



Monterey County

Budget Committee

Meeting Agenda - Final

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Friday, September 30, 2022

11:00 AM

Monterey Room

Special Meeting - Zoom Call-in Instructions

IMPORTANT NOTICE REGARDING COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Budget Committee meeting via Zoom at:

<https://montereycty.zoom.us/j/91220636581?pwd=VDQzLzg1T3FqYSthUkrc3lXaTF5dz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 912 2063 6581 and Password: 934946

2. If you choose not to attend the Budget Committee meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Thursday, September 29, 2022. Please submit your comment to Rocio Quezada at quezadar1@co.monterey.ca.us and your comment will be placed into the record at the meeting.

3. If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

4. If you attend the Budget Committee meeting in person, you will be required to maintain appropriate social distancing, specifically you must maintain a 6-foot distance between yourself and other individuals.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of August 31, 2022. [MIN 22-101](#)

Attachments: [8-31-22 BC Meeting Minutes](#)

Consent Agenda

2. Receive the List of Standing and Follow-up Report due to the Budget Committee. [BC 22-139](#)

Attachments: [Budget Committee Follow-Up Reports for September 2022](#)

3. Receive the California Department of Finance Bulletin for September 2022. [BC 22-140](#)

Attachments: [CA DOF Bulletin September 2022](#)

4. Support staff's recommendation to the Budget Committee amending the FY 2022-23 Adopted Budget by increasing appropriations by \$70,000 for Facility Services, Fund 001, Unit 8552, Appropriation Unit PFP054, financed by a release of \$70,000 in the Cannabis Tax Assignment 001-3132. [BC 22-136](#)

Attachments: [BC Report](#)

5. a. Support the request to authorize the Auditor-Controller to amend the fiscal year (FY) 2022-23 Adopted Budget, General Fund, Fund 001, Facility Services Appropriation Unit PFP054, to increase appropriations by \$453,792, financed by an operating transfer in of \$453,792 from the Building Improvement and Replacement Fund, Fund 478-BIR, Appropriation Unit CAO047; [BC 22-130](#)
b. Support the request to authorize the Auditor-Controller to amend the FY 2022-23 Adopted Budget to increase appropriations by \$453,792 in the Building Improvement and Replacement Fund, Fund 478-BIR, Appropriation Unit CAO047, where the financing source is fund balance (478-3101); and

c. Support the request to authorize the Auditor-Controller to transfer \$453,792 for the FY 2022-23 from the Building Improvement and Replacement Fund, 478-BIR, Appropriation Unit CAO047 to the General Fund, Fund 001, Facility Services Appropriation Unit PFP054.

Attachments: [BC Report](#)
 [ATTACHMENT A - Budget Sheet](#)
 [ATTACHMENT B - Memorandum to Budget Committee](#)

6. a. Support amending the Fiscal Year (FY) 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003 to add 1.0 FTE Chronic Disease Prevention Specialist II (CDPS II) position, resulting in estimated increased costs of \$94,536 for FY 2022-23 financed by California Personal Responsibility Education Program (CAPREP) and Adolescent Sexual Health Education Information and Education (ASHED) funds; and [BC 22-131](#)
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003.

Attachments: [BC Report](#)
 [Attachment A](#)

7. Adopt a Resolution to: [BC 22-117](#)
- a. Amend the Workforce Development Board FY 2022-23 Adopted Budget (021-1050-8478-CAO030) to allocate one (1) 1.0 FTE Management Analyst I, as indicated in Attachment A; and
- b. Authorize the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2022-23 Adopted Budget; and
- c. Authorize the Human Resources Department to implement the changes in the Advantage HRM System

Attachments: [BC Report](#)
 [Attachment A Allocated Position](#)
 [Attachment B Resolution](#)

8. a. Support amending the Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create the classification of Cannabis Program Manager with the salary range as indicated in Attachment A; [BC 22-137](#)
- b. Support amending the County Administrative Office Unit 1050-8533-Fund 001-Appropriation Unit CAO004 to reallocate and approve the reclassification of one (1) Program Manager II to one (1) Cannabis Program Manager as indicated in Attachment A;
- c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2022-23 Adopted Budget and

the Human Resources Department to implement the changes in the Advantage HRM System.

