

County of Monterey

Government Center - Board Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901



Meeting Agenda - Final

Thursday, June 20, 2024

9:00 AM

Join via Zoom at <https://montereycty.zoom.us/j/224397747> - English or in person
at the address listed above or at <https://montereycty.zoom.us/j/95465517952> -
Español o personalmente en la dirección indicada anteriormente

Board of Supervisors

Chair Supervisor Glenn Church - District 2
Vice Chair Supervisor Chris Lopez - District 3
Supervisor Wendy Root Askew - District 4
Supervisor Mary L. Adams - District 5
Supervisor Luis A. Alejo - District 1

Participation in meetings

While the Board chambers remain open, members of the public may participate in Board meetings in 2 ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the Board of Supervisors meetings at <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV or <https://www.facebook.com/MontereyCoInfo/>

If you choose not to attend the Board of Supervisors meeting but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:

a. submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Clerk of the Board at cob@co.monterey.ca.us. In an effort to assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Board of Supervisors Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting.

b. you may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://montereycty.zoom.us/j/224397747>

OR to participate by phone call any of these numbers below:

- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US

Enter this Meeting ID number: 224397747 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

Participación en reuniones

Mientras las cámaras de la Junta permanezcan abiertas, los miembros del público pueden participar en las reuniones de la Junta de 2 maneras:

1. Podrá asistir personalmente a la reunión; o,

2. Puede observar la transmisión en vivo de las reuniones de la Junta de Supervisores en <https://monterey.legistar.com/Calendar.aspx>, <http://www.mgtvonline.com/>, www.youtube.com/c/MontereyCountyTV o <https://www.facebook.com/MontereyCoInfo/>

Si elige no asistir a la reunión de la Junta de Supervisores pero desea hacer comentarios del público en general o comentar un tema específico de la agenda, puede hacerlo de 2 maneras:

a. envíe su comentario por correo electrónico antes de las 5:00 p.m. el lunes anterior a la reunión de la Junta. Envíe su comentario al Secretario de la Junta a cob@co.monterey.ca.us. En un esfuerzo por ayudar al secretario a identificar el tema de la agenda relacionado con su comentario público, indique en la línea de asunto el cuerpo de la reunión (es decir, la agenda de la Junta de Supervisores) y el número de artículo (es decir, el artículo n.º 10). Su comentario se colocará en el registro en la reunión de la Junta.

b. puedes participar a través de ZOOM. Para participar en ZOOM, únase por audio de computadora en: <https://montereycty.zoom.us/j/224397747>

O para participar por teléfono llame a cualquiera de estos números a continuación:

- +1 669 900 6833 EE. UU. (San José)
- +1 346 248 7799 EE. UU. (Houston)
- +1 312 626 6799 EE. UU. (Chicago)
- +1 929 205 6099 EE. UU. (Nueva York)
- +1 253 215 8782 EE. UU.
- +1 301 715 8592 EE. UU.

Ingrese este número de ID de reunión: 224397747 cuando se le solicite. Tenga en cuenta que no hay un código de participante, simplemente presione # nuevamente después de que la grabación lo solicite.

Se le colocará en la reunión como asistente; cuando esté listo para hacer un comentario público si se une al audio de la computadora, levante la mano; y por teléfono, presione *9 en su teclado.

TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE

INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.

The Board of Supervisors welcomes you to its meetings, which are regularly scheduled each Tuesday. Your interest is encouraged and appreciated. Meetings are held in the Board Chambers located on the first floor of the Monterey County Government Center, 168 W. Alisal St., Salinas, CA 93901.

As a courtesy to others, please turn off all cell phones and pagers prior to entering the Board Chambers.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Clerk of the Board Office.

CEREMONIAL/APPOINTMENTS/OTHER BOARD MATTERS: These items may include significant financial and administrative actions, and items of special interest, usually approved by majority vote for each program. The regular calendar also includes "Scheduled Items," which are noticed hearings and public hearings.

CONSENT CALENDAR: These matters include routine financial and administrative actions, appear in the supplemental section by program areas, and are usually approved by majority vote.

TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Walk to the podium and wait for recognition by the Chair. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair, with equal time allocated to opposing sides of an issue insofar as possible. Allocated time may not be reserved or granted to others, except as permitted by the Chair. On matters for which a public hearing is required, please note that a court challenge to the Board's action may be limited to only those issues raised at the public hearing or in correspondence delivered to the Board at or before the public hearing.

TO ADDRESS THE BOARD DURING PUBLIC COMMENT: Members of the public may address comments to the Board concerning each agenda item and may comment when the Chair calls for general public comment for items that are not on the day's agenda. The timing of public comment shall be at the discretion of the Chair.

DOCUMENT DISTRIBUTION: Documents related to agenda items that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Clerk of the Board Office, 168 W. Alisal Street, 1st Floor, Salinas, CA. Documents distributed to the Board at the meeting by County staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

INTERPRETATION SERVICE POLICY: The Monterey County Board of Supervisors invites and encourages the participation of Monterey County residents at its meetings. If you require the assistance of an interpreter, please contact the Clerk of the Board located in the Monterey County Government Center, 168 W. Alisal St., Salinas - or by phone at (831) 755-5066. The Clerk will make every effort to accommodate requests for interpreter assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting of the Board of Supervisors.

La Cámara de Supervisores del Condado de Monterey invita y apoya la participación de los residentes del Condado de Monterey en sus reuniones. Si usted requiere la asistencia de un intérprete, por favor comuníquese con la oficina de la Asistente de la Cámara de Supervisores localizada en el Centro de Gobierno del Condado

de Monterey, (Monterey County Government Center), 168 W. Alisal, Salinas – o por teléfono al (831) 755-5066. La Asistente hará el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberán hacer lo mas pronto posible, y a lo mínimo 24 horas de anticipo de cualquier reunión de la Cámara de Supervisores.

All documents submitted by the public must have no less than ten (10) copies.

The Clerk of the Board of Supervisors must receive all materials for the agenda packet by noon on the Tuesday one week prior to the Tuesday Board meeting.

Any agenda related writings or documents distributed to members of the County of Monterey Board of Supervisors regarding any open session item on this agenda will be made available for public inspection in the Clerk of the Board's Office located at 168 W. Alisal St., 1st Floor, Salinas, California. during normal business hours and in the Board Chambers on the day of the Board Meeting, pursuant to Government Code §54957.5

HELPFUL INFORMATION/INFORMACION UTIL

Sign Up For Alerts on items you may be interested in to keep informed and up to date on the Monterey County Board of Supervisors

To create an Alert please Sign Up and follow the User Guide to create alerts for calendars, meeting details, agenda items and item details at the following link:

<https://monterey.legistar.com/Default.aspx>

If assistance is needed please contact our office at the following email: cob@co.monterey.ca.us

Regístrese para recibir alertas sobre artículos que le pueden interesar para mantenerse informado y actualizado sobre la Junta de Supervisores del Condado de Monterey

Para crear una alerta, regístrese y siga la Guía del usuario para crear alertas para calendarios, detalles de reuniones, elementos de agenda y detalles de elementos en el siguiente enlace:

<https://monterey.legistar.com/Default.aspx>

Si necesita ayuda, comuníquese con nuestra oficina al siguiente correo electrónico: cob@co.monterey.ca.us

NOTE: All agenda titles related to numbered agenda items are live web links. Click on the title to be directed to the corresponding Board Report.

PUBLIC COMMENT: Members of the public may address comments to the Board concerning each agenda item. The timing of public comment shall be at the discretion of the Chair.

9:00 A.M. - Call to Order

Roll Call

Pledge of Allegiance

Additions and Corrections by Clerk

The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

General Public Comments

Scheduled Matters

1. Adopt a Resolution levying the Emergency Medical Services System Special Tax for Fiscal Year (FY) 2024-25 at the rate of \$12.00 per service unit.

Attachments: [Board Report](#)
 [Proposed Resolution on CSA-74 Assessment](#)
 [Notice of Public Hearing](#)
 [Summarized History of CSA-74](#)
 [List of rates charged per parcel](#)
 [Letter from County of Monterey Auditor Controller](#)

2. a. Review the findings and recommendations of the 2023-2024 Monterey County Civil Grand Jury (CGJ) reports on the mental health crisis and the fentanyl crisis; and,
 b. Order the Board's responses to be filed with the Presiding Judge of the Superior Court.

Attachments: [Exhibit C - Sheriff and Health responses related Mental Health Report](#)
 [Exhibit D: Health response related Fentanyl Crisis Report](#)
 [Exhibit E: CGJ Report – Mental Health](#)
 [Exhibit F: CGJ Report – Fentanyl](#)

3. Consider adopting a resolution approving the Fiscal Year (FY) 2024-25 Budget for the County of Monterey, incorporating the FY 2024-25 Recommended Budget, which includes the County's General Financial Policies, and additional modifications directed by the Board at the May 29, 2024, Budget Hearings.

Attachments: [Board Report](#)
[FY 2024-25 Adopted Budget Resolution](#)
[Attachment A - Modifications to FY 2024-25 Recommended Budget](#)
[Attachment B - Adopted Budget Follow-up Items](#)
[Exhibit 1 - FY 2024-25 Adopted Positions](#)

4. a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); or
- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (unincorporated County only) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); and/or
- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the Transient Occupancy Tax by 0.5% for hotels and by 5% for short-term vacation rentals (4/5 vote required); and
- d. Provide additional direction to staff.

Attachments: [Board Report](#)
[Sales Tax Resolution-entire County](#)
[Sales Tax Resolution - Unincorporated County only](#)
[TOT Resolution](#)
[PowerPoint Presentation](#)

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-095

June 20, 2024

Introduced: 5/10/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Adopt a Resolution levying the Emergency Medical Services System Special Tax for Fiscal Year (FY) 2024-25 at the rate of \$12.00 per service unit.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:
Adopt a Resolution levying the Emergency Medical Services System Special Tax for Fiscal Year (FY) 2024-25 at the rate of \$12.00 per service unit.

SUMMARY:

This Board action will adopt a Resolution for levying of the countywide Emergency Medical Services System Special Tax for FY 2024-25 at the continued rate of \$12.00 per service unit.

DISCUSSION:

On March 7, 2000, a 70.7% majority of County of Monterey voters approved changing the countywide CSA-74 levy to a special tax of up to \$12.00 per service unit. The rate has remained constant at \$12.00 since FY 2000-01. The attached resolution levies the countywide Emergency Medical Services System Special Tax for FY 2024-25 at the continued rate of \$12.00 per service unit. A summarized history of CSA-74 outlining services and fees is included in this Board packet. The Ordinance requires the adoption of resolutions by the Board of Supervisors of the County of Monterey to continue assessments for CSA-74.

This work supports the County of Monterey Health Department (MCHD) 2018-2024 Strategic Plan Goal(s): 2. Enhance public health and safety through prevention and 4. Engage MCHD workforce and improve operational functions to meet current and developing population health needs. It also supports one of the ten essential public health services, specifically, 7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT

County Counsel has reviewed and approved this Board Report as to form.

FINANCING:

There are no General Fund Impacts resulting from this Board action. The revenues from CSA-74 are estimated to be \$1.8 million and are included in the CSA-74 (092-HEA010) FY 2024-25 Recommended Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Korina Moreno, Administrative Services Assistant, 755-6344

Approved by:

_____ Date: _____

Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

Board Report

Proposed Resolution on CSA-74 Assessment

Notice of Public Hearing

Summarized History of CSA-74

List of rates charged per parcel

Letter from County of Monterey Auditor Controller



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-095

June 20, 2024

Introduced: 5/10/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

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BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

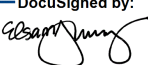
- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Korina Moreno, Administrative Services Assistant, 755-6344

Approved by:

DocuSigned by:

C7A30BA69CA8423...

Date: 5/10/2024 | 10:23 PM PDT

Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

Board Report

Proposed Resolution on CSA-74 Assessment

Notice of Public Hearing

Summarized History of CSA-74

List of rates charged per parcel

Letter from County of Monterey Auditor Controller

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. _____

Adopt a Resolution levying the Emergency Medical)
Services System Special Tax for Fiscal Year (FY))
2024-25 at the Rate of \$12.00 per Service Unit.)

WHEREAS County Service Area 74 was originally established and continues to be maintained for the purpose of raising revenues to support the emergency medical services system in the incorporated and unincorporated portions of County of Monterey, and Chapter 15.29 was originally added to the County of Monterey Code to provide a mechanism for raising revenues within CSA 74 for said purpose; and

WHEREAS on November 16, 1999, the County of Monterey Board of Supervisors adopted Ordinance No. 4043, wherein County of Monterey Code Chapter 15.29 was amended (a) to repeal the benefit assessments that until then had been imposed county-wide and in smaller zones to raise revenues for the emergency medical services system in County of Monterey, and (b) to replace said benefit assessments with a special tax, known as the Paramedic Emergency Medical Services Special Tax, subject to the approval of said tax by a vote of more than two-thirds of the County of Monterey electorate; and

WHEREAS on March 7, 2000, more than two-thirds of the County of Monterey electorate approved the imposition of said special tax.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF MONTEREY BOARD OF SUPERVISORS AS FOLLOWS:

The special tax, known as the Paramedic Emergency Medical Services Special Tax, as authorized and imposed by County of Monterey Code Chapter 15.29, is hereby levied for Fiscal Year 2024-25 on all taxable parcels of real property as designated in County of Monterey Code Sec. 15.29.055 and located within County Service area 74. The rate of said tax shall be \$12.00 per service unit.

PASSED AND ADOPTED on this _____ day of _____ 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy



NOTICE OF COUNTY BUDGET PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN the Monterey County Board of Supervisors will hold public hearings on the Fiscal Year (FY) 2024-25 Recommended Budget for the County of Monterey, Successor Housing Agency of the County of Monterey, Successor Agency to the Redevelopment Agency of the County of Monterey, East Garrison Public Financing Authority, and for Special Districts governed by the Board, setting forth individual estimates and tabulations; and

NOTICE IS FURTHER GIVEN the Monterey County Board of Supervisors will consider adoption of the FY 2024-25 Appropriations Limits under Article XIII B of the California Constitution; and

NOTICE IS FURTHER GIVEN that the Board of Supervisors will meet for the purpose of conducting a hearing on the Recommended Budget on:

**Wednesday, May 29, 2024, beginning at 9:00 a.m.
and continuing (if needed) on
Thursday, May 30, 2024, beginning at 9:00 a.m.**

For the purposes of adopting said appropriations limits as required by Government Code Section 7910 for the year ended June 30, 2025, the Board of Supervisors will meet on:

Wednesday, May 29, 2024, at 9:00 a.m.

While the Board Chambers, located at 168 W. Alisal Street, Salinas, California, will be open, the public may also participate in the meetings remotely and be heard regarding the increase, decrease or omission of any items of said budget, or the inclusion of additional items therein. Instructions will be placed on the agendas published by the Clerk of the Board's Office regarding how to participate in-person or remotely. A schedule will be posted at the above address and on the website <http://monterey.legistar.com/> on or about May 24, 2024. A hard copy of the FY 2024-25 Recommended Budget is available for public review on May 17, 2024 at the Clerk of the Board's Office, 168 W. Alisal Street, 1st Floor, Salinas, California and is also electronically posted on the County of Monterey website for public review by May 17, 2024 at <https://www.co.monterey.ca.us/government/departments-a-h/administrative-office/budget-analysis>.

NOTICE IS FURTHER GIVEN, upon conclusion of the Budget Public Hearings, the Board will set:

Thursday, June 20, 2024, at 9:00 a.m.

as the date for the County Administrative Office to bring before the Board a Resolution to adopt the FY 2024-25 Final Budget, the FY 2024-25 Public Works Work Program, and adopt a Resolution levying the Emergency Medical Services System Special Tax for FY 2024-25.

DATED: 05/16/24

County Administrative Office

Contact Ezequiel Vega, Assistant County Administrative Officer, at (831) 755-5115 for any questions.

CSA 74 History/Background

History

The County Codes for CSA-74 are found at Chapter 15.29. In "Section 15.29.05 - Intent" it in part states the following:

"It is the intent of the Board of Supervisors of the County of Monterey to provide for the continued funding of the Monterey County Emergency Medical Services System, including paramedic, ambulance, and related services..."

The following is an abbreviated history of CSA-74.

1988 November 1988, the County sponsored a ballot measure (an "advisory election") on the following question: "Shall the Board pursue the establishment of a countywide paramedic Emergency Medical Services program, which...will be financed by a benefit assessment on the real property within the county not to exceed twelve dollars for basic services and, if requested by a city, district, or zone, five dollars for discretionary supplemental services annually for each benefit unit?" The voters approved a measure by a 67.1% majority, and the board subsequently established CSA-74. Five-dollar supplemental assessment ("zones") were established for the following jurisdictions:

A	City of Salinas	May 1989
B	Mid-Carmel Valley Fire Protection District	May 1989
C	North County Fire Protection District	Dec. 1991
D	City of Monterey	Nov. 1994
E	Carmel Valley Fire Protection District	Nov. 1996

1989 In March of 1989, the Board of Supervisors forms CSA 74.
In May of 1989, the Board of Supervisors amended the ordinance governing CSA 74 as the language authorizing the five-dollar supplemental assessments by cities and districts, had been left out.

Annual hearings were held by the Board of supervisors to set the rates for all CSA's. The initial assessment fee for CSA-74 was set at \$9.10 per unit.

1994 Since its inception, CSA 74 has had a fund balance that has been rolled over annually. The "roll over funds" were available due to unfilled positions (salary savings) and incomplete project money. The EMS Agency considered the rollover funds as part of its revenue source. This enabled the Board and the EMS Agency to keep the service fees to the public at the lowest possible level. As of the end of fiscal year 1992-93 the rollover funds would be exhausted. In order to continue providing the same level of service in 1993-94, it would be necessary for the Board of Supervisors to increase the service fee.

The Monterey County Board of supervisors increased CSA-74 per unit assessment rate from \$9.10 to 11.90, for fiscal year 1993-94.

1996 In November 1996, California voters approved Proposition 218 (the "Right to Vote on Taxes Act"). This amended the state constitution to say that no property related "fee or charge may be imposed for general governmental services including, but not limited to, police, fire, ambulance or library services, where the service is available to the public at large in substantially the same manner as it is to property owners."

Under Proposition 218, a special tax may be used for such purposes if it is approved by a two-thirds vote of the electorate. Unfortunately, the CSA-74 charge was called a "benefit assessment" and not a "special tax."

1997 Bill Rentz, Deputy County Counsel promptly sought and obtained judicial permission (validation) for the County to continue to levy the CSA-74 charges until our primary ambulance contract expired on January 1, 2001. Before then, we were required to seek a two-thirds voter approval to change the CSA-74 levy to a special tax.

2000 On March 7, 2000, voters approved a measure to change CSA-74 from a "benefit assessment" to a "special tax" by a 70.9% majority. Other jurisdictions ran similar measures on the same ballot. The results are as follows:

City of Monterey	72.7%	Passed
City of Salinas	53.1%	Failed
City of Gonzales	70.8%	Passed
City of Soledad	65.1%	Failed
Soledad Rural Fire District	74.5%	Passed

The Monterey County Board of Supervisors through a public hearing process set the CSA-74 per unit assessment rate at its maximum allowable of \$12.00 for fiscal year 2000-01.

General Information

The (now) special tax for CSA 74 is assessed in accordance with the Monterey County Land Use Codes. The basic unit is a single-family dwelling. All other land uses are either a percentage or multiple of that basic unit.

The present rate for one unit is \$12.00. The rate is set annually, by the Board of Supervisors through a public hearing process. The rate history is as follows:

1989-90	\$9.10
1990-91	\$9.10
1991-92	\$9.10
1992-93	\$9.10
1993-94	\$11.90
1994-95	\$11.90
1995-96	\$11.90
1996-97	\$11.90
1997-98	\$11.90
1998-99	\$11.90
1999-00	\$11.90
2000-01	\$12.00

2001-02	\$12.00
2002-03	\$12.00
2003-04	\$12.00
2004-05	\$12.00
2005-06	\$12.00
2006-07	\$12.00
2007-08	\$12.00
2008-09	\$12.00
2009-10	\$12.00
2010-11	\$12.00
2011-12	\$12.00
2012-13	\$12.00
2013-14	\$12.00
2014-15	\$12.00
2015-16	\$12.00
2016-17	\$12.00
2017-18	\$12.00
2018-19	\$12.00
2019-20	\$12.00
2020-21	\$12.00
2021-22	\$12.00
2022-23	\$12.00
2023-24	\$12.00
2024-25	\$12.00

The approximate number of parcels billed by CSA 74 for Fiscal Year 2023-2024 is listed below:

Tax Code 93500 (CSA units)	120,464	\$1,724,136
Tax Code 88520 (Trailer spaces and hotel rooms)	<u>412</u>	<u>184,217</u>
	120,789	\$1,908,353

Trailer Spaces and Hotel Rooms are calculated differently as there may be many of them on a single parcel.

RESIDENTIAL	MULTI FAMILY	RURAL TRANSITIONAL	AGRICULTURAL	COMMERCIAL	INDUSTRIAL	INSTITUTIONAL	MISCELLANEOUS
1A Vacant land, 1 site service unit .5	2A Vacant, zoned for multi family service unit .5	3A Residential Use, vacant rural 1 to 10 acres service unit .5	4A Grazing with improvements service unit 1 <i>Eliminate from assessment if no residence</i>	5A Vacant commercial service unit .5	5N Hotel and motel service unit .2/room	6A Vacant industrial service unit .5	7A Publicly owned non-taxable 8A Private roads
1B Vacant land, 2 or more Sites service unit .5	2B Two units service units 2	3B Residential Use, vacant 11 to 40 acres service unit .5	4B Dry farm with improvements service unit 1 <i>Eliminate from assessment if no residence</i>	5B Commercial shell-type buildings service units 2	5P Supermarket (not in shopping center) service units 4	6B Light manufacturing or light industrial service units 4	7B Publicly owned 8B S.B.E. assessed roll items
1C One single family dwelling on one site service unit 1	2C Three or four units service units 3	3C Undeveloped, 41 to 300 acres service unit .5	4C Row crops service unit .5	5C Suburban stores (individual buildings) service units 2	5Q Shopping centers service units 7	6C Heavy manufacturing or heavy industrial service units 6	7C Fraternal organization service units 4 8C Utilities
1D One S.F.D. on 2 or more sites service unit 1	2D Five to fifteen units service units 5	3D Undeveloped, 301 or more acres service unit .5	4D Field crops, alfalfa, pasture service unit .5 <i>Eliminate from assessment if no residence</i>	5D Combination of stores & Office or apartments service units 4	5R Service station, car wash service units 2	6D Industrial park, research park service units 4	7D churches 8D Condominium common areas & misc buildings
1E Two or more S.F.D. on 1 site service units 2	2E Sixteen to thirty units service units 16	3E Residential Use, improved up to 10 acres service unit 1	4E Feed lots service unit 1	5E One story office buildings service units 4	5S Restaurants, drive-ins, special buildings service units 4	6E Warehousing, mini storage, lumber yards service units 2	7E Schools, colleges, day schools 8E Perculation lots
1F	2F Thirty-one units or more service units 31	3F Residential Use, improved 11 to 40 acres service unit 1	4F Vineyards service unit .5	5F Multi story office buildings service units 4	5T Theaters service units 4	6F Auto wrecking & salvage; open storage service units 2	7F Hospital private, convalescent service units 5 8F Developed gas & oil service units 6
1G Misc. improvement on 1 or more S.F.D. service unit .5	2G Condominium and townhouses. Living units only service unit 1	3G Rural mobilehomes service unit 1	4G Orchards (fruits or nuts) service unit 1	5G Medical & dental buildings, pet hospitals service units 4	5U Auto sales, repair & storage service units 2	6G Produce sheds & food processing service units 2	7G Cemeteries 8G Non producing oil, water & mineral rights, mining claims
1H 2 or more SFD & 2 or more sites service unit .5	2H Mobile home park service unit 1/space	3H Wholesale nurseries, Mushroom houses service units 2	4H Agricultural preserves service unit .5 <i>Eliminate from assessment if no residence</i>	5H Banks & financial institutions service units 4	5V Misc buildings, retail nurseries, TV & radio towers service units 2	6H	7H Museums, libraries 8H Mining quarries, mineral processing plants service units 6
1J	2J One single family dwelling on multi-zoned, single site service unit 1	3J Scenic easement	4J Waste land; hunting or recreational use only	5J Single family dwelling on commercial zoned land service unit 1	5W Recreational, golf courses, resorts, tennis courts service units 2	6J	7J 8J Labor camps service units 7
1K	2K One single family dwelling on multi-zoned with surplus land service unit 1	3K	4K Agricultural preserves service unit .5	5K Office condominiums service unit 1	5X	6K Industrial condominiums	7K 8K Improvements secured to other property service unit 1
1L	2L Residential timeshares service unit 1	3L	4L Open space easements service unit .5	5L	5Y	6L	7L 8L Water system improvements on secured roll
1M	2M Vacant transitional service unit .5	3M	4M	5M	5Z Vacant transitional service unit .5	6M Vacant transitional service unit .5	7M 8M Mobilehome on secured roll
							91 Possessory interest 99 No other use code applies

COUNTY OF MONTEREY



AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 • P.O. BOX 390 • SALINAS, CALIFORNIA 93902

Rupa Shah, CPA
AUDITOR-CONTROLLER

April 10, 2024

To All Cities and Agencies with
Assessment Bonds and/or User Fees

The time is quickly approaching for the processing of the 2024-2025 secured roll tax bills, which includes taxes, assessments, fees, and charges. Files must be submitted **directly from the City or Agency** for placement on the tax bills. Administration costs of .25% will be taken off the total amount collected.

In order to place the charges on the secured tax roll, each agency is responsible for annually providing the Auditor-Controller's Office with the following:

- A. USB thumb drive or EXCEL file to include:
 1. 12-Digit Assessor's parcel number, dashes omitted.
 2. Total dollar amount for each parcel – divisible by two.
 3. Tax Code.
 4. Description – unique to each tax code – optional.
- B. Completed attached Information Sheet.
- C. Complete name and address for each assessment or fee assigned to a public property, i.e. federal, state, county, city, or school.
- D. Certification Resolution - To ensure that Proposition 218's provisions are being addressed by each agency using the county tax rolls for collection of taxes, assessments, fees, and charges other than the 1% ad valorem tax, the Auditor/Controller requires a certification resolution. The resolution certifies compliance with Proposition 218 and includes a hold harmless and indemnification provision for administrative expenses of the County associated with collection of each agency's taxes, assessments, fees, and charges other than the 1% ad valorem tax. Enclosed is a copy of the required certification resolution including Exhibit "A". Without certification, the County will not place charges on the tax roll.
- E. **Agreement for Collection of Special Taxes, Fees, and Assessments** – Per County Counsel's recommendation, we are updating the agreement to be consistent across all agencies and are requiring the agreement to be submitted this year. Enclosed is a copy of the required agreement. Without the agreement, the County will not place charges on the tax roll.

As a reminder, the County is relying upon your Agency to correctly assess and calculate the amounts placed on the secured roll tax bills.

Submissions must come directly from the agency no later than **August 1, 2024** to the following address or by email to:

County of Monterey Auditor-Controller
Attn: Rogelio Martinez-Pio
P. O. Box 390
Salinas, CA 93902
audptax@co.monterey.ca.us

Because of systems requirements, there can be no exceptions. We are not responsible for information not received directly by this office or information received after the deadline.

Please feel free to contact Rogelio Martinez-Pio, the coordinator for bonds and user fees, by phone at (831) 755-5097 or by e-mail at audptax@co.monterey.ca.us should you have any questions regarding this matter. Your cooperation is greatly appreciated.

Encl. 6

AGREEMENT FOR COLLECTION OF SPECIAL TAXES,
FEES, AND ASSESSMENTS

THIS AGREEMENT is made and entered into this ___ day of _____, 20___, by and between the COUNTY OF MONTEREY, a political subdivision of the State of California, hereinafter referred to as “County” and the _____, a _____ of the State of California, hereinafter referred to as “District”.

WITNESSETH:

WHEREAS, Government Code Sections 29304 and 51800 authorize the County to recoup its collection costs when the County collects taxes, fees, or assessments for any School District, Special District, zone, or improvement District thereof; and

WHEREAS, when requested by District, it is in the public interest that the County collect on the County tax rolls the special taxes, fees, and assessments for District.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. County agrees, when requested by District as hereinafter provided, or as required by law, to collect on the County tax rolls the special taxes, fees, and assessments of or owing to the District, and of each zone or improvement District thereof.
2. When County is to collect special taxes, fees, and assessments owing to Districts, District agrees to notify the Auditor-Controller of the County on or before the 1st day of August of each fiscal year of the Assessor’s parcel numbers and the amount of each special tax, fee, or assessment to the County, and including, but not limited to, any act of omission or assessment to be so collected. Provided, however, to be effective, the notice must be received by the Auditor-Controller by said date.
3. County may charge the sum of 0.25% of the Original Charge for each special tax, fee, or assessment that is to be collected on the County tax rolls by the County for the District.
4. District warrants that the taxes, fees, or assessments collected pursuant to this Agreement comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218). District has requested, on County’s behalf, an opinion from their legal advisor stating that the tax, fee, or assessment complies with state law, and specifically analyzing compliance with Proposition 218 and any other applicable law. Said opinion is attached hereto as “Exhibit A” and incorporated by reference into this Agreement. District also agrees to reaffirm the validity of the tax, fee, or assessment each time it requests the County to collect such tax, fee, or assessment pursuant to this Agreement.

5. District hereby releases and forever discharges County and its officers, agents, and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of District's responsibility under this agreement, or other action taken by District in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in this Agreement.
6. District agrees to and shall defend, indemnify and save harmless County and its officers, agents and employees ("indemnified parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of any of District's responsibility under this agreement, or other action taken by District in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in this Agreement. If any judgment is entered against any indemnified party as a result of action taken to implement this Agreement, District agrees that County may, in its sole discretion, offset the amount of any costs, expenses or judgment paid by County or by any indemnified party from any monies collected by County on District's behalf, including property taxes, special taxes, fees, or assessment. County may, but is not required to, notify District of its intent to implement any offset authorized by this paragraph. District also agrees that the County may require that some or all of any costs, expenses or judgments required to be paid by the County because of any judgment relating to the assessment or collection of special taxes, fees or assessments contemplated by this Agreement be paid directly by the District and not by way of offset.
7. District agrees that its officers, agents, and employees will cooperate with County by answering inquiries made to District by any person concerning the special tax, fee, or assessment, and District agrees that its officers, agents, and employees will not refer such individuals making inquiries to County officers or employees for response.
8. District shall not assign or transfer this Agreement or any interest herein and any such assignment or transfer or attempted assignment or transfer of this agreement or any interest herein by District shall be void and shall immediately and automatically terminate this Agreement.
9. This Agreement shall be effective for the [202_ -2_] fiscal year and shall be automatically renewed for each fiscal year thereafter unless terminated as hereinafter provided.
10. Either party may terminate this Agreement for any reason for any ensuing fiscal year by giving written notice thereof to the other party prior to May 1st of the preceding fiscal year.

11. County's waiver of breach of any one term, covenant, or other provision of this Agreement is not a waiver of breach of any other term, nor subsequent breach of the term or provision waived.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DISTRICT: _____

By: _____

Approved as to form:

District Counsel

COUNTY OF MONTEREY

By: _____

Approved as to form:

Office of County Counsel

RESOLUTION NO. _____

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND
PROPERTY-RELATED FEES AND CHARGES

WHEREAS, _____ (“Public Agency”) requests that the County of Monterey Auditor-Controller enter those general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” on the tax roll for collection by the County of Monterey Treasurer-Tax Collector and distribution by the County of Monterey Auditor-Controller commencing with the property tax bills for fiscal year 2024-25

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the USB thumb drive or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this _____ day of _____, 20____, upon motion of _____, seconded by _____, and carried by the following vote, to wit:

AYES:

NOES:

ABSENT:

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND
PROPERTY-RELATED FEES AND CHARGES

FISCAL YEAR 2024-25

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

COUNTY OF MONTEREY AUDITOR-CONTROLLER
PROPERTY TAX DIVISION

INFORMATION SHEET FOR ASSESSMENT BONDS AND/OR USER FEES

Please complete following information:

CONTACT INFORMATION

CONTACT PERSON: _____

AGENCY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL: _____

ASSESSMENT BOND AND/OR USER FEE INFORMATION

FILE NAME: _____

DESCRIPTION: _____

TAX CODE: _____

PARCEL COUNT: _____

TOTAL DOLLAR AMOUNT: \$ _____

Note: If you have more than one charge, please repeat the process for each tax code.

Submitted By:

Signature

For Office Use: Date Received _____ Initials: _____



County of Monterey

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 24-475

June 20, 2024

Introduced: 6/10/2024

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Review the findings and recommendations of the 2023-2024 Monterey County Civil Grand Jury (CGJ) reports on the mental health crisis and the fentanyl crisis; and,
- b. Order the Board's responses to be filed with the Presiding Judge of the Superior Court.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Review the findings and recommendations of the 2023-2024 Monterey County Civil Grand Jury Reports titled "*Monterey County's Response to Community Members Experiencing a Mental Health Crisis*" and "*Fentanyl: Our Youth in Crisis*"; and,
- b. Order the Board's response to the Monterey County CGJ reports be urJury filed with the Presiding Judge of the Superior Court.

SUMMARY/DISCUSSION:

The 2023-2024 Monterey County Civil Grand Jury Reports titled "*Monterey County's Response to Community Members Experiencing a Mental Health Crisis*" and "*Fentanyl: Our Youth in Crisis*" were respectively issued on April 5 and May 1, 2024. The Grand Jury requests responses from your Board to Findings F1-F5 and Recommendations R1-R5 to the mental health crisis report, and Findings F2 and Recommendations R2-R3 to the fentanyl crisis report, which are within the County's scope of responsibility. California Penal Code, section 933(c) requires your Board respond to the Presiding Judge within 90 days.

Recommended responses are included in Exhibit A and Exhibit B for your Board's consideration. Upon adoption by your Board, responses will be submitted to the Presiding Judge. Additionally, it should be noted that the Grand Jury requested responses from the Health Department and Sheriff's Office on one or both reports, the response letters are included as Exhibit C and Exhibit D.

OTHER AGENCY INVOLVEMENT:

The County Administrative Office coordinated responses with the Health Department and Office of the County Counsel. The Sheriff's Office response to the 2022-23 Monterey County Civil Grand Jury report titled "*The Monterey County Coroner's Office: A Matter of Life and Death*" is attached for informational purposes. Board approval is not required for the Sheriff's Office response, as the office responds directly to the Civil Grand Jury pursuant to Penal Code section 933.

FINANCING:

There are no fiscal impacts to the General Fund with associated with this report.

Prepared by: Karina T. Bokanovich, Management Analyst III

Approved by: Nicholas E. Chiulos, Chief Assistant County Administrative Officer

Attachments:

Exhibit A - Board Response to 2023-2024 CGJ Report re: Mental Health Crisis

Exhibit B - Board Response to 2023-2024 CGJ Report re: Fentanyl Crisis

Exhibit C - Sheriff and Health responses related Mental Health Report

Exhibit D - Health response related Fentanyl Crisis Report

Exhibit E - CGJ Report re Mental Health Crisis

Exhibit F - CGJ Report re Fentanyl Health Crisis



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health Services

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

MEMORANDUM

DATE: June 14, 2024

TO: The Civil Grand Jury

FROM: Elsa Jimenez, County of Monterey Director of Health Services

CC: Sonia De La Rosa, County Administrative Officer

SUBJECT: 2022-2023 Monterey County Civil Grand Jury Final Report – Monterey County’s Response to “Community Members Experiencing a Mental Health Crisis,” updates to findings: F1-F3 and recommendations: R1-R3

Please see the following responses from the County of Monterey Health Department regarding Grand Jury report, “Community Members Experiencing a Mental Health Crisis.”

FINDINGS: F1, F2, F3

F1. In 2022, there were 662 sworn officers in Monterey County. Those without the 40-hour CIT training, offered twice a year for 35 first responders per session, are unlikely to be as effective at responding to people in crisis, leading to potentially dangerous outcomes for officers and community members.

Response to F1:

Agree.

F2. There has not been a comprehensive public awareness campaign to inform County residents of a specific crisis line number and the new 24/7 (as of January 1, 2024) capacity of the Mobile Crisis Team to respond to individuals experiencing a mental health crisis causing the public to remain unaware of the availability of this resource.

Response to F2:

Partially Disagree. Coordinated systemwide outreach has been ongoing to share information about this resource with a variety of system partners, providers, responding agencies, as well as the public. Extensive planning has gone into integrating the Community Crisis Line and Mobile Crisis Response with 988 as well as expanding the existing coordination with the Emergency Communication Department (ECD) / 911

partners. Whichever number the public calls, they will be connected to mobile crisis response services, as deemed appropriate by the call taker. Preliminary data demonstrates increased usage of the new crisis phone number and system.

