

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Friday, May 31, 2024

10:30 AM

SPECIAL MEETING

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Ezequiel Vega, Assistant County Administrative Officer; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; and Marina Camacho, Assessor-Clerk-Recorder.
Excused: Mary Zeeb, Treasurer-Tax Collector.

Call to Order

The meeting was called to order at 10:30 a.m.

Additions and Corrections

Correction to Item No. 12 - Attachment A

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of May 3, 2024.

The Budget Committee Action Minutes of May 3, 2024 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 7

ACTION: Consent Items Nos. 2 through 7 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3.
 - a. Support authorizing the Auditor-Controller to amend the FY 2023-24 Sheriff-Coroner's Adopted Budget by increasing appropriations and estimated revenue by \$30,000 to Fund 001, Appropriation Unit SHE003, Unit 8238; and
 - b. Support Approving and Authorizing the Sheriff or his designee to accept grant funding from the PATH-Justice Involved grant also known as the CaLAIM PATH II Grant through the Department of Health Care Services (DHCS) in the amount of \$500,000.
4. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 Adopted Budget for County Service Area 25-Carmel Valley Golf and Country Club (also known as Quail Lodge), Fund 062, Appropriation Unit PFP016, increasing appropriations and revenues by \$48,580.
5. Support the request to:
 - a. Amend the Health Department's Fiscal Year (FY) 2023-24 Adopted Budget to increase appropriations in the Clinic Services Bureau (001-4000-8592-HEA007) by \$7,847,000 financed by assigned fund balance (001-3043-FQHC); and
 - b. Authorize and direct the Auditor-Controller, and the County Administrative Office to incorporate the appropriations changes in the FY 2023-24 Health Department's Clinic Services Bureau Adopted Budget (001-4000-8592-HEA007).
6. Support the Request to:

- a. Amend the Health Department Fiscal Year (FY) 2023-24 Adopted Budget to increase appropriations by \$55,540 in the Emergency Medical Services Bureau (016-4000-8111- HEA009) to reimburse physicians as required by Health and Safety Code Chapter 2.5 Section 1797.98a., financed with available fund balance; and
 - b. Authorize and direct the Auditor-Controller and County Administrative Office to incorporate the changes in the FY 2023-24 Health Department Adopted Budget (016-4000-8111-HEA009).
- 7.
- a. Support the recommendation for the Board of Supervisors to approve and authorize the Auditor-Controller to increase FY 2023-24 Adopted budget revenues and appropriations in the Agricultural Commissioner's Office Budget (001-2810-AGR001-8001) by \$813,996, financed by Unclaimed Gas Tax; (4/5ths Vote Required) and;
 - b. Support the recommendation for the Board of Supervisors to approve and authorize the transfer of up to \$813,996 from the Agricultural Commissioner's Budget (001-2810-AGR001-8001), to the Capital Projects (404-3200-PFP057-8845) for the Agricultural Commissioner Salinas Facility Development Project Number 8845 with review and approval from the CAO (4/5ths Vote Required).

Regular Agenda

- 8.
- a. Receive the Sheriff's Office Fiscal Year (FY) 2023-2024 Year-End Financial Status Report;
 - b. Support approval of the increase in appropriations of the Sheriff's Fiscal Year (FY) 2023-24 Modified Budget in Appropriation Units SHE001 and SHE003 amounting to \$60,000 and \$999,581, respectively financed by a release of \$367,081 from the Unassigned Fund Balance BSA 001 3101 and a release of \$692,500 from the Compensated Absences Assignment BSA 001 3115; and
 - c. Support authorizing and directing the Auditor Controller to amend the Sheriff's Fiscal Year (FY) 2023-24 Modified Budget in Appropriation Units SHE001 and SHE003 amounting to \$60,000 and \$999,581, respectively financed by a release of \$367,081 from the Unassigned Fund Balance BSA 001 3101 and a release of \$692,500 from the Compensated Absences Assignment BSA 001 3115.

ACTION: The Committee supported Item No. 8 by consensus, with support to utilize Contingencies in FY 2023-24 in the amount of \$367,081, and \$692,500 from the Compensated Absences Assignment.

- 9.
- a. Support use of General Fund Strategic Reserves to provide advance funding to the Public Works, Facilities and Parks Department's (PWFP) Road Fund to complete the Fiscal Year (FY) 2022-23 January/March and FY 2023-24 February Winter Storm Repair Projects to be repaid with reimbursements from the Federal Emergency Management Agency (FEMA) and other federal and state agencies;
 - b. Support authorizing and directing the Auditor-Controller to amend the FY 2023-24 adopted budget as follows:
 - 1. Transfer \$13,888,897 from the Strategic Reserve (BSA 001-3111) to the Disaster Assistance Assignment (BSA 001-3126);
 - 2. Increase appropriations by \$13,888,897 in the County Administrative Office (CAO) General Fund 001, Other Financing Uses Appropriation Unit CAO017 financed by a release of \$13,888,897 in Disaster Assistance Assignment (BSA 001-3126);

3. Increase appropriations by \$19,735,761 in the Road Fund 002, Appropriation Unit PFP004, financed by \$13,888,897 operating transfer from General Fund 001, Other Financing Uses Appropriation Unit CAO017 and \$5,846,864 from Road Fund Restricted Fund Balance (002-3044-STRM); and
- c. Transfer \$13,888,897 from General Fund 001, Other Financing Uses Appropriation Unit CAO017 to Road Fund 002, Appropriation Unit PFP004.

