



Monterey County

Board of Supervisors
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

Legistar File Number: EGCS D RES 19-003

June 18, 2019

Introduced: 5/30/2019

Version: 1

Current Status: Agenda Ready

Matter Type: East Garrison CSD
Resolution

Acting as the Board of Directors of the East Garrison Community Services District, adopt a Resolution modifying the East Garrison Community Services District By-Laws (Resolution 17-383).

RECOMMENDATION:

It is recommended that the Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District, adopt a Resolution modifying the East Garrison Community Services District Advisory Committee By-Laws (Resolution 17-383), as proposed by the East Garrison Community Services District Advisory Committee.

SUMMARY/DISCUSSION:

On October 17, 2017, the Monterey County Board of Supervisors, acting as the Board of Directors of the East Garrison Community Services District (EGCSD), established the EGCSD Advisory Committee and adopted the Committee By-Laws.

On October 16, 2018, the EGCSD Advisory Committee took action to propose modifications to the By-Laws, pursuant to the EGCSD Advisory Committee By-Laws, Section 6, which states that the *“The Committee shall, from time to time, propose rules and regulations for the conduct of its meetings. The rules and regulations proposed by the Committee shall be presented by the Resource Management Agency to the Board of Directors and, after approval by the Board of Directors, such rules and regulations shall govern the Committee.”*

The modifications are mainly administrative and provide clarification for Committee Member attendance and duties, meeting scheduling, information management with regards to audio recordings of the meeting and a provision for inclusion of public comment. The Committee Members also added a Mission Statement for the Advisory Committee:

“The East Garrison Community Services District Advisory Committee’s mission is to advise and make recommendations to the East Garrison Services District Board of Directors and the County Board of Supervisors on the Mello-Roos Service Tax component district budget & expenses for; public works, parks, recreation, water, sewer, refuse, lighting, and drainage services for the highest possible degree of cost effectiveness, efficiency, and service to all East Garrison residents.”

A redline version with requested modifications is included as Attachment A to this report.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed and approved the report and the associated resolutions as to form and legality.

The EGCSO Advisory Committee took action to propose the By-Laws modifications and directed Resource Management Agency (RMA) staff to present their proposal to the Board of Directors for approval.

FINANCING:

Staffing and operations are funding through the East Garrison Community Services District fund for this action. The proposed changes to the by-laws would not increase resources needed to perform these duties. No additional funding is required.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The EGCSO Advisory Committee By-Laws modification meets Board of Supervisor Strategic Initiatives related to administration as it provides additional clarification to the existing By-Laws.

Check the related Board of Supervisors Strategic Initiatives:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Bryan Flores, RMA Special Districts Management Analyst II (831) 796-6425

Reviewed by: Melanie Beretti, RMA Services Manager (831) 755-5285

Approved by: Shawne Ellerbee, RMA Deputy Director of Administrative Services

Approved by: Carl P. Holm, AICP, RMA Director

Attachments:

Attachment A - Redline changes to East Garrison Community Services District By-Laws

Attachment B - Resolution 17-383, EGCSO Advisory Committee By-Laws

Attachment C - Resolution, Modified EGCSO Advisory Committee By-Laws

(Attachments on file with the Clerk of the Board)