Directors of the Boronda County Sanitation District, hereby approves the following:

Authorize and direct the Auditor-Controller to amend the Fiscal Year 2025-26 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$127,167, funded by unassigned fund balance (156-3101) to

fund system improvements and maintenance, utility costs, Sewer System Management Plan Update, and Rate Study and Proposition 218 election to establish new sewer service rates (4/5th required).

PASSED AND ADOPTED upon motion of Director _____, seconded by Director _____ and carried this 27th day of January 2026, by the following vote, to wit:

AYES:

NOES:

ABSENT:

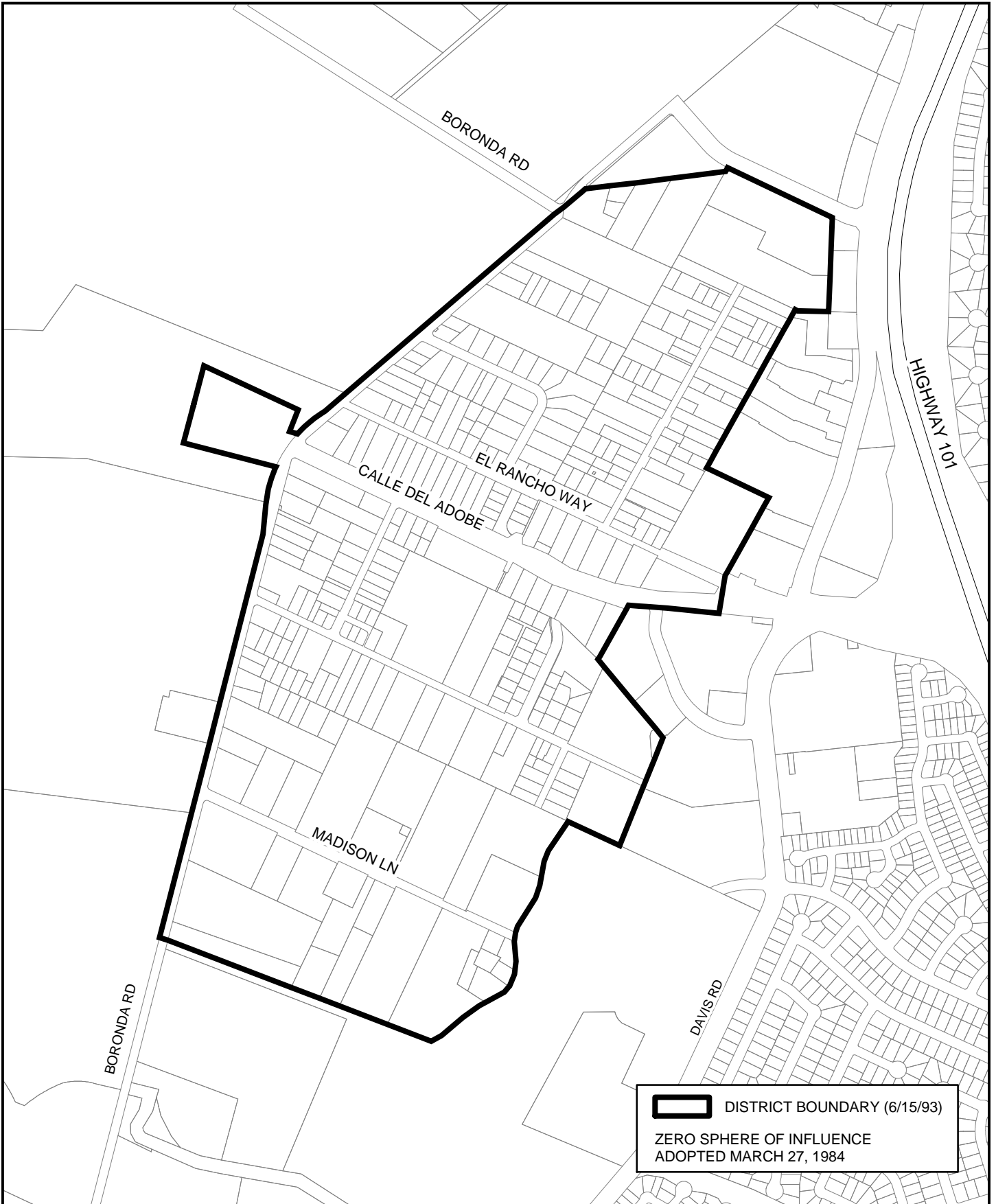
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book ____ for the meeting on _____, 2026.

Dated: _____ Valerie Ralph, Clerk of the Board of Supervisors
File Number: _____ County of Monterey, State of California

By _____
Deputy

ATTACHMENT B
Boronda County Sanitation District
Budget vs Forecast
Fiscal Year Ending June 30, 2026

	Budget 2025-26	Forecast 2025-26	Change
Unassigned Fund Balance	\$ 129,963	\$ 129,963	\$ -
<i>Revenue</i>			
Road Privileges and Permits	\$ 1,100	\$ 1,100	\$ -
Investment Income	175	175	-
Sanitation Services	158,500	158,500	-
Total Revenue	\$ 159,775	\$ 159,775	\$ -
<i>Expenditures</i>			
Communications (AT&T)	\$ 1,622	\$ 1,768	\$ 146
Insurance - Property	6,764	5,926	(838)
Building & Improvements - External	50,000	60,000	10,000
<i>Annual System Cleaning</i>		50,000	50,000
<i>Lift Station Electrical Repairs</i>		10,000	10,000
Equipment Maintenance		5,000	5,000
<i>Generator Maintenance</i>		5,000	5,000
Legal Service - Internal	1,500	10,000	8,500
Other Personnel Services	88,438	128,700	40,262
Other Professional & Special Services	-	60,000	60,000
<i>Proposition 218 Rate Study & Prop 218 Hearing</i>		45,000	45,000
<i>Completion of Sewer System Management Plan</i>		15,000	15,000
Other Special Departmental Expenses	4,568	4,568	-
Utilities - PG&E	7,736	11,833	4,097
Tax & Assmt	10	10	-
Total Expenditures	\$ 160,638	\$ 287,805	\$ 127,167
Estimated Ending Fund Balance		\$ 1,933	



<p>LAFCO <i>of Monterey County</i> LOCAL AGENCY FORMATION COMMISSION</p> <p>P.O. Box 1369 132 W. Gabilan St., Suite 102 Salinas, CA 93902 Salinas, CA 93901 Telephone (831) 754-5838 Fax (831) 754-5831</p>	<p>A north arrow pointing upwards and a scale bar indicating 0 to 1,000 feet.</p>	<p>SPECIAL DISTRICTS</p>
		<p>BORONDA COUNTY SANITATION DISTRICT</p>