F3. The Mapping Project found no formal collaboration exists among the various entities that respond to people with mental health difficulties who are in crisis. A case-by-case response is not a consistent or effective strategy and does not serve the community well.

Response to F3:

Partially Disagree. The Council of State Governments Justice Center found strong collaborations exist within specific programs and system partnerships. The recommendation was to expand on these existing partnerships to improve cross-system collaboration. In fact, there has been a Memorandum of Understanding (MOU), County of Monterey Inter-Agency Law Enforcement / Mental Health Protocol, in place since 2010 among the following entities: Department of Health, Natividad Medical Center, Office of the Sheriff, Community Hospital of the Monterey Peninsula, California State University of the Monterey Bay, and the twelve Police Departments (Carmel, Del Rey Oaks, Gonzales, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside and Soledad). There is also the Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement in place among the following agencies: Health Department Behavioral Health Bureau and Peace Officers listed as follows: Monterey County Sheriff's Office, California State University Monterey Bay, Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, and Soledad. Behavioral Health Crisis Negotiation Team services started in 2009. This formal MOU agreement was amended in 2015 to add Behavioral Health Mobile Crisis Services and the City of Gonzales Police Department. The Health Department Behavioral Health Bureau and the County Chief Law Enforcement Officers are currently considering an amendment to the existing Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement given the recent expansion of Behavioral Health Mobile Crisis Services to 24 hours a day, 7 days a week, 365 days per year effective December 31, 2023, and an identified need for a Crisis Negotiation Team "lite" response option. The Department of Health Behavioral Health Bureau also has a MOU in place with the City of Salinas for a Mobile Crisis Services Pilot from December 31, 2023 – January 1, 2025 that aligns with the timing of the expansion of Behavioral Health mobile crisis services to 24 hours a day, 7 days a week, 365 days per year. What is learned from this pilot project will help inform future collaborative expansion efforts.

RECOMMENDATIONS: R1, R2, R3

R1. Monterey County Department of Behavioral Health develop a POST-certified, abbreviated in-service training course on CIT by December 31, 2024, designed for law enforcement officers who have not taken the 40-hour course to be facilitated annually by Field Training Officers.

Response to R1:

This recommendation will not be implemented because it is redundant to existing available options. Basic mental health awareness & de-escalation training for officers

already exists [i.e., Mental Health First Aid for Public Safety (MHFA for PS), Integrated Communications, Assessment and Tactics (ICAT), Agency developed mental health & de-escalation training]. De-escalation training is incorporated into many facets of law enforcement training already, starting with the Basic Course. Behavioral Health welcomes continued opportunities to collaborate with local law enforcement partners on the development and implementation of additional agency specific and regional trainings where there is an identified need.

R2. Monterey County increase its public awareness campaign regarding the Mobile Crisis Team's 24/7 availability to include more social media posts, news articles, and advertising by July 31, 2024.

Response to R2:

This recommendation has been partially implemented and there are plans to increase the public awareness campaign throughout the coming months and into Fiscal Year 2024-25.

R3. Monterey County appoint a liaison to establish regular meetings among entities such as MCBH, LEAs, 911 dispatchers, hospital ER staff, and relevant nonprofit service providers that respond to individuals with mental health difficulties by July 31, 2024.

Response to R3:

This recommendation has been implemented. Stepping Up Steering Committee meetings were implemented following the Council of State Governments Justice Center Stepping Up Monterey County System Mapping Project. These meetings were subsequently transitioned from Behavioral Health as the convening entity to the County Homeless Services Director in the first quarter of 2023.

The Board of Supervisors passed a Stepping Up resolution in April 2019, joining a national movement to reduce the number of people in the local jail who have mental illnesses and co-occurring substance use disorders. The Stepping Up Initiative encourages local stakeholders to reduce the prevalence of behavioral health needs in jail by impacting four key outcome measures: Reduce bookings, Reduce average length of stay, Increase connections to care and treatment; and Reduce recidivism.

Behavioral Health continues to actively liaison with law enforcement agencies, Emergency Communications Department (ECD) / 911, all four hospitals in Monterey County, and nonprofit service providers that respond to individuals with behavioral health challenges. There are standing quarterly meetings occurring between Behavioral Health and the four hospitals (Natividad, Community Hospital, Salinas Valley, and Mee Memorial). Behavioral Health has regular ongoing meetings with our non-profit provider partners for both Substance Use and Mental Health services. Behavioral Health has identified liaison(s) as well as representation in Emergency Communications Department Operations Board Meetings, Emergency Medical Care Committee Meetings, Monterey County Chief Law Enforcement Officers, and Monterey County Law Enforcement Agency Administrators meetings (upon invitation).



June 14, 2024

Honorable, Stephanie Hulse
Judge of the Superior Court
c/o Office of the County Counsel
Attention: Sandra Ontiveros
168 W. Alisal Street, 3rd Floor
Salinas, CA 93901

RE: Response by Sheriff-Coroner Tina M. Nieto to the 2023-2024 Civil Grand Jury Report Entitled, "Monterey County's Response to Community Members Experiencing a Mental Health Crisis"

Honorable Judge Hulse,

This letter will serve as my response to the findings and recommendations of the Civil Grand Jury in my official capacity as the Sheriff-Coroner of Monterey County.

INTRODUCTION

On April 5, 2024, the Monterey County Civil Grand Jury (CGJ) released a report titled. "Monterey County's Response to Community Members Experiencing a Mental Health Crisis." While this report is informative, and identified some areas for improvement, I believe that the report falls short of identifying the actual scope of the problem facing law enforcement in Monterey County and the actions that are actually being taken to support our community members who are suffering from mental health issues, while at the same time, protecting the communities that we serve.

BACKGROUND

The issues involving subjects who are in crisis have significantly changed the conversation regarding the treatment of persons suffering from mental health issues across the nation and within the State of California. This includes the County of Monterey. We have seen how these issues have resulted in an increase in homelessness as well as increases in the use and abuse of drugs and alcohol among community members who are self-medicating as a means of coping with untreated or undertreated mental health issues.

The result of the lack of resources has resulted in law enforcement becoming the de facto mental health service provider for our nation. The top three locations housing the mentally ill are Rikers Island Prison in New York, Los Angeles Twin Towers County Jail, and Cook County Jail in Chicago.

The five state hospitals within the California Department of State Hospitals (DSH) have beds for 6,398 patients; 90 percent of whom have been placed there on forensic commitments.¹ (By comparison, the Los Angeles County Sheriff reports that on any given day, they have 10,000 patients who suffer from extreme mental health issues, who have either been convicted of crimes or are awaiting trial) In addition to forensic commitments, DSH treats patients who

¹ These patients are sent to DSH through the criminal court system and have committed or have been accused of committing crimes linked to their mental illness.

have been classified by a judge or jury as Sexually Violent Predators. They are committed to DSH for treatment until a judge deems, they are no longer a threat to the community.²

On any given day, the Monterey County Sheriff Office (MCSO) has 894 inmates in our custody who are either been convicted of crimes, or are awaiting trial. On a monthly average, 488 Incarcerated Persons (IP) are treated for chronic mental health issues while in custody, 292 of whom are on psychiatric medications, costing an average of \$16,300 dollars per month in psychiatric medications alone.

It was also noted that the number of calls for service involving the those in mental health crisis identified in the CGJ was not accurate. A review of the Computer Assisted Dispatch (CAD) showed that the MCSO responded to 337 mental health crisis calls in 2023, and an additional 1,532 calls classified as “Welfare Checks.”³ Of these calls for service 313 individuals were placed on involuntary mental health holds in accordance with Welfare and Institutions Code, Section 5150 (5150) in 2022, and 238 in 2023, a vastly higher number than those listed in the CGJ report.

CRISIS INTERVENTION AND DE-ESCALATION TRAINING

The Crisis Intervention Team (CIT) Training programs have evolved since the development of the “Memphis Model” in 1988. The CIT model is a course focused on helping to de-escalate persons in mental health crisis, and over the years, the term CIT training, Crisis Intervention training and De-escalation training have been used synonymously. In fact, the term Crisis Intervention Team (CIT) Training is actually copywritten by CIT International and only those courses that are actually approved by CIT International can call themselves CIT. A check of the California Police Officer Standards and Training (POST) catalog identifies that there are not any CIT courses currently being offered in Monterey County. However, there are a number of Crisis Intervention and De-escalation courses offered throughout the state including a course titled “*Law Enforcement Response to Developmentally Disabled and Mentally Ill (Course # 23293)*” which is offered by the South Bay Regional Training Consortium and co-taught by the Monterey County Behavioral Health, which is apparently the course referred to in the CGJ report.

California Commission on Peace Officer Standards and Training (POST) has recognized the need for training in De-escalation and has incorporated this training into many facets of law enforcement training to ensure that it is addressed. For example, POST requires 24-hours of Continuing Professional Training (CPT) and 24-hours of Perishable Skills Program (PSP) courses every 24 months. PSP courses are those that require an additional focus because they involve perishable skills that need refresher courses more regularly than CPT courses, which can be a one-time course (i.e. Homicide School, Detective Course, etc.) These PSP courses include Use of Force, Firearms, Driver Training, Arrest and Control, and Strategic Communications (De-escalation). Of these mandated courses, Use of Force, Firearms, Arrest and Control, and Strategic Communications each have de-escalation as part of the lesson plans.⁴ These courses and those that focused on de-escalation were identified during the Training Needs Assessment completed in March 2023 and were emphasized as part of the 2023 Training Plan completed in August 2023.

² These patients have served prison sentences for committing crimes enumerated under the Sexually Violent Predator Act (*Welfare and Inst. Code Sections 6600 et. al.*).

³ “Welfare Checks” are generally calls for service from doctors, nurses, licensed clinical social workers, family members, and even Monterey County Behavioral Health, to identify calls involving subject in mental health crisis who are generally suicidal or posing a threat to the community members where a law enforcement response is appropriate.

⁴ Those officers/deputies who graduate from a POST approved Basic Officer Course during the Training Cycle are exempt from additional PSP requirements during that training cycle, because these are mandated as part of the Basis Course.

In the current POST Training Cycle (January 1, 2023-December 31, 2024) of the 287 sworn personnel required to maintain the CPT and PSP training, 171 (79.9%) have completed all of the PSP requirements except the Use of Force segment, which is already scheduled to take place over the next four months. The remaining 45 have completed all POST required training for this Training Cycle, bringing that number to over 85% of the MCSO being in or close to compliance.

A review of the Training files revealed that 138 of the deputies in the MCSO have taken a Crisis Intervention training, most of which were not the course offered by MCBH due to unavailability of the classes. This brings the percentage of MCSO deputies who have taken a Crisis Intervention Course to 48%, a number that I agree is far too low.⁵

FINDINGS AND RECOMMENDATIONS

Finding 1: In 2022, there were 662 sworn officers in Monterey County. Those without the 40-hour CIT training, offered twice a year for 35 first responders per session, are unlikely to be as effective at responding to people in crisis, leading to potentially dangerous outcomes for officers and community members.

Response: Agree.

Finding 3: The Mapping Project found no formal collaboration exists among the various entities that respond to people with mental health difficulties who are in crisis. A case-by-case response is not a consistent or effective strategy and does not serve the community well.

Response: Agree.

Finding 4: SPD and MCSO have not prepared annual training needs and assessments as required by their internal policies. Consequently, their training plans are out of date leaving officer and deputies less equipped/prepared to respond to crisis calls for service and putting themselves and the public at risk.

Response: Disagree. As mentioned above, when I took office in January 2023, we conducted a thorough Training Needs Assessment and identified several areas for improvement. These were incorporated into our Annual Training Plan, dated August 2023.

⁵ It should also be noted that the conclusion made by the CGJ that “since only 35-40 participants are accepted into the CIT training offered once or twice a year, it is unlikely that all 662 officers have received this training” may be flawed. It would be more accurate if the MCBH course was the only course offered that law enforcement could attend to get this training, but it is not. The current POST Catalog identifies courses in a variety of sessions in 8, 16, 24, 32, 37, and 40-hour formats offered in Santa Clara, Fresno, San Luis Obispo, and Kern County in addition to online courses that are available to law enforcement personnel, all of which are POST approved and most qualify meet the minimum 2-hour PSP requirement for Strategic Communications (De-escalation).

Finding 5: Current standards, policies, practices, operating procedures, and education and training materials are not conspicuously posted on either SPD or MCSO websites causing them to be out of compliance with California Senate Bill 978 and making it more difficult for the public to obtain such information.

Response: Agree.

Recommendation 1: Monterey County Department of Behavioral Health develop a POST-certified, abbreviated in-service training course on CIT by December 31, 2024, designed for law enforcement officers who have not taken the 40-hour course to be facilitated annually by Field Training Officers.

Response: This recommendation requires further analysis. I agree with this recommendation in part as while the MCBH is a valuable partner in helping to provide training and can help to develop law enforcement-based classes, I believe the MCSO is in a better position to develop, update, and maintain these classes. The MCSO is currently in the process of getting POST approval for an 8-hour Crisis Intervention course for use by not only the MCSO, but other law enforcement partners within the region. It is anticipated that this course will be approved by POST in the next course approval cycle beginning July 1, 2024 and available for training classes to begin in advance of December 31, 2024. As a partner in this process, we have reached out to MCBH for input and expertise in preparing this course.

Recommendation 3: Monterey County appoint a liaison to establish regular meetings among entities such as MCBH, LEAs, 911 dispatchers, hospital ER staff, and relevant nonprofit service providers that respond to individuals with mental health difficulties by July 31, 2024.

Response: This recommendation has not yet been implemented but will be implemented in the future. I support this recommendation and am willing to work with other agencies and entities to create a more collaborative response to persons experiencing a mental health crisis. A liaison within the Sheriff's Office will be designated in advance of July 31, 2024, to work with the parties noted in the Grand Jury's recommendation.

Recommendation 4: The Salinas Police Chief and the Monterey County Sheriff prioritize the completion of an annual training needs assessment and plan by no later than July 31, 2024, and by the end of each fiscal year thereafter.

Response: This recommendation has been implemented and in fact was in place in advance of the Civil Grand Jury report. As mentioned above, when I took office in January 2023, we conducted a thorough Training Needs Assessment and identified several areas for improvement. These were incorporated into our Annual Training Plan, dated August 2023.

Recommendation 5: The Salinas Police Department and Monterey County Sheriff's Office conspicuously post all current standards, policies, practices, operating procedures, and education and training materials to their websites by June 30, 2024.

Response: This recommendation has been implemented. The MCSO website currently has our Standards, Policies, Practices, and Operating Procedures posted on our website. It should be noted that this is a continual and ongoing

process as new legislation and case laws are constantly changing resulting in regular modification to these policies and procedures. The MCSO currently has nine courses that are approved by POST that are being used for instruction. These have been added to our website and are currently available to the public.

Respectfully submitted,

Tina M. Nieto
Sheriff-Coroner

Cc: Sonia De La Rosa, County Administrative Officer
Nick Chiulos, Assistant County Administrative Officer
County of Monterey Board of Supervisors



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health Services

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

MEMORANDUM

DATE: June 14, 2024

TO: The Civil Grand Jury

FROM: Elsa Jimenez, County of Monterey Director of Health Services

CC: Sonia De La Rosa, County Administrative Officer

SUBJECT: 2023-2024 Monterey County Civil Grand Jury Final Report – Fentanyl: Our Youth in Crisis, Recommendations: R2-R3

Please see the following responses from the County of Monterey Health Department regarding Grand Jury report, “Fentanyl: our Youth in Crisis.”

RECOMMENDATIONS: R2 and R3

R2. The MCHD finalize its Comprehensive Strategy and Plan for allocating County Opioid Settlement funds for BOS approval by July 31, 2024.

Response to R2:

This recommendation has not been implemented but will be implemented by July 31, 2024.

R3. The MCHD finalize agreements for services to begin equitable disbursements of County Opioid Settlement funds to partner agencies and school districts by October 31, 2024.

Response to R3:

This recommendation to disburse Opioid Settlement Funds to partner agencies has not been implemented but will be implemented by October 31, 2024. The recommendation to disburse Opioid Settlement Funds to school districts requires further analysis including discussions with leadership from the Monterey County Office of Education and School Districts. MCHD staff will meet with leadership from the education sector and co-develop a plan for priority investments using County Opioid Settlement funds by December 31, 2024.

MONTEREY COUNTY'S RESPONSE TO COMMUNITY MEMBERS EXPERIENCING A MENTAL HEALTH CRISIS



SUMMARY

Throughout Monterey County, law enforcement officers respond to multiple incidents during a typical day. A significant portion of these calls involve individuals experiencing some form of crisis or distress. Studies suggest that 15% to 37% or more of police calls involve a mental health crisis, substance abuse issues or other situations where immediate intervention is required. Sometimes these calls result in the hospitalization or incarceration of the individual, or in tragedy, either for the individual or the responding officer. The public is often left asking what happened and how it could have been prevented.

Training in Comprehensive Crisis Intervention helps officers respond more effectively and safely to situations involving people experiencing behavioral instability. It reduces escalation, and the possible use of force, and in some cases costly litigation. In addition, Monterey County and many municipalities have Mobile Crisis Response Teams (MCRTs) comprised of trained mental health professionals. Law enforcement agencies (LEAs) can utilize these teams to assist them when responding to people in crisis.

Despite ongoing staff shortages and mandatory overtime hours, County staff and law enforcement representatives do their best to provide emergency assistance to people in crisis.

Several areas warrant improvement. These include:

- Providing short, in-service crisis intervention training sessions for first responders throughout the year in addition to the more formal, 40-hour training that is only offered once or twice a year to a limited number of participants
- Conducting annual law enforcement training needs assessments
- Devising plans to ensure that training courses remain relevant and comply with changes in legislation
- Formalizing regular collaborative meetings among entities providing emergency crisis response
- Strengthening and expanding the public awareness campaign regarding the newly available 24/7 mobile crisis team service effective January 1, 2024
- Making law enforcement education and training materials more accessible on LEA websites

BACKGROUND

Law enforcement officers face high-stress and potentially dangerous situations daily. They must be prepared to make split-second decisions that can have significant consequences for themselves and others.

Public interest in how law enforcement officers respond to high-stress situations has increased over the past decade, particularly regarding their interactions with people experiencing a mental health crisis, or who are under the influence of drugs or alcohol. High profile cases resulting in the death of community members, and sometimes police officers, have led to closer scrutiny by the public, the District Attorney's Office, and the U.S. Department of Justice.

As a result, there is now more transparency and accountability for officers through body cameras and publicly available data collection and analysis. There have also been changes to policies and guidelines regarding the use of force to emphasize de-escalation techniques. Efforts have been made to improve police training, focusing on areas such as cultural sensitivity, implicit bias, crisis intervention, and mental health awareness. The goals are to equip officers with the skills needed to serve diverse communities and handle sensitive situations more effectively and safely.

The Civil Grand Jury (CGJ) reviewed the type of Crisis Intervention Training (CIT) law enforcement officers receive, focusing on two of the County's largest law enforcement agencies: the Salinas Police Department (SPD) and the Monterey County Sheriff's Office (MCSO). The CGJ reviewed how these departments interface with trained mental health professionals from Monterey County's Department of Behavioral Health (MCBH) when responding to crisis situations.

METHODOLOGY

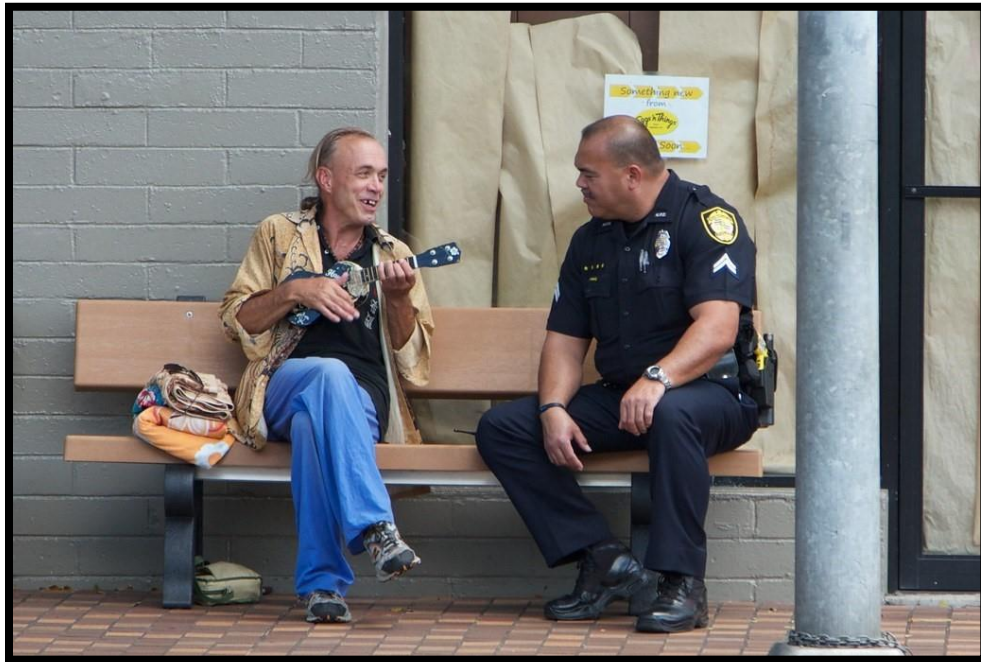
The CGJ reviewed mandatory training requirements for law enforcement officers in California, and reviewed how easily the public can access information regarding education and training materials at law enforcement agencies in our community. The CGJ reviewed California Penal Code Sections and other legislation relating to law enforcement training and training requirements from the Commission on Peace Officer Standards and Training (POST) website. Additionally, the CGJ examined procedures manuals and websites of the SPD, MCSO, the MCBH website and internal service call tracking data provided upon request. The CGJ reviewed California Civil Grand Jury Reports from other counties on related law enforcement topics and many media articles regarding national, state and local law enforcement responses to those experiencing a mental health crisis. Finally, the CGJ conducted interviews with County staff and local law enforcement officials knowledgeable about law enforcement training and the current policies and procedures regarding crisis intervention response.

DISCUSSION

Evolution of Law Enforcement Training to Meet Community Needs

In the 1950s and 1960s, states throughout the country gradually moved away from institutionalization for those suffering from mental illness. In 1967, the Lanterman-Petris-Short Act was passed in California ending the practice of institutionalizing patients against their will without Court oversight. Many institutions closed their doors. In 1981, federal legislation put the responsibility of caring for mentally ill patients on the states. With dwindling support from the federal government, many states struggled to provide adequate mental health treatment and housing for the mentally ill.

Our communities have witnessed increases in both homelessness and the incarceration of those with mental illness. Studies indicate that more than one third of currently incarcerated individuals have been diagnosed with a mental illness, a rate much higher than that of the general population.



Source: Flickr, Mike Dunford, Creative Common License

According to background information for Proposition 1, an update to the Mental Health Services Act on the March 2024 ballot, one out of every 20 adults in California now lives

with serious mental illness, one in 13 California school aged children suffers serious emotional disturbance, and one in 10 Californians has some sort of substance abuse disorder.

First responders have several options when responding to people experiencing a crisis including:

- De-escalate the situation and refer to local service providers
- Request assistance from the Mobile Health Response Team
- Arrange for transportation for the person to the hospital for a psychiatric evaluation if they appear to be a danger to themselves or others, and/or appear to be “gravely disabled” (Welfare & Institutions Code §5150)
- Arrest the person if they are breaking the law

According to the Salinas Police Department, its officers respond daily to situations that result in a person in crisis being transported to the hospital for a psychiatric evaluation that may result in an involuntary 72-hour hold (§5150 cases). In 2022, 510 individuals were taken to the hospital for an evaluation. During the first 10 months of 2023, 369 individuals were taken to the hospital. The Monterey County Sheriff’s Office classified 98 of its calls as §5150 cases in 2022 and 76 in 2023.

As law enforcement officers respond more frequently to situations involving those with mental illness and/or substance abuse, it is imperative that they are sufficiently trained to respond appropriately. Instead of resorting to force, trained officers use de-escalation techniques leading to better outcomes for themselves, the individual, and the community at large.

Development of Training Standards for Law Enforcement

In 1959, the California Commission on Peace Officer Standards and Training (POST) was established. POST sets minimum selection and training standards for California law enforcement officers. It develops and certifies training courses, including Basic Academies, specialized training, and continuing education. Basic law enforcement

training in California includes courses on firearms, criminal law, report writing and more.



*Law Enforcement Leadership Academy
Source: U.S. Marshalls Office, Commons.wikimedia.org*

Over time, training courses have evolved to include additional hours focusing on topics such as crisis intervention, cultural diversity, ethics, community policing, de-escalation techniques, conflict resolution, cultural sensitivity and more.

The Basic Academy takes 888 hours over six months. Law enforcement officers in California may also receive additional training in several other ways including:

- Field training (on the job training)
- Continuing education training (shorter in-service training), and
- Roll call briefings (occurring at the beginning of each shift)

Penal Code §13515.26 requires that all peace officers receive 15 hours of training at the Basic Academy on the topic of “Persons with Mental Illness, Intellectual/Developmental Disability or Substance Abuse Disorder.” Penal Code § 13519.10 requires the commission on Peace Officer Standards and Trainings to develop uniform, minimum, guidelines on the use of force for adoption and promulgation by California Law Enforcement agencies. There are different mandatory training requirements for different ranks of officers. For example, Penal Code §13515.28 (a) (1) requires Field Training Officers (FTOs) to have eight hours of crisis intervention training within six months of assuming the position.

During their careers, officers must continually log onto POST’s website to determine if they are up to date with their mandatory training requirements and to sign up for courses as needed. LEAs keep their own records regarding officer participation at non mandatory training.

Development of Crisis Intervention Team (CIT) Programs

The Memphis Model, developed in 1988 in Memphis, Tennessee, is often cited as the first structured CIT program. It was a collaboration between mental health professionals, law enforcement, and advocacy groups.

In 1989, the Eugene Police Department in Oregon developed a program known as “Cahoots” (Crisis Assistance Helping Out on The Streets) which involves a specialized emergency response model that pairs mental health professionals with law enforcement officers to respond to crises involving mental health, homelessness, and substance abuse. The program’s purpose is to divert individuals away from the criminal justice system and towards appropriate care and support.

Crisis intervention training for law enforcement continues to change in response to legislative mandates, societal changes, increased public awareness of mental health issues, and the need for officers to effectively manage crisis situations.



Crisis Intervention Training, Source: Hamilton County Sheriff's Office, TN website

In 2008, CIT International, a nonprofit organization, was formed to assist communities worldwide with crisis response system reform by developing CIT programs at the state/province, regional, and local level. CIT International certifies courses that train officers to effectively handle situations involving individuals experiencing mental illness

and/or addiction disorders. The goal is to provide officers with the skills to de-escalate such encounters without resorting to unnecessary force. According to CIT International’s website, communities that prescribe to the CIT Program model have higher success rates in safely resolving crisis situations.

Crisis Intervention Training (CIT) in Monterey County



While many counties in California provide CIT Training for first responders, not all these training programs are 40-hours in length. Monterey County is fortunate that the Monterey County Department of Behavioral Health (MCBH) has developed a comprehensive 40-hour Crisis Intervention

Training that has been certified by Police Officers Standards and Training (POST). It is offered twice a year for a maximum of 35-40 law enforcement officers/first responders per session in Monterey County.

Monterey County had 662 sworn officers employed with 21 different jurisdictions in 2022, according to the California Department of Justice. The table below shows the number of sworn officers in Monterey County.

Sworn Officers by Year in Monterey County

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
All Monterey Co. Police Depts	356	334	334	343	367	377	377	380	364	363
Monterey Co. Sheriff’s Office	281	300	291	295	296	304	295	312	288	283
CHP/Other	20	19	21	20	19	15	14	15	16	16
TOTAL	657	653	646	658	682	696	686	707	668	662

Source: <https://openjustice.doj.ca.gov/exploration/crime-statistics/criminal-justice-personnel/>

Both SPD and MCSO have a goal of sending 100% of sworn personnel to CIT training according to officials from both agencies. Smaller jurisdictions find it more challenging to

divert officers away from their regular patrol responsibilities to attend a full week of training.

The CGJ was unable to determine how many law enforcement officers currently working in Monterey County have attended the 40-hour CIT training. However, since only 35-40 participants are accepted into the CIT training offered once or twice a year, it is unlikely that all 662 officers have received this training.

Expanded Mobile Crisis Team Services in Monterey County

Monterey County Department of Behavioral Health (MCBH) launched mobile crisis services in 2015 to respond to calls for service received through the 911 system when requested by law enforcement. Through December 2023, the team’s operating hours were Wednesday-Saturday from 12:30 to 10:00 p.m. and alternating Tuesdays from 1:30 to 10:00 p.m. As of January 1, 2024, services are available 24/7. The goal is to de-escalate and stabilize situations, connect individuals with appropriate voluntary resources and treatment in the community, coordinate with existing treatment teams/providers, and avoid unnecessary hospitalization and incarceration.

The table below shows the number of contacts the Monterey County Mobile Crisis Team had with community members from 2018 to 2023.

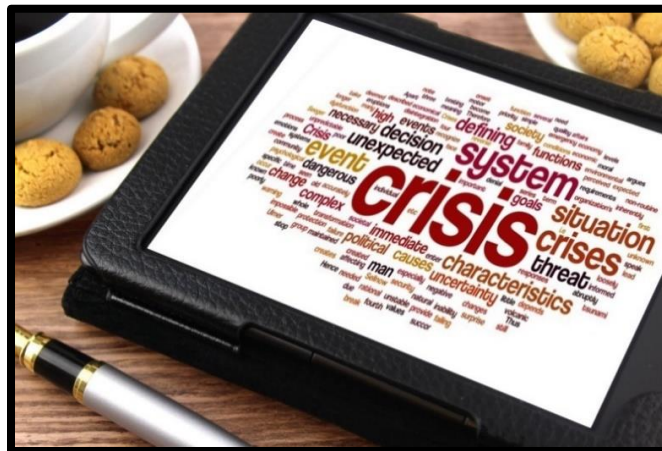
	Mobile Crisis Team Frequency Report					
	(Serving all of Monterey County)					
	2018	2019	2020	2021	2022	2023
Total Contact Counts Countywide	865	918	187	543	679	1076
Status: New episode	248	210	50	105	201	257
Location of contact: Home	458	531	116	271	293	474
Location of contact: Police Dept.	66	74	7	110	157	278
Location of contact: Public Place	87	94	24	49	65	116
Substance abuse involved	161	182	36	123	121	210
Disposition: §5150 (involuntary hold)	166	211	54	118	114	211
Disposition: Arrest	10	11	2	7	17	33
Disposition: Crisis intervention & Referral	256	225	30	104	105	215

Source: Monterey County Behavioral Health

Expanded Mobile Crisis Team Services (January 2024)

There are two Mobile Crisis Teams operating in Monterey County: the County Behavioral Health Mobile Crisis Team (MCT) and the Seneca Children and Youth Mobile Crisis Support Team (MCST) serving youth under age 21. To meet a new federal mandate requiring 24/7 mobile crisis response by January 1, 2024, MCBH signed a new contract with Sierra Mental Wellness Group (SMWG) to add mobile crisis dispatch. The new contract provides an additional two-person team operating 24/7 in Salinas for countywide in-person, community-based mobile crisis response for adults.

The Community Services Crisis line number (866-615-1060) is available for the public to access the newly available 24/7 Mobile Crisis Team service. Personnel answering the line will work with the caller to determine the type of response needed. This can range from providing crisis intervention over the phone, to dispatching first responders and/or the Mobile Crisis Team depending on the situation. Publicity regarding the newly expanded services has been limited to posting flyers in various public locations and with partner agencies. There have been no posts to County social media accounts and few print/television stories regarding the expanded availability of the service.



Collaboration Among Entities Responding to Crisis Situations

From 2019-2021, leaders in Monterey County worked with the Council of State Governments Justice Center (CSG) to study policies, processes, and resources for individuals with behavioral health needs who have entered the criminal justice system.

Monterey County Behavioral Health, Monterey County Sheriff's Office, and the Monterey County Probation Department collaborated to prepare a report providing recommendations for a wide range of system improvements known as the *Stepping Up Monterey System Mapping Project*. The project results were published in June 2021.

One of the recommendations of the Mapping Project was to improve cross-system collaboration, specifically, to establish a quarterly meeting with justice, health, and housing/homelessness representatives in attendance. Collaboration in the form of meetings have been held on an ad-hoc basis; one specific recommendation was to establish a more regular meeting schedule with an agenda.

An additional recommendation was to “develop and provide training on mental illness, substance use disorders, and co-occurring disorders for various justice partners. For example, the county could provide training on mental illness for dispatch personnel, build on existing Crisis Intervention Team training for law enforcement, and train attorneys, judges, and jail staff of behavior health needs.”

Policies, Evaluation of Training Programs, and Plans for Future Training at SPD and MCSO

Both SPD and MCSO have lengthy (800+ page) policy manuals posted on their websites that include information regarding the number of hours of training required for different positions within the departments. Both policies include the requirement to prepare an annual training needs assessment and an updated annual training plan. The plan considers any legislative changes, state-mandated training, and critical incident training. The CGJ determined that neither department has prepared updated training needs assessments and training plans in the last few years.

Public Awareness Regarding Law Enforcement Training

To increase communication and community trust and enhance transparency, effective January 1, 2020, California Senate Bill 978 requires all law enforcement agencies to:

“Conspicuously post on their Internet Web sites all current standards, policies, practices, operating procedures, and education and training materials that would otherwise be available to the public if a request was made pursuant to the California Public Records Act.”

Other than limited information in their policy manuals, the CGJ was unable to find specific education and training materials on either SPD’s or MCSO’s websites. Many police departments in other counties have posted such information on their websites with clear references to SB 978. One such example is the Petaluma Police Department (referenced in the Bibliography below).

FINDINGS

- F1. In 2022, there were 662 sworn officers in Monterey County. Those without the 40-hour CIT training, offered twice a year for 35 first responders per session, are unlikely to be as effective at responding to people in crisis, leading to potentially dangerous outcomes for officers and community members.
- F2. There has not been a comprehensive public awareness campaign to inform County residents of a specific crisis line number and the new 24/7 (as of January 1, 2024) capacity of the Mobile Crisis Team to respond to individuals experiencing a mental health crisis causing the public to remain unaware of the availability of this resource.
- F3. The Mapping Project found no formal collaboration exists among the various entities that respond to people with mental health difficulties who are in crisis. A case-by-case response is not a consistent or effective strategy and does not serve the community well.
- F4. SPD and MCSO have not prepared annual training needs assessments and plans as required by their internal policies. Consequently, their training plans are out of date leaving officers and deputies less equipped/prepared to respond to crisis calls for service and putting themselves and the public at risk.
- F5. Current standards, policies, practices, operating procedures, and education and training materials are not conspicuously posted on either SPD or MCSO websites causing them to be out of compliance with California Senate Bill 978 and making it more difficult for the public to obtain such information.

RECOMMENDATIONS

- R1. Monterey County Department of Behavioral Health develop a POST-certified, abbreviated in-service training course on CIT by December 31, 2024, designed for law enforcement officers who have not taken the 40-hour course to be facilitated annually by Field Training Officers.
- R2. Monterey County increase its public awareness campaign regarding the Mobile Crisis Team's 24/7 availability to include more social media posts, news articles, and advertising by July 31, 2024.
- R3. Monterey County appoint a liaison to establish regular meetings among entities such as MCBH, LEAs, 911 dispatchers, hospital ER staff, and relevant nonprofit service providers that respond to individuals with mental health difficulties by July 31, 2024.
- R4. The Salinas Police Chief and the Monterey County Sheriff prioritize the completion of an annual training needs assessment and plan by no later than July 31, 2024, and by the end of each fiscal year thereafter.
- R5. The Salinas Police Department and Monterey County Sheriff's Office conspicuously post all current standards, policies, practices, operating procedures, and education and training materials to their websites by June 30, 2024.