ACTION: The Committee supported Item No. 9.a thru 9.c by consensus.

10.
 - a. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 Adopted Budget for the Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to increase appropriations by \$734,284, financed by Unrestricted Net Position (478-BIR-3202);
 - b. Support authorizing and directing the Auditor-Controller to amend the FY 2023-24 Adopted Budget for the General Fund 001, Facility Services Appropriation Unit PFP054, to increase appropriations and operating transfer in by \$734,284, financed by an operating transfer in from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047 for the purchase of two emergency generators; and
 - c. Support authorizing and directing the Auditor-Controller to transfer \$734,284 for the FY 2023-24 from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to General Fund 001, Facility Services Appropriation Unit PFP054.

ACTION: The Committee supported Item No. 10.a thru 10.c by consensus.

11.
 - a. Receive a report on the financial condition of County Service Area 17 Rancho Tierra Grande (CSA 17) and status of efforts to increase annual assessments;
 - b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 adopted budget for CSA 17, Fund 057, Appropriation Unit PFP011, to increase appropriations by \$14,206, where the financing sources are Unassigned Fund Balance of \$3,506 (057-3101), increased revenues of \$1,265, and an operating transfer in of \$9,435 from General Fund 001, Other Financing Uses Appropriation Unit CAO017;
 - c. Support authorizing and directing the Auditor-Controller to amend the FY 2023-24 adopted budget, General Fund 001, Other Financing Uses Appropriation Unit CAO017, to increase appropriations by \$9,435, financed by a decrease in appropriations in General Fund 001, Contingencies Appropriation Unit CAO020; and
 - d. Support authorizing and directing the Auditor-Controller to transfer \$9,435 for FY 2023-24 from General Fund 001, Other Financing Uses CAO017, to CSA 17, Fund 057, Appropriation Unit PFP011, where General Fund Other Financing Uses has sufficient appropriations available to fund the transfer.

ACTION: The Committee supported Item No. 11.a thru 11.d by consensus.

12.
 - a. Support finding the pilot project for wildfire prevention and removal of eucalyptus trees ("Pilot Project") is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15269(c) of the CEQA Guidelines because the pilot project includes specific actions intended to prevent or mitigate risks of fire;
 - b. Support approving the Pilot Project for eucalyptus trees located within the defensible space of

roads and structures in the unincorporated areas of Supervisorial District 2. The Pilot Program would finance 50% of the costs of trimming and/or removing eucalyptus trees on eligible private properties in the North Monterey County area;

- c. Support approving a Coastal Development Permit for the areas covered by the Pilot Project that are located in the coastal zone; and
- d. Support approving and authorizing the Housing and Community Development (“HCD”) Director or their designee to execute a three-year Standard Agreement in the amount of \$990,000 with the Resource Conservation District of Monterey County (“RCDMC”) to provide administration of the Pilot Project for a term effective upon execution through June 30, 2027.

ACTION: The Committee supported Item No. 12.a thru 12.d by consensus.

Semi-Annual Reports

- 13. Receive Lake Nacimiento Resort and Operations Enterprise Fund Year-end Financial Reports for Fiscal Year 2022-23 and for Mid-Year Financial Report for Fiscal Year 2023-24.

ACTION: The Committee received an update on the Lake Nacimiento Resort and Operations Enterprise Fund Year-end Financial Report for FY 2022-23, and Mid-Year Financial Report for FY 2023-24.

- 14.
 - a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects;
 - b. Receive a Status Report on the 2019 Winter Storms Repair Projects;
 - c. Receive a Status Report on the 2020 Fire Damage Repair Projects;
 - d. Receive a Status Report on the 2021 Winter Storms Repair Projects; and
 - e. Receive a Status Report on the 2023 Winter Storms Repair Projects.

ACTION: The Committee received a status report on the winter storm and fire damage repair projects.

- 15. It is recommended that the Budget Committee receive a report on Natividad Medical Center’s key capital projects from July 1, 2023, through December 30, 2023.

ACTION: The Committee received a report on NMC's Key Capital Projects from July 1, 2023 through December 30, 2023.

Adjournment

The meeting adjourned at 12:04 p.m.

The next meeting is scheduled on June 26, 2024 at 2:00 p.m. in the Monterey Room and via Zoom.