Attachments: [BC Report](#)
[Attachment A](#)

9. Support the Monterey County Office of Emergency Services' recommendations to the Board of Supervisors to: [BC 22-135](#)
- a. Approve and authorize the Monterey County Office of Emergency Services to sign an Agreement for an Emergency Notification System between the County of Monterey and Everbridge Inc. in an amount not to exceed \$94,636.03 for a one-year term from October 8, 2022, to October 7, 2023; and
 - b. Authorize the Auditor-Controller to amend the Fiscal Year 2022-2023, Adopted Budget for the Monterey County Office of Emergency Services (001-1050-CAO005-8056), to increase appropriations and estimated revenues by \$67,686; the amount collected from participating local jurisdictions for their cost share of the Everbridge Agreement.

Attachments: [BC Report](#)
[Attachment A_ Resolution](#)
[Attachment B Non-Standard Agreeemt Everbridge 20220922 JJ L_r2](#)

Regular Agenda

10. a. Support reallocation of ARPA Revenue Loss for three projects funded in Fiscal Year 2021-22; [BC 22-134](#)
- b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and revenue by \$317,885 in Facility Master Plan Implementation Fund, Fund 404, Appropriation Unit PFP057, financed by General Fund 001, BSA 2875-ARPA; and
 - c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and revenue by \$131,341 in Boronda County Sanitation District, Fund 157, Appropriation Unit PFP050, financed by General Fund 001, BSA 2875-ARPA.

Attachments: [BC Report](#)
[Attachment A - ARPA Revenue Loss Reallocation](#)

11. a. Recommend that the Board of Supervisors accept grant funds from the California Department of Transportation Sustainable Transportation Planning grant award in the amount of \$248,596 to fund the Monterey County Zero Emissions Shared Mobility Study; and [BC 22-129](#)

- b. Recommend that the Board of Supervisors authorize the Assistant County Administrative Officer or his designee to enter into and execute a restricted State of California Grant Agreement and all other grant documents as required by the Department of Transportation subject to review and approval of the Office of the County Counsel as to form and legality; and
- c. Authorize the Auditor-Controller to amend the Fiscal Year 2022-23 County Administrative Office Adopted Budget 001-1050-CAO004-8054 to increase appropriations and estimated revenue by \$248,596, funded by the augmentation of grant revenues from the California Department of Transportation. (4/5ths vote required).

Attachments: [BC Report](#)
[2022 CAL Sustainable Transportation Grant Resolution](#)
[2022 DOT Sustainable Transportation Award Letter](#)
[2022 DOT Sustainable Transportation Application](#)
[2022 DOT Sustainable Transportation General Conditions](#)
[2022 DOT Sustainable Transportation Restricted Agreement](#)

12. a. Receive a presentation on the Sustainability Program's successful grant application with FreeWire Technologies for an award of \$534,969.52 to install Level 3 Electric Vehicle Fast Chargers at the County libraries in Castroville, Greenfield, and San Lucas; and
- b. Support the request to fund this project in the amount of \$215,393.38 with funding from the Building Improvement and Replacement Sub-Fund (Fund 478-BIR, Appropriation Unit CAO047); and
- c. Authorize the Auditor-Controller to amend the Fiscal Year 2022-23 County Administrative Office Adopted Budget 001-1050-CAO004-8054 to increase appropriations in the amount of \$215,393.38 to incur expenses for this project; and
- d. Recommend staff advance this project to the Board of Supervisors for implementation.

[BC 22-141](#)

Attachments: [BC Report](#)
[FreeWire Draft Site Host Agreement](#)
[FreeWire Monterey County Ownership Proposal](#)

Semi-Annual Reports

13. Receive a report on Natividad Medical Center's key capital projects as of January 1, 2022 through June 30, 2022.

[BC 22-126](#)

Attachments: [BC Report](#)
[Project Matrix June 2022](#)

14. Receive the Monterey County Workforce Development Board FY 2021-22

[BC 22-132](#)

Semiannual Financial/Close Out Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2022

Attachments: [BC Report](#)
 [FY 2021-22 Semiannual Report](#)

- 15.** Receive Lake Nacimiento Resort and Operations Enterprise Fund Year-End Financial Report for Fiscal Year 2021-22. [BC 22-138](#)

Attachments: [BC Report](#)
 [Attachment A – Financial Report for FY 2021-22](#)

Adjournment

The next regular meeting is scheduled on October 26, 2022 at 1:30 p.m. in the Monterey Room.

Committee Members: Supervisor Wendy R. Askew, Chair; and Supervisor Luis A. Alejo, Vice-Chair.

Committee Staff: Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

• Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.

• Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office a 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

• The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.

• If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.

• Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.