REQUEST FOR RESPONSES

The following responses are required pursuant to Penal Code Sections 933 and 933.05:

From the following governing bodies within 90 days of the publication of this report:

- Monterey County Board of Supervisors
 - Findings: F1-F5
 - Recommendations: R1-R5

- Salinas City Council
 - Findings: F1 and F3-F5
 - Recommendations: R1 and R3-R5

From the following individuals within 60 days of the publication of this report:

- Monterey County Sheriff
 - Findings: F1 and F3-F5
 - Recommendations: R1 and R3-R5

INVITED RESPONSES

From the following individuals:

- Chief of Police, Salinas Police Department
 - Findings: F4-F5
 - Recommendations: R4-R5

- Monterey County Chief of Behavioral Health
 - Findings: F1-F3
 - Recommendations: R1-R3

- Monterey County Director of Health
 - Findings: F1-F3
 - Recommendations: R1-R3

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

GLOSSARY & ACRONYMS

CGJ	Civil Grand Jury
CIT	Crisis Intervention Training
LEAs	Law Enforcement Agencies
FTO	Field Training Officer
MCBH	Monterey County Behavioral Health Department
MCHD	Monterey County Health Department
MCRT	Mobile Crisis Response Teams
MCSO	Monterey County Sheriff's Office
POST	Police Officer Standards and Training
SMWG	Sierra Mental Wellness Group
SPD	Salinas Police Department

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<https://post.ca.gov/mental-health-training-in-law-enforcement>

South Bay Regional Public Safety Training Academy, Basic Police Academy

https://theacademy.ca.gov/basic_police_academy/

Crisis Intervention Team International (CIT)

<https://www.citinternational.org/>

Monterey County Sheriff's Department Policy Manual

https://montereysheriff.org/wp-content/uploads/2023/09/policy_manual_2023-09-27.pdf

Salinas Police Department Policy Manual

https://salinaspd.org/wp-content/uploads/2023/08/California_LE_Policy-Manual_Updates_August_2023.pdf

Senate Bill 978

<https://legiscan.com/CA/text/SB978/id/1821983>

Medi-Cal Mobile Crisis Services Benefit Implementation Plan. Proposed launch date:
12/31/23

<https://www.co.monterey.ca.us/home/showpublisheddocument/126955/638345100682470000>

Stepping Up Monterey County System Mapping Project, Council of State Governments
Justice Center, June 2021

<https://csgjusticecenter.org/publications/stepping-up-monterey-county-system-mapping-project/>

California Department of Justice Statistics, Open Justice

<https://openjustice.doj.ca.gov/exploration/crime-statistics/criminal-justice-personnel>

Petaluma Police Department

<https://cityofpetaluma.org/police-training-records/>

APPENDIX

Mobile Crisis Team Expansion Services Flyer

Monterey County System Map from The Mapping Project

DISCLAIMER

Unless otherwise noted, all photographs in this report are license free stock images.

Expansion of Mobile Crisis Services



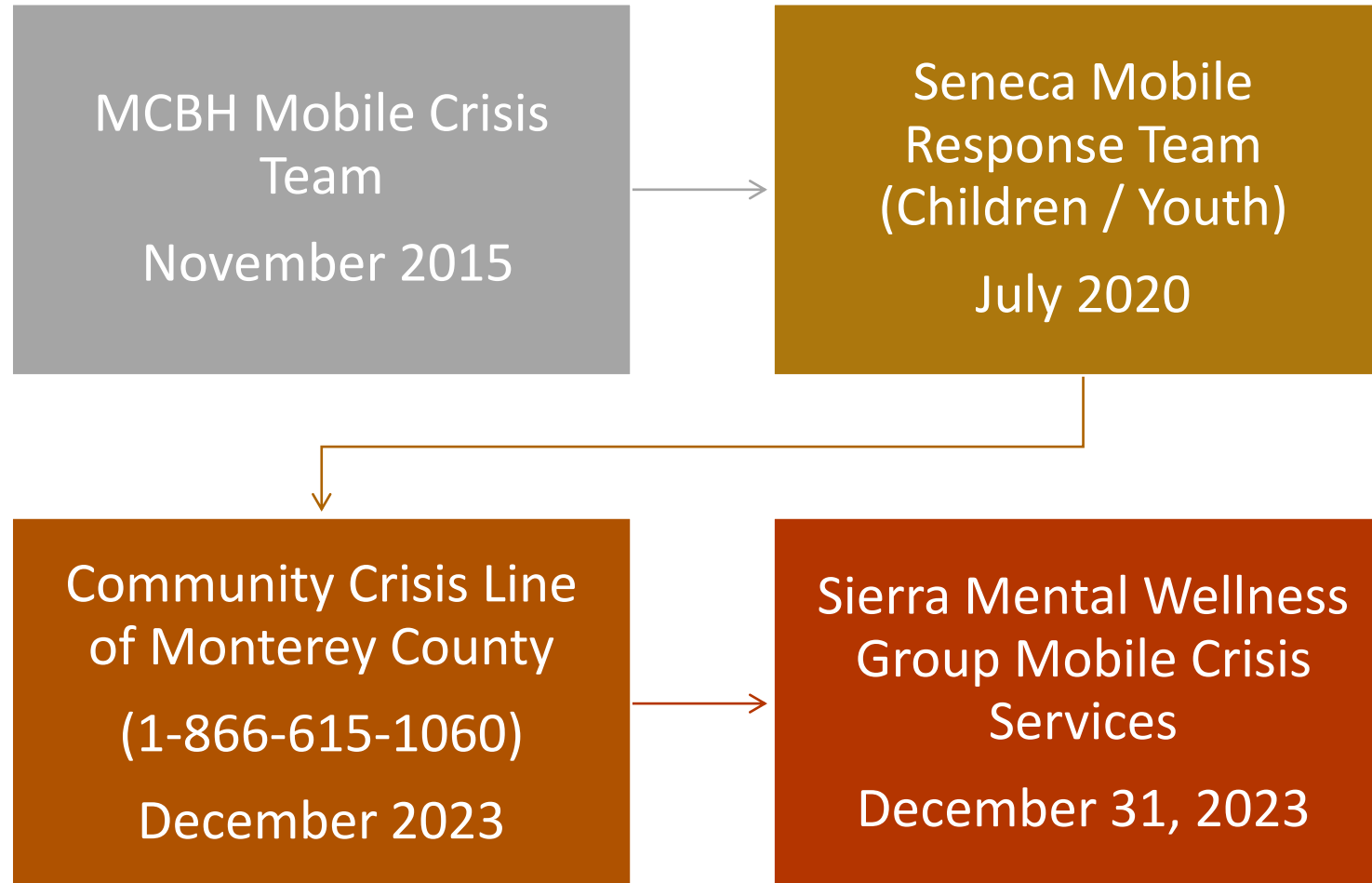
January 2024



MONTEREY
COUNTY
BEHAVIORAL
HEALTH

Avanzando Juntos
Forward Together 52

Path to 24/7 mobile crisis services in Monterey County



Línea de Crisis Comunitaria del Condado de Monterey

brinda apoyo emocional gratuito y confidencial a personas en crisis suicida o angustia emocional 24 horas al día, 7 días a la semana.

Para hablar con alguien, llame ahora al

1-866-615-1060



Llame para ayudarse a sí mismo o a otra persona.



Community Crisis Line of Monterey County

provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.

To talk to someone now call

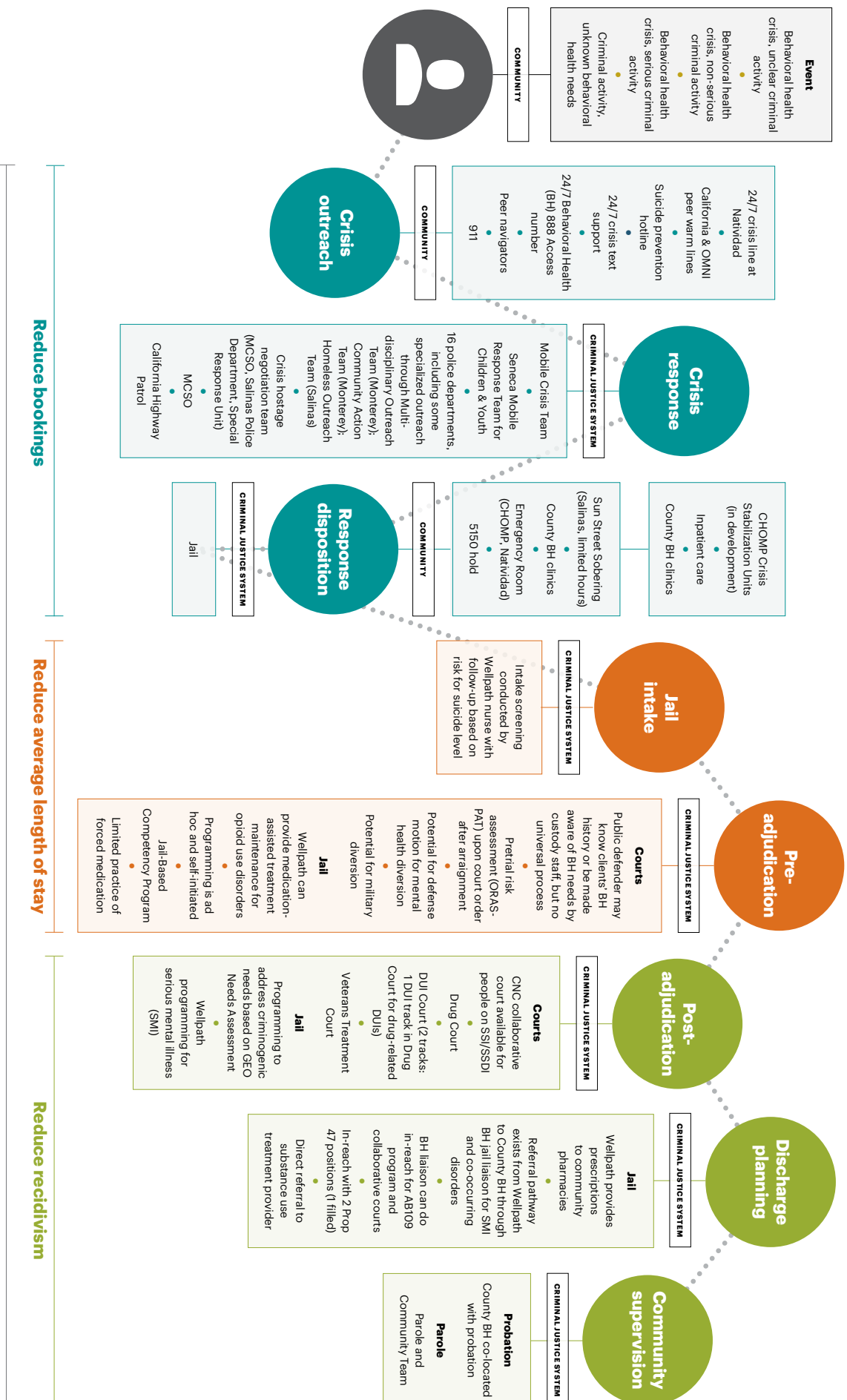
1-866-615-1060



Call to help yourself or someone else.



Fig. 2. Monterey County System Map



FENTANYL: OUR YOUTH IN CRISIS



Rainbow Fentanyl On Display

Source: Copyright free image from Drug Enforcement Agency (DEA)

SUMMARY

The Monterey County Civil Grand Jury (CGJ) launched an investigation into the fentanyl crisis in the County. The investigation examined the extent to which Monterey County public schools and other partners provide fentanyl awareness and prevention education in the community.

The fentanyl epidemic is a public health crisis. According to a Rand Survey released in February 2024, more than 40% of Americans know someone who died from a drug overdose. In 2022, drug overdoses were the primary cause of death for both men and women ages 25-54 in California. Among young adults ages 15-24, it was the second leading cause of death. An effective approach to this crisis is an expansion of community awareness, especially for our vulnerable youth, according to experts in the field.

The CGJ's investigation yielded areas of concern. Funding disparities across school districts limit:

- expanding opioid awareness beyond the California Education Codes
- financing the valuable services offered by drug education agencies
- providing safe spaces on campus benefiting youth mental health
- training staff to administer Narcan (or Naloxone), the medical antidote for fentanyl
- implementing peer-to-peer and youth leadership programs as tools for broadening student awareness, elevating the youth voice, and improving mental health outcomes

Although Monterey County received more than \$2M of opioid settlement funds in 2022 and 2023, it has yet to approve the final plan for the allocation of the funds. This funding delay compromises equitable County-wide responsiveness to the fentanyl crisis and puts lives at risk. The CGJ recommends immediate action by the Monterey County Health Department (MCHD) to bring its final plan for equitably allocating the opioid settlement dollars designated for all Monterey County local governments before the Board of Supervisors (BOS) for its swift review and approval.

The CGJ further recommends all County middle and high schools prioritize full compliance with Senate Bill 10 (SB10), Melanie's Law, by updating safety plans with overdose protocols, improving Narcan availability, and accessibility to fentanyl resources. Lastly, the CGJ advocates for creation of more wellness centers and youth leadership programs to enhance both mental health and fentanyl awareness outcomes.

Monterey County Office of Education (MCOE) and Montage Health's Prescribe Safe (MHPS) have both created multi-agency coalitions implementing awareness and prevention initiatives across the County. The continued collaboration between MCOE and MHPS is vital to reducing the County's vulnerability to the danger of illicit fentanyl. Formalizing this partnership is recommended.

BACKGROUND

According to the California Overdose Surveillance Dashboard, the opioid epidemic began in 2000 with the first wave of overdose deaths related to prescription opioid use, followed by a second wave due to heroin overdoses. Fentanyl is now driving the third, most deadly wave of the opioid epidemic.



Lethal Dose of Fentanyl (2 milligrams)

Source: Copyright free image from Drug Enforcement Agency (DEA)

Pharmaceutical fentanyl is prescribed by a doctor to treat severe pain, such as after surgery. The current opioid epidemic is caused by illegally-produced fentanyl sold on the streets. Illicit fentanyl is commonly mixed into other drugs like heroin, cocaine, and methamphetamines and is highly addictive. Cheap to produce, drug-makers cut fentanyl into most street

drugs. When laced into other drugs or counterfeit prescription pills, such as Xanax or Percocet, fentanyl is nearly impossible to detect. It is tasteless, odorless, and fatal in small quantities. People are often unaware they are taking drugs contaminated with lethal amounts of fentanyl, which increases the risk for accidental overdose or death. Counterfeit medications account for a dramatic increase in opioid-related overdose injuries and deaths, particularly among teens and young adults.

Naloxone, also called Narcan, is a nasal spray used to reverse opioid overdoses. It is safe to use, and has no side effects, even if someone is not experiencing an overdose. With the rise of fentanyl-related accidental overdoses that can happen anywhere, at any time, experts in the field are now recommending that everyone carry Naloxone to help save lives.

The latest data released March 1, 2024, on the California Overdose Surveillance Dashboard confirmed that overdose rates again increased in Monterey County for the 12-month period ending the second quarter of 2023, making 2023 a deadlier year than

2022. Youth are an especially vulnerable group, due to age-related drug experimentation, lack of awareness of fentanyl's deadliness and widespread availability, and access to social media sites such as Snapchat and Instagram for drug purchases. In 2019, Monterey, Pacific Grove, and Seaside all suffered the heartache of teen overdoses due to fentanyl-laced pills. These teen deaths are traumatizing for community members across the entire County.

The CGJ launched an investigation into the opioid epidemic to assess efforts to reduce youth overdoses through fentanyl mitigation efforts – awareness, education, and prevention – in Monterey County school districts. With an enrollment of 77,387 students, the Monterey County Office of Education (MCOE) provides oversight, guidance, and training to all public and charter schools. According to the MCOE website, the Monterey County vulnerable student population includes: 75% socioeconomically disadvantaged, 34% English learners, 10% students with disabilities, and 9% homeless youth, and 4% migrant students. Opioid settlement funds awarded to California for opioid remediation prioritize allocations for vulnerable youth.

The County's student demographics also impact funding that the school districts receive from the State of California. Several years ago, the State revised the funding methodology and introduced the Local Control Funding Formula (LCFF). Districts are now given more authority to design budgets based on the needs of their students.

Opioid Settlements Fund (OSF)

In 2018, Monterey County joined as a lead plaintiff in the federal lawsuit against 24 of the largest pharmaceutical manufacturers and distributors of prescription opioids. The case was settled in federal court in 2021. National Opioid Settlements Agreements of more than \$50B were finalized against 16 companies. The terms of the settlements specify that the funds are to be spent for opioid remediation efforts, such as prevention strategies and addiction treatment.

The California State Treasury created the Opioid Settlements Fund (OSF) where the federal judgments will be deposited. The State Department of Healthcare Services (DHCS) is the oversight agency for these funds. The Monterey County Health Department (MCHD) Director is the designated primary contact for Monterey County, setting the stage for the County and its 12 cities to receive current and future disbursements.

The County received disbursements in November 2022 from the “California Abatement Account Fund” allocated to all participating cities and counties that must be used for drug prevention, treatment, and education. In February 2023, Monterey County received funds earmarked solely for lead plaintiffs. These funds will be used for future opioid remediation efforts. Award periods last up to eighteen years and vary in terms of amounts.

In March 2023, the Monterey Health Department presented a comprehensive plan and strategies for allocating these funds. The BOS and the MCHD have yet to allocate \$2.7M in County opioid settlement funds received from the State.

METHODOLOGY

The CGJ interviewed representatives familiar with operations of several Monterey County School districts as well as MCOE to understand school districts’ responsiveness to the opioid crisis. The CGJ also spoke with individuals from agencies working in partnership with these entities. The CGJ reviewed agency budgets, contractual agreements, and health/safety programs.

The CGJ consulted agency websites and conducted research on California Education Codes, legislation, opioid-related online resources, including the California Overdose Surveillance Dashboard, the Drug Enforcement Agency (DEA), the California Department of Public Health (CDPH) Substance and Addiction Prevention Branch, and the California Department of Health Care Services (DHCS) concerning the OSF. Also reviewed were previous California Grand Jury reports regarding this topic.

The CGJ selected four school districts under the purview of MCOE: Monterey Peninsula Unified School District (MPUSD), Pacific Grove Unified School District (PGUSD), Salinas Union High School District (SUHSD), and Soledad Unified School District (SUSD). MPUSD and PGUSD have both been impacted by fentanyl-related student overdoses. SUHSD is the largest district and SUSD is a smaller district. The CGJ also viewed student videos and watched fentanyl presentations and reviewed training materials.

DISCUSSION

The CGJ initiated its investigation with a sense of urgency to understand how County agencies were responding to the ongoing fentanyl crisis.

Montage Health Prescribe Safe Initiative (MHPSI)

Montage Health Foundation funds the Initiative which started in 2014 in response to the rise of overdose deaths from prescription opioids. Realizing the benefits of a collective approach to the epidemic, the Initiative brought together partners from throughout the County. Today, more than 35 agencies from health, law enforcement, schools, and business sectors participate in this multi-agency coalition, led by emergency medicine physicians with specializations in addiction. By 2018, prescription opioid overdose cases had declined in Monterey County.

However, overdose deaths in Monterey County increased dramatically between 2018 and 2021. Illegal fentanyl flooding the market was leading to the spike in overdoses and deaths.

The Initiative developed new goals to address the urgency of the fentanyl crisis:

- create and provide resources for youth and families
- educate the community and medical professional
- improve the safety of prescription drugs
- reduce inappropriate prescribing of pain medications and sedatives
- increase community access to addiction treatment

MHPS is a recognized leader in the County for its proactive partnerships, initiatives, and resource materials for schools. During the CGJ's investigation, fentanyl-related resources expanded.

The Drug Free Communities Grant

The goal of this multi-year grant, from the Montage Health Foundation, is to address youth substance abuse through community collaboration-building. The Initiative selected MPUSD as its partner. A student needs assessment was completed in May 2021. This information helped inform District plans. Additionally, Youth Leadership Councils have been created in all three MPUSD high schools. Youth Council students serve as mentors for middle school students. They also collaborate with the Initiative to share their youth perspective as future programming and materials are developed, to include an updated district-wide Drug and Alcohol Prevention Policy. A shift in school culture is the goal of the grant so that students can openly discuss mental health and substance use/abuse issues.

Monterey County Office of Education (MCOE)

While MCOE provides guidance and resources to County public school districts. Each district determines its own educational programming priorities based on local needs and student population. This yields a variance in funding levels across school districts and responsiveness to urgent educational challenges.

Valuable fentanyl prevention education is not available to all students in all County schools. Some schools can afford school-day fentanyl education by professionals to supplement instruction, and some schools cannot. At a minimum, students receive drug awareness education during their PE classes from a credentialed staff member, not a drug education professional. This pertains to the mandated health education classes, per California Education Code 51890; however, these classes focus more on alcohol, tobacco, marijuana, and vaping, versus opioid/fentanyl awareness and prevention. Districts strapped for funds may have limited or no contracts with nonprofit partners to augment the standards-based approach within a district. In addition, MCOE does not receive any funding specifically for fentanyl/drug awareness prevention instruction.

Monterey County Safe and Healthy Schools and Communities Coalition (MCSHSCC)

In 2022, MCOE launched the Monterey County Safe and Healthy Schools and Communities Coalition in response to the fentanyl crisis and other safety concerns. Like the Prescribe Safe Initiative, the Coalition is a multi-agency collaborative of school districts, charter schools, first responders, community-based organizations, county departments, and youth-focused entities. The Coalition's focus is to develop comprehensive resources and services to address school safety needs and challenges countywide, but more recently has prioritized fentanyl awareness and prevention.

The Coalition works with its community partners to standardize policies and protocols, improve communication and respond more effectively to student mental health and safety needs. During this academic year, MCOE and its coalition partners have hosted dozens of presentations for students, staff, and parents on fentanyl awareness topics.

Naloxone Toolkit for Schools

In February 2024, the MCOE coalition and the Prescribe Safe Initiative jointly developed, vetted, and launched the Naloxone Toolkit for Schools. It offers an opioid and fentanyl fact sheet, training tools to administer Naloxone, tips for setting up a school or agency Naloxone program, and more resources. Links to access the Toolkit are available on both partner websites. The Initiative will also produce fentanyl training videos for school districts and parents using MCOE's Media Center for Art, Education and Technology studio.



Naloxone/Narcan Nasal Spray
Source: Stock image from Microsoft 365

Senate Bill 10 (SB10) – Melanie's Law

SB10, referred to as “Melanie's Law,” became law in California in October 2023. The bill is named for Melanie Ramos, a teenager who died from a fatal overdose of fentanyl in her school bathroom, unaware she had taken the drug.

SB10 mandates that schools serving grades 7-12 update their school safety plans to include specific protocols for preventing and/or responding to opioid overdose emergencies. This bill also requires the California Department of Education publish information on its website that addresses opioid awareness.

Melanie's Law also recommends that all County Offices of Education establish working groups on fentanyl education. Monterey County is already complying with the law's working group recommendation through its Coalition. Regarding other aspects of the law, some school districts are still minimally compliant. While the law sets a baseline, there is plenty of room to go beyond the minimum requirements.



Source: Stock image from Microsoft 365

Wellness Centers

Educators, health care professionals, addiction specialists, and increasingly parents are realizing the need for youth mental health services. Addressing the critical mental health needs of our county's youth is valuable to incorporate into drug awareness and prevention efforts.

A designated wellness center is a valuable mental health asset. This is a space ideally located on campus for students seeking support from a mental health professional or simply a retreat space during the school day. A wellness center does not need to be in a separate building, but simply a safe, accessible space for students.

The Salinas Unified High School District (SUHSD) currently has designated Wellness Centers on eight of its ten campuses, with the remaining two in development. It is an important investment for the SUHSD, as the financial outlay has been substantial. Not all districts have the financial means to replicate wellness centers of this nature. For example, SUSD recently opened a Wellness space that is only open during lunchtime and breaks, until a social worker is hired. Yet, this space may have a similar level of impact as the more expensive sites on the SUHSD campuses. Any effort to transform and staff an existing space on campus to fill this purpose is an opportunity to improve student well-being.

Youth Leadership / Peer-to-Peer Programs

Youth Leadership Councils have been created at all three MPUSD high schools and are engaging with collaborative partners to provide valuable input and suggestions from the



Source: Stock image from Microsoft 365

student perspective. Drug awareness and prevention presentations used at school assemblies were developed with and vetted by Youth Council members. Teens will listen more attentively and with a greater sense of connection to other teens in their peer group as opposed to adults. Similarly, peer-to-peer programs are great opportunities to build student

mentorship and leadership skills. Implementing programs of this nature can improve mental health outcomes for students. They are also vital drug awareness and prevention tools.

FINDINGS

- F1. The Monterey County Safe and Healthy Schools and Communities Coalition and the Montage Health Prescribe Safe Initiative are leaders in the County's drug awareness and prevention efforts. A formal agreement between these two entities could enhance effectiveness and ensure partnership continuity.
- F2. The BOS has not approved allocations of County Opioid Settlement funds, while the MCHD finalizes a Comprehensive Strategy and Plan to allocate these funds, putting lives at risk.
- F3. The lack of the availability of a wellness space within County public schools, either a designated room or a separate building, staffed with at least one mental health professional, is a missed opportunity to address mental health needs.
- F4. Since the implementation of SB10 in January 2024, some school districts have not revised their safety plans to include overdose response protocols, risking the health and safety of students.
- F5. While peer-to-peer and youth student leadership programs supporting drug awareness and prevention education are successful tools for student engagement on this topic, some schools have not implemented these programs, putting students at risk.

RECOMMENDATIONS

- R1. MCOE and the MHPS formalize their partnership through a written agreement to ensure ongoing collaborative leadership by August 31, 2024.
- R2. The MCHD finalize its Comprehensive Strategy and Plan for allocating County Opioid Settlement funds for BOS approval by July 31, 2024.
- R3. The MCHD finalize agreements for services to begin equitable disbursements of County Opioid Settlement funds to partner agencies and school districts by October 31, 2024.
- R4. MCOE develop strategies with school districts for implementation of on-campus wellness spaces with appropriate staff to support students with their mental health and/or drug awareness by November 30, 2024.
- R5. MCOE require that all school districts comply with SB10, by updating school safety plans with overdose prevention, response protocols, and staff training by October 31, 2024.

- R6. MCOE ensure that all educational spaces in every district are equipped with Naloxone, known as Narcan, for use by trained staff in an opioid overdose emergency by August 31, 2024.
- R7. MCOE develop a training program and resources for district personnel to implement peer-to-peer and youth leadership programs by December 31, 2024.

REQUEST FOR RESPONSES

The following responses are required pursuant to Penal Code sections 933 and 933.05:

From the following governing bodies within 90 days:

- Monterey County Board of Supervisors
 - Finding: F2
 - Recommendations: R2 and R3

From the following elected official within 60 days:

- Monterey County Superintendent of Schools
 - Findings: F1 and F3-F5
 - Recommendations: R1 and R4-R7

INVITED RESPONSES

From the following individual:

- Monterey County Health Department Director
 - Finding: F2
 - Recommendations: R2-R3

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.
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GLOSSARY & ACRONYMS

BOS	Monterey County Board of Supervisors
CDC	Centers for Disease Control and Prevention
CDPH	California Department of Public Health
DEA	Drug Enforcement Agency
DHCS	Department of Healthcare Services
LCFF	Local Control Funding Formula
MCHD	Monterey County Health Department
MCOE	Monterey County Office of Education
MCSHSCC	Monterey County Safe and Healthy Schools and Communities Coalition
MHPS	Montage Health Prescribe Safe
MHPSI	Montage Health Prescribe Safe Initiative
MPSUD	Monterey Peninsula Unified School District
OSF	Opioid Settlements Fund
PGUSD	Pacific Grove Unified School District
SUHSD	Salinas Union High School District
SUSD	Soledad Unified School District

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<https://www.dhcs.ca.gov/provgovpart/Pages/California-Opioid-Settlements.aspx>

CA Department of Public Health (CDPH) - Substance and Addiction Branch: Fentanyl

<https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Fentanyl.aspx>

CA Overdose Surveillance Dashboard - Monterey County Statistics

<https://skylab.cdph.ca.gov/ODdash/?tab=CTY>

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Drug Enforcement Agency (DEA) - Fentanyl Info for Teens

<https://www.dea.gov/onepill/teens>

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<https://www.montereycoe.org/>

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Senate Bill 10 (SB10), Melanie’s Law

<https://legiscan.com/CA/text/SB10/id/2845936>



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-124

June 20, 2024

Introduced: 6/12/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Consider adopting a resolution approving the Fiscal Year (FY) 2024-25 Budget for the County of Monterey, incorporating the FY 2024-25 Recommended Budget, which includes the County's General Financial Policies, and additional modifications directed by the Board at the May 29, 2024, Budget Hearings.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Consider adopting a resolution approving the Fiscal Year (FY) 2024-25 Budget for the County of Monterey, incorporating the FY 2024-25 Recommended Budget, which includes the County's General Financial Policies, and additional modifications directed by the Board at the May 29, 2024, Budget Hearings.

SUMMARY:

The County Administrative Office (CAO) presented the FY 2024-25 Recommended Budget to the Board of Supervisors at the Budget Hearings on May 29, 2024. The Board approved several modifications, including amendments to the General Financial Policies, and directed staff to incorporate related changes in the budget for adoption on June 20, 2024. Budget Hearing modifications are detailed in Attachment A and Exhibit 1.

DISCUSSION:

The FY 2024-25 Budget for all funds governed by the Board of Supervisors and the Board of Supervisors acting as the Board of Directors of individual special districts and Successor Agencies totals \$2,005,308,473. Total financing includes \$1,928,662,987 in revenues and \$76,645,486 in fund balance. Monterey County's FY 2024-25 Adopted Budget provides for 5,896.55 full-time equivalent (FTE) positions (Exhibit 1). Adopted Budget details are included in the FY 2024-25 Recommended Budget presented at Budget Hearings on May 29, 2024, and in the attachments to this report. The Board of Supervisors acting as the Boards of Directors of individual special districts and Successor Agencies will consider related budgets, included in the above totals, for adoption during individually convened hearings on June 20, 2024, as appropriate.

General Fund appropriations total \$892,271,304 offset by use of fund balance of \$18,462,647 and \$873,808,657 in revenues. The General Fund budget provides for 3,599.70 FTEs.

The adopted budget includes a transfer from the Transient Occupancy Tax (TOT) revenue contribution to the Road Fund in the amount of \$9,518,405 which maintains the TOT contribution at a level established by current financial policies.

The County Administrative Office recognizes that adoption of the State’s FY 2024-25 Budget and budgetary changes at the federal level could impact County operations. Staff closely monitors the County’s revenue and expenditure conditions to identify emerging issues and potential impacts that may require additional Board action. In addition, pending negotiations with labor groups could also impact the FY 2024-25. County staff will return to the Board to address federal, state, and local issues and make recommendations as necessary to maintain a balanced budget throughout the fiscal year as soon as any potential impacts are identified and quantified.

OTHER AGENCY INVOLVEMENT:

All County departments and agencies participate in development of the annual budget. At the close of Budget Hearings on May 29, 2024, staff in the CAO - Budget and Analysis Division, Auditor-Controller’s Office, and Human Resources Department initiated collaborative efforts to ensure that all components of the County’s FY 2024-25 Adopted Budget are programmed in Countywide Enterprise budget, payroll, accounting, and Human Resources position tracking systems for accurate and timely implementation on July 1 of the new fiscal year.

FINANCING:

The FY 2024-25 Adopted Budget reflects the FY 2024-25 Recommended Budget and changes directed by the Board during Budget Hearings on May 29, 2024. The FY 2024-25 Budget is balanced and meets all requirements for adoption and implementation effective July 1, 2024.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommendation to approve the FY 2024-25 Budget for the County of Monterey is consistent with the Board of Supervisors’ Strategic Initiative for Administration. The FY 2024-25 Budget for the County of Monterey represents a balanced budget that sustains core services and efficiently allocates resources.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Ezequiel Vega, Assistant County Administrative Officer, ext. 3078

Approved by: Sonia M. De La Rosa, County Administrative Officer

Attachments:

- FY 2024-25 Adopted Budget Resolution;
- Attachment A - Modifications to the FY 2024-25 Recommended Budget;
- Attachment B - Adopted Budget Follow-up Items;
- Exhibit 1 - FY 2024-25 Adopted Positions



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- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Ezequiel Vega, Assistant County Administrative Officer, ext. 3078

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Approved by: Sonia M. De La Rosa, County Administrative Officer

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*Before the Board of Supervisors in and for the
County of Monterey, State of California*

Resolution No.: _____)
Adopting the Fiscal Year (FY) 2024-25 Budget for the)
County of Monterey incorporating the FY 2024-25)
Recommended Budget, which includes the County’s)
General Financial Policies, adjustments for clerical)
errors, and additional modifications directed by the)
Board at the May 29, 2024, Budget Hearings.....)

WHEREAS, Sections 29088-29092 of the Government Code of the State of California provide that the Board of Supervisors of each county shall adopt, by resolution, the budget; and

WHEREAS, after giving due notice as required by law, the Board of Supervisors held Public Hearings for the purpose of developing the Adopted Budget for the County of Monterey for Fiscal Year 2024-25; and

WHEREAS, at said Public Hearings held on May 29, 2024, the Board of Supervisors heard all requests for the increase, decrease, or other alteration of the 2024-25 Recommended Budget as prepared by the County Administrative Officer, and in consideration thereof has decided upon all revisions of said Recommended Budget which it deems advisable; and

WHEREAS, the record of such decisions is in final form in the possession of, and will be published by the Monterey County Auditor-Controller; and

WHEREAS, the minimum requirements as set forth in Section 29089 of the Government Code of the State of California have been met in the budget document; and

WHEREAS, Section 29090 of the Government Code of the State of California permits the adoption of the budget by reference to the financing uses in the budget as finally determined; and

WHEREAS, on April 2, 2024, the Board of Supervisors held the FY 2024-25 Budget Workshop and provided direction to minimize impacts to employees and County services,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Monterey as follows:

1. The FY 2024-25 Budget for the County of Monterey, including the County’s General Financial Policies, and incorporating the FY 2024-25 Recommended Budget presented at its May 29, 2024, Budget Hearings, including modifications approved by the Board at said Public Hearings, as detailed in Attachment A and Exhibit 1, and by reference attached hereto and incorporated herein, is hereby approved and adopted.
2. The FY 2024-25 Recommended Budget as received and approved with modifications by the Board during the Public Hearings, and as officially submitted by the County Administrative Officer to the Auditor-Controller, with said revised budget for the County of Monterey is hereby approved and adopted by reference as the Adopted Budget for the 2024-25 Fiscal Year for the County of Monterey.

PASSED AND ADOPTED on this 20th day of June 2024, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board Supervisors duly made and entered in the minutes thereof at page ___ of Minute Book ____, on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors County of Monterey,
State of California.

By _____
Deputy

ATTACHMENT A
May 29-30, 2024 Budget Hearings
Board of Supervisors Modifications to the Fiscal Year 2023-24 Recommended Budget

The items listed below were directed by the Board of Supervisors (Board) as modifications to the Fiscal Year (FY) 2024-25 Recommended Budget during the May 29- 30,2024 Budget Hearings.

1. Decrease appropriations and revenues in the Department of Emergency Management (023-1040-8590-DEM002) by \$1,967,474 to correct DHS grant enter in error in Fund 023.
2. Increase appropriations and revenues in the Department of Emergency Management (024-1040-8590-DEM002) by \$1,967,474 to correct DHS grant enter in error in Fund 023.
3. Increase appropriations in County Administrative Office (001-1050-8029-CAO007) by \$20,000 for the Green Business Program funded by unassigned fund balance.
4. Increase appropriations in the County Administrative Office (001-1050-8038-CAO007) by \$1,409,300 to provide a rate subsidy to the Pajaro Sanitation District funded by unassigned fund balance.
5. Decrease revenues and fund balance use in Emergency Communications (001-1520-8507-EME004) by \$122,674 for UAL expenditure match that has been removed.
6. Increase appropriations in Sheriff's Office (001-2300-8238-SHE003) by \$138,696 for one new Sergeant (Compliance Division) position to create the Monterey County Resource Re-entry Center (MCRRC) funded by unassigned fund balance.
7. Increase appropriations in Sherif's Office (001-2300-8238-SHE003) by \$62,182 for one new Office Assistant III positions (Compliance Division) to create the Monterey County Resource Re-entry Center (MCRRC) funded by unassigned fund balance.
8. Increase appropriations in Sherif's Office (001-2300-8238-SHE003) by \$89,330 for one new Management Analyst I positions (Compliance Division) to create the Monterey County Resource Re-entry Center (MCRRC) funded by unassigned fund balance.
9. Increase appropriations in Public Works Facilities Parks (001-3200-8556-PFP054) by \$137,436 for one new Park Ranger II to provide 7 day a week coverage for North County Parks and Open Space funded by unassigned fund balance.

10. Increase appropriations in Public Works Facilities Parks (001-3200-8552-PFP054) by \$306,081 to provide funding to reduce salary savings funded by unassigned fund balance.
11. Increase appropriations in Public Works Facilities Parks (001-3200-8556-PFP054) by \$546,212 to provide funding to reduce salary savings funded by unassigned fund balance.
12. Increase appropriations in Public Works Facilities Parks (001-3200-8569-PFP058) by \$198,008 to provide funding to reduce salary savings funded by unassigned fund balance.
13. Increase appropriations and revenues in Public Works Facilities Parks (151-3200-8567-PFP047) by \$1,409,300 for a Pajaro Sanitation Rate Subsidy funded by a transfer from the General Fund.
14. Increase appropriations in Public Works Facilities Parks (001-3200-8556-PFP054) by \$150,000 for Fort Ord open space unscheduled Maintenance funded by unassigned fund balance.
15. Increase appropriations in County Administrative Office (001-1050-8029-CAO007) by \$75,000 for Monterey County Historical Society to help in preservation of local history, funded by a reduction of \$75,000 to the appropriation for Contingencies (001-1050-8034-CAO020).
16. Increase appropriations in Health (001-4000-8124-HEA003) by \$973,348 for vaping prevention, education and cessation, funded by JUUL settlement funds received in FY 2023-24 which will be part of the General Fund's unassigned fund balance at the end of FY 2023-24.
17. Increase appropriations by \$277,392 and revenues by \$138,696 in the Department of Social Services (001-5010-8262-SOC005) to add two new Employment & Training Workers III funded by department revenue and unassigned fund balance.
18. Increase appropriations by \$277,392 and revenues by \$138,696 in the Department of Social Services (001-5010-8262-SOC005) for two (filled) Employment & Training Workers III to provide in South County funded by department revenue and unassigned fund balance.
19. Increase appropriations in Department of Social Services (001-5010-8262-SOC005) by \$368,883 for CalWorks Home Visiting Program to mitigate state budget impacts funded by unassigned fund balance.

20. Increase appropriations in Department of Social Services (001-5010-8253-SOC002) by \$100,000 for General Assistance to mitigate the impact from the reduction of unfunded accrued liability funding funded by unassigned fund balance.
21. Increase appropriations in Department of Social Services (001-5010-8258-SOC004) by \$400,000 for General Assistance from the reduction of unfunded accrued liability funding funded by unassigned fund balance.
22. Increase appropriations in Department of Social Services-Military and Veterans Affairs Office (001-5010-8260-SOC003) by \$9,000 for Zoom Video Conferencing System and Installation to support military members and veterans with video conferencing services for communication with Veteran Affairs and other entities funded by unassigned fund balance.
23. Increase appropriations in County Administrative Office (478-1050-8539-CAO047) by \$11,793,315 to provide transfers out for numerous Capital Improvement Project in Fund 404 to complete needed repairs, replacements and improvements to County facilities.
24. Designate \$2,000,000 to the General Capital Assignment (BSA 001-3065) for future County needs fund by unassigned fund balance.
25. Designate \$17,951,603 to the Strategic Reserve (BSA-001-3111) to restore the Strategic Reserve, funded by unassigned fund balance.
26. Increase appropriations and transfers in Public Works Facilities and Parks (404-3200-8564-PFP057) by \$11,793,315, funded by a transfer in from Fund 478 (Building Improvement and Replacement) for the following Capital Improvement Projects;

• Seaside Community Benefits Office Replacement - 1281 Broadway Ave Seaside	\$2,104,480
• HVAC Repairs and Replacement - 1200 Aguajito Rd Monterey	\$759,827
• Replace Generators at 1441/1488 Schilling Pl Salinas	\$3,856,190
• HVAC Repairs and Replacement - 1441/1448 Schilling Pl Salinas	\$684,256
• HVAC Upgrade to Board Chambers Server Room	\$230,000
• Youth Center Tenant Improvements (Design and Planning) - 970 Circle Dr	\$214,770
• 168 W Alisal - 3rd Floor Security Improvements	\$267,000
• County Wide Facility Master Plan	\$700,000
• 1441 Schilling Place-Election Office Security TI	\$100,500
• 168 West Alisal-Public Defender's Office Ballistic Glazing Upgrade	\$201,292
• Lake Nacimiento Resort Lodge Refurbishment	\$2,400,000
• Lake San Antonio Water System Temporary Compliance Measures	\$275,000

ATTACHMENT B
May 29- 30, 2024 Budget Hearings
Board-directed Follow-up and Pending Budget Issues
For the Fiscal Year 2024-25 Adopted Budget

The Board of Supervisors considered additional funding requests for FY 2024-25 expenditures and requested follow-up reports and discussion on several funding requests to more thoroughly understand the nature and scope of the issues, impacts, and availability of potential financing options. Board-directed follow-up issues and actions include:

1. County Administrative Office – The Board requested that if FY 2023-24 ends in a surplus for the Board of Supervisor District 1 (Supervisor Alejo’s District) that it be allocated toward the construction of the Covid Memorial, if there is a surplus it will be allocated to the Covid Memorial through the Budget End of the Year Report.

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
Board of Supervisors - Dept. 1000									
1000	10A01	BOARD OF SUPERVISORS CHAIRMAN	1.00	1.00	1.00	-	-	-	1.00
1000	10A02	BOARD OF SUPERVISORS MEMBER	4.00	4.00	4.00	-	-	-	4.00
1000	14H02	BOARD OF SUPERVISORS POLICY ANALYST	5.00	10.00	10.00	-	-	-	10.00
1000	14H10	BOARD OF SUPERVISORS CHIEF OF STAFF	5.00	5.00	5.00	-	-	-	5.00
1000	80A90	BOARD OF SUPERVISORS EXECUTIVE ASSISTANT	5.00	-	-	-	-	-	-
Subtotal			20.00	20.00	20.00	-	-	-	20.00
Department of Emergency Management - Dept. 1040									
1040	11A13	DIRECTOR OF EMERGENCY MANAGEMENT	-	1.00	1.00	-	-	-	1.00
1040	14A25	EMERGENCY SERVICES MANAGER	-	1.00	2.00	1.00	-	-	2.00
1040	14C30	MANAGEMENT ANALYST II	-	1.00	2.00	1.00	-	-	2.00
1040	20B95	FINANCE MANAGER I	-	1.00	1.00	-	-	-	1.00
1040	41G01	EMERGENCY SERVICES PLANNER	-	4.00	4.00	-	-	-	4.00
1040	80A33	ADMINISTRATIVE SECRETARY	-	1.00	1.00	-	-	-	1.00
Subtotal			-	9.00	11.00	2.00	-	-	11.00
County Administrative Office - Dept. 1050									
1050	11A01	ADMINISTRATIVE OFFICER	1.00	1.00	1.00	-	-	-	1.00
1050	12E01	CHIEF ASSISTANT COUNTY ADMINISTRATIVE OFFICER	-	1.00	1.00	-	-	-	1.00
1050	12E03	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	2.00	2.00	2.00	-	-	-	2.00
1050	12E16	WIB EXECUTIVE DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
1050	14A23	PRINCIPAL ADMINISTRATIVE ANALYST	5.00	6.00	6.00	-	-	-	6.00
1050	14A24	COUNTY BUDGET DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
1050	14A25	EMERGENCY SERVICES MANAGER	1.00	-	-	-	-	-	-
1050	14A28	COUNTY COMMUNICATIONS DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
1050	14C30	MANAGEMENT ANALYST II	7.00	6.00	6.00	-	-	-	6.00
1050	14C31	MANAGEMENT ANALYST III	9.00	10.00	8.00	(2.00)	-	-	8.00
1050	14C37	COUNTY MEDIA ANALYST	1.00	1.00	1.00	-	-	-	1.00
1050	14E20	BUYER II	2.00	3.00	3.00	-	-	-	3.00
1050	14G02	MANAGEMENT ANALYST I	2.00	2.00	3.00	1.00	-	-	3.00
1050	14H64	FLEET MANAGER	-	-	-	-	-	-	-
1050	14M05	CANNABIS PROGRAM MANAGER	-	1.00	1.00	-	-	-	1.00
1050	14M06	-	-	-	1.00	1.00	-	-	1.00
1050	14M07	-	-	-	1.00	1.00	-	-	1.00
1050	14M08	-	-	-	1.00	1.00	-	-	1.00
1050	14M12	ECONOMIC DEVELOPMENT MANAGER	1.00	1.00	1.00	-	-	-	1.00
1050	14M25	COUNTY HOMELESS SERVICES DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
1050	14N05	ADMINISTRATIVE OPERATIONS MANAGER	-	-	-	-	-	-	-
1050	14N35	CONTRACTS & PURCHASING OFFICER	1.00	1.00	1.00	-	-	-	1.00
1050	20B10	ACCOUNTANT I	2.00	-	-	-	-	-	-
1050	20B11	ACCOUNTANT II	1.00	2.00	2.00	-	-	-	2.00
1050	20B12	ACCOUNTANT III	-	1.00	1.00	-	-	-	1.00
1050	20B93	FINANCE MANAGER II	2.00	2.00	2.00	-	-	-	2.00
1050	41G01	EMERGENCY SERVICES PLANNER	4.00	-	-	-	-	-	-
1050	43C11	PERMIT TECHNICIAN II	1.00	-	-	-	-	-	-
1050	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
1050	43L18	COMMUNICATIONS TECHNICIAN III	-	-	-	-	-	-	-
1050	43L20	COMMUNICATIONS TECHNICIAN I	-	-	-	-	-	-	-
1050	60G21	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE II	3.00	3.00	3.00	-	-	-	3.00
1050	60G33	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE III	1.00	1.00	1.00	-	-	-	1.00
1050	60I02	PROGRAM MANAGER II	1.00	-	-	-	-	-	-
1050	68A30	RANGE MASTER	-	-	-	-	-	-	-
1050	68C02	RANGE AIDE	-	-	-	-	-	-	-
1050	70F21	COURIER	-	-	-	-	-	-	-
1050	70F23	STOREKEEPER	-	-	-	-	-	-	-
1050	70F79	WAREHOUSE WORKER	1.00	-	-	-	-	-	-
1050	70F80	SENIOR STOREKEEPER	-	1.00	1.00	-	-	-	1.00
1050	70F82	SUPERVISING WAREHOUSE WORKER	-	-	-	-	-	-	-
1050	72C20	MECHANIC I	-	-	-	-	-	-	-
1050	72C23	MECHANIC II	-	-	-	-	-	-	-
1050	72C26	MECHANIC III	-	-	-	-	-	-	-
1050	72C83	FLEET SERVICE WRITER	-	-	-	-	-	-	-
1050	80A32	SENIOR SECRETARY	5.00	4.00	4.00	-	-	-	4.00
1050	80A97	EXECUTIVE ASSISTANT TO ADMINISTRATIVE OFFICER	1.00	1.00	1.00	-	-	-	1.00
1050	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	2.00	2.00	2.00	-	-	-	2.00
1050	80E01	OFFICE ASSISTANT I	-	-	-	-	-	-	-
1050	80G21	DATA ENTRY OPERATOR II	-	-	-	-	-	-	-
1050	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
1050	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
1050	80O22	MAILROOM CLERK	-	-	-	-	-	-	-
1050	80O23	SENIOR MAILROOM CLERK	-	-	-	-	-	-	-
1050	99ZXX	ALLOCATION ON LOAN XX	-	-	-	-	-	-	-
Subtotal			17.00	17.00	17.00	2.00	-	-	17.00
Human Resources - Dept. 1060									
1060	11A07	DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00	-	-	-	1.00
1060	12C37	ASSISTANT DIRECTOR OF HUMAN RESOURCES	2.00	2.00	2.00	-	-	-	2.00
1060	14B21	ASSOCIATE PERSONNEL ANALYST	13.00	12.00	11.00	(1.00)	-	-	11.00
1060	14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	2.00	1.00	-	-	2.00
1060	14B32	SENIOR PERSONNEL ANALYST	5.00	5.00	5.00	-	-	-	5.00
1060	14B60	RISK & BENEFITS SPECIALIST-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1060	14B62	ASSOCIATE RISK & BENEFITS ANALYST	2.00	2.00	2.00	-	-	-	2.00
1060	14B63	SENIOR RISK & BENEFITS ANALYST	1.00	2.00	2.00	-	-	-	2.00
1060	14C30	MANAGEMENT ANALYST II	1.00	2.00	2.00	-	-	-	2.00
1060	14C31	MANAGEMENT ANALYST III	3.00	2.00	2.00	-	-	-	2.00
1060	14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	-	-	-	1.00
1060	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00	4.00	4.00	-	-	-	4.00
1060	14M61	HR PROGRAM MANAGER	3.00	5.00	5.00	-	-	-	5.00
1060	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1060	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	-	-	-	-	-	-	-
1060	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
Subtotal			41.00	42.00	42.00	-	-	-	42.00
Civil Rights Office - Dept. 1080									
1080	14B25	EQUAL OPPORTUNITY OFFICER	1.00	1.00	1.00	-	-	-	1.00
1080	14B47	ASSOCIATE EQUAL OPPORTUNITY ANALYST	1.00	1.00	-	(1.00)	-	-	-
1080	14B49	SENIOR EQUAL OPPORTUNITY ANALYST	2.00	2.00	3.00	1.00	-	-	3.00
1080	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
Subtotal			5.00	5.00	5.00	-	-	-	5.00
Auditor-Controller Dept. 1110									
1110	10B02	AUDITOR-CONTROLLER	1.00	1.00	1.00	-	-	-	1.00
1110	12A02	ASSISTANT AUDITOR-CONTROLLER	1.00	1.00	1.00	-	-	-	1.00
1110	14B32	SENIOR PERSONNEL ANALYST	-	0.50	0.50	-	-	-	0.50
1110	14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	-	-	-	1.00
1110	14P32	ERP BUSINESS ANALYST	5.00	8.00	8.00	-	-	-	8.00
1110	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1110	20B21	ACCOUNTANT AUDITOR II	1.00	2.00	2.00	-	-	-	2.00
1110	20B22	ACCOUNTANT AUDITOR III	7.00	9.00	9.00	-	-	-	9.00
1110	20B24	AUDITOR-CONTROLLER ANALYST I	6.00	8.00	8.00	-	-	-	8.00
1110	20B25	AUDITOR-CONTROLLER ANALYST II	2.00	5.00	5.00	-	-	-	5.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
1110	20B31	INTERNAL AUDITOR II	1.00	1.00	1.00	-	-	-	1.00
1110	20B32	INTERNAL AUDITOR III	-	-	1.00	1.00	-	-	1.00
1110	20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	3.00	4.00	4.00	-	-	-	4.00
1110	80J21	ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
1110	80J22	SENIOR ACCOUNT CLERK	-	-	-	-	-	-	-
1110	80J30	ACCOUNTING TECHNICIAN	5.00	5.00	5.00	-	-	-	5.00
1110	80J80	ACCOUNTS PAYABLE SUPERVISOR	-	-	-	-	-	-	-
1110	80J96	PAYROLL TECHNICIAN-CONFIDENTIAL	6.00	6.00	6.00	-	-	-	6.00
1110	80J97	SENIOR PAYROLL TECHNICIAN - CONFIDENTIAL	2.00	2.00	2.00	-	-	-	2.00
1110	80J98	SUPERVISING PAYROLL COORDINATOR-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
Subtotal			44.00	56.50	57.50	1.00	-	-	57.50
Treasurer-Tax Collector Dept. 1170									
1170	10B06	TREASURER-TAX COLLECTOR	1.00	1.00	1.00	-	-	-	1.00
1170	12A24	ASSISTANT TREASURER-TAX COLLECTOR	1.00	1.00	1.00	-	-	-	1.00
1170	14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	-	-	-	3.00
1170	14C45	TREASURY MANAGER	-	-	-	-	-	-	-
1170	14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	3.00	3.00	3.00	-	-	-	3.00
1170	14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
1170	14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	-	-	-	1.00
1170	16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	1.00	1.00	-	-	-	1.00
1170	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
1170	20B11	ACCOUNTANT II	2.00	2.00	2.00	-	-	-	2.00
1170	20B12	ACCOUNTANT III	2.00	2.00	2.00	-	-	-	2.00
1170	20B41	TREASURY OFFICER II	3.00	3.00	3.00	-	-	-	3.00
1170	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1170	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
1170	20B96	FINANCE SYSTEMS MANAGER	1.00	1.00	1.00	-	-	-	1.00
1170	25A32	REVENUE OFFICER II	9.00	9.00	9.00	-	-	-	9.00
1170	25A33	SUPERVISING REVENUE OFFICER	1.00	1.00	-	(1.00)	-	-	-
1170	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	-	-	1.00	1.00	-	-	1.00
1170	80J21	ACCOUNT CLERK	9.00	9.00	-	(9.00)	-	-	-
1170	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	10.00	9.00	-	-	10.00
1170	80J30	ACCOUNTING TECHNICIAN	7.00	7.00	7.00	-	-	-	7.00
Subtotal			49.00	49.00	49.00	-	-	-	49.00
Assessor-County Clerk/Recorder - Dept. 1180									
1180	11B01	ASSESSOR-COUNTY CLERK-RECORDER	1.00	1.00	1.00	-	-	-	1.00
1180	12A05	ASSISTANT COUNTY CLERK-RECORDER	1.00	1.00	1.00	-	-	-	1.00
1180	12A15	ASSISTANT ASSESSOR-VALUATION	1.00	1.00	1.00	-	-	-	1.00
1180	14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
1180	14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	-	-	-	1.00
1180	14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	-	-	-	1.00
1180	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1180	14K45	AUDITOR APPRAISER MANAGER	1.00	1.00	1.00	-	-	-	1.00
1180	16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	-	-	-	1.00
1180	16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	-	-	-	1.00
1180	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1180	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
1180	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
1180	28A21	APPRAISER II	13.00	13.00	13.00	-	-	-	13.00
1180	28A22	APPRAISER III	5.00	5.00	5.00	-	-	-	5.00
1180	28A80	SUPERVISING APPRAISER	2.00	2.00	2.00	-	-	-	2.00
1180	28B21	AUDITOR-APPRAISER II	4.00	4.00	4.00	-	-	-	4.00
1180	28B22	AUDITOR-APPRAISER III	1.00	1.00	1.00	-	-	-	1.00
1180	43F21	MAP DRAFTING TECHNICIAN	1.00	-	-	-	-	-	-
1180	43F80	SENIOR MAP DRAFTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
1180	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1180	80E21	OFFICE ASSISTANT II	7.00	7.00	7.00	-	-	-	7.00
1180	80E22	OFFICE ASSISTANT III	6.00	5.00	5.00	-	-	-	5.00
1180	80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
1180	80E81	SUPERVISING OFFICE ASSISTANT I	2.00	2.00	2.00	-	-	-	2.00
1180	80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	-	-	-	1.00
1180	80E92	RECORDER SERVICES SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
1180	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
1180	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
1180	80P22	PHOTOCOPIST	2.00	2.00	2.00	-	-	-	2.00
1180	80R11	ASSESSMENT CLERK	1.00	-	-	-	-	-	-
1180	80R22	PROPERTY TRANSFER CLERK	4.00	3.00	3.00	-	-	-	3.00
1180	80R23	SENIOR PROPERTY TRANSFER CLERK	1.00	1.00	1.00	-	-	-	1.00
Subtotal			69.00	65.00	65.00	-	-	-	65.00
County Counsel - Dept. 1210									
1210	11A04	COUNTY COUNSEL	1.00	1.00	1.00	-	-	-	1.00
1210	12C38	ASSISTANT COUNTY COUNSEL	2.00	2.00	2.00	-	-	-	2.00
1210	12C39	CHIEF ASSISTANT COUNTY COUNSEL	1.00	1.00	1.00	-	-	-	1.00
1210	14B62	ASSOCIATE RISK & BENEFITS ANALYST	1.00	1.00	1.00	-	-	-	1.00
1210	14B63	SENIOR RISK & BENEFITS ANALYST	1.00	1.00	1.00	-	-	-	1.00
1210	14B64	PRINCIPAL RISK & BENEFITS ANALYST	1.00	1.00	1.00	-	-	-	1.00
1210	14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	-	-	-	1.00
1210	14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	-	-	-	2.00
1210	14C32	SAFETY OFFICER	1.00	1.00	1.00	-	-	-	1.00
1210	14C85	WORKERS COMPENSATION MANAGER	1.00	1.00	1.00	-	-	-	1.00
1210	14C86	ERGONOMICS MANAGER	1.00	1.00	1.00	-	-	-	1.00
1210	14N05	ADMINISTRATIVE OPERATIONS MANAGER	-	1.00	1.00	-	-	-	1.00
1210	20B93	FINANCE MANAGER II	-	1.00	1.00	-	-	-	1.00
1210	20B95	FINANCE MANAGER I	-	1.00	-	-	-	-	-
1210	39B23	DEPUTY COUNTY COUNSEL IV	15.00	14.00	14.00	-	-	-	14.00
1210	39B25	CHIEF DEPUTY COUNTY COUNSEL	3.00	3.00	3.00	-	-	-	3.00
1210	74K50	SAFETY COORDINATOR/INVESTIGATOR	3.00	3.00	3.00	-	-	-	3.00
1210	80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1210	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1210	80B26	LEGAL SECRETARY III	7.00	7.00	7.00	-	-	-	7.00
1210	99ZWC	ALLOCATION ON LOAN WORK COMP	10.00	10.00	10.00	-	-	-	10.00
Subtotal			54.00	54.00	54.00	-	-	-	54.00
Clerk of the Board - Dept. 1300									
1300	11A30	CLERK OF THE BOARD OF SUPERVISORS	1.00	1.00	1.00	-	-	-	1.00
1300	14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	-	-	-	1.00
1300	80E83	BOARD OF SUPERVISORS CLERK	3.00	3.00	3.00	-	-	-	3.00
Subtotal			5.00	5.00	5.00	-	-	-	5.00
Elections - Dept. 1410									
1410	11A20	REGISTRAR OF VOTERS	1.00	1.00	1.00	-	-	-	1.00
1410	12C14	ASSISTANT REGISTRAR OF VOTERS	1.00	1.00	1.00	-	-	-	1.00
1410	14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	-	-	-	1.00
1410	14J21	ELECTIONS SERVICES SPECIALIST II	2.00	2.00	2.00	-	-	-	2.00
1410	14M80	ELECTIONS PROGRAM MANAGER	5.00	5.00	4.00	(1.00)	-	-	4.00
1410	14N05	ADMINISTRATIVE OPERATIONS MANAGER	-	-	1.00	1.00	-	-	1.00
1410	16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	-	-	-	1.00
1410	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
Subtotal			12.00	12.00	12.00	-	-	-	12.00
Emergency Communications - Dept. 1520									

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
1520	12C42	EMERGENCY COMMUNICATIONS OPERATIONS MANAGER	1.00	1.00	1.00	-	-	-	1.00
1520	14A26	DIRECTOR OF EMERGENCY COMMUNICATIONS	1.00	1.00	1.00	-	-	-	1.00
1520	14C31	MANAGEMENT ANALYST III	3.00	-	-	-	-	-	-
1520	14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
1520	14M13	EMERGENCY COMMUNICATIONS MANAGER	-	3.00	3.00	-	-	-	3.00
1520	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1520	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
1520	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
1520	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1520	80S01	COMMUNICATIONS DISPATCHER I	6.00	6.00	-	(6.00)	-	-	-
1520	80S21	COMMUNICATIONS DISPATCHER II	50.00	50.00	56.00	6.00	-	-	56.00
1520	80S22	EMERGENCY COMMUNICATIONS SHIFT SUPERVISOR	9.00	9.00	9.00	-	-	-	9.00
		Subtotal	75.00	75.00	75.00	-	-	-	75.00
Information Systems - Dept. 1930									
1930	12C43	DEPUTY CHIEF INFORMATION OFFICER	2.00	2.00	2.00	-	-	-	2.00
1930	12E18	CHIEF INFORMATION OFFICER	1.00	1.00	1.00	-	-	-	1.00
1930	14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
1930	14C30	MANAGEMENT ANALYST II	2.00	2.00	2.00	-	-	-	2.00
1930	14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	-	-	-	1.00
1930	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1930	14K52	CHIEF SECURITY OFFICER	1.00	1.00	1.00	-	-	-	1.00
1930	14P20	INFORMATION TECHNOLOGY ARCHITECT	3.00	3.00	3.00	-	-	-	3.00
1930	16C23	INFORMATION TECHNOLOGY SUPPORT SUPERVISOR	-	-	-	-	-	-	-
1930	16C43	SOFTWARE ENGINEER I	1.00	1.00	1.00	-	-	-	1.00
1930	16C44	SOFTWARE ENGINEER II	6.00	6.00	6.00	-	-	-	6.00
1930	16C45	SOFTWARE ENGINEER III	17.00	17.00	17.00	-	-	-	17.00
1930	16C54	INFORMATION TECHNOLOGY SYSTEMS ANALYST II	7.00	8.00	9.00	1.00	-	-	9.00
1930	16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	19.00	19.00	19.00	-	-	-	19.00
1930	16C86	BUSINESS TECHNOLOGY ANALYST I	-	-	-	-	-	-	-
1930	16E25	INFORMATION TECHNOLOGY SECURITY ENGINEER III	2.00	2.00	2.00	-	-	-	2.00
1930	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	-	-	-	-	-	-
1930	16G24	GIS ANALYST II	1.00	1.00	1.00	-	-	-	1.00
1930	16G25	GIS ANALYST III	2.00	2.00	2.00	-	-	-	2.00
1930	20B11	ACCOUNTANT II	1.00	1.00	1.00	-	-	-	1.00
1930	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
1930	41N24	NETWORK SYSTEMS ENGINEER II	4.00	5.00	6.00	1.00	-	-	6.00
1930	41N25	NETWORK SYSTEMS ENGINEER III	4.00	4.00	4.00	-	-	-	4.00
1930	43A21	ENGINEERING AIDE II	1.00	1.00	1.00	-	-	-	1.00
1930	43G01	INFORMATION TECHNOLOGY MANAGER	8.00	9.00	9.00	-	-	-	9.00
1930	43G03	INFORMATION TECHNOLOGY PROJECT MANAGER II	3.00	3.00	3.00	-	-	-	3.00
1930	43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	3.00	3.00	3.00	-	-	-	3.00
1930	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	-	-	-	-	-	-
1930	43L41	RADIO COMMUNICATIONS ENGINEER	2.00	2.00	2.00	-	-	-	2.00
1930	43M35	INFORMATION TECHNOLOGY SUPPORT SPECIALIST	7.00	6.00	4.00	(2.00)	-	-	4.00
1930	70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	-	-	-	1.00
1930	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
1930	80E80	PRINCIPAL OFFICE ASSISTANT	2.00	2.00	2.00	-	-	-	2.00
1930	80J30	ACCOUNTING TECHNICIAN	3.00	3.00	3.00	-	-	-	3.00
		Subtotal	110.00	110.00	110.00	-	-	-	110.00
District Attorney - Dept. 2240									
2240	10B04	DISTRICT ATTORNEY	1.00	1.00	1.00	-	-	-	1.00
2240	12A03	CHIEF ASSISTANT DISTRICT ATTORNEY	1.00	1.00	1.00	-	-	-	1.00
2240	12A04	ASSISTANT DISTRICT ATTORNEY	4.00	4.00	4.00	-	-	-	4.00
2240	14C30	MANAGEMENT ANALYST II	1.00	1.00	2.00	1.00	-	-	2.00
2240	14C70	ADMINISTRATIVE SERVICES ASSISTANT	-	1.00	1.00	-	-	-	1.00
2240	14C75	ADMINISTRATIVE ASSISTANT TO DISTRICT ATTORNEY	1.00	1.00	1.00	-	-	-	1.00
2240	14C87	VICTIM/WITNESS ASSISTANCE PROGRAM MANAGER	1.00	1.00	1.00	-	-	-	1.00
2240	14G02	MANAGEMENT ANALYST I	-	-	1.00	1.00	-	-	1.00
2240	14K60	CHIEF DISTRICT ATTORNEY INVESTIGATOR	1.00	1.00	1.00	-	-	-	1.00
2240	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
2240	20B11	ACCOUNTANT II	1.00	1.00	1.00	-	-	-	1.00
2240	20B12	ACCOUNTANT III	2.00	2.00	2.00	-	-	-	2.00
2240	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2240	34A20	DISTRICT ATTORNEY INVESTIGATOR I	5.00	5.00	5.00	-	-	-	5.00
2240	34A22	DISTRICT ATTORNEY INVESTIGATOR III	21.00	21.00	21.00	-	-	-	21.00
2240	34A80	DISTRICT ATTORNEY INVESTIGATIVE CAPTAIN	2.00	2.00	2.00	-	-	-	2.00
2240	34G10	INVESTIGATIVE AIDE	6.00	6.00	6.00	-	-	-	6.00
2240	39C01	LEGAL ASSISTANT	4.00	4.00	4.00	-	-	-	4.00
2240	39D31	DEPUTY DISTRICT ATTORNEY IV	55.00	54.00	53.00	(1.00)	-	-	53.00
2240	39D32	CHIEF DEPUTY DISTRICT ATTORNEY	-	1.00	1.00	-	-	-	1.00
2240	43G05	DIGITAL FORENSIC INVESTIGATOR	1.00	1.00	1.00	-	-	-	1.00
2240	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	-	1.00	1.00	-	-	-	1.00
2240	60K02	VICTIM ASSISTANCE ADVOCATE	10.00	10.00	10.00	-	-	-	10.00
2240	60K03	VICTIM/WITNESS ASSISTANCE PROGRAM COORDINATOR	1.00	2.00	2.00	-	-	-	2.00
2240	80B11	LEGAL TYPIST	7.00	7.00	7.00	-	-	-	7.00
2240	80B22	LEGAL SECRETARY II	28.00	24.00	24.00	-	-	-	24.00
2240	80B24	SUPERVISING LEGAL SECRETARY	3.00	3.00	3.00	-	-	-	3.00
2240	80B26	LEGAL SECRETARY III	-	3.00	3.00	-	-	-	3.00
		Subtotal	158.00	160.00	161.00	1.00	-	-	161.00
Child Support Services - Dept. 2250									
2250	11A26	DIRECTOR OF CHILD SUPPORT SERVICES	1.00	1.00	1.00	-	-	-	1.00
2250	14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	-	-	-	1.00
2250	14C31	MANAGEMENT ANALYST III	-	-	-	-	-	-	-
2250	14K62	DEPUTY DIRECTOR CHILD SUPPORT SERVICES	1.00	1.00	1.00	-	-	-	1.00
2250	20B11	ACCOUNTANT II	1.00	1.00	1.00	-	-	-	1.00
2250	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
2250	25C18	CHILD SUPPORT ASSISTANT II	5.00	5.00	5.00	-	-	-	5.00
2250	25C23	CHILD SUPPORT OFFICER II	40.00	40.00	40.00	-	-	-	40.00
2250	25C24	CHILD SUPPORT OFFICER III	8.00	8.00	8.00	-	-	-	8.00
2250	25C81	SUPERVISING CHILD SUPPORT OFFICER	5.00	5.00	5.00	-	-	-	5.00
2250	25C82	CHILD SUPPORT PERFORMANCE SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
2250	34G21	CIVIL PROCESS SERVER	1.00	1.00	1.00	-	-	-	1.00
2250	34G22	SENIOR CIVIL PROCESS SERVER	1.00	1.00	1.00	-	-	-	1.00
2250	39A47	CHIEF CHILD SUPPORT ATTORNEY	1.00	1.00	1.00	-	-	-	1.00
2250	39D36	CHILD SUPPORT ATTORNEY IV	3.00	3.00	3.00	-	-	-	3.00
2250	70F21	COURIER	1.00	1.00	1.00	-	-	-	1.00
2250	80B22	LEGAL SECRETARY II	1.00	1.00	1.00	-	-	-	1.00
2250	80D23	LEGAL PROCESS CLERK	1.00	1.00	1.00	-	-	-	1.00
2250	80E21	OFFICE ASSISTANT II	1.00	1.00	1.00	-	-	-	1.00
2250	80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
2250	80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
2250	80J21	ACCOUNT CLERK	3.00	3.00	3.00	-	-	-	3.00
2250	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
2250	80J30	ACCOUNTING TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
		Subtotal	82.00	82.00	82.00	-	-	-	82.00
Public Defender - Dept. 2270									
2270	11A18	PUBLIC DEFENDER	1.00	1.00	1.00	-	-	-	1.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
2270	12A06	CHIEF ASSISTANT PUBLIC DEFENDER	1.00	1.00	1.00	-	-	-	1.00
2270	12C11	ASSISTANT PUBLIC DEFENDER	1.00	2.00	2.00	-	-	-	2.00
2270	14C30	MANAGEMENT ANALYST II	2.00	2.00	2.00	-	-	-	2.00
2270	14C31	MANAGEMENT ANALYST III	-	-	1.00	1.00	-	-	1.00
2270	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
2270	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
2270	34D40	PUBLIC DEFENDER INVESTIGATOR III	6.00	6.00	7.00	1.00	-	-	7.00
2270	34D78	CHIEF PUBLIC DEFENDER INVESTIGATOR	1.00	1.00	1.00	-	-	-	1.00
2270	39P31	DEPUTY PUBLIC DEFENDER IV	26.00	26.00	27.00	1.00	-	-	27.00
2270	39P35	CHIEF DEPUTY PUBLIC DEFENDER	4.00	4.00	3.00	(1.00)	-	-	3.00
2270	60B21	PSYCHIATRIC SOCIAL WORKER II	1.00	1.00	1.00	-	-	-	1.00
2270	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2270	80B22	LEGAL SECRETARY	9.00	9.00	9.00	-	-	-	9.00
2270	80B23	SENIOR LEGAL SECRETARY	1.00	-	-	-	-	-	-
2270	80B24	SUPERVISING LEGAL SECRETARY	1.00	1.00	1.00	-	-	-	1.00
2270	80B26	LEGAL SECRETARY III	-	1.00	1.00	-	-	-	1.00
2270	80E21	OFFICE ASSISTANT II	1.00	-	-	-	-	-	-
2270	80E22	OFFICE ASSISTANT III	-	1.00	1.00	-	-	-	1.00
2270	80J21	ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
		Subtotal	59.00	60.00	62.00	2.00	-	-	62.00
Sheriff-Coroner - Dept. 2300									
2300	10B05	SHERIFF	1.00	1.00	1.00	-	-	-	1.00
2300	12A10	CHIEF DEPUTY SHERIFF	3.00	3.00	3.00	-	-	-	3.00
2300	12A13	UNDERSHERIFF	1.00	1.00	1.00	-	-	-	1.00
2300	14B01	PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
2300	14C30	MANAGEMENT ANALYST II	1.00	-	-	-	-	-	-
2300	14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	-	-	-	3.00
2300	14G02	MANAGEMENT ANALYST I	1.00	1.00	2.00	1.00	-	1.00	3.00
2300	14H33	CRIMINAL INTELLIGENCE SPECIALIST	2.00	2.00	2.00	-	-	-	2.00
2300	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2300	20B11	ACCOUNTANT II	1.00	1.00	2.00	1.00	-	-	2.00
2300	20B12	ACCOUNTANT III	1.00	1.00	1.00	-	-	-	1.00
2300	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2300	34E22	FORENSIC EVIDENCE TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
2300	34E30	SUPERVISING FORENSIC EVIDENCE TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
2300	34G21	CIVIL PROCESS SERVER	1.00	1.00	1.00	-	-	-	1.00
2300	34P31	VEHICLE ABATEMENT ENFORCEMENT OFFICER	2.00	2.00	2.00	-	-	-	2.00
2300	36A22	DEPUTY SHERIFF-OPERATIONS	112.00	112.00	112.00	-	-	-	112.00
2300	36A23	SHERIFFS SERGEANT	34.00	35.00	36.00	1.00	-	1.00	37.00
2300	36A24	SHERIFFS INVESTIGATIVE SERGEANT	3.00	3.00	3.00	-	-	-	3.00
2300	36A81	SHERIFFS CAPTAIN	1.00	1.00	1.00	-	-	-	1.00
2300	36A82	SHERIFFS COMMANDER	9.00	10.00	10.00	-	-	-	10.00
2300	36E21	DEPUTY SHERIFF-CORRECTIONS	153.00	153.00	155.00	2.00	-	-	155.00
2300	43G05	DIGITAL FORENSIC INVESTIGATOR	1.00	1.00	1.00	-	-	-	1.00
2300	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	3.00	3.00	-	-	-	3.00
2300	43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	2.00	1.00	-	-	2.00
2300	50S01	FORENSIC AUTOPSY TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
2300	60I02	PROGRAM MANAGER II	-	1.00	1.00	-	-	-	1.00
2300	60G54	SHERIFF'S WORK ALTERNATIVE SPECIALIST	4.00	4.00	4.00	-	-	-	4.00
2300	60S21	CRIME PREVENTION SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
2300	70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	-	-	-	1.00
2300	70K92	SHERIFFS CORRECTIONAL COOK II	5.00	5.00	5.00	-	-	-	5.00
2300	70N10	INMATE SERVICES SPECIALIST	5.00	5.00	7.00	2.00	-	-	7.00
2300	72A40	SENIOR INMATE SERVICES SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
2300	72C25	VEHICLE MAINTENANCE COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
2300	80A32	SENIOR SECRETARY	1.00	1.00	1.00	-	-	-	1.00
2300	80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2300	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2300	80E22	OFFICE ASSISTANT III	3.00	3.00	4.00	1.00	-	1.00	5.00
2300	80H25	MEDICAL TRANSCRIPTIONIST II	-	-	-	-	-	-	-
2300	80I01	SENIOR CIVIL CLERK	1.00	1.00	-	(1.00)	-	-	-
2300	80I06	SHERIFFS PROPERTY TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
2300	80I07	CORRECTIONS SPECIALIST	11.00	11.00	11.00	-	-	-	11.00
2300	80I08	SENIOR CORRECTIONS SPECIALIST	3.00	3.00	3.00	-	-	-	3.00
2300	80I10	CUSTODY AND CONTROL SPECIALIST	47.00	47.00	47.00	-	-	-	47.00
2300	80I15	SHERIFFS RECORDS SPECIALIST I	2.00	2.00	2.00	-	-	-	2.00
2300	80I16	SHERIFFS RECORDS SPECIALIST II	18.00	18.00	18.00	-	-	-	18.00
2300	80I17	SENIOR SHERIFFS RECORDS SPECIALIST	5.00	5.00	5.00	-	-	-	5.00
2300	80I20	SHERIFFS RECORDS SUPERVISOR	4.00	4.00	4.00	-	-	-	4.00
2300	80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	-	(1.00)	-	-	-
2300	80J21	ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
2300	80J22	SENIOR ACCOUNT CLERK	3.00	3.00	3.00	-	-	-	3.00
2300	80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	-	-	-	4.00
2300	80M02	PATIENT FINANCIAL SERVICES SPECIALIST II	-	-	1.00	1.00	-	-	1.00
		Subtotal	468.00	470.00	478.00	8.00	-	3.00	481.00
Probation - Dept. 2550									
2550	11A06	CHIEF PROBATION OFFICER	1.00	1.00	1.00	-	-	-	1.00
2550	12C35	ASSISTANT CHIEF PROBATION OFFICER	1.00	1.00	1.00	-	-	-	1.00
2550	14B21	ASSOCIATE PERSONNEL ANALYST	-	-	1.00	1.00	-	-	1.00
2550	14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
2550	14C30	MANAGEMENT ANALYST II	3.00	3.00	3.00	-	-	-	3.00
2550	14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	-	-	-	2.00
2550	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2550	16C87	BUSINESS TECHNOLOGY ANALYST II	2.00	2.00	2.00	-	-	-	2.00
2550	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2550	20B10	ACCOUNTANT I	2.00	2.00	2.00	-	-	-	2.00
2550	20B11	ACCOUNTANT II	1.00	1.00	1.00	-	-	-	1.00
2550	20B12	ACCOUNTANT III	1.00	1.00	1.00	-	-	-	1.00
2550	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2550	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
2550	60F02	PROBATION AIDE	18.50	19.50	21.50	2.00	-	-	21.50
2550	60F22	DEPUTY PROBATION OFFICER II	73.00	74.00	74.00	-	-	-	74.00
2550	60F23	DEPUTY PROBATION OFFICER III	25.00	25.00	25.00	-	-	-	25.00
2550	60F84	PROBATION SERVICES MANAGER	14.00	14.00	14.00	-	-	-	14.00
2550	60F85	PROBATION DIVISION MANAGER	4.00	4.00	4.00	-	-	-	4.00
2550	60F87	JUVENILE INSTITUTIONS SUPERVISOR	9.00	9.00	9.00	-	-	-	9.00
2550	60F89	JUVENILE INSTITUTIONS OFFICER II	73.00	73.00	73.00	-	-	-	73.00
2550	60F90	SENIOR JUVENILE INSTITUTIONS OFFICER	13.00	13.00	13.00	-	-	-	13.00
2550	60I02	PROGRAM MANAGER II	1.00	1.00	1.00	-	-	-	1.00
2550	60K02	VICTIM ASSISTANCE ADVOCATE	2.00	2.00	2.00	-	-	-	2.00
2550	70K23	COOK	5.00	5.00	5.00	-	-	-	5.00
2550	70K25	SENIOR COOK	1.00	1.00	1.00	-	-	-	1.00
2550	70K80	HEAD COOK	1.00	1.00	1.00	-	-	-	1.00
2550	70K83	FOOD ADMINISTRATOR-PROBATION	1.00	1.00	1.00	-	-	-	1.00
2550	70L01	LAUNDRY WORKER I	1.00	-	-	-	-	-	-
2550	72A23	BUILDING MAINTENANCE WORKER	-	1.00	1.00	-	-	-	1.00
2550	72A29	SENIOR BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	-	-	-	1.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
2550	80A30	SECRETARIAL ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
2550	80A32	SENIOR SECRETARY	1.00	1.00	1.00	-	-	-	1.00
2550	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2550	80E21	OFFICE ASSISTANT II	16.00	16.00	17.00	1.00	-	-	17.00
2550	80E22	OFFICE ASSISTANT III	7.00	8.00	8.00	-	-	-	8.00
2550	80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	-	-	-	2.00
2550	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
2550	80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	-	-	-	4.00
2550	80W21	WORD PROCESSOR	3.00	2.00	-	(2.00)	-	-	-
Subtotal			296.50	298.50	300.50	2.00	-	-	300.50
Agricultural Commissioner - Dept. 2810									
2810	11A02	AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	-	-	-	1.00
2810	12C01	ASSISTANT AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	-	-	-	1.00
2810	14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
2810	14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	-	-	-	1.00
2810	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2810	16G25	GIS ANALYST III	1.00	1.00	1.00	-	-	-	1.00
2810	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
2810	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
2810	30G22	WEIGHTS/MEASURES INSPECTOR III	5.00	5.00	5.00	-	-	-	5.00
2810	30N05	AGRICULTURAL ASSISTANT II	11.00	11.00	11.00	-	-	-	11.00
2810	30N22	AGRICULTURAL INSPECTOR/BIOLOGIST III	32.00	32.00	32.00	-	-	-	32.00
2810	30N50	AGRICULTURAL PROGRAMS BIOLOGIST	1.00	1.00	1.00	-	-	-	1.00
2810	30N80	DEPUTY AGRICULTURAL COMMISSIONER	8.00	8.00	8.00	-	-	-	8.00
2810	30N81	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	3.00	3.00	3.00	-	-	-	3.00
2810	43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
2810	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
2810	80E22	OFFICE ASSISTANT III	2.00	2.00	2.00	-	-	-	2.00
2810	80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	-	-	-	1.00
2810	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
2810	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
Subtotal			75.00	75.00	75.00	-	-	-	75.00
Housing and Economic Development - Dept. 3100									
3100	11A34	DIRECTOR OF HOUSING AND COMMUNITY DEVELOPMENT	1.00	1.00	1.00	-	-	-	1.00
3100	14C30	MANAGEMENT ANALYST II	5.00	4.00	4.00	-	-	-	4.00
3100	14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	-	-	-	1.00
3100	14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	-	-	-	1.00
3100	14H30	RMA OMBUDSPERSON	-	1.00	1.00	-	-	-	1.00
3100	14K46	PERMIT CENTER MANAGER	1.00	1.00	1.00	-	-	-	1.00
3100	14K47	BUILDING SERVICES MANAGER	1.00	1.00	1.00	-	-	-	1.00
3100	14K50	CHIEF OF PLANNING	1.00	1.00	1.00	-	-	-	1.00
3100	14K51	PRINCIPAL PLANNER	3.00	2.00	2.00	-	-	-	2.00
3100	14M22	HOUSING PROGRAM MANAGER	1.00	1.00	1.00	-	-	-	1.00
3100	20B10	ACCOUNTANT I	1.00	1.00	1.00	-	-	-	1.00
3100	20B95	FINANCE MANAGER I	2.00	2.00	2.00	-	-	-	2.00
3100	30D21	BUILDING INSPECTOR II	5.00	5.00	5.00	-	-	-	5.00
3100	30D22	SENIOR BUILDING INSPECTOR	1.00	1.00	1.00	-	-	-	1.00
3100	30D25	CHIEF OF BUILDING SERVICES	1.00	1.00	1.00	-	-	-	1.00
3100	34P26	CODE COMPLIANCE INSPECTOR II	8.00	8.00	8.00	-	-	-	8.00
3100	34P27	SENIOR CODE COMPLIANCE INSPECTOR	1.00	1.00	1.00	-	-	-	1.00
3100	41A10	ASSISTANT ENGINEER	2.00	2.00	2.00	-	-	-	2.00
3100	41A20	CIVIL ENGINEER	1.00	1.00	1.00	-	-	-	1.00
3100	41A22	SENIOR CIVIL ENGINEER	1.00	1.00	1.00	-	-	-	1.00
3100	41B21	BUILDING PLANS EXAMINER	4.00	4.00	4.00	-	-	-	4.00
3100	41C02	WATER RESOURCES HYDROLOGIST	2.00	2.00	2.00	-	-	-	2.00
3100	41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	1.00	1.00	1.00	-	-	-	1.00
3100	41F11	ASSOCIATE PLANNER	12.00	12.00	12.00	-	-	-	12.00
3100	41F22	SENIOR PLANNER	4.00	4.00	4.00	-	-	-	4.00
3100	41F23	SUPERVISING PLANNER	2.00	2.00	2.00	-	-	-	2.00
3100	41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	1.00	-	-	-	-	-	-
3100	41F31	REDEVELOPMENT/HOUSING PROJECT ANALYST II	-	1.00	1.00	-	-	-	1.00
3100	41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	1.00	1.00	1.00	-	-	-	1.00
3100	43A22	ENGINEERING AIDE III	1.00	1.00	1.00	-	-	-	1.00
3100	43A23	ENGINEERING TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
3100	43B03	WATER RESOURCES TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
3100	43C10	PERMIT TECHNICIAN I	3.00	3.00	3.00	-	-	-	3.00
3100	43C11	PERMIT TECHNICIAN II	5.00	5.00	5.00	-	-	-	5.00
3100	43C12	PERMIT TECHNICIAN III	1.00	3.00	3.00	-	-	-	3.00
3100	80A31	SECRETARY	2.00	2.00	2.00	-	-	-	2.00
3100	80A32	SENIOR SECRETARY	2.00	2.00	2.00	-	-	-	2.00
3100	80A33	ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	-	-	-	1.00
3100	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
3100	80E01	OFFICE ASSISTANT I	1.00	1.00	1.00	-	-	-	1.00
3100	80E21	OFFICE ASSISTANT II	10.00	10.00	10.00	-	-	-	10.00
3100	80E22	OFFICE ASSISTANT III	3.00	3.00	3.00	-	-	-	3.00
3100	80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
3100	80E81	SUPERVISING OFFICE ASSISTANT I	-	-	-	-	-	-	-
3100	80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	-	-	-	1.00
3100	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
3100	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
Subtotal			103.00	104.00	104.00	-	-	-	104.00
Public Works, Facilities & Parks - Dept. 3200									
3200	11A33	DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	1.00	1.00	1.00	-	-	-	1.00
3200	12C23	ASSISTANT DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	1.00	1.00	1.00	-	-	-	1.00
3200	14A10	PROJECT MANAGER I	1.00	1.00	1.00	-	-	-	1.00
3200	14A11	PROJECT MANAGER II	5.00	5.00	5.00	-	-	-	5.00
3200	14A12	PROJECT MANAGER III	4.00	4.00	4.00	-	-	-	4.00
3200	14B21	ASSOCIATE PERSONNEL ANALYST	-	1.00	1.00	-	-	-	1.00
3200	14B32	SENIOR PERSONNEL ANALYST	-	1.00	1.00	-	-	-	1.00
3200	14C30	MANAGEMENT ANALYST II	9.00	8.00	7.00	(1.00)	-	-	7.00
3200	14C31	MANAGEMENT ANALYST III	4.00	4.00	4.00	-	-	-	4.00
3200	14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
3200	14C74	REAL PROPERTY SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
3200	14E01	BUYER I	1.00	1.00	1.00	-	-	-	1.00
3200	14G02	MANAGEMENT ANALYST I	2.00	1.00	1.00	-	-	-	1.00
3200	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	-	1.00	1.00	-	-	-	1.00
3200	14H64	FLEET MANAGER	1.00	1.00	1.00	-	-	-	1.00
3200	14K48	CAPITAL IMPROVEMENT MANAGER	1.00	2.00	2.00	-	-	-	2.00
3200	14K51	RMA SERVICES MANAGER	-	-	-	-	-	-	-
3200	14K63	CHIEF OF FACILITIES	1.00	1.00	1.00	-	-	-	1.00
3200	14K70	CHIEF OF PARKS	1.00	1.00	1.00	-	-	-	1.00
3200	14N05	ADMINISTRATIVE OPERATIONS MANAGER	3.00	4.00	4.00	-	-	-	4.00
3200	16G24	GIS ANALYST II	1.00	1.00	1.00	-	-	-	1.00
3200	20B10	ACCOUNTANT I	3.00	3.00	3.00	-	-	-	3.00
3200	20B11	ACCOUNTANT II	3.00	3.00	3.00	-	-	-	3.00
3200	20B12	ACCOUNTANT III	2.00	2.00	3.00	1.00	-	-	3.00
3200	20B93	FINANCE MANAGER II	1.00	1.00	1.00	-	-	-	1.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
3200	20B94	FINANCE MANAGER III	1.00	1.00	1.00	-	-	-	1.00
3200	20B95	FINANCE MANAGER I	2.00	2.00	2.00	-	-	-	2.00
3200	30D31	CHIEF OF PUBLIC WORKS	1.00	1.00	1.00	-	-	-	1.00
3200	34X21	GUARD	2.00	2.00	2.00	-	-	-	2.00
3200	41A10	ASSISTANT ENGINEER	10.00	9.00	9.00	-	-	-	9.00
3200	41A20	CIVIL ENGINEER	5.00	4.00	4.00	-	-	-	4.00
3200	41A22	SENIOR CIVIL ENGINEER	3.00	3.00	3.00	-	-	-	3.00
3200	41A87	CHIEF OF SURVEYS	1.00	1.00	1.00	-	-	-	1.00
3200	41C02	WATER RESOURCES HYDROLOGIST	1.00	1.00	1.00	-	-	-	1.00
3200	41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	1.00	1.00	1.00	-	-	-	1.00
3200	41C17	SENIOR WATER RESOURCES HYDROLOGIST	1.00	1.00	1.00	-	-	-	1.00
3200	41F85	PARKS PLANNING MANAGER	1.00	1.00	1.00	-	-	-	1.00
3200	43A22	ENGINEERING AIDE III	-	-	-	-	-	-	-
3200	43A23	ENGINEERING TECHNICIAN	6.00	8.00	8.00	-	-	-	8.00
3200	43B03	WATER RESOURCES TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
3200	43L18	COMMUNICATIONS TECHNICIAN III	1.00	1.00	1.00	-	-	-	1.00
3200	43L20	COMMUNICATIONS TECHNICIAN I	1.00	1.00	1.00	-	-	-	1.00
3200	43L42	VEHICLE INSTALLATION SPECIALIST	-	1.00	1.00	-	-	-	1.00
3200	65C10	PARKS MUSEUM ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
3200	68A30	RANGE MASTER	1.00	1.00	1.00	-	-	-	1.00
3200	68A41	COUNTY PARK RANGER II	3.00	3.00	3.00	-	-	-	3.00
3200	68A42	COUNTY PARK RANGER III	2.00	2.00	2.00	-	-	-	2.00
3200	68A43	COUNTY PARK RANGER SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
3200	68C01	PARK SERVICES AIDE I	3.00	3.00	3.00	-	-	-	3.00
3200	68C02	RANGE AIDE	1.00	1.00	1.00	-	-	-	1.00
3200	68C21	PARK SERVICES AIDE II	2.00	2.00	2.00	-	-	-	2.00
3200	68C23	PARK SERVICES AIDE III	1.00	1.00	1.00	-	-	-	1.00
3200	70C20	SENIOR GROUNDSKEEPER	1.00	1.00	1.00	-	-	-	1.00
3200	70C21	GROUNDSKEEPER	4.00	4.00	4.00	-	-	-	4.00
3200	70C80	GROUNDS SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
3200	70F10	FLEET PARTS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
3200	70F12	SENIOR FLEET PARTS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
3200	70F21	COURIER	5.00	5.00	5.00	-	-	-	5.00
3200	70F23	STOREKEEPER	5.00	5.00	5.00	-	-	-	5.00
3200	70F81	SUPERVISING STOREKEEPER	1.00	1.00	1.00	-	-	-	1.00
3200	70N01	OFFICE MAINTENANCE WORKER	2.00	2.00	2.00	-	-	-	2.00
3200	72A23	BUILDING MAINTENANCE WORKER	12.00	12.00	12.00	-	-	-	12.00
3200	72A29	SENIOR BUILDING MAINTENANCE WORKER	2.00	2.00	2.00	-	-	-	2.00
3200	72A81	BUILDING MAINTENANCE SUPERVISOR	3.00	3.00	3.00	-	-	-	3.00
3200	72B31	PARKS BUILDING & GROUNDS WORKER II	10.00	10.00	10.00	-	-	-	10.00
3200	72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	3.00	5.00	5.00	-	-	-	5.00
3200	72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	3.00	3.00	3.00	-	-	-	3.00
3200	72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
3200	72C20	MECHANIC I	2.00	1.00	1.00	-	-	-	1.00
3200	72C23	MECHANIC II	11.00	11.00	11.00	-	-	-	11.00
3200	72C26	MECHANIC III	2.00	2.00	2.00	-	-	-	2.00
3200	72C82	SUPERVISING MECHANIC	-	1.00	1.00	-	-	-	1.00
3200	72C83	FLEET SERVICE WRITER	1.00	1.00	1.00	-	-	-	1.00
3200	74D12	ROAD MAINTENANCE WORKER	23.00	28.00	28.00	-	-	-	28.00
3200	74D13	SENIOR ROAD MAINTENANCE WORKER	8.00	8.00	8.00	-	-	-	8.00
3200	74D81	ASSISTANT ROAD SUPERINTENDENT	5.00	5.00	5.00	-	-	-	5.00
3200	74D83	ROAD SUPERINTENDENT	4.00	4.00	4.00	-	-	-	4.00
3200	74D84	ROAD MAINTENANCE SUPERINTENDENT	1.00	1.00	1.00	-	-	-	1.00
3200	74D85	MAINTENANCE MANAGER	2.00	2.00	2.00	-	-	-	2.00
3200	74E11	BRIDGE MAINTENANCE WORKER	5.00	6.00	6.00	-	-	-	6.00
3200	74E31	SENIOR BRIDGE MAINTENANCE WORKER	1.00	1.00	1.00	-	-	-	1.00
3200	74E80	ASSISTANT BRIDGE SUPERINTENDENT	1.00	1.00	1.00	-	-	-	1.00
3200	74E81	BRIDGE SUPERINTENDENT	1.00	1.00	1.00	-	-	-	1.00
3200	74G21	TREE TRIMMER	2.00	2.00	2.00	-	-	-	2.00
3200	74G22	SENIOR TREE TRIMMER	1.00	1.00	1.00	-	-	-	1.00
3200	74I11	TRAFFIC MAINTENANCE WORKER	4.00	6.00	6.00	-	-	-	6.00
3200	74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	1.00	1.00	1.00	-	-	-	1.00
3200	80A31	SECRETARY	4.00	4.00	4.00	-	-	-	4.00
3200	80A32	SENIOR SECRETARY	2.00	2.00	2.00	-	-	-	2.00
3200	80A33	ADMINISTRATIVE SECRETARY	1.00	1.00	1.00	-	-	-	1.00
3200	80E21	OFFICE ASSISTANT II	4.00	4.00	4.00	-	-	-	4.00
3200	80E22	OFFICE ASSISTANT III	1.00	1.00	1.00	-	-	-	1.00
3200	80E90	MAINTENANCE YARD CLERK	4.00	4.00	4.00	-	-	-	4.00
3200	80E91	MAINTENANCE INVENTORY & YARD CLERK	1.00	1.00	1.00	-	-	-	1.00
3200	80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	-	(1.00)	-	-	-
3200	80J21	ACCOUNT CLERK	-	-	-	-	-	-	-
3200	80J22	SENIOR ACCOUNT CLERK	9.00	10.00	10.00	-	-	-	10.00
3200	80J30	ACCOUNTING TECHNICIAN	4.00	4.00	5.00	1.00	-	-	5.00
3200	80O22	MAILROOM CLERK	0.50	0.50	0.50	-	-	-	0.50
3200	80O23	SENIOR MAILROOM CLERK	1.00	1.00	1.00	-	-	-	1.00
		Subtotal	262.50	277.50	277.50	-	-	-	277.50
Health - Dept. 4000									
4000	11A09	DIRECTOR HEALTH SERVICES	1.00	1.00	1.00	-	-	-	1.00
4000	12C05	ASSISTANT DIRECTOR OF HEALTH SERVICES	1.00	1.00	1.00	-	-	-	1.00
4000	12E04	BUREAU CHIEF	5.00	5.00	5.00	-	-	-	5.00
4000	14A10	PROJECT MANAGER I	1.00	1.00	1.00	-	-	-	1.00
4000	14A11	PROJECT MANAGER II	-	-	1.00	1.00	-	-	1.00
4000	14B21	ASSOCIATE PERSONNEL ANALYST	6.00	6.00	8.00	2.00	-	-	8.00
4000	14B32	SENIOR PERSONNEL ANALYST	3.00	3.00	4.00	1.00	-	-	4.00
4000	14B86	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	-	-	-	1.00
4000	14C30	MANAGEMENT ANALYST II	19.50	24.50	27.50	3.00	-	-	27.50
4000	14C31	MANAGEMENT ANALYST III	14.00	16.00	16.00	-	-	-	16.00
4000	14C48	PUBLIC HEALTH PROGRAM MANAGER II	3.00	3.00	3.00	-	-	-	3.00
4000	14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
4000	14C80	PUBLIC HEALTH PROGRAM MANAGER I	2.00	2.00	2.00	-	-	-	2.00
4000	14G02	MANAGEMENT ANALYST I	4.00	4.00	4.00	-	-	-	4.00
4000	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	6.00	6.00	6.00	-	-	-	6.00
4000	14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	2.00	1.00	-	-	2.00
4000	14H66	OUTPATIENT SERVICES DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
4000	14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	-	-	-	-	-	-	-
4000	14K41	BEHAVIORAL HEALTH SERVICES MANAGER II	16.00	16.00	16.00	-	-	-	16.00
4000	14K44	ASSISTANT BUREAU CHIEF	3.00	4.00	4.00	-	-	-	4.00
4000	14K61	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00	1.00	1.00	-	-	-	1.00
4000	14N05	ADMINISTRATIVE OPERATIONS MANAGER	-	-	1.00	1.00	-	-	1.00
4000	14N06	OPERATIONS MANAGER	2.00	2.00	2.00	-	-	-	2.00
4000	14N10	OUTPATIENT SERVICES MANAGER I	4.00	4.00	4.00	-	-	-	4.00
4000	14N11	OUTPATIENT SERVICES MANAGER II	4.00	4.00	4.00	-	-	-	4.00
4000	16C87	BUSINESS TECHNOLOGY ANALYST II	2.00	2.00	3.00	1.00	-	-	3.00
4000	16C88	BUSINESS TECHNOLOGY ANALYST III	2.00	2.00	2.00	-	-	-	2.00
4000	16C93	BUSINESS TECHNOLOGY ANALYST IV	3.00	3.00	2.00	(1.00)	-	-	2.00
4000	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
4000	20B10	ACCOUNTANT I	3.00	3.00	3.00	-	-	-	3.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
4000	20B11	ACCOUNTANT II	8.00	9.00	9.00	-	-	-	9.00
4000	20B12	ACCOUNTANT III	7.00	8.00	8.00	-	-	-	8.00
4000	20B93	FINANCE MANAGER II	4.00	4.00	4.00	-	-	-	4.00
4000	20B94	FINANCE MANAGER III	1.00	1.00	1.00	-	-	-	1.00
4000	20B95	FINANCE MANAGER I	2.00	1.00	1.00	-	-	-	1.00
4000	25G21	CA CHILDRENS SERVICES CASE WORKER II	3.00	3.00	3.00	-	-	-	3.00
4000	30J01	ENVIRONMENTAL HEALTH TECHNICIAN	-	1.00	1.00	-	-	-	1.00
4000	30J21	ENVIRONMENTAL HEALTH SPECIALIST II	27.00	25.00	25.00	-	-	-	25.00
4000	30J31	ENVIRONMENTAL HEALTH SPECIALIST III	17.00	17.00	17.00	-	-	-	17.00
4000	30J81	RECYCLING/RESOURCE RECOVERY SPECIALIST	2.00	2.00	2.00	-	-	-	2.00
4000	30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	8.00	8.00	8.00	-	-	-	8.00
4000	34C01	ANIMAL CONTROL OFFICER	5.00	5.00	5.00	-	-	-	5.00
4000	34C02	SENIOR ANIMAL CONTROL OFFICER	1.00	1.00	1.00	-	-	-	1.00
4000	34C11	ANIMAL SERVICES SUPERVISOR	2.00	2.00	2.00	-	-	-	2.00
4000	34H24	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/CONSERVATOR I	2.50	2.50	2.50	-	-	-	2.50
4000	34H34	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/CONSERVATOR II	4.00	4.00	5.00	1.00	-	-	5.00
4000	43B02	WATER QUALITY SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
4000	43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	9.00	10.00	11.00	1.00	-	-	11.00
4000	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	7.00	8.00	1.00	-	-	8.00
4000	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	-	-	-	2.00
4000	43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	-	-	-	2.00
4000	50B12	EMERGENCY MEDICAL SERVICES ANALYST	4.00	4.00	4.00	-	-	-	4.00
4000	50C22	PUBLIC HEALTH MICROBIOLOGIST II	3.00	3.00	3.00	-	-	-	3.00
4000	50C23	SENIOR PUBLIC HEALTH MICROBIOLOGIST	1.00	1.00	1.00	-	-	-	1.00
4000	50C70	ASSISTANT DIRECTOR - PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	-	-	-	1.00
4000	50C80	DIRECTOR PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	-	-	-	1.00
4000	50C81	PUBLIC HEALTH CHEMIST	1.00	1.00	1.00	-	-	-	1.00
4000	50E23	LABORATORY ASSISTANT	3.00	3.00	3.00	-	-	-	3.00
4000	50F20	OCCUPATIONAL THERAPIST	1.00	1.00	1.00	-	-	-	1.00
4000	50F23	OCCUPATIONAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.40	3.40	3.40	-	-	-	3.40
4000	50G23	PHYSICAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.65	3.65	3.65	-	-	-	3.65
4000	50G25	SENIOR THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	0.80	1.80	1.80	-	-	-	1.80
4000	50G31	SUPERVISING THERAPIST-MED THER PROG	1.00	1.00	1.00	-	-	-	1.00
4000	50J01	CHRONIC DISEASE PREVENTION SPECIALIST I	24.00	24.00	24.00	-	-	-	24.00
4000	50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	10.00	13.00	15.00	2.00	-	-	15.00
4000	50J21	CHRONIC DISEASE PREVENTION COORDINATOR	14.00	16.00	18.00	2.00	-	-	18.00
4000	50K18	HEALTH PROGRAM COORDINATOR	6.00	5.00	7.00	2.00	-	-	7.00
4000	50K19	HEALTH EDUCATION ASSISTANT	7.00	14.00	13.00	(1.00)	-	-	13.00
4000	50K22	HEALTH EDUCATOR	1.00	-	-	-	-	-	-
4000	50K23	SENIOR HEALTH EDUCATOR	1.00	1.00	1.00	-	-	-	1.00
4000	50L22	PUBLIC HEALTH NUTRITIONIST II	3.00	4.00	4.00	-	-	-	4.00
4000	50L80	SUPERVISING PUBLIC HEALTH NUTRITIONIST	3.00	3.00	3.00	-	-	-	3.00
4000	50M21	REGISTERED VETERINARY TECHNICIAN	1.00	1.50	1.50	-	-	-	1.50
4000	50M80	VETERINARIAN	1.00	1.50	1.50	-	-	-	1.50
4000	50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	4.00	5.00	5.00	-	-	-	5.00
4000	50N22	SUPERVISING PUBLIC HEALTH EPIDEMIOLOGIST	2.00	2.00	2.00	-	-	-	2.00
4000	50T01	MEDICAL RECORD TECHNICIAN I	1.00	2.00	2.00	-	-	-	2.00
4000	50U16	BEHAVIORAL HEALTH AIDE	25.10	25.10	26.10	1.00	-	-	26.10
4000	50U42	MEDICAL ASSISTANT	168.00	176.00	170.00	(6.00)	-	-	170.00
4000	52A21	CLINIC NURSE	1.00	1.00	1.00	-	-	-	1.00
4000	52A22	SENIOR CLINIC NURSE	10.00	9.00	9.00	-	-	-	9.00
4000	52A83	SUPERVISING CLINIC NURSE	-	1.00	1.00	-	-	-	1.00
4000	52A94	PSYCHIATRIC NURSE PRACTITIONER	3.00	3.00	2.00	(1.00)	-	-	2.00
4000	52A97	CLINIC NURSE PRACTITIONER	9.00	9.00	9.00	-	-	-	9.00
4000	52E01	PUBLIC HEALTH LICENSED VOCATIONAL NURSE	21.00	21.00	17.00	(4.00)	-	-	17.00
4000	52E20	DIRECTOR OF PUBLIC HEALTH NURSING	1.00	1.00	1.00	-	-	-	1.00
4000	52E22	PUBLIC HEALTH NURSE II	23.00	26.00	26.00	-	-	-	26.00
4000	52E23	PUBLIC HEALTH NURSE III	3.00	3.00	3.00	-	-	-	3.00
4000	52E80	SUPERVISING PUBLIC HEALTH NURSE	9.75	9.75	9.75	-	-	-	9.75
4000	54B04	GENERAL INTERNIST	2.00	2.00	2.00	-	-	-	2.00
4000	54B12	CONTRACT PHYSICIAN	44.60	45.60	46.60	1.00	-	-	46.60
4000	54B13	CLINIC SERVICES MEDICAL DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
4000	54B90	CLINIC PHYSICIAN II	5.00	4.00	3.00	(1.00)	-	-	3.00
4000	54C03	CLINIC PHYSICIAN ASSISTANT	9.00	9.00	9.00	-	-	-	9.00
4000	54C05	PSYCHIATRIC PHYSICIAN ASSISTANT	2.00	2.00	1.00	(1.00)	-	-	1.00
4000	60A21	CLINICAL PSYCHOLOGIST	12.50	12.00	10.00	(2.00)	-	-	10.00
4000	60B21	PSYCHIATRIC SOCIAL WORKER II	198.00	186.00	168.00	(18.00)	-	-	168.00
4000	60B23	BEHAVIORAL HEALTH UNIT SUPERVISOR	35.00	35.00	35.00	-	-	-	35.00
4000	60B25	SENIOR PSYCHIATRIC SOCIAL WORKER	26.00	36.00	39.00	3.00	-	-	39.00
4000	60C21	SOCIAL WORKER II	1.00	1.00	1.00	-	-	-	1.00
4000	60C22	SOCIAL WORKER III	55.00	60.00	68.00	8.00	-	-	68.00
4000	60C80	SOCIAL WORK SUPERVISOR I	1.00	1.00	1.00	-	-	-	1.00
4000	60I10	DEPUTY DIRECTOR BEHAVIORAL HEALTH	5.00	4.00	4.00	-	-	-	4.00
4000	60L01	PATIENT RIGHTS ADVOCATE	1.00	1.00	1.00	-	-	-	1.00
4000	60P21	COMMUNITY SERVICE AIDE II	26.00	27.00	11.00	(16.00)	-	-	11.00
4000	60P22	COMMUNITY SERVICE AIDE III	5.00	7.00	14.00	7.00	-	-	14.00
4000	60P23	COMMUNITY SERVICE AIDE IV	3.00	4.00	4.00	-	-	-	4.00
4000	60V11	BEHAVIORAL HEALTH GROUP COUNSELOR II	1.00	-	-	-	-	-	-
4000	70B03	ANIMAL CARE TECHNICIAN II	7.00	7.00	7.00	-	-	-	7.00
4000	70B04	SENIOR ANIMAL CARE TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
4000	72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	-	-	-	1.00
4000	72A81	BUILDING MAINTENANCE SUPERVISOR	-	1.00	1.00	-	-	-	1.00
4000	80A31	SECRETARY	1.00	1.00	1.00	-	-	-	1.00
4000	80A32	SENIOR SECRETARY	4.00	4.00	5.00	1.00	-	-	5.00
4000	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
4000	80E01	OFFICE ASSISTANT I	2.00	2.00	2.00	-	-	-	2.00
4000	80E21	OFFICE ASSISTANT II	11.00	11.00	11.00	-	-	-	11.00
4000	80E22	OFFICE ASSISTANT III	20.00	24.00	23.00	(1.00)	-	-	23.00
4000	80E80	PRINCIPAL OFFICE ASSISTANT	5.00	5.00	6.00	1.00	-	-	6.00
4000	80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	-	-	-	1.00
4000	80E93	SUPERVISING VITAL RECORDS SPECIALIST	1.00	1.00	1.00	-	-	-	1.00
4000	80J20	ACCOUNTING CLERICAL SUPERVISOR	-	1.00	1.00	-	-	-	1.00
4000	80J22	SENIOR ACCOUNT CLERK	6.00	6.00	5.00	(1.00)	-	-	5.00
4000	80J30	ACCOUNTING TECHNICIAN	9.00	12.00	13.00	1.00	-	-	13.00
4000	80K20	CLINIC OFFICE SUPERVISOR	-	-	-	-	-	-	-
4000	80K25	CLINIC OPERATIONS SUPERVISOR	8.00	11.00	13.00	2.00	-	-	13.00
4000	80L02	PATIENT SERVICES REPRESENTATIVE II	76.00	81.00	87.00	6.00	-	-	87.00
4000	80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00	1.00	1.00	-	-	-	1.00
4000	80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	5.00	5.00	5.00	-	-	-	5.00
4000	80M02	PATIENT ACCOUNT REPRESENTATIVE II	17.00	16.00	16.00	-	-	-	16.00
4000	80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	1.00	2.00	2.00	-	-	-	2.00
4000	80M04	SUPERVISING PATIENT ACCOUNT REPRESENTATIVE	2.00	2.00	2.00	-	-	-	2.00
4000	80U21	TELEPHONE OPERATOR	1.00	1.00	1.00	-	-	-	1.00
		Subtotal	1,214.80	1,271.30	1,268.30	(3.00)	-	-	1,268.30
Social Services - Dept. 5010									
5010	11A12	DIRECTOR OF SOCIAL SERVICES	1.00	1.00	1.00	-	-	-	1.00
5010	12C13	ASSISTANT DIRECTOR SOCIAL SERVICES	1.00	1.00	1.00	-	-	-	1.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2023-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
5010	14B21	ASSOCIATE PERSONNEL ANALYST	4.00	4.00	5.00	1.00	-	-	5.00
5010	14B32	SENIOR PERSONNEL ANALYST	2.00	2.00	2.00	-	-	-	2.00
5010	14B51	DEPARTMENTAL HR MANAGER-MERIT SYSTEMS	1.00	1.00	1.00	-	-	-	1.00
5010	14C30	MANAGEMENT ANALYST II	20.00	20.00	19.00	(1.00)	-	-	19.00
5010	14C31	MANAGEMENT ANALYST III	16.00	17.00	18.00	1.00	-	-	18.00
5010	14C70	ADMINISTRATIVE SERVICES ASSISTANT	8.00	8.00	8.00	-	-	-	8.00
5010	14C72	ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00	-	-	-	1.00
5010	14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	-	-	-	1.00
5010	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00	5.00	5.00	-	-	-	5.00
5010	14H70	STAFF TRAINER II	12.00	12.00	12.00	-	-	-	12.00
5010	14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00	1.00	1.00	-	-	-	1.00
5010	16C87	BUSINESS TECHNOLOGY ANALYST II	5.00	5.00	5.00	-	-	-	5.00
5010	16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	2.00	2.00	-	-	-	2.00
5010	16C93	BUSINESS TECHNOLOGY ANALYST IV	2.00	2.00	2.00	-	-	-	2.00
5010	16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	-	-	-	1.00
5010	16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	-	-	-	1.00
5010	20B10	ACCOUNTANT I	3.00	3.00	3.00	-	-	-	3.00
5010	20B11	ACCOUNTANT II	5.00	5.00	5.00	-	-	-	5.00
5010	20B12	ACCOUNTANT III	1.00	1.00	1.00	-	-	-	1.00
5010	20B93	FINANCE MANAGER II	2.00	2.00	2.00	-	-	-	2.00
5010	20B94	FINANCE MANAGER III	1.00	1.00	1.00	-	-	-	1.00
5010	20B95	FINANCE MANAGER I	-	1.00	1.00	-	-	-	1.00
5010	25E21	ELIGIBILITY SPECIALIST II	182.00	182.00	182.00	-	-	-	182.00
5010	25E22	ELIGIBILITY SPECIALIST III	111.00	111.00	111.00	-	-	-	111.00
5010	25E80	ELIGIBILITY SUPERVISOR	40.00	40.00	40.00	-	-	-	40.00
5010	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	5.00	5.00	-	-	-	5.00
5010	43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	6.00	6.00	-	-	-	6.00
5010	43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	-	-	-	2.00
5010	52E22	PUBLIC HEALTH NURSE II	3.00	2.00	2.00	-	-	-	2.00
5010	60C22	SOCIAL WORKER III	40.00	40.00	40.00	-	-	-	40.00
5010	60C24	SOCIAL WORKER V	92.00	92.00	92.00	-	-	-	92.00
5010	60C80	SOCIAL WORK SUPERVISOR I	8.00	8.00	8.00	-	-	-	8.00
5010	60C81	SOCIAL WORK SUPERVISOR II	19.00	19.00	19.00	-	-	-	19.00
5010	60D10	SOCIAL SERVICES AIDE I	2.00	2.00	1.00	(1.00)	-	-	1.00
5010	60D11	SOCIAL SERVICES AIDE II	66.00	66.00	66.00	-	-	-	66.00
5010	60H11	EMPLOYMENT & TRAINING WORKER II	1.00	1.00	1.00	-	-	-	1.00
5010	60H21	EMPLOYMENT & TRAINING WORKER III	32.00	32.00	32.00	-	-	2.00	34.00
5010	60H31	EMPLOYMENT & TRAINING SUPERVISOR	7.00	7.00	7.00	-	-	-	7.00
5010	60H32	SUPERVISING STAFF TRAINER	1.00	1.00	1.00	-	-	-	1.00
5010	60I01	DEPUTY DIRECTOR SOCIAL SERVICES	4.00	4.00	4.00	-	-	-	4.00
5010	60I02	PROGRAM MANAGER II	14.00	15.00	15.00	-	-	-	15.00
5010	60I03	ASSISTANT DEPUTY DIRECTOR SOCIAL SERVICES	-	-	2.00	2.00	-	-	2.00
5010	60U11	MILITARY & VETERANS REPRESENTATIVE II	2.00	2.00	2.00	-	-	-	2.00
5010	60U20	MILITARY & VETERAN AFFAIRS OFFICER	1.00	1.00	1.00	-	-	-	1.00
5010	60U21	MILITARY & VETERANS REPRESENTATIVE III	4.00	4.00	4.00	-	-	-	4.00
5010	60X01	COMMUNITY AFFILIATION MANAGER	1.00	2.00	2.00	-	-	-	2.00
5010	70A21	CUSTODIAN	1.00	1.00	1.00	-	-	-	1.00
5010	70F21	COURIER	1.00	1.00	1.00	-	-	-	1.00
5010	70F23	STOREKEEPER	2.00	2.00	2.00	-	-	-	2.00
5010	70F79	WAREHOUSE WORKER	-	-	-	-	-	-	-
5010	70F81	SUPERVISING STOREKEEPER	1.00	1.00	1.00	-	-	-	1.00
5010	70F82	SUPERVISING WAREHOUSE WORKER	-	-	-	-	-	-	-
5010	70N01	OFFICE MAINTENANCE WORKER	3.00	3.00	2.00	(1.00)	-	-	2.00
5010	72A23	BUILDING MAINTENANCE WORKER	-	-	1.00	1.00	-	-	1.00
5010	80A31	SECRETARY	13.00	13.00	13.00	-	-	-	13.00
5010	80A32	SENIOR SECRETARY	6.00	5.00	5.00	-	-	-	5.00
5010	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
5010	80E21	OFFICE ASSISTANT II	81.00	81.00	81.00	-	-	-	81.00
5010	80E22	OFFICE ASSISTANT III	36.00	36.00	37.00	1.00	-	-	37.00
5010	80E80	PRINCIPAL OFFICE ASSISTANT	13.00	13.00	13.00	-	-	-	13.00
5010	80E81	SUPERVISING OFFICE ASSISTANT I	17.00	17.00	17.00	-	-	-	17.00
5010	80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	3.00	1.00	-	-	3.00
5010	80E98	PRINCIPAL CLERK-CONFIDENTIAL	-	-	-	-	-	-	-
5010	80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
5010	80J22	SENIOR ACCOUNT CLERK	1.00	-	-	-	-	-	-
5010	80J30	ACCOUNTING TECHNICIAN	4.00	6.00	6.00	-	-	-	6.00
Subtotal			919.00	925.00	929.00	4.00	-	2.00	931.00
County Library - Dept. 6110									
6110	11A05	LIBRARY DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
6110	12C04	ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
6110	14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	-	-	-	1.00
6110	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
6110	65A31	LIBRARIAN I	1.50	1.50	1.50	-	-	-	1.50
6110	65A33	LIBRARIAN II	9.00	10.00	10.00	-	-	-	10.00
6110	65A40	LIBRARIAN III	4.00	4.00	3.00	(1.00)	-	-	3.00
6110	65A85	MANAGING LIBRARIAN	2.00	2.00	2.00	-	-	-	2.00
6110	80C01	LIBRARY ASSISTANT I	5.00	5.00	4.50	(0.50)	-	-	4.50
6110	80C21	LIBRARY ASSISTANT II	27.00	27.00	28.00	1.00	-	-	28.00
6110	80C22	LIBRARY ASSISTANT III	11.00	11.00	11.00	-	-	-	11.00
6110	80J21	ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
6110	80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	-	-	-	1.00
Subtotal			65.50	66.50	66.00	(0.50)	-	-	66.00
Cooperative Extension Service - Dept. 6210									
6210	14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	-	-	-	1.00
6210	80A31	SECRETARY	1.00	1.00	1.00	-	-	-	1.00
6210	80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	-	-	-	1.00
Subtotal			3.00	3.00	3.00	-	-	-	3.00
Natividad Medical Center - Dept. 9600									
9600	11A25	HOSPITAL CHIEF EXECUTIVE OFFICER	1.00	1.00	1.00	-	-	-	1.00
9600	12C28	HOSPITAL CHIEF NURSING OFFICER	1.00	1.00	1.00	-	-	-	1.00
9600	12C29	HOSPITAL ASSISTANT ADMINISTRATOR	3.00	3.00	2.00	(1.00)	-	-	2.00
9600	14A10	PROJECT MANAGER I	1.00	1.00	-	(1.00)	-	-	-
9600	14A11	PROJECT MANAGER II	-	-	1.00	1.00	-	-	1.00
9600	14A12	PROJECT MANAGER III	1.00	1.00	1.00	-	-	-	1.00
9600	14A70	HOSPITAL REVENUE CYCLE EXAMINER	2.00	2.00	2.00	-	-	-	2.00
9600	14A80	HOSPITAL DECISION SUPPORT MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	14B01	PERSONNEL ANALYST	4.00	4.00	4.00	-	-	-	4.00
9600	14B21	ASSOCIATE PERSONNEL ANALYST	1.00	1.00	2.00	1.00	-	-	2.00
9600	14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	1.00	-	-	-	1.00
9600	14B32	SENIOR PERSONNEL ANALYST	3.00	3.00	3.00	-	-	-	3.00
9600	14B66	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	14C30	MANAGEMENT ANALYST II	11.00	12.00	12.00	-	-	-	12.00
9600	14C31	MANAGEMENT ANALYST III	5.00	5.00	5.00	-	-	-	5.00
9600	14C36	HOSPITAL DECISION SUPPORT ANALYST	2.00	1.00	1.00	-	-	-	1.00
9600	14C52	PATIENT FINANCIAL SERVICES DIRECTOR	3.00	3.00	3.00	-	-	-	3.00
9600	14C60	HOSPITAL CHIEF FINANCIAL OFFICER	1.00	1.00	1.00	-	-	-	1.00
9600	14C70	ADMINISTRATIVE SERVICES ASSISTANT	2.00	2.00	2.00	-	-	-	2.00

Fiscal Year 2024-25 Adopted Budget
Countywide Position Summary Revised

Exhibit 1

Dept	Classification Code	Classification Title	Adopted FY 2022-23	Adopted FY 2023-24	Recommended FY 2024-25	Change from Adopted FY 2024 to Rec. FY 2025	Clerical Modifications	Board Hearings Modifications	Adopted FY 2024-25
9600	14E20	BUYER II	6.00	6.00	6.00	-	-	-	6.00
9600	14E90	DIRECTOR OF MATERIAL MANAGEMENT	1.00	1.00	1.00	-	-	-	1.00
9600	14G02	MANAGEMENT ANALYST I	3.00	1.00	2.00	1.00	-	-	2.00
9600	14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00	3.00	5.00	2.00	-	-	5.00
9600	14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
9600	14H60	DIRECTOR OF MARKETING AND COMMUNITY RELATIONS	1.00	1.00	1.00	-	-	-	1.00
9600	14H65	MEDICAL STAFF COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
9600	14K26	MANAGED CARE OPERATIONS MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	14K31	MANAGER OF DIAGNOSTIC IMAGING SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.50	1.50	1.50	-	-	-	1.50
9600	14K33	HOSP DIRECTOR OF ENGINEERING AND SAFETY	1.00	1.00	1.00	-	-	-	1.00
9600	14K35	NMC HUMAN RESOURCES ADMINISTRATOR	1.00	1.00	1.00	-	-	-	1.00
9600	14K43	HOSPITAL CHIEF INFORMATION OFFICER	1.00	1.00	1.00	-	-	-	1.00
9600	14K67	HOSPITAL PURCHASING & MATERIALS SUPPORT DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
9600	14K72	HOSPITAL CHIEF MEDICAL INFORMATION OFFICER	-	1.00	1.00	-	-	-	1.00
9600	14M02	HOSPITAL INTERPRETER SERVICES MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	14M30	TRAUMA PROGRAM MANAGER	-	1.00	1.00	-	-	-	1.00
9600	14M31	HOSPITAL DIRECTOR OF NURSING EDUCATION	1.00	1.00	1.00	-	-	-	1.00
9600	14M32	HOSPITAL RISK ASSESSMENT AND COMPLIANCE OFFICER	1.00	-	-	-	-	-	-
9600	14M33	HOSPITAL MEDICAL INTERPRETATION COORDINATOR	-	-	1.00	1.00	-	-	1.00
9600	14M43	HOSPITAL PATIENT SAFETY MANAGER	-	1.00	1.00	-	-	-	1.00
9600	14M44	HOSPITAL COMPLIANCE OFFICER	-	1.00	1.00	-	-	-	1.00
9600	14N11	OUTPATIENT SERVICES MANAGER II	3.00	3.00	2.00	(1.00)	-	-	2.00
9600	14N30	HOSPITAL PATIENT ADMITTING MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	14N31	HOSPITAL DIRECTOR OF ENVIRONMENTAL SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	14P10	DIRECTOR OF MEDICAL CENTER PHYSICIAN SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	16C53	-	-	-	4.00	4.00	-	-	4.00
9600	16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	2.00	2.00	2.00	-	-	-	2.00
9600	16C60	HOSPITAL SOFTWARE ANALYST I	-	-	-	-	-	-	-
9600	16C61	HOSPITAL SOFTWARE ANALYST II	5.00	4.00	4.00	-	-	-	4.00
9600	16C62	HOSPITAL SOFTWARE ANALYST III	10.00	10.00	11.00	1.00	-	-	11.00
9600	16E50	HOSPITAL SECURITY & DATABASE ADMINISTRATOR	3.00	2.00	2.00	-	-	-	2.00
9600	20B12	ACCOUNTANT III	2.00	2.00	2.00	-	-	-	2.00
9600	20B91	CHIEF HOSPITAL ACCOUNTANT	1.00	1.00	1.00	-	-	-	1.00
9600	20B92	HOSPITAL CONTROLLER	1.00	1.00	1.00	-	-	-	1.00
9600	20B94	FINANCE MANAGER III	1.00	1.00	1.00	-	-	-	1.00
9600	20B95	FINANCE MANAGER I	1.00	1.00	1.00	-	-	-	1.00
9600	41K01	HOSPITAL NETWORK & SYSTEMS ENGINEER	1.00	2.00	1.00	(1.00)	-	-	1.00
9600	43G01	INFORMATION TECHNOLOGY MANAGER	3.00	2.00	2.00	-	-	-	2.00
9600	43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	2.00	2.00	2.00	-	-	-	2.00
9600	43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	-	-	-	1.00
9600	43M40	HOSPITAL INFORMATION SYSTEMS SUPPORT TECHNICIAN	4.00	4.00	-	(4.00)	-	-	-
9600	50A21	PHARMACIST I	12.20	12.20	12.20	-	-	-	12.20
9600	50A23	PHARMACY DIRECTOR	1.00	1.00	1.00	-	-	-	1.00
9600	50A25	CLINICAL PHARMACY COORDINATOR	2.00	2.00	2.00	-	-	-	2.00
9600	50D11	MEDICAL LABORATORY TECHNICIAN	1.80	1.80	1.80	-	-	-	1.80
9600	50D12	CLINICAL LABORATORY ASSISTANT	17.90	17.90	21.90	4.00	-	-	21.90
9600	50D13	SENIOR CLINICAL LABORATORY ASSISTANT	2.00	2.00	2.00	-	-	-	2.00
9600	50D21	CLINICAL LABORATORY SCIENTIST	15.00	15.00	15.00	-	-	-	15.00
9600	50D22	SENIOR CLINICAL LABORATORY SCIENTIST	9.00	9.00	8.00	(1.00)	-	-	8.00
9600	50D23	SUPERVISING CLINICAL LABORATORY SCIENTIST	2.00	2.00	2.00	-	-	-	2.00
9600	50D80	CLINICAL LABORATORY MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	50F10	SUPERVISING THERAPIST	2.00	2.00	2.00	-	-	-	2.00
9600	50F20	OCCUPATIONAL THERAPIST	11.40	11.40	11.40	-	-	-	11.40
9600	50G11	PHYSICAL THERAPIST	13.80	13.80	13.80	-	-	-	13.80
9600	50G41	SPEECH PATHOLOGIST	6.00	6.00	6.00	-	-	-	6.00
9600	50G95	REHABILITATIVE SERVICES MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	50K19	HEALTH EDUCATION ASSISTANT	4.00	5.00	5.00	-	-	-	5.00
9600	50K23	SENIOR HEALTH EDUCATOR	-	1.00	2.00	1.00	-	-	2.00
9600	50P21	RESPIRATORY CARE PRACTITIONER	22.90	22.00	22.00	-	-	-	22.00
9600	50P22	SENIOR RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	-	-	-	1.00
9600	50P24	SUPERVISING RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	-	-	-	1.00
9600	50P80	DIRECTOR OF RESPIRATORY CARE SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	50R18	INTERVENTIONAL RADIOLOGIC TECHNOLOGIST	-	4.90	5.60	0.70	-	-	5.60
9600	50R20	SENIOR INTERVENTIONAL RADIOLOGIC TECHNOLOGIST	-	1.00	1.00	-	-	-	1.00
9600	50R21	RADIOLOGIC TECHNOLOGIST	27.00	21.40	21.40	-	-	-	21.40
9600	50R22	SENIOR RADIOLOGIC TECHNOLOGIST	5.00	5.00	5.00	-	-	-	5.00
9600	50R25	DIAGNOSTIC IMAGING SUPERVISOR	2.00	2.00	2.00	-	-	-	2.00
9600	50R31	SONOGRAPHER	8.60	5.60	6.60	1.00	-	-	6.60
9600	50R32	SENIOR SONOGRAPHER	1.00	1.00	1.00	-	-	-	1.00
9600	50R35	CARDIAC SONOGRAPHER	-	3.00	4.50	1.50	-	-	4.50
9600	50R41	NUCLEAR MEDICINE TECHNOLOGIST	1.00	1.00	1.00	-	-	-	1.00
9600	50T03	HEALTH INFORMATION MANAGEMENT CODER II	7.00	8.00	9.00	1.00	-	-	9.00
9600	50T22	HEALTH INFORMATION MANAGEMENT CODING SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
9600	50T33	HEALTH INFORMATION MANAGEMENT DATA INTEGRITY EXAMINER	-	-	-	-	-	-	-
9600	50T41	DIRECTOR OF HEALTH INFORMATION MANAGEMENT	1.00	1.00	1.00	-	-	-	1.00
9600	50U17	PHYSICAL THERAPIST ASSISTANT	6.00	6.00	6.00	-	-	-	6.00
9600	50U18	PHARMACY TECHNICIAN	13.30	14.10	14.10	-	-	-	14.10
9600	50U20	NURSING ASSISTANT	106.60	106.80	102.20	(4.60)	-	-	102.20
9600	50U22	HEALTH CARE TECHNICIAN	1.60	0.70	-	(0.70)	-	-	-
9600	50U23	OBSTETRICAL TECHNICIAN	6.30	6.30	6.30	-	-	-	6.30
9600	50U25	ORTHOPEDIC TECHNICIAN	1.00	2.00	2.00	-	-	-	2.00
9600	50U26	SENIOR OBSTETRICAL TECHNICIAN	0.90	0.90	0.90	-	-	-	0.90
9600	50U27	SURGICAL TECHNICIAN	11.60	11.60	11.60	-	-	-	11.60
9600	50U28	SENIOR PHARMACY TECHNICIAN	2.00	2.00	2.00	-	-	-	2.00
9600	50U29	ENDOSCOPY TECHNICIAN	1.90	1.90	1.90	-	-	-	1.90
9600	50U30	DIETITIAN AIDE	8.50	6.00	6.00	-	-	-	6.00
9600	50U31	ANESTHESIA TECHNICIAN	1.80	1.80	1.80	-	-	-	1.80
9600	50U42	MEDICAL ASSISTANT	2.00	3.70	7.70	4.00	-	-	7.70
9600	50U43	CENTRAL STERILE TECHNICIAN	5.80	5.80	-	(5.80)	-	-	-
9600	50U44	SENIOR CENTRAL STERILE TECHNICIAN	1.00	1.00	-	(1.00)	-	-	-
9600	50U45	CERTIFIED STERILE PROCESSING TECHNICIAN	-	-	5.80	5.80	-	-	5.80
9600	50U46	SENIOR CERTIFIED STERILE PROCESSING TECHNICIAN	-	-	1.00	1.00	-	-	1.00
9600	50U51	TELEMETRY TECHNICIAN	4.70	4.70	5.70	1.00	-	-	5.70
9600	50Y21	DIETITIAN	5.40	5.40	5.40	-	-	-	5.40
9600	50Y31	SUPERVISING DIETITIAN	1.00	1.00	1.00	-	-	-	1.00
9600	52A02	LICENSED VOCATIONAL NURSE	11.30	10.80	12.80	2.00	-	-	12.80
9600	52A16	SUPERVISING NURSE I	15.40	15.40	15.40	-	-	-	15.40
9600	52A17	SUPERVISING NURSE II	1.90	1.90	1.90	-	-	-	1.90
9600	52A19	STAFF NURSE II	368.05	385.15	374.60	(10.55)	-	-	374.60
9600	52A20	STAFF NURSE III	37.40	37.40	39.30	1.90	-	-	39.30
9600	52A21	CLINIC NURSE	3.00	3.00	3.00	-	-	-	3.00
9600	52A22	SENIOR CLINIC NURSE	13.60	13.60	14.90	1.30	-	-	14.90
9600	52A31	INFECTION CONTROL NURSE	2.00	2.00	2.00	-	-	-	2.00
9600	52A33	CASE MANAGEMENT NURSE	15.00	13.50	14.50	1.00	-	-	14.50
9600	52A34	UTILIZATION MANAGEMENT COORDINATOR	2.00	2.00	2.00	-	-	-	2.00
9600	52A40	HOSPITAL NURSE AUDITOR	-	-	-	-	-	-	-

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9600	52A50	HOSPITAL QUALITY ASSURANCE NURSE	8.90	8.40	8.40	-	-	-	8.40
9600	52A60	CLINICAL NURSE SPECIALIST	4.00	4.00	4.00	-	-	-	4.00
9600	52A83	SUPERVISING CLINIC NURSE	2.00	2.00	2.00	-	-	-	2.00
9600	52A84	QUALITY/COMPLIANCE ADMINISTRATOR	1.00	1.00	1.00	-	-	-	1.00
9600	52A88	NURSING SERVICES DIVISION MANAGER	6.00	6.00	6.00	-	-	-	6.00
9600	52A89	ADMIN NURSE/HOUSE SUPV	6.30	6.30	6.30	-	-	-	6.30
9600	52A92	NURSING SERVICES UNIT MANAGER	3.00	2.00	2.00	-	-	-	2.00
9600	52A96	DIRECTOR OF SURGICAL SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	52A97	CLINIC NURSE PRACTITIONER	2.40	2.00	2.00	-	-	-	2.00
9600	52A98	HOSPITAL NURSE PRACTITIONER	12.80	12.50	14.50	2.00	-	-	14.50
9600	54A03	RESIDENT PHYSICIAN III	33.00	33.00	33.00	-	-	-	33.00
9600	54B10	CHIEF OB/GYN SURGEON	1.00	1.00	1.00	-	-	-	1.00
9600	54B11	UROLOGIST	-	-	1.00	1.00	-	-	1.00
9600	54B12	CONTRACT PHYSICIAN	61.00	59.50	65.10	5.60	-	-	65.10
9600	54B15	NEUROSURGEON	1.00	1.00	1.00	-	-	-	1.00
9600	54B16	TRAUMA SURGEON	3.00	3.00	2.00	(1.00)	-	-	2.00
9600	54B17	VASCULAR SURGEON	1.00	1.00	1.00	-	-	-	1.00
9600	54B70	HOSPITAL CHIEF MEDICAL OFFICER	2.00	2.00	1.00	(1.00)	-	-	1.00
9600	54B82	CHIEF OF SURGERY	1.00	1.00	1.00	-	-	-	1.00
9600	54B92	ASSISTANT DIRECTOR FAMILY PRACTICE RESIDENCY PROGRAM	1.00	1.00	1.00	-	-	-	1.00
9600	54C03	CLINIC PHYSICIAN ASSISTANT	2.00	1.00	3.00	2.00	-	-	3.00
9600	60B21	PSYCHIATRIC SOCIAL WORKER II	5.90	6.90	6.90	-	-	-	6.90
9600	60C24	SOCIAL WORKER V	6.00	6.00	6.00	-	-	-	6.00
9600	60C81	SOCIAL WORK SUPERVISOR II	2.00	2.00	2.00	-	-	-	2.00
9600	65A22	MEDICAL LIBRARIAN	1.00	-	-	-	-	-	-
9600	70A10	HOSPITAL ENVIRONMENTAL SERVICES AIDE	59.90	59.90	59.90	-	-	-	59.90
9600	70A12	HOSPITAL SENIOR ENVIRONMENTAL SERVICES AIDE	3.80	3.80	3.80	-	-	-	3.80
9600	70A13	HOSPITAL SUPERVISING ENVIRONMENTAL SERVICES AIDE	2.00	2.00	2.00	-	-	-	2.00
9600	70C20	SENIOR GROUNDSKEEPER	1.00	-	1.00	1.00	-	-	1.00
9600	70C21	GROUNDSKEEPER	1.00	1.00	-	(1.00)	-	-	-
9600	70F21	COURIER	1.00	1.00	1.00	-	-	-	1.00
9600	70F23	STOREKEEPER	16.00	13.00	13.00	-	-	-	13.00
9600	70F81	SUPERVISING STOREKEEPER	2.00	2.00	2.00	-	-	-	2.00
9600	70K21	FOOD SERVICE WORKER II	18.50	18.50	19.50	1.00	-	-	19.50
9600	70K23	COOK	5.00	5.00	5.00	-	-	-	5.00
9600	70K25	SENIOR COOK	2.00	2.00	2.00	-	-	-	2.00
9600	70K80	HEAD COOK	2.00	2.00	2.00	-	-	-	2.00
9600	70K84	HOSPITAL DIRECTOR OF FOOD SERVICES	1.00	1.00	1.00	-	-	-	1.00
9600	70M02	PATIENT TRANSPORTER	6.00	6.00	6.00	-	-	-	6.00
9600	72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	-	-	-	1.00
9600	72A24	MAINTENANCE PAINTER	2.00	2.00	2.00	-	-	-	2.00
9600	72A80	HOSPITAL MAINTENANCE SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
9600	72A87	PHYSICAL PLANT MANAGER	1.00	1.00	1.00	-	-	-	1.00
9600	72C19	HOSPITAL MAINTENANCE MECHANIC	9.00	9.00	9.00	-	-	-	9.00
9600	80A32	SENIOR SECRETARY	6.00	6.00	7.00	1.00	-	-	7.00
9600	80A33	ADMINISTRATIVE SECRETARY	2.00	2.00	2.00	-	-	-	2.00
9600	80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	-	-	-	1.00
9600	80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	4.00	3.00	3.00	-	-	-	3.00
9600	80E21	OFFICE ASSISTANT II	7.50	7.00	7.00	-	-	-	7.00
9600	80E22	OFFICE ASSISTANT III	17.30	16.30	16.30	-	-	-	16.30
9600	80E80	PRINCIPAL OFFICE ASSISTANT	15.25	17.25	20.25	3.00	-	-	20.25
9600	80E81	SUPERVISING OFFICE ASSISTANT I	1.00	1.00	1.00	-	-	-	1.00
9600	80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	-	-	-	2.00
9600	80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	-	-	-	1.00
9600	80J19	CASHIER	1.00	1.00	-	(1.00)	-	-	-
9600	80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	-	-	-	1.00
9600	80J22	SENIOR ACCOUNT CLERK	4.00	4.00	4.00	-	-	-	4.00
9600	80J30	ACCOUNTING TECHNICIAN	3.00	4.00	4.00	-	-	-	4.00
9600	80K21	MEDICAL UNIT CLERK	28.60	29.60	29.60	-	-	-	29.60
9600	80K23	HOSPITAL MEDICAL INTERPRETER	10.00	9.00	11.60	2.60	-	-	11.60
9600	80K25	CLINIC OPERATIONS SUPERVISOR	10.00	-	2.00	2.00	-	-	2.00
9600	80L01	PATIENT SERVICES REPRESENTATIVE I	0.60	0.60	-	(0.60)	-	-	-
9600	80L02	PATIENT SERVICES REPRESENTATIVE II	61.70	58.10	63.70	5.60	-	-	63.70
9600	80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	4.00	4.00	4.00	-	-	-	4.00
9600	80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00	4.00	4.00	-	-	-	4.00
9600	80M02	PATIENT ACCOUNT REPRESENTATIVE II	30.30	30.40	30.40	-	-	-	30.40
9600	80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	3.00	3.00	3.00	-	-	-	3.00
9600	80M05	PATIENT ACCOUNT MANAGER	2.00	2.00	2.00	-	-	-	2.00
9600	80U11	HOSPITAL COMMUNICATIONS OPERATOR II	7.00	7.00	7.00	-	-	-	7.00
9600	80U14	HOSPITAL SUPERVISING COMMUNICATIONS OPERATOR	1.00	1.00	1.00	-	-	-	1.00
Subtotal			1,477.90	1,473.00	1,501.75	28.75	-	-	1,501.75
Countywide Total			5,748.20	5,844.30	5,891.55	47.25	-	5.00	5,896.55



County of Monterey

Item No.4

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-125

June 20, 2024

Introduced: 6/12/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); or
- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (unincorporated County only) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); and/or
- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the Transient Occupancy Tax by 0.5% for hotels and by 5% for short-term vacation rentals (4/5 vote required); and
- d. Provide additional direction to staff.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); or
- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (unincorporated County only) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); and/or
- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the Transient Occupancy Tax by 0.5% for hotels and by 5% for short-term vacation rentals (4/5 vote required); and
- d. Provide additional direction to staff.

SUMMARY:

Despite efficient management and stewardship of County of Monterey fiscal resources, the County faces significant challenges which include impacts from the inflated housing market and growing response to emergencies. These challenges were presented during prior Board of Supervisor (Board) meetings. On March 12, 2024, the County Administrative Office (CAO) presented the countywide financial forecast to the Board. The forecast indicated continued growth in discretionary revenues. However, the growth is not sufficient to keep up with the increased costs of doing business. An update about the County's financial condition was provided to the Board during its April 2, 2024, budget workshop. During this workshop, the Board directed staff to bring a report back to the Board to focus on the most feasible revenue options for the earliest implementation possible.

Based on this direction, staff presented options for Board consideration during the May 7, 2024,

meeting:

- Transient Occupancy Tax Increase
- District Sales Tax Increase
- Establish a new Utility User Tax
- Amend the Contribution to the Development Set-Aside
- Decrease Expenditures
 - Suspend the supplemental unfunded accrued liability (UAL) pension program
- One-time options
 - Redirect funds from the compensated absences assignment

After the presentation, the Board directed staff to: (1) engage a polling company to determine the electorate's willingness to support a district sales tax or transient occupancy tax increase measure and; (2) elaborate on the next steps needed to implement one of those two measures in the November 2024 general election.

During the May 29, 2024, meeting, the Board received information obtained from polling the electorate. Polling results indicated the County's electorate favors both measures: 61% for a sales tax and 63% for a transient occupancy tax.

After the presentation, the Board directed staff to do necessary work to place both ballot measures on the November 2024 election to increase district sales tax by 1%, increase Transient Occupancy Taxes (TOT) from 10.5% to 11% for all lodging facilities excluding short-term rentals, and to increase TOT for short-term rentals from 10.5% to 15.5%. Annual revenue from a successful district sales tax at 1% per dollar is estimated at \$29 million, while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

Staff provided an additional report during the Board's June 4, 2024, meeting, during which the Board directed staff to bring alternatives to place both (a sales tax and a TOT measure) on the November 2024 election or place one of them on the same election. This report provides those options to the Board for consideration.

DISCUSSION:

The County faces multiple challenges. One of the most significant challenges is the high cost of living in the County which impacts all County residents. The critical shortage of affordable housing for working families compounds this challenge resulting in a situation that forces essential workforce to find less than ideal, unsustainable living arrangements within our community. Additionally, as identified during the forecast presentation in March 2024, the County is projecting a deficit of more than \$20 million in the Fiscal Year (FY) 2025-26 budget. Also, although the FY 2024-25 Recommended Budget is currently balanced, potential results from current labor negotiations could create an imbalance. Additionally, impacts from the State's budget can also have significant impact on the County's ability to continue providing some essential services to the community.

Moreover, climate change continues to impact the County's way of living as evidenced by multiple disasters in the area; the 2016 Soberanes Fire, the 2017 and 2019 Winter Storms, the 2020 fire; and

the most recent 2023 and 2024 storms and flooding which have impacted the community greatly. Placing one or both measures in the November 2024 election provides an opportunity for the electorate to determine if additional resources should be provided to the County to address some of these significant challenges.

County’s Revenue Authority

County Board of Supervisors can raise local revenues through taxes, assessments, or fees. Each of these local revenue sources has its own constitutional and statutory authority and unique laws governing its use. A county can only impose those taxes, assessments, and fees, which the Legislature or the Constitution allows the county to impose, and which are approved by either a simple majority or two-thirds majority of local voters, per Propositions 13 (1978) and 62 (1986).

This report presents three options for the Board’s consideration: options “a” and “b” are mutually exclusive, while option “c” can be approved independently or in conjunction with option “a” or “b”. Alternatively, Option “d” seeks Board direction on an option not identified in the report. The only difference between options “a” and “b” is whether the measure is presented to the electorate in the entire county (option a) **or** the electorate in the unincorporated area of the County (option b). Any of the resolutions to put a measure on the ballot require a 4/5 vote by the Board.

The transactions and use tax, known as a ‘sales tax’, is collected on consumer goods and services as a percentage of the amount purchased. The current sales tax rate for the County is shown in Table 1.

Table 1- County Sales Tax Rate

<u>Category</u>	<u>Program / Measure</u>	<u>Rate</u>
Bradley Burns	State	6.00%
	Local Jurisdictions	1.00%
	State Transportation Dev Act	0.25%
	<i>Subtotal</i>	<i>7.25%</i>
District Taxes	Monterey-Salinas (MST) Special Transit	0.125%
	Monterey Transportation Safety	0.375%
	Transactions and Use Tax	
<u>Current Total</u>		<u>7.75%</u>

The Board is presented with two options to place a sales tax measure on the ballot. Option “1” in the staff report provides for the measure that would be voted on by the electorate countywide, but if approved, the tax would be applied exclusively to the unincorporated areas of the County of Monterey.

Option “b” provides for the measure that would be voted on by the electorate within the unincorporated area of the County. If the measure is approved by the voters, the tax would also be applied exclusively to the unincorporated area of the County of Monterey.

Under options “a” or “b”, the sales tax increase would be a general tax and revenues from the tax would be used for general County services. Also, purchases for essential items such as groceries, prescription medicine, diapers and feminine hygiene products would be exempt from sales tax. This

targeted approach ensures that unincorporated residents and visitors shoulder the responsibility of contributing to the tax, aligning with the principle of localized funding for the outlined community initiatives. If the voters were to approve this measure, the revised sales tax for the County would still be among the lowest within all jurisdictions in the County. Table 2 shows the comparison between the County of Monterey and other municipalities in the County.

Table 2 - Sales Tax Rates Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Current Rate</u>
Carmel-by-the-Sea	9.25%
Del Rey Oaks	9.25%
Gonzales	8.75%
Greenfield	9.50%
King City	8.75%
Marina	9.25%
Monterey	9.25%
Monterey County	7.75%
Pacific Grove	9.25%
Salinas	9.25%
Sand City	9.25%
Seaside	9.25%
Soledad	9.25%

The procedure for increasing the current general sales tax for transactions in the unincorporated area is to submit the proposed measure to the electorate by either resolution or ordinance under provisions of the Government Code and the Elections Code. Attached is a resolution calling for an election to be held November 5, 2024, on the question of whether the County should add a 1% increase in the unincorporated area transactions and use tax until ended by voters.

If the Board adopts the resolution, the ballot question would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhanced public safety and emergency services; traffic and road safety programs; street maintenance and pothole repair; libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs; shall the County of Monterey’s transaction and use tax be increased in unincorporated areas by 1%, providing approximately \$29,000,000 annually, to be spent locally only, until ended by voters?

If the voters approve the increase, the County of Monterey Code will be amended consistent with the voters’ approval. In addition, staff will return with an amendment to the contract with the California Department of Tax and Fee Administration (CDFTA) for the administration of the increase to the transactions and use tax for the unincorporated area.

Option “c” presents the Board with the opportunity to place a Transient Occupancy Tax (TOT) in the November 2024 general election. The TOT increase would continue to be a general tax and revenues from the tax would be continued to be used for general County services. Table 3 shows the current TOT rates for jurisdictions within the County. If this measure is approved, the rate would be increased

by 0.5% from 10.5% to 11% for stays in hotels and by 5% from 10.5% to 15.5% for stays in short-term rentals.

Table 3 - TOT Rate Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Rate</u>
Carmel-by-the-Sea	10.00%
County of Monterey	10.50%
Del Rey Oaks	10.00%
Gonzales	8.00%
Greenfield	10.00%
King City	10.00%
Marina	14.00%
Monterey, City	12.00%
Pacific Grove	12.00%
Salinas	10.00%
Sand City	12.00%
Seaside	12.00%
Soledad	12.00%

Table 4 shows the TOT rate comparison between the County of Monterey and peer entities.

Table 4 - TOT Rate Comparison with Peer Entities

<u>County or City</u>	<u>Base TOT Rate</u>
County of Monterey	10.5%
Santa Cruz County	12.0%
City of Monterey	12.0%
City of Marina	14.0%
City of Watsonville	12.0%
Sonoma County	12.0%
Santa Barbara County	12.0%
San Luis Obispo	9.0%

If the Board approves the TOT resolution, the ballot measure would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhance street maintenance and pothole repair; update libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job development programs; shall the County of Monterey increase its existing Transient Occupancy Tax paid only by hotel/lodging guests in unincorporated areas from 10.5% to 11.0% for hotels and from 10.5% to 15.5% for short-term vacation rentals, providing approximately \$3,500,000 annually to be spent locally, until ended by voters?

If any of the resolutions presented to the Board are approved, draft ordinances will be brought back to the Board at a future date, likely in August 2024, and will be presented to the Board for consideration pending the outcome of the election to modify the existing County of Monterey Code to codify the new sales tax rate or modify the existing TOT rate. The TOT ordinance would include

information to set a different rate for traditional lodging facilities (hotels), and for short-term rentals.

Information About Sales Tax and Transient Occupancy Taxes

District Sales Tax

What is a District Sales Tax?

District taxes are transactions (sales) and use taxes imposed by certain cities, counties, and other local jurisdictions on the sale or use of tangible personal property (merchandise).

District taxes are approved by voters in those jurisdictions and are taxes imposed under the Transactions and Use Tax Law (Revenue & Taxation Code (R&T), section 7251). Not all areas in California impose district sales taxes. The maximum combined district sales tax rate within any county may not exceed 2% unless specifically authorized by statute. The statewide base sales and use tax rate is currently 7.25%, while the total tax rate is higher in areas where district sales taxes are imposed.

Who can Impose a District Sales Tax

A county, city, or other authorized government entity can impose a district tax for general or specific purposes (R&T, section 7252). The approval of a general tax requires a simple majority of the electorate to be successful, while the approval of a special tax requires a two thirds majority. District tax can be imposed directly by the local government or through a special purpose entity. A county can also create a transportation authority to impose district sales taxes.

District Sales Tax Rate Cap

The combined rate of all district taxes imposed in any county must not exceed 2% unless specifically authorized by statute (R&T, section 725.1). Generally, tax rates may be imposed at a minimum rate of 0.125% and increase in 0.125% increments up to the 2% cap in a county. Special legislation may vary this format, and, in some instances, a higher district tax rate may be imposed by a district. Any tax increase by the county would generally raise the tax rate in all the cities within that county.

Operative Dates

A new or an increase to district sales tax becomes operative no earlier than the first day of the first calendar quarter beginning more than 110 days after the adoption of the ordinance (R&T, section 7265). A district tax must become operative on the first day of a calendar quarter. For example, the operative date for a tax approved by the voters on November 2, 2024, would have an operative date of April 1, 2025, which is when retailers engaged in business in the district would be required to report and/or collect the tax for transactions because April 1 is the first day of the calendar quarter more than 110 days after the election.

Cost of Implementing a New District Sales Tax

The State will bill a new taxing district for preparatory charges to administer the new district sales tax (R&T, section 7272). The cost will be based on actual costs to implement the new district sales tax after the it has been approved by the voters. Actual charges to be billed will include the cost of updating returns, programming for data processing, developing, and adopting regulations, updating publications, developing procedures, notifying taxpayers, and other necessary costs which include the State's direct and indirect costs. The statutory maximum amount of preparatory costs may not exceed \$175,000.

Next Steps After Voters Approve a New District Sales Tax

If the voters approve a new district sales tax, staff will need to prepare an ordinance to add a chapter to the County of Monterey Code for Board consideration, and that ordinance will need to be certified by the State. The State will also review the election results to ensure statutory requirements are met and email staff the required contracts which must be completed and returned. The County authorized representatives must sign and return two contracts to the State prior to the operative date of the new tax. The contracts include the following terms:

- Agreement for preparation to administer and operate the tax; and
- Agreement for ongoing state administration of the tax.

An authorized official for the jurisdiction must return the following:

- Five original "preparation to administer" contracts signed by an authorized official;
- Five original "ongoing administration" contracts signed by an authorized official;
- Five certified ordinances;
- Five certified resolutions authorizing the official to sign the contracts;
- One certified copy of the election results; and
- One mailing address form for legal, finance, and warrant correspondence.

Potential Revenue Impacts.

It is estimated that a 1% increase in a district sales tax could yield an estimated \$29 million in annual revenue for the County to provide important County services.

Transient Occupancy Tax

The Transient Occupancy Tax (TOT) in the County of Monterey is 10.5% on the rent charged to transient guests in hotels/motels and homes rented by owners located in the unincorporated areas of the County. The TOT is commonly known as a “bed tax” or “hotel tax”. The County derives this authority from state law (R&T, section 7280).

The TOT is a general tax that is used by the County to provide important general county services to the community. These services vary annually but have included road improvements and revenue benefit programs to stimulate tourism, promote the economy, create jobs, and/or a better quality of life in the County. A simple majority of the electorate would have to approve an increase in the County’s TOT.

Potential Revenue Impacts.

Annual revenue from a successful district sales tax at 1% is estimated at \$29 million, while a 0.5% increase in TOT for traditional hospitality facilities is estimated at \$1.7 million and a 5% increase on short-term rentals is estimated at \$1.8 million.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed the resolutions and draft ordinance language as to form.

FINANCING:

The County incurred \$47,900 in expenses for the polling services directed by the Board. In addition, if

a district sales tax measure is pursued and approved by the voters, the County must pay the State up to \$175,000 to implement the sales tax measure. Staff has prepared a resolution and draft ordinances for the Board's consideration. Annual revenue from a successful district sales tax of 1% is estimated at \$29 million while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This report is consistent with the Board of Supervisors' Strategic Initiative for Administration. Providing direction to staff for implementation of one the revenue options described helps the County of Monterey plan for future balanced budget that sustains core services and efficiently allocates resources.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Ezequiel Vega, Assistant County Administrative Officer

Reviewed by: Nick Chiulos, Chief Assistant County Administrative Officer

Approved by: Sonia M De La Rosa, County Administrative Officer

Attachments:

- a) Sales Tax Resolution - entire County
- b) Sales Tax Resolution - Unincorporated County only
- c) TOT Resolution
- d) PowerPoint Presentation



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-125

June 20, 2024

Introduced: 6/12/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required);
or
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- d. Provide additional direction to staff.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required);
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SUMMARY:

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- One-time options
 - Redirect funds from the compensated absences assignment

After the presentation, the Board directed staff to: (1) engage a polling company to determine the electorate's willingness to support a district sales tax or transient occupancy tax increase measure and; (2) elaborate on the next steps needed to implement one of those two measures in the November 2024 general election.

During the May 29, 2024, meeting, the Board received information obtained from polling the electorate. Polling results indicated the County's electorate favors both measures: 61% for a sales tax and 63% for a transient occupancy tax.

After the presentation, the Board directed staff to do necessary work to place both ballot measures on the November 2024 election to increase district sales tax by 1%, increase Transient Occupancy Taxes (TOT) from 10.5% to 11% for all lodging facilities excluding short-term rentals, and to increase TOT for short-term rentals from 10.5% to 15.5%. Annual revenue from a successful district sales tax at 1% per dollar is estimated at \$29 million, while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

Staff provided an additional report during the Board's June 4, 2024, meeting, during which the Board directed staff to bring alternatives to place both (a sales tax and a TOT measure) on the November 2024 election or place one of them on the same election. This report provides those options to the Board for consideration.

DISCUSSION:

The County faces multiple challenges. One of the most significant challenges is the high cost of living in the County which impacts all County residents. The critical shortage of affordable housing for working families compounds this challenge resulting in a situation that forces essential workforce to find less than ideal, unsustainable living arrangements within our community. Additionally, as identified during the forecast presentation in March 2024, the County is projecting a deficit of more than \$20 million in the Fiscal Year (FY) 2025-26 budget. Also, although the FY 2024-25 Recommended Budget is currently balanced, potential results from current labor negotiations could create an imbalance. Additionally, impacts from the State's budget can also have significant impact on the County's ability to continue providing

some essential services to the community.

Moreover, climate change continues to impact the County’s way of living as evidenced by multiple disasters in the area; the 2016 Soberanes Fire, the 2017 and 2019 Winter Storms, the 2020 fire; and the most recent 2023 and 2024 storms and flooding which have impacted the community greatly. Placing one or both measures in the November 2024 election provides an opportunity for the electorate to determine if additional resources should be provided to the County to address some of these significant challenges.

County’s Revenue Authority

County Board of Supervisors can raise local revenues through taxes, assessments, or fees. Each of these local revenue sources has its own constitutional and statutory authority and unique laws governing its use. A county can only impose those taxes, assessments, and fees, which the Legislature or the Constitution allows the county to impose, and which are approved by either a simple majority or two-thirds majority of local voters, per Propositions 13 (1978) and 62 (1986).

This report presents three options for the Board’s consideration: options “a” and “b” are mutually exclusive, while option “c” can be approved independently or in conjunction with option “a” or “b”. Alternatively, Option “d” seeks Board direction on an option not identified in the report. The only difference between options “a” and “b” is whether the measure is presented to the electorate in the entire county (option a) **or** the electorate in the unincorporated area of the County (option b). Any of the resolutions to put a measure on the ballot require a 4/5 vote by the Board.

The transactions and use tax, known as a ‘sales tax’, is collected on consumer goods and services as a percentage of the amount purchased. The current sales tax rate for the County is shown in Table 1.

Table 1- County Sales Tax Rate

<u>Category</u>	<u>Program / Measure</u>	<u>Rate</u>
Bradley Burns	State	6.00%
	Local Jurisdictions	1.00%
	State Transportation Dev Act	0.25%
	<i>Subtotal</i>	<i>7.25%</i>
District Taxes	Monterey-Salinas (MST) Special Transit	0.125%
	Monterey Transportation Safety	0.375%
	Transactions and Use Tax	
<u>Current Total</u>		<u>7.75%</u>

The Board is presented with two options to place a sales tax measure on the ballot. Option “1” in the staff report provides for the measure that would be voted on by the electorate countywide, but if approved, the tax would be applied exclusively to the unincorporated areas of the County of Monterey.

Option “b” provides for the measure that would be voted on by the electorate within the

unincorporated area of the County. If the measure is approved by the voters, the tax would also be applied exclusively to the unincorporated area of the County of Monterey.

Under options “a” or “b”, the sales tax increase would be a general tax and revenues from the tax would be used for general County services. Also, purchases for essential items such as groceries, prescription medicine, diapers and feminine hygiene products would be exempt from sales tax. This targeted approach ensures that unincorporated residents and visitors shoulder the responsibility of contributing to the tax, aligning with the principle of localized funding for the outlined community initiatives. If the voters were to approve this measure, the revised sales tax for the County would still be among the lowest within all jurisdictions in the County. Table 2 shows the comparison between the County of Monterey and other municipalities in the County.

Table 2 - Sales Tax Rates Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Current Rate</u>
Carmel-by-the-Sea	9.25%
Del Rey Oaks	9.25%
Gonzales	8.75%
Greenfield	9.50%
King City	8.75%
Marina	9.25%
Monterey	9.25%
Monterey County	7.75%
Pacific Grove	9.25%
Salinas	9.25%
Sand City	9.25%
Seaside	9.25%
Soledad	9.25%

The procedure for increasing the current general sales tax for transactions in the unincorporated area is to submit the proposed measure to the electorate by either resolution or ordinance under provisions of the Government Code and the Elections Code. Attached is a resolution calling for an election to be held November 5, 2024, on the question of whether the County should add a 1% increase in the unincorporated area transactions and use tax until ended by voters.

If the Board adopts the resolution, the ballot question would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhanced public safety and emergency services; traffic and road safety programs; street maintenance and pothole repair; libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs; shall the County of Monterey’s transaction and use tax be increased in unincorporated areas by 1%, providing approximately \$29,000,000 annually, to be spent locally only, until ended by voters?

If the voters approve the increase, the County of Monterey Code will be amended consistent with the voters’ approval. In addition, staff will return with an amendment to the contract with the California Department of Tax and Fee Administration (CDFTA) for the administration of the increase to the transactions and use tax for the unincorporated area.

Option “c” presents the Board with the opportunity to place a Transient Occupancy Tax (TOT)

in the November 2024 general election. The TOT increase would continue to be a general tax and revenues from the tax would be continued to be used for general County services. Table 3 shows the current TOT rates for jurisdictions within the County. If this measure is approved, the rate would be increased by 0.5% from 10.5% to 11% for stays in hotels and by 5% from 10.5% to 15.5% for stays in short-term rentals.

Table 3 - TOT Rate Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Rate</u>
Carmel-by-the-Sea	10.00%
County of Monterey	10.50%
Del Rey Oaks	10.00%
Gonzales	8.00%
Greenfield	10.00%
King City	10.00%
Marina	14.00%
Monterey, City	12.00%
Pacific Grove	12.00%
Salinas	10.00%
Sand City	12.00%
Seaside	12.00%
Soledad	12.00%

Table 4 shows the TOT rate comparison between the County of Monterey and peer entities.

Table 4 - TOT Rate Comparison with Peer Entities

<u>County or City</u>	<u>Base TOT Rate</u>
County of Monterey	10.5%
Santa Cruz County	12.0%
City of Monterey	12.0%
City of Marina	14.0%
City of Watsonville	12.0%
Sonoma County	12.0%
Santa Barbara County	12.0%
San Luis Obispo	9.0%

If the Board approves the TOT resolution, the ballot measure would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhance street maintenance and pothole repair; update libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job development programs; shall the County of Monterey increase its existing Transient Occupancy Tax paid only by hotel/lodging guests in unincorporated areas from 10.5% to 11.0% for hotels and from 10.5% to 15.5% for short-term vacation rentals, providing approximately \$3,500,000 annually to be spent locally, until ended by voters?

If any of the resolutions presented to the Board are approved, draft ordinances will be brought back to the Board at a future date, likely in August 2024, and will be presented to the Board for consideration pending the outcome of the election to modify the existing County of Monterey

Code to codify the new sales tax rate or modify the existing TOT rate. The TOT ordinance would include information to set a different rate for traditional lodging facilities (hotels), and for short-term rentals.

Information About Sales Tax and Transient Occupancy Taxes

District Sales Tax

What is a District Sales Tax?

District taxes are transactions (sales) and use taxes imposed by certain cities, counties, and other local jurisdictions on the sale or use of tangible personal property (merchandise). District taxes are approved by voters in those jurisdictions and are taxes imposed under the Transactions and Use Tax Law (Revenue & Taxation Code (R&T), section 7251). Not all areas in California impose district sales taxes. The maximum combined district sales tax rate within any county may not exceed 2% unless specifically authorized by statute. The statewide base sales and use tax rate is currently 7.25%, while the total tax rate is higher in areas where district sales taxes are imposed.

Who can Impose a District Sales Tax

A county, city, or other authorized government entity can impose a district tax for general or specific purposes (R&T, section 7252). The approval of a general tax requires a simple majority of the electorate to be successful, while the approval of a special tax requires a two thirds majority. District tax can be imposed directly by the local government or through a special purpose entity. A county can also create a transportation authority to impose district sales taxes.

District Sales Tax Rate Cap

The combined rate of all district taxes imposed in any county must not exceed 2% unless specifically authorized by statute (R&T, section 725.1). Generally, tax rates may be imposed at a minimum rate of 0.125% and increase in 0.125% increments up to the 2% cap in a county. Special legislation may vary this format, and, in some instances, a higher district tax rate may be imposed by a district. Any tax increase by the county would generally raise the tax rate in all the cities within that county.

Operative Dates

A new or an increase to district sales tax becomes operative no earlier than the first day of the first calendar quarter beginning more than 110 days after the adoption of the ordinance (R&T, section 7265). A district tax must become operative on the first day of a calendar quarter. For example, the operative date for a tax approved by the voters on November 2, 2024, would have an operative date of April 1, 2025, which is when retailers engaged in business in the district would be required to report and/or collect the tax for transactions because April 1 is the first day of the calendar quarter more than 110 days after the election.

Cost of Implementing a New District Sales Tax

The State will bill a new taxing district for preparatory charges to administer the new district sales tax (R&T, section 7272). The cost will be based on actual costs to implement the new district sales tax after the it has been approved by the voters. Actual charges to be billed will include the cost of updating returns, programming for data processing, developing, and adopting regulations, updating publications, developing procedures, notifying taxpayers, and

other necessary costs which include the State's direct and indirect costs. The statutory maximum amount of preparatory costs may not exceed \$175,000.

Next Steps After Voters Approve a New District Sales Tax

If the voters approve a new district sales tax, staff will need to prepare an ordinance to add a chapter to the County of Monterey Code for Board consideration, and that ordinance will need to be certified by the State. The State will also review the election results to ensure statutory requirements are met and email staff the required contracts which must be completed and returned. The County authorized representatives must sign and return two contracts to the State prior to the operative date of the new tax. The contracts include the following terms:

- Agreement for preparation to administer and operate the tax; and
- Agreement for ongoing state administration of the tax.

An authorized official for the jurisdiction must return the following:

- Five original "preparation to administer" contracts signed by an authorized official;
- Five original "ongoing administration" contracts signed by an authorized official;
- Five certified ordinances;
- Five certified resolutions authorizing the official to sign the contracts;
- One certified copy of the election results; and
- One mailing address form for legal, finance, and warrant correspondence.

Potential Revenue Impacts.

It is estimated that a 1% increase in a district sales tax could yield an estimated \$29 million in annual revenue for the County to provide important County services.

Transient Occupancy Tax

The Transient Occupancy Tax (TOT) in the County of Monterey is 10.5% on the rent charged to transient guests in hotels/motels and homes rented by owners located in the unincorporated areas of the County. The TOT is commonly known as a "bed tax" or "hotel tax". The County derives this authority from state law (R&T, section 7280).

The TOT is a general tax that is used by the County to provide important general county services to the community. These services vary annually but have included road improvements and revenue benefit programs to stimulate tourism, promote the economy, create jobs, and/or a better quality of life in the County. A simple majority of the electorate would have to approve an increase in the County's TOT.

Potential Revenue Impacts.

Annual revenue from a successful district sales tax at 1% is estimated at \$29 million, while a 0.5% increase in TOT for traditional hospitality facilities is estimated at \$1.7 million and a 5% increase on short-term rentals is estimated at \$1.8 million.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed the resolutions and draft ordinance language as to form.

FINANCING:

Legistar File Number: RES 24-125


The County incurred \$47,900 in expenses for the polling services directed by the Board. In addition, if a district sales tax measure is pursued and approved by the voters, the County must pay the State up to \$175,000 to implement the sales tax measure. Staff has prepared a resolution and draft ordinances for the Board’s consideration. Annual revenue from a successful district sales tax of 1% is estimated at \$29 million while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:


This report is consistent with the Board of Supervisors’ Strategic Initiative for Administration. Providing direction to staff for implementation of one the revenue options described helps the County of Monterey plan for future balanced budget that sustains core services and efficiently allocates resources.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety


Prepared by: Ezequiel Vega, Assistant County Administrative Officer

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Reviewed by: Nick Chiulos, Chief Assistant County Administrative Officer

DocuSigned by:


Approved by: Sonia M De La Rosa, County Administrative Officer

DocuSigned by:

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Attachments:

- a) Sales Tax Resolution - entire County
- b) Sales Tax Resolution - Unincorporated County only
- c) TOT Resolution
- d) PowerPoint Presentation

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. _____
Approving and adopting

) **RESOLUTION CALLING FOR AN
) ELECTION FOR THE PURPOSE OF
) SUBMITTING TO THE QUALIFIED
) ELECTORS OF THE COUNTY OF
) MONTEREY A COUNTYWIDE MEASURE
) TO RAISE THE RETAIL TRANSACTIONS
) AND USE TAX (SALES TAX) IN THE
) UNINCORPORATED AREA BY ONE
) PERCENT;
) DIRECTING THE COUNTY ELECTIONS
) OFFICIAL TO CONDUCT THE
) ELECTION; AND DIRECTING
) CONSOLIDATION OF THE ELECTION
) WITH THE REGULAR ELECTION OF
) NOVEMBER 5, 2024 (4/5 VOTE REQUIRED)**

WHEREAS, the Board of Supervisors has determined it is in the best interest of the County of Monterey and its residents to submit to the voters a proposed measure authorizing the Board to amend the County of Monterey Code to increase by one percent the Transactions and Use Tax (“Sales Tax”) for retail transactions in the unincorporated area of the County of Monterey; and

WHEREAS, the funds collected from the increase in the Sales Tax will be used to provide funding for critical County services, including but not limited to programs to reduce homelessness; enhance public safety, emergency services, disaster response, prevention, and recovery; traffic and road safety programs; street maintenance and pothole repair; libraries, parks, and recreation facilities; water and sewer infrastructure maintenance; healthcare; and job skill development programs; and

WHEREAS, the increase to the Sales Tax will be enacted solely to raise revenue for general governmental purposes of the County and not for purposes of regulation or for raising revenue for regulatory purposes, in that all of the proceeds from the tax shall be placed in the County's general fund and be used for the usual current expenses of the County; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution and section 53723 of the California Government Code require that before the County may impose a general tax, the tax must be submitted to the voters and approved by a majority vote of the voters; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution mandates that an election required by that subdivision be consolidated with a regularly scheduled general election for members of the governing body of the local government, subject to specific exceptions not relevant here; and

WHEREAS, if approved by a majority of voters, the proposed increase to the Sales Tax would be accomplished by adoption of an ordinance to add a Chapter to the County of Monterey Code; and

WHEREAS, pursuant to California Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory,

or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to California Elections Code Section 1000 *et seq.*, various district, county, State, and other political subdivision elections shall be held on November 5, 2024, an established regular election date.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of Supervisors as follows:

1) A County election is hereby called to be held throughout the County on the regular election date of November 5, 2024, for the purpose of submitting to the qualified electors of the County of Monterey the following measure:

Measure _____

To fund critical County of Monterey services, including programs to reduce homelessness, enhanced public safety and emergency services, traffic and road safety programs, street maintenance and pothole repair, libraries, parks and recreation facilities, water and sewer infrastructure maintenance, healthcare, job skill development programs, and other general County services; shall the County of Monterey's transaction and use tax be increased in unincorporated areas by 1%, providing approximately \$29,000,000 annually, to be spent locally only, until ended by voters?

YES _____ NO _____

2) Said County election shall be held and conducted, the votes received and canvassed, the returns thereof made, and the result thereof ascertained and determined in accordance with the law, including but not limited to the provisions of Section 10418 of the Elections Code.

3) Said County election hereby called shall be and hereby is consolidated with any and all elections also called to be held throughout the County on November 5, 2024, in all respects as required by and pursuant to law, including but not limited to the provisions of Section 10418 of the Elections Code.

4) In accordance with the provisions of Section 9160 of the Elections Code, the County Counsel is hereby directed to prepare an impartial analysis of this measure.

5) In accordance with the provisions of Section 9160 of the Elections Code, the County Auditor-Controller and Treasurer-Tax Collector is hereby directed to prepare a fiscal impact statement of this measure.

6) Arguments for and against this measure may be submitted in conformance with Elections Code Section 9161, *et seq.*

7) The Clerk of the Board of Supervisors shall file a copy of this Resolution with the County Clerk.

BE IT FURTHER RESOLVED AND ORDERED THAT the County of Monterey Elections Department is requested to print the proposed ordinance attached hereto as Attachment A in the County Voter Information Guide for the November 5, 2024, election date.

PASSED AND ADOPTED on this ____ day of _____, 2024, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ___ for the meeting on _____.

Dated: _____

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy

ATTACHMENT A

AN ORDINANCE OF THE COUNTY OF MONTEREY, STATE OF CALIFORNIA, ADDING CHAPTER 5.38 TO THE COUNTY OF MONTEREY CODE TO IMPOSE A TRANSACTIONS AND USE TAX

The Board of Supervisors of the County of Monterey ordains as follows:

SECTION 1. Findings and Declarations.

A. Pursuant to Article XI, Section 7 of the California Constitution, the County of Monterey (“County”) may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its residents.

B. Revenue and Taxation Code section 7285 authorizes a county board of supervisors to levy, increase, or extend a transactions and use tax throughout the entire county or within the unincorporated area of the county for general purposes at a rate of 0.125 percent or a multiple thereof.

C. Section 2(b) of Article XIII C of the California Constitution, added by Proposition 218 effective November 1996, requires that the measure proposing a general tax be submitted to the voters at an election consolidated with a regularly scheduled general election for members of the governing body of the local government.

D. The Board of Supervisors has determined it is in the best interest of the County and its residents to submit to the voters a proposed measure authorizing the Board to amend the County of Monterey Code to add a 1% transactions and use tax for retail transactions in the unincorporated area of County of Monterey at the next regular election on November 5, 2024.

E. The funds collected from the increase in the transactions and use tax will be used to provide funding for essential County services, including but not limited to programs to reduce homelessness; enhancement of public safety and emergency services; disaster response, prevention, and recovery; traffic and road safety programs; street maintenance and pothole repair; libraries, parks, and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs.

F. The transactions and use tax will be enacted solely to raise revenue for general governmental purposes of the County and not for purposes of regulation or for raising revenue for regulatory purposes, in that all of the proceeds from the tax shall be placed in the County's general fund and be used for the usual current expenses of the County.

SECTION 2. Chapter 5.38 is added to the County of Monterey Code to read as follows:

Chapter 5.38 TRANSACTIONS AND USE TAX

Sections:

- 5.38.010 Title.
- 5.38.020 Operative date.
- 5.38.030 Purpose.
- 5.38.040 Contract with the State of California.
- 5.38.050 Transactions tax rate.
- 5.38.060 Place of sale.
- 5.38.070 Use tax rate.
- 5.38.080 Adoption of provisions of State law.
- 5.38.090 Limitations on adoption of State law and collection of use taxes
- 5.38.100 Permit not required.
- 5.38.110 Exemptions and exclusions.
- 5.38.120 Amendments.
- 5.38.130 Enjoining collection forbidden.
- 5.38.140 Severability.

5.38.010 Title.

This ordinance shall be known as the County of Monterey Transactions and Use Tax Ordinance. This ordinance shall be applicable in the unincorporated territory of the County of Monterey, which shall be referred to herein as “County.”

5.38.020 Operative date.

“Operative date” means the first day of the first calendar quarter commencing more than 110 days after the adoption of the ordinance codified in this Chapter, the date of such adoption being ____, ____, 2024.

5.38.030 Purpose.

This Chapter is adopted to achieve the following purposes, among others, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285 of Part 1.7 of Division 2 which authorizes the County to adopt the tax ordinance codified in this Chapter based on the electorate’s approval of the imposition of the general purpose tax.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State sales and use taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this Chapter.

5.38.040 Contract with State of California.

Prior to the operative date, the County shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the County shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

5.38.050 Transactions tax rate.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the unincorporated territory of the County at the rate of one percent (1%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of the ordinance codified in this Chapter.

5.38.060 Place of sale.

For the purposes of this Chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the State sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

5.38.070 Use tax rate.

An excise tax is hereby imposed on the storage, use or other consumption in the County of tangible personal property purchased from any retailer on and after the operative date of the ordinance codified in this Chapter for storage, use or other consumption in said territory at the rate of one percent (1%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to State sales or use tax regardless of the place to which delivery is made.

5.38.080 Adoption of provisions of State law.

Except as otherwise provided in this Chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this Chapter as though fully set forth herein.

5.38.090 Limitations on adoption of State law and collection of use taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against the County or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Chapter;

3. In those sections, including but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the State under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word “County” shall be substituted for the word “State” in the phrase “retailer engaged in business in this State” in Section 6203 and in the definition of that phrase in Section 6203.

1. “A retailer engaged in business in the County” shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in California or for delivery in California by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this Section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder.

5.38.100 Permit not required.

If a seller’s permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor’s permit shall not be required by this Chapter.

5.38.110 Exemptions and exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any State-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the County which is shipped to a point outside the County, pursuant to the contract of sale, by delivery to such point by the retailer or his or her agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this subsection, delivery to a point outside the County shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-County address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-County and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this Chapter.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of the ordinance codified in this Chapter.

5. For the purposes of subsections (B)(3) and (4) of this Section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this Chapter the storage, use or other consumption in this County of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any State-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this Chapter.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of the ordinance codified in this Chapter.

5. For the purposes of subsections (C)(3) and (4) of this Section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible

personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

D. Collection of use tax.

1. Except as provided in subsection (D)(2) of this Section, a retailer engaged in business in the County shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the County or participates within the County in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the County or through any representative, agent, canvasser, solicitor, subsidiary, or person in the County under the authority of the retailer.

2. “A retailer engaged in business in the County” shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the County.

E. Any person subject to use tax under this Chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district or retailer in a district imposing a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to that person of the property, the storage, use or other consumption of which is subject to the use tax.

5.38.120 Amendments.

All amendments subsequent to the effective date of the ordinance codified in this Chapter to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter; provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this Chapter.

5.38.130 Enjoining collection forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this chapter, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

5.38.140 Severability.

If any provision of this Chapter or the application thereof to any person or circumstance is held invalid, the remainder of this chapter and the application of such provision to other persons or circumstances shall not be affected thereby.

SECTION 3. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the County's transactions and use taxes and shall take effect if approved by a majority of the voters voting on the tax at the November 5, 2024 election.

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. _____
Approving and adopting

) **RESOLUTION CALLING FOR AN
) ELECTION FOR THE PURPOSE OF
) SUBMITTING TO THE QUALIFIED
) ELECTORS OF THE COUNTY OF
) MONTEREY A COUNTYWIDE MEASURE
) TO RAISE THE RETAIL TRANSACTIONS
) AND USE TAX (SALES TAX) IN THE
) UNINCORPORATED AREA BY ONE
) PERCENT;
) DIRECTING THE COUNTY ELECTIONS
) OFFICIAL TO CONDUCT THE
) ELECTION; AND DIRECTING
) CONSOLIDATION OF THE ELECTION
) WITH THE REGULAR ELECTION OF
) NOVEMBER 5, 2024 (4/5 VOTE REQUIRED)**

WHEREAS, the Board of Supervisors has determined it is in the best interest of the County of Monterey and its residents to submit to the voters a proposed measure authorizing the Board to amend the County of Monterey Code to increase by one percent the Transactions and Use Tax (“Sales Tax”) for retail transactions in the unincorporated area of the County of Monterey; and

WHEREAS, the funds collected from the increase in the Sales Tax will be used to provide funding for critical County services, including but not limited to programs to reduce homelessness; enhance public safety, emergency services and disaster response, prevention, and recovery; traffic and road safety programs; street maintenance and pothole repair; libraries, parks, and recreation facilities; water and sewer infrastructure maintenance; healthcare; and job skill development programs; and

WHEREAS, the increase to the Sales Tax will be enacted solely to raise revenue for general governmental purposes of the County and not for purposes of regulation or for raising revenue for regulatory purposes, in that all of the proceeds from the tax shall be placed in the County's General Fund and be used for the usual current expenses of the County; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution and section 53723 of the California Government Code require that before the County may impose a general tax, the tax must be submitted to the voters and approved by a majority vote of the voters; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution mandates that an election required by that subdivision be consolidated with a regularly scheduled general election for members of the governing body of the local government, subject to specific exceptions not relevant here; and

WHEREAS, if approved by a majority of voters, the proposed increase to the Sales Tax would be accomplished by adoption of an ordinance to add a Chapter to the County of Monterey Code; and

WHEREAS, pursuant to California Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory,

or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to California Elections Code Section 1000 *et seq.*, various district, county, State, and other political subdivision elections shall be held on November 5, 2024, an established regular election date.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of Supervisors as follows:

1) A County election is hereby called to be held throughout the unincorporated County on the regular election date of November 5, 2024, for the purpose of submitting to the qualified electors of the County of Monterey the following measure:

Measure _____

To fund critical County of Monterey services, including programs to reduce homelessness, enhanced public safety and emergency services, traffic and road safety programs, street maintenance and pothole repair, libraries, parks and recreation facilities, water and sewer infrastructure maintenance, healthcare, job skill development programs, and other general County services; shall the County of Monterey's transaction and use tax be increased in unincorporated areas by 1%, providing approximately \$29,000,000 annually, to be spent locally only, until ended by voters?

YES ____ NO ____

2) Said County election shall be held and conducted, the votes received and canvassed, the returns thereof made, and the result thereof ascertained and determined in accordance with the law, including but not limited to the provisions of Section 10418 of the Elections Code.

3) Said County election hereby called shall be and hereby is consolidated with any and all elections also called to be held throughout the County on November 5, 2024, in all respects as required by and pursuant to law, including but not limited to the provisions of Section 10418 of the Elections Code.

4) In accordance with the provisions of Section 9160 of the Elections Code, the County Counsel is hereby directed to prepare an impartial analysis of this measure.

5) In accordance with the provisions of Section 9160 of the Elections Code, the County Auditor-Controller and Treasurer-Tax Collector are hereby directed to prepare a fiscal impact statement of this measure.

6) Arguments for and against this measure may be submitted in conformance with Elections Code Section 9161, *et seq.*

7) The Clerk of the Board of Supervisors shall file a copy of this Resolution with the County Clerk.

BE IT FURTHER RESOLVED AND ORDERED THAT the County of Monterey Elections Department is requested to print the proposed ordinance attached hereto as Attachment A in the County Voter Information Guide for the November 5, 2024, election date.

PASSED AND ADOPTED on this ____ day of _____, 2024, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book ___ for the meeting on _____.

Dated: _____

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy

ATTACHMENT A

AN ORDINANCE OF THE COUNTY OF MONTEREY, STATE OF CALIFORNIA, ADDING CHAPTER 5.38 TO THE COUNTY OF MONTEREY CODE TO IMPOSE A TRANSACTIONS AND USE TAX

The Board of Supervisors of the County of Monterey ordains as follows:

SECTION 1. Findings and Declarations.

A. Pursuant to Article XI, Section 7 of the California Constitution, the County of Monterey (“County”) may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its residents.

B. Revenue and Taxation Code section 7285 authorizes a county board of supervisors to levy, increase, or extend a transactions and use tax throughout the entire county or within the unincorporated area of the county for general purposes at a rate of 0.125 percent or a multiple thereof.

C. Section 2(b) of Article XIII C of the California Constitution, added by Proposition 218 effective November 1996, requires that the measure proposing a general tax be submitted to the voters at an election consolidated with a regularly scheduled general election for members of the governing body of the local government.

D. The Board of Supervisors has determined it is in the best interest of the County and its residents to submit to the voters a proposed measure authorizing the Board to amend the County of Monterey Code to add a 1% transactions and use tax for retail transactions in the unincorporated area of County of Monterey at the next regular election on November 5, 2024.

E. The funds collected from the increase in the transactions and use tax will be used to provide funding for essential County services, including but not limited to programs to reduce homelessness; enhancement of public safety and emergency services; disaster response, prevention, and recovery; traffic and road safety programs; street maintenance and pothole repair; libraries, parks, and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs.

F. The transactions and use tax will be enacted solely to raise revenue for general governmental purposes of the County and not for purposes of regulation or for raising revenue for regulatory purposes, in that all of the proceeds from the tax shall be placed in the County's general fund and be used for the usual current expenses of the County.

SECTION 2. Chapter 5.38 is added to the County of Monterey Code to read as follows:

Chapter 5.38 TRANSACTIONS AND USE TAX

Sections:

- 5.38.010 Title.
- 5.38.020 Operative date.
- 5.38.030 Purpose.
- 5.38.040 Contract with the State of California.
- 5.38.050 Transactions tax rate.
- 5.38.060 Place of sale.

- 5.38.070 Use tax rate.
- 5.38.080 Adoption of provisions of State law.
- 5.38.090 Limitations on adoption of State law and collection of use taxes
- 5.38.100 Permit not required.
- 5.38.110 Exemptions and exclusions.
- 5.38.120 Amendments.
- 5.38.130 Enjoining collection forbidden.
- 5.38.140 Severability.

5.38.010 Title.

This ordinance shall be known as the County of Monterey Transactions and Use Tax Ordinance. This ordinance shall be applicable in the unincorporated territory of the County of Monterey, which shall be referred to herein as “County.”

5.38.020 Operative date.

“Operative date” means the first day of the first calendar quarter commencing more than 110 days after the adoption of the ordinance codified in this Chapter, the date of such adoption being ____, ____, 2024.

5.38.030 Purpose.

This Chapter is adopted to achieve the following purposes, among others, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285 of Part 1.7 of Division 2 which authorizes the County to adopt the tax ordinance codified in this Chapter based on the electorate’s approval of the imposition of the general purpose tax.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State sales and use taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this Chapter.

5.38.040 Contract with State of California.

Prior to the operative date, the County shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the County shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

5.38.050 Transactions tax rate.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the unincorporated territory of the County at the rate of one percent (1%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of the ordinance codified in this Chapter.

5.38.060 Place of sale.

For the purposes of this Chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the State sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

5.38.070 Use tax rate.

An excise tax is hereby imposed on the storage, use or other consumption in the County of tangible personal property purchased from any retailer on and after the operative date of the ordinance codified in this Chapter for storage, use or other consumption in said territory at the rate of one percent (1%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to State sales or use tax regardless of the place to which delivery is made.

5.38.080 Adoption of provisions of State law.

Except as otherwise provided in this Chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this Chapter as though fully set forth herein.

5.38.090 Limitations on adoption of State law and collection of use taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against the County or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Chapter;

3. In those sections, including but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the State under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word “County” shall be substituted for the word “State” in the phrase “retailer engaged in business in this State” in Section 6203 and in the definition of that phrase in Section 6203.

1. “A retailer engaged in business in the County” shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in California or for delivery in California by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this Section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder.

5.38.100 Permit not required.

If a seller’s permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor’s permit shall not be required by this Chapter.

5.38.110 Exemptions and exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any State-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the County which is shipped to a point outside the County, pursuant to the contract of sale, by delivery to such point by the retailer or his or her agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this subsection, delivery to a point outside the County shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-County address and by a declaration under penalty of

perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-County and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this Chapter.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of the ordinance codified in this Chapter.

5. For the purposes of subsections (B)(3) and (4) of this Section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this Chapter the storage, use or other consumption in this County of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any State-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this Chapter.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of the ordinance codified in this Chapter.

5. For the purposes of subsections (C)(3) and (4) of this Section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

D. Collection of use tax.

1. Except as provided in subsection (D)(2) of this Section, a retailer engaged in business in the County shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the County or participates within the County in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the County or through any representative, agent, canvasser, solicitor, subsidiary, or person in the County under the authority of the retailer.

2. “A retailer engaged in business in the County” shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the County.

E. Any person subject to use tax under this Chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district or retailer in a district imposing a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to that person of the property, the storage, use or other consumption of which is subject to the use tax.

5.38.120 Amendments.

All amendments subsequent to the effective date of the ordinance codified in this Chapter to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter; provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this Chapter.

5.38.130 Enjoining collection forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this chapter, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

5.38.140 Severability.

If any provision of this Chapter or the application thereof to any person or circumstance is held invalid, the remainder of this chapter and the application of such provision to other persons or circumstances shall not be affected thereby.

SECTION 3. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the County’s transactions and use taxes and shall take effect if approved by a majority of the voters voting on the tax at the November 5, 2024 election.

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No. _____
Approving and adopting

) **RESOLUTION CALLING FOR AN**
) **ELECTION FOR THE PURPOSE OF**
) **SUBMITTING TO THE QUALIFIED**
) **ELECTORS OF THE COUNTY OF**
) **MONTEREY A COUNTYWIDE MEASURE**
) **TO RAISE THE TRANSIT OCCUPANCY**
) **TAX; DIRECTING THE COUNTY**
) **ELECTIONS OFFICIAL TO CONDUCT THE**
) **ELECTION; AND DIRECTING**
) **CONSOLIDATION OF THE ELECTION**
) **WITH THE REGULAR ELECTION OF**
) **NOVEMBER 5, 2024 (4/5 VOTE REQUIRED)**
)

WHEREAS, pursuant to Article XI, section 7 of the California Constitution, the County of Monterey may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its citizens; and

WHEREAS, visitors are drawn to County of Monterey by its unique natural beauty and historical attractions; and

WHEREAS, the economic impact of tourism is vital to County of Monterey’s economy; and

WHEREAS, balancing the costs and benefits of tourism is essential to the preservation of our communities and our quality of life; and

WHEREAS, a transient occupancy tax is an important part of that balance, as it can help offset certain costs of tourism such as use of the County of Monterey’s infrastructure and services; and

WHEREAS, revenue and Taxation Code section 7280 authorizes a county to levy a tax for the privilege of occupying a room or other living space in a hotel, motel or other lodging, where the lodging is for 30 days or less; and

WHEREAS, the County of Monterey, pursuant to the authority of Revenue and Taxation Code section 7280, has previously enacted County of Monterey Code Chapter 5.40, which imposes a transient occupancy tax of 10.5% in the unincorporated areas of County of Monterey on the rent charged by the operator for the occupancy of hotels, motels, inns or other lodging, with exceptions; and

WHEREAS, a transient occupancy tax rate of four percent (4%) was approved by the voters as a general tax in 1965 and, therefore, may be used for any general government purpose; and

WHEREAS, the tax rate has been raised and lowered throughout the years and was last increased in 1995 from ten percent (10%) to ten and one-half percent (10.5%); and

WHEREAS, the Board of Supervisors desires that the existing 10.5% transient occupancy tax rate in the unincorporated area of the County remain as a general tax and increase by .5% for

hotels, as defined in Chapter 5.40 of the County of Monterey Code, and increase by 5% for short-term vacation rentals; and

WHEREAS, the Board of Supervisors desires that the rate specific to short-term vacation rentals increase by more than other lodging because of the potential impacts short-term rentals can have on County infrastructure and services; and

WHEREAS, specifically, short-term vacation rentals have the potential to impact the character and intensity of an otherwise residential use. These impacts include, posing hazards to public health, safety and general welfare in areas known to have infrastructure limitations; and

WHEREAS, the Board of Supervisors desires that the matter of the increases in the transient occupancy tax rates in unincorporated County of Monterey be submitted to the voters for approval as a general tax; and

WHEREAS, the funds collected from the increase in the transient occupancy tax will be used to provide funding for essential County services, including but not limited to programs to reduce homelessness; enhancement of public safety and emergency services; disaster response, prevention, and recovery; traffic and road safety programs; street maintenance and pothole repair; libraries, parks, and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs; and

WHEREAS, the increase to the transient occupancy tax will be enacted solely to raise revenue for general governmental purposes of the County and not for purposes of regulation or for raising revenue for regulatory purposes, in that all of the proceeds from the tax shall be placed in the County's general fund and be used for the usual current expenses of the County; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution and section 53723 of the California Government Code require that before the County may impose a general tax, the tax must be submitted to the voters and approved by a majority vote of the voters; and

WHEREAS, subdivision (b) of section 2 of Article XIII C of the California Constitution mandates that an election required by that subdivision be consolidated with a regularly scheduled general election for members of the governing body of the local government, subject to specific exceptions not relevant here; and

WHEREAS, if approved by a majority of voters, the proposed increase to the transient occupancy tax would be accomplished by an ordinance amending Chapter 5.40 of the County of Monterey Code; and

WHEREAS, pursuant to California Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to California Elections Code Section 1000 *et seq.*, various district, county, State, and other political subdivision elections shall be held on November 5, 2024, an established regular election date.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of Supervisors as follows:

1) A County election is hereby called to be held throughout the County on the regular election date of November 5, 2024, for the purpose of submitting to the qualified electors of the County of Monterey the following measure:

Measure _____

To fund essential County of Monterey services, including improved public safety and emergency services; traffic enforcement and road safety programs; street maintenance and pothole repair; libraries, county parks, and recreation facilities; water and sewer infrastructure maintenance; public health and healthcare; job skill development programs; and programs to reduce homelessness, shall the County of Monterey increase its existing Transient Occupancy Tax in unincorporated areas from 10.5% to 11% for hotels, and by 5% for short-term vacation rentals, providing approximately \$3,700,000 annually, until ended by voters?

YES ___ NO ___

2) Said County election shall be held and conducted, the votes received and canvassed, the returns thereof made, and the result thereof ascertained and determined in accordance with the law, including but not limited to the provisions of Section 10418 of the Elections Code.

3) Said County election hereby called shall be and hereby is consolidated with any and all elections also called to be held throughout the County on November 5, 2024, in all respects as required by and pursuant to law, including but not limited to the provisions of Section 10418 of the Elections Code.

4) In accordance with the provisions of Section 9160 of the Elections Code, the County Counsel is hereby directed to prepare an impartial analysis of this measure.

5) In accordance with the provisions of Section 9160 of the Elections Code, the County Auditor-Controller-Treasurer-Tax Collector is hereby directed to prepare a fiscal impact statement of this measure.

6) Arguments for and against this measure may be submitted in conformance with Elections Code Section 9161, *et seq.*

7) The Clerk of the Board of Supervisors shall file a copy of this Resolution with the County Clerk.

BE IT FURTHER RESOLVED AND ORDERED THAT the County of Monterey Elections Department is requested to print the proposed ordinance attached hereto as Attachment A in the County Voter Information Guide for the November 5, 2024, election date.

PASSED AND ADOPTED on this _____ day of _____, 2024, by the following vote,
to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated: _____

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy

ATTACHMENT A

AN ORDINANCE OF THE COUNTY OF MONTEREY, STATE OF CALIFORNIA, AMENDING CHAPTER 5.40 OF THE COUNTY OF MONTEREY CODE TO INCREASE THE TRANSIENT OCCUPANCY TAX RATE

The Board of Supervisors of the County of Monterey ordains as follows:

SECTION 1. Findings and Declarations.

- A. Pursuant to Article XI, section 7 of the California Constitution, the County of Monterey may adopt and enforce ordinances and regulations not in conflict with general laws to protect and promote the public health, safety, and welfare of its citizens.
- B. Visitors are drawn to County of Monterey by its unique natural beauty and historical attractions.
- C. The economic impact of tourism is vital to County of Monterey's economy.
- D. Balancing the costs and benefits of tourism is essential to the preservation of our communities and our quality of life.
- E. A transient occupancy tax is an important part of that balance, as it can help offset certain costs of tourism such as use of the County of Monterey's infrastructure and services.
- F. Revenue and Taxation Code section 7280 authorizes a county to levy a tax for the privilege of occupying a room or other living space in a hotel, motel or other lodging, where the lodging is for 30 days or less.
- G. The County of Monterey, pursuant to the authority of Revenue and Taxation Code section 7280, has previously enacted County of Monterey Code Chapter 5.40, which imposes a transient occupancy tax of ten and one-half percent (10.5%) in the unincorporated areas of County of Monterey on the rent charged by the operator for the occupancy of hotels, motels, inns or other lodging, with exceptions.
- H. A transient occupancy tax rate of four percent (4%) was approved by the voters as a general tax in 1965 and, therefore, may be used for any general government purpose. The tax rate has been raised and lowered throughout the years and was last increased in 1995 from ten percent (10%) to ten and one-half percent (10.5%).
- I. The Board of Supervisors desires that the existing ten and one-half percent (10.5%) transient occupancy tax rate in the unincorporated area of the County remain as a general tax and increase by one-half percent (.5%) for hotels, as defined in the ordinance, and increase by five percent (5%) for short-term vacation rentals, as defined in the ordinance.

J. The Board of Supervisors desires that the rate specific to short-term vacation rentals increase by more than other lodging because of the potential impacts short-term rentals can have on County infrastructure and services. Specifically, short-term vacation rentals have the potential to impact the character and intensity of an otherwise residential use in numerous residential areas of County of Monterey. These impacts include, but are not limited to, posing hazards to public health, safety and general welfare in areas known to have infrastructure limitations.

K. The Board of Supervisors desires that the matter of the increases in the transient occupancy tax rates in unincorporated County of Monterey be submitted to the voters for approval as a general tax.

SECTION 2. Section 5.40.020 of the County of Monterey Code is hereby amended to read as follows:

Except where the context otherwise requires, the definitions given in this Section govern the construction of this Chapter.

A. "Hotel" means any structure, or any portion of any structure, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes, and includes any hotel, inn, motel, time share or condominium conversion facility that is zoned "visitor serving", studio, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location, or other similar structure or portion thereof.

All the following are not included in the definition of hotel:

1. Any vacation rental.
2. Any hospital, sanitarium, medical clinic, convalescent home, rest home, home for aged people, foster home, or other similar facility operated for the care or treatment of human beings.
3. Any asylum, jail, prison, orphanage or other facility in which human beings are detained or housed under legal restraint.
4. Any housing owned or controlled by an educational institution and used exclusively to house students, faculty or other employees, and any fraternity or sorority house or similar facility occupied exclusively by students and employees of such educational institution, and officially recognized or approved by it.
5. Any housing operated or used exclusively for religious, charitable or educational purposes by an organization having qualification for exemption from property taxes under the laws of California.
6. Any housing owned by a governmental agency and used to house its employees or for governmental purposes.
7. Any camp as defined in the Labor Code or other housing furnished by an employer exclusively for employees.

B. "Occupancy" means the use or possession, or the right to the use or possession, of any room or rooms, or portion thereof, in any hotel or vacation rental for dwelling, lodging, or

sleeping purposes.

C. “Operator” means the person who is proprietor of the hotel or vacation rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs functions through a managing agent of any type or character other than an employee, the managing agent shall also be deemed an operator for the purposes of this Chapter and shall have the same duties and liabilities as a principal. However, compliance with the provisions of this Chapter by either the principal or the managing agent shall be considered to be compliance by both.

If a time share or condominium conversion allows or results in transient occupancy in a facility zoned “visitor serving,” an onsite operator must be present. Such onsite operator shall be charged with all duties and responsibilities under this Chapter and shall serve as a single point of contact between transient occupants and the Tax Collector.

D. “Person” means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.

E. “Rent” means the consideration charged, whether or not received, for the occupancy of space in a hotel or vacation rental valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits and property and services of any kind or nature, including but not limited to mandatory facility or grounds fees or mandatory gratuity or administrative fees retained by the operator, without any deduction therefrom whatsoever. Rent includes a nonrefundable deposit or guaranteed no-show fee paid by or on behalf of any person, whether or not the person actually exercises the right to occupancy by using or possessing any room or rooms, or portion thereof, in any hotel or vacation rental for dwelling, lodging, or sleeping purposes.

If a transient is not charged for occupancy of a time share or condominium conversion unit that is zoned "visitor serving," rent shall be based on the then applicable daily rate for a comparable unit in the same facility.

Rent does not include:

1. A non-refundable deposit or guaranteed no-show fee for conferences or other group related activities, regardless of whether all or any portion of that non-refundable deposit or guaranteed no-show fee includes any consideration for rooms reserved. A conference or other group-related activity is defined as rental of a block of five or more rooms for the same or substantially the same time period.

2. The value of paid optional or complimentary products or services offered to guest of a hotel or vacation rental, if the products or services are included in a package rate, provided:

- a. A reasonable allocation of the value of separate optional or complimentary products or services. Such products or service shall be separately identified on the guest receipt; and

- b. No tax pursuant to this Chapter is charged or collected by the operator on the value of products or services.

F. “Tax” means the transient occupancy tax provided for in this Chapter.

G. "Tax Collector" means the County of Monterey Treasurer-Tax Collector.

H. "Transient" means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license, or other agreement for a period of thirty (30) calendar days or less, counting portions of calendar days as full days. Any such person so occupying space in a hotel or vacation rental shall be deemed to be a transient until the period of thirty (30) days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy.

I. "Vacation Rental" means any residential property used for transient lodging where the term of occupancy, possession, or tenancy of the property by the person entitled to such occupancy, possession, or tenancy for a period of thirty (30) consecutive calendar days or fewer, counting portions of calendar days as full days.

SECTION 3. Section 5.40.030 of the County of Monterey Code is hereby amended to read as follows:

For the privilege of occupancy in any hotel, each transient is subject and shall pay a tax in the amount of eleven (11) percent of the rent charged by the operator. For the privilege of occupancy in any vacation rental, each transient is subject and shall pay a tax in the amount of fifteen and one-half (15.5) percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the County which is extinguished only by payment to the operator or to the County.

A. The transient shall pay the tax to the operator of the hotel or vacation rental at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel or vacation rental. If for any reason the tax due is not paid to the operator of the hotel or vacation rental, the Tax Collector may require that such tax shall be paid directly to the Tax Collector.

B. Any tax imposed by this Chapter which is itemized on the guest receipt shall be remitted to the County. The amount allocated to room rental rates, number of rooms rented, tax, and products or services shall be readily identifiable in the operator's accounting records. The allocation to non-rent items shall not exceed the prices normally charged for those items.

C. Any operator offering a package rate must separately identify on the guest receipt of the room portion of the package rate, the transient occupancy tax applicable to the room portion of the package rate, the non-room portion of the package rate, and any transaction and use tax, and sales tax on the non-room portion of the package rate. The operator shall bear the burden of proving that the allocation of taxes between the room portion and the non-room portion of the package rate was properly made and that the proper amounts of taxes were collected and remitted to the appropriate agencies. Allocation of room rents from the package amount shall not be below prevailing room rates for the same area as determined by the Tax Collector or County Auditor-Controller.

SECTION 4. Subsection C of Section 5.40.055 of the County of Monterey Code is hereby amended to read as follows:

C. Travel or other special discounts offered by the hotel or vacation rental;

SECTION 5. Section 5.40.060 of the County of Monterey Code is hereby amended to read as follows:

Each operator shall collect the tax imposed by this Chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator. No operator of a hotel or vacation rental shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner provided by this Chapter.

SECTION 6. Subsection A of Section 5.40.065 of the County of Monterey Code is hereby amended to read as follows:

- A. Provide to all operators of hotels and vacation rentals forms for reporting of the tax;

SECTION 7. Section 5.40.070 of the County of Monterey Code is hereby amended to read as follows:

Within thirty (30) days after commencing business, each operator of any hotel or vacation rental renting occupancy to transients shall register said hotel with the Tax Collector and obtain from the Tax Collector a transient occupancy registration certificate, to be at all times posted in a conspicuous place on the premises. The certificate shall, among other things, state the following:

- A. The name of the operator;
- B. The address of the hotel or vacation rental;
- C. The date upon which the certificate was issued;
- D. “This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Uniform Transient Occupancy Tax Ordinance by registering with the Tax Collector for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the Tax Collector. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel or vacation rental without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department, or office of this County. This certificate does not constitute a permit”.

SECTION 8. Section 5.40.080 of the County of Monterey Code is hereby amended to read as follows:

- A. Each operator, on or before the last day of the month following the close of each calendar quarter, or at the close of any shorter reporting period which may be established by the Tax Collector, shall make a return to the Tax Collector, on forms provided by the Tax Collector, of the total rents charged and the amount of tax imposed thereon by Section 5.40.030. At the time the return is filed, the full amount of such tax shall be remitted to the Tax Collector. The Tax Collector may establish shorter report periods for any certificate holder if he or she deems necessary to ensure collection of the tax and the Tax Collector may require further information than is required in the return. Returns and payments are due immediately upon cessation of business for any reason except as provided in this Section. All taxes collected by operators pursuant to this Chapter shall be considered public monies at the time of collection and separate

property of the County and shall be held in trust for the account of the County until payment thereof is made to the Tax Collector.

B. Whenever any payment, statement, report, request or other communication is due, it must be received by the Treasurer-Tax Collector on or before the final due date. A postmark will not be accepted as timely remittance. If the due date falls on Saturday, Sunday or a holiday, the due date shall be the next regular business day on which the County is open to the public.

C. In the event a federal, state, or local declared disaster affecting the unincorporated area of County of Monterey results in the physical impairment of public infrastructure, including, but not limited to roads, streets, and other highways, and such impairment prevents public access to hotel or vacation rental facilities covered by this Chapter, the Tax Collector may extend the period of time, without penalty, for reporting and remitting taxes. In such instances, the reporting date and payment date shall extend to the end of the month after the next succeeding calendar quarter following the expiration date of the declared disaster.

SECTION 9. SEVERABILITY. If any subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which shall remain in full force and effect. The Board of Supervisors hereby declares that it would have adopted this Ordinance and each and every subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional, without regard to whether any portion of the article would be subsequently declared invalid or unconstitutional. The courts are hereby authorized to reform the provisions of this Section in order to preserve the maximum permissible effect of each subsection herein.

SECTION 10. EFFECTIVE DATE. This ordinance shall take effect on the thirty-first day following its adoption. This ordinance shall become operative on January 1, 2025 and only if approved by a majority of the voters voting on the tax at the November 5, 2024 election.

County of Monterey Revenue Measure Options

BOARD OF SUPERVISORS MEETING 06/20/2024

Action Items

- a. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (**entire County**) of the County of Monterey a countywide measure to raise the retail transactions and use tax (**sales tax**) in the unincorporated area by 1% (4/5 vote required);

OR

- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (**unincorporated County only**) of the County of Monterey a countywide measure to raise the retail transactions and use tax (**sales tax**) in the unincorporated area by 1% (4/5 vote required);

AND/OR

- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the **transient occupancy tax** by 0.5% for **hotels** and by 5% for **short-term vacation rentals** (4/5 vote required)
- d. Provide direction to staff

Current Environment

County facing significant challenges

- High cost of living in the County with shortage of affordable housing, impacting all residents

Forecasted deficit for upcoming years of more than \$20 million

FY 2024-25 Recommended Budget is balanced but pending challenges could change that

- Pending labor negotiations
- State budget impacts
- Wage studies

Climate Change

- Emergencies likely continue to be the norm in upcoming fiscal years.

Jurisdiction	Rate
Carmel-by-the-Sea	9.25%
Del Rey Oaks	9.25%
Gonzales	8.75%
Greenfield	9.50%
King City	8.75%
Marina	9.25%
Monterey	9.25%
Monterey County	7.75%
Pacific Grove	9.25%
Salinas	9.25%
Sand City	9.25%
Seaside	9.25%
Soledad	9.25%

Sales Tax – in County Comparison

THE COUNTY HAS THE LOWEST SALES TAX RATE IN THE COUNTY AT 7.75%

Sales Tax – How Much the County Receives

OF THE TOTAL, 1% GOES TO THE COUNTY FOR GENERAL SERVICES PROVIDED TO THE COMMUNITY.

Jurisdiction	Rate	Purpose
State	3.69%	Goes to State's General Fund
State	0.25%	Goes to State's General Fund
State	0.50%	Goes to Local Public Safety Fund to support local criminal justice activities (1993)
State	0.50%	Goes to Local Revenue Fund to support local health and social services programs (1991 Realignment)
State	1.06%	Goes to Local Revenue Fund 2011
Local	1.25%	0.25% Goes to county transportation funds 1.00% Goes to city or county operations
Total:	7.25%	
Local District	0.125%	Monterey-Salinas MST Special Transit District
Local District	0.375%	Monterey Transportation Safety Transactions and Use Tax
Total Rate	7.750%	

County or City	Base TOT Rate
County of Monterey	10.5%
Santa Cruz County	12.0%
City of Monterey	12.0%
City of Marina	14.0%
City of Watsonville	12.0%
Sonoma County	12.0%
Santa Barbara County	12.0%
San Luis Obispo	12.5%

Jurisdiction	Rate
Carmel-by-the-Sea	10.00%
County of Monterey	10.50%
Del Rey Oaks	10.00%
Gonzales	8.00%
Greenfield	10.00%
King City	10.00%
Marina	14.00%
Monterey, City	12.00%
Pacific Grove	12.00%
Salinas	10.00%
Sand City	12.00%
Seaside	12.00%
Soledad	12.00%

Transient Occupancy Tax (TOT) - Comparison

- County of Monterey is:
 - the lowest when compared to nearby counties
 - among the lowest when compared to other municipalities within the County

Action Items

- a. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (**entire County**) of the County of Monterey a countywide measure to raise the retail transactions and use tax (**sales tax**) in the unincorporated area by 1% (4/5 vote required);

OR

- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (**unincorporated County only**) of the County of Monterey a countywide measure to raise the retail transactions and use tax (**sales tax**) in the unincorporated area by 1% (4/5 vote required);

AND/OR

- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the **transient occupancy tax** by 0.5% for **hotels** and by 5% for **short-term vacation rentals** (4/5 vote required)
- d. Provide direction to staff



Questions



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-125

June 20, 2024

Introduced: 6/12/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required);
or
- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (unincorporated County only) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); and/or
- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the Transient Occupancy Tax by 0.5% for hotels and by 5% for short-term vacation rentals (4/5 vote required); and
- d. Provide additional direction to staff.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Consider adopting a Resolution calling for an election for the purpose of submitting to the qualified electors (entire County) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required);
or
- b. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors (unincorporated County only) of the County of Monterey a countywide measure to raise the retail transactions and use tax (sales tax) in the unincorporated area by 1% (4/5 vote required); and/or
- c. Consider adopting a resolution calling for an election for the purpose of submitting to the qualified electors of the County of Monterey a countywide measure to raise the Transient Occupancy Tax by 0.5% for hotels and by 5% for short-term vacation rentals (4/5 vote required); and
- d. Provide additional direction to staff.

SUMMARY:

Despite efficient management and stewardship of County of Monterey fiscal resources, the County faces significant challenges which include impacts from the inflated housing market and growing response to emergencies. These challenges were presented during prior Board of Supervisor (Board) meetings. On March 12, 2024, the County Administrative Office (CAO) presented the countywide financial forecast to the Board. The forecast indicated continued growth in discretionary revenues. However, the growth is not sufficient to keep up with the increased costs of doing business. An update about the County's financial condition was

provided to the Board during its April 2, 2024, budget workshop. During this workshop, the Board directed staff to bring a report back to the Board to focus on the most feasible revenue options for the earliest implementation possible.

Based on this direction, staff presented options for Board consideration during the May 7, 2024, meeting:

- Transient Occupancy Tax Increase
- District Sales Tax Increase
- Establish a new Utility User Tax
- Amend the Contribution to the Development Set-Aside
- Decrease Expenditures
 - Suspend the supplemental unfunded accrued liability (UAL) pension program
- One-time options
 - Redirect funds from the compensated absences assignment

After the presentation, the Board directed staff to: (1) engage a polling company to determine the electorate's willingness to support a district sales tax or transient occupancy tax increase measure and; (2) elaborate on the next steps needed to implement one of those two measures in the November 2024 general election.

During the May 29, 2024, meeting, the Board received information obtained from polling the electorate. Polling results indicated the County's electorate favors both measures: 61% for a sales tax and 63% for a transient occupancy tax.

After the presentation, the Board directed staff to do necessary work to place both ballot measures on the November 2024 election to increase district sales tax by 1%, increase Transient Occupancy Taxes (TOT) from 10.5% to 11% for all lodging facilities excluding short-term rentals, and to increase TOT for short-term rentals from 10.5% to 15.5%. Annual revenue from a successful district sales tax at 1% per dollar is estimated at \$29 million, while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

Staff provided an additional report during the Board's June 4, 2024, meeting, during which the Board directed staff to bring alternatives to place both (a sales tax and a TOT measure) on the November 2024 election or place one of them on the same election. This report provides those options to the Board for consideration.

DISCUSSION:

The County faces multiple challenges. One of the most significant challenges is the high cost of living in the County which impacts all County residents. The critical shortage of affordable housing for working families compounds this challenge resulting in a situation that forces essential workforce to find less than ideal, unsustainable living arrangements within our community. Additionally, as identified during the forecast presentation in March 2024, the County is projecting a deficit of more than \$20 million in the Fiscal Year (FY) 2025-26 budget. Also, although the FY 2024-25 Recommended Budget is currently balanced, potential results from current labor negotiations could create an imbalance. Additionally, impacts from the State's budget can also have significant impact on the County's ability to continue providing

some essential services to the community.

Moreover, climate change continues to impact the County’s way of living as evidenced by multiple disasters in the area; the 2016 Soberanes Fire, the 2017 and 2019 Winter Storms, the 2020 fire; and the most recent 2023 and 2024 storms and flooding which have impacted the community greatly. Placing one or both measures in the November 2024 election provides an opportunity for the electorate to determine if additional resources should be provided to the County to address some of these significant challenges.

County’s Revenue Authority

County Board of Supervisors can raise local revenues through taxes, assessments, or fees. Each of these local revenue sources has its own constitutional and statutory authority and unique laws governing its use. A county can only impose those taxes, assessments, and fees, which the Legislature or the Constitution allows the county to impose, and which are approved by either a simple majority or two-thirds majority of local voters, per Propositions 13 (1978) and 62 (1986).

This report presents three options for the Board’s consideration: options “a” and “b” are mutually exclusive, while option “c” can be approved independently or in conjunction with option “a” or “b”. Alternatively, Option “d” seeks Board direction on an option not identified in the report. The only difference between options “a” and “b” is whether the measure is presented to the electorate in the entire county (option a) **or** the electorate in the unincorporated area of the County (option b). Any of the resolutions to put a measure on the ballot require a 4/5 vote by the Board.

The transactions and use tax, known as a ‘sales tax’, is collected on consumer goods and services as a percentage of the amount purchased. The current sales tax rate for the County is shown in Table 1.

Table 1- County Sales Tax Rate

<u>Category</u>	<u>Program / Measure</u>	<u>Rate</u>
Bradley Burns	State	6.00%
	Local Jurisdictions	1.00%
	State Transportation Dev Act	0.25%
	<i>Subtotal</i>	<i>7.25%</i>
District Taxes	Monterey-Salinas (MST) Special Transit	0.125%
	Monterey Transportation Safety	0.375%
	Transactions and Use Tax	
<u>Current Total</u>		<u>7.75%</u>

The Board is presented with two options to place a sales tax measure on the ballot. Option “1” in the staff report provides for the measure that would be voted on by the electorate countywide, but if approved, the tax would be applied exclusively to the unincorporated areas of the County of Monterey.

Option “b” provides for the measure that would be voted on by the electorate within the

unincorporated area of the County. If the measure is approved by the voters, the tax would also be applied exclusively to the unincorporated area of the County of Monterey.

Under options “a” or “b”, the sales tax increase would be a general tax and revenues from the tax would be used for general County services. Also, purchases for essential items such as groceries, prescription medicine, diapers and feminine hygiene products would be exempt from sales tax. This targeted approach ensures that unincorporated residents and visitors shoulder the responsibility of contributing to the tax, aligning with the principle of localized funding for the outlined community initiatives. If the voters were to approve this measure, the revised sales tax for the County would still be among the lowest within all jurisdictions in the County. Table 2 shows the comparison between the County of Monterey and other municipalities in the County.

Table 2 - Sales Tax Rates Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Current Rate</u>
Carmel-by-the-Sea	9.25%
Del Rey Oaks	9.25%
Gonzales	8.75%
Greenfield	9.50%
King City	8.75%
Marina	9.25%
Monterey	9.25%
Monterey County	7.75%
Pacific Grove	9.25%
Salinas	9.25%
Sand City	9.25%
Seaside	9.25%
Soledad	9.25%

The procedure for increasing the current general sales tax for transactions in the unincorporated area is to submit the proposed measure to the electorate by either resolution or ordinance under provisions of the Government Code and the Elections Code. Attached is a resolution calling for an election to be held November 5, 2024, on the question of whether the County should add a 1% increase in the unincorporated area transactions and use tax until ended by voters.

If the Board adopts the resolution, the ballot question would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhanced public safety and emergency services; traffic and road safety programs; street maintenance and pothole repair; libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job skill development programs; shall the County of Monterey’s transaction and use tax be increased in unincorporated areas by 1%, providing approximately \$29,000,000 annually, to be spent locally only, until ended by voters?

If the voters approve the increase, the County of Monterey Code will be amended consistent with the voters’ approval. In addition, staff will return with an amendment to the contract with the California Department of Tax and Fee Administration (CDFTA) for the administration of the increase to the transactions and use tax for the unincorporated area.

Option “c” presents the Board with the opportunity to place a Transient Occupancy Tax (TOT)

in the November 2024 general election. The TOT increase would continue to be a general tax and revenues from the tax would be continued to be used for general County services. Table 3 shows the current TOT rates for jurisdictions within the County. If this measure is approved, the rate would be increased by 0.5% from 10.5% to 11% for stays in hotels and by 5% from 10.5% to 15.5% for stays in short-term rentals.

Table 3 - TOT Rate Comparison in the County of Monterey

<u>Jurisdiction</u>	<u>Rate</u>
Carmel-by-the-Sea	10.00%
County of Monterey	10.50%
Del Rey Oaks	10.00%
Gonzales	8.00%
Greenfield	10.00%
King City	10.00%
Marina	14.00%
Monterey, City	12.00%
Pacific Grove	12.00%
Salinas	10.00%
Sand City	12.00%
Seaside	12.00%
Soledad	12.00%

Table 4 shows the TOT rate comparison between the County of Monterey and peer entities.

Table 4 - TOT Rate Comparison with Peer Entities

<u>County or City</u>	<u>Base TOT Rate</u>
County of Monterey	10.5%
Santa Cruz County	12.0%
City of Monterey	12.0%
City of Marina	14.0%
City of Watsonville	12.0%
Sonoma County	12.0%
Santa Barbara County	12.0%
San Luis Obispo	9.0%

If the Board approves the TOT resolution, the ballot measure would read as follows:

To fund critical County of Monterey services, including programs to reduce homelessness, enhance street maintenance and pothole repair; update libraries, parks and recreation facilities; water and sewer infrastructure maintenance; healthcare; job development programs; shall the County of Monterey increase its existing Transient Occupancy Tax paid only by hotel/lodging guests in unincorporated areas from 10.5% to 11.0% for hotels and from 10.5% to 15.5% for short-term vacation rentals, providing approximately \$3,500,000 annually to be spent locally, until ended by voters?

If any of the resolutions presented to the Board are approved, draft ordinances will be brought back to the Board at a future date, likely in August 2024, and will be presented to the Board for consideration pending the outcome of the election to modify the existing County of Monterey

Code to codify the new sales tax rate or modify the existing TOT rate. The TOT ordinance would include information to set a different rate for traditional lodging facilities (hotels), and for short-term rentals.

Information About Sales Tax and Transient Occupancy Taxes

District Sales Tax

What is a District Sales Tax?

District taxes are transactions (sales) and use taxes imposed by certain cities, counties, and other local jurisdictions on the sale or use of tangible personal property (merchandise). District taxes are approved by voters in those jurisdictions and are taxes imposed under the Transactions and Use Tax Law (Revenue & Taxation Code (R&T), section 7251). Not all areas in California impose district sales taxes. The maximum combined district sales tax rate within any county may not exceed 2% unless specifically authorized by statute. The statewide base sales and use tax rate is currently 7.25%, while the total tax rate is higher in areas where district sales taxes are imposed.

Who can Impose a District Sales Tax

A county, city, or other authorized government entity can impose a district tax for general or specific purposes (R&T, section 7252). The approval of a general tax requires a simple majority of the electorate to be successful, while the approval of a special tax requires a two thirds majority. District tax can be imposed directly by the local government or through a special purpose entity. A county can also create a transportation authority to impose district sales taxes.

District Sales Tax Rate Cap

The combined rate of all district taxes imposed in any county must not exceed 2% unless specifically authorized by statute (R&T, section 725.1). Generally, tax rates may be imposed at a minimum rate of 0.125% and increase in 0.125% increments up to the 2% cap in a county. Special legislation may vary this format, and, in some instances, a higher district tax rate may be imposed by a district. Any tax increase by the county would generally raise the tax rate in all the cities within that county.

Operative Dates

A new or an increase to district sales tax becomes operative no earlier than the first day of the first calendar quarter beginning more than 110 days after the adoption of the ordinance (R&T, section 7265). A district tax must become operative on the first day of a calendar quarter. For example, the operative date for a tax approved by the voters on November 2, 2024, would have an operative date of April 1, 2025, which is when retailers engaged in business in the district would be required to report and/or collect the tax for transactions because April 1 is the first day of the calendar quarter more than 110 days after the election.

Cost of Implementing a New District Sales Tax

The State will bill a new taxing district for preparatory charges to administer the new district sales tax (R&T, section 7272). The cost will be based on actual costs to implement the new district sales tax after the it has been approved by the voters. Actual charges to be billed will include the cost of updating returns, programming for data processing, developing, and adopting regulations, updating publications, developing procedures, notifying taxpayers, and

other necessary costs which include the State’s direct and indirect costs. The statutory maximum amount of preparatory costs may not exceed \$175,000.

Next Steps After Voters Approve a New District Sales Tax

If the voters approve a new district sales tax, staff will need to prepare an ordinance to add a chapter to the County of Monterey Code for Board consideration, and that ordinance will need to be certified by the State. The State will also review the election results to ensure statutory requirements are met and email staff the required contracts which must be completed and returned. The County authorized representatives must sign and return two contracts to the State prior to the operative date of the new tax. The contracts include the following terms:

- Agreement for preparation to administer and operate the tax; and
- Agreement for ongoing state administration of the tax.

An authorized official for the jurisdiction must return the following:

- Five original "preparation to administer" contracts signed by an authorized official;
- Five original "ongoing administration" contracts signed by an authorized official;
- Five certified ordinances;
- Five certified resolutions authorizing the official to sign the contracts;
- One certified copy of the election results; and
- One mailing address form for legal, finance, and warrant correspondence.

Potential Revenue Impacts.

It is estimated that a 1% increase in a district sales tax could yield an estimated \$29 million in annual revenue for the County to provide important County services.

Transient Occupancy Tax

The Transient Occupancy Tax (TOT) in the County of Monterey is 10.5% on the rent charged to transient guests in hotels/motels and homes rented by owners located in the unincorporated areas of the County. The TOT is commonly known as a “bed tax” or “hotel tax”. The County derives this authority from state law (R&T, section 7280).

The TOT is a general tax that is used by the County to provide important general county services to the community. These services vary annually but have included road improvements and revenue benefit programs to stimulate tourism, promote the economy, create jobs, and/or a better quality of life in the County. A simple majority of the electorate would have to approve an increase in the County’s TOT.

Potential Revenue Impacts.

Annual revenue from a successful district sales tax at 1% is estimated at \$29 million, while a 0.5% increase in TOT for traditional hospitality facilities is estimated at \$1.7 million and a 5% increase on short-term rentals is estimated at \$1.8 million.

OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel has reviewed the resolutions and draft ordinance language as to form.

FINANCING:

Legistar File Number: RES 24-125


The County incurred \$47,900 in expenses for the polling services directed by the Board. In addition, if a district sales tax measure is pursued and approved by the voters, the County must pay the State up to \$175,000 to implement the sales tax measure. Staff has prepared a resolution and draft ordinances for the Board’s consideration. Annual revenue from a successful district sales tax of 1% is estimated at \$29 million while a 0.5% successful TOT measure is estimated at \$1.7 million and a 5% TOT increase on short-term rentals is estimated at \$1.8 million.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This report is consistent with the Board of Supervisors’ Strategic Initiative for Administration. Providing direction to staff for implementation of one the revenue options described helps the County of Monterey plan for future balanced budget that sustains core services and efficiently allocates resources.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety


Prepared by: Ezequiel Vega, Assistant County Administrative Officer

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Reviewed by: Nick Chiulos, Chief Assistant County Administrative Officer

DocuSigned by:


Approved by: Sonia M De La Rosa, County Administrative Officer

DocuSigned by:

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Attachments:

- a) Sales Tax Resolution - entire County
- b) Sales Tax Resolution - Unincorporated County only
- c) TOT Resolution
- d) PowerPoint Presentation



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-124

June 20, 2024

Introduced: 6/12/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Consider adopting a resolution approving the Fiscal Year (FY) 2024-25 Budget for the County of Monterey, incorporating the FY 2024-25 Recommended Budget, which includes the County's General Financial Policies, and additional modifications directed by the Board at the May 29, 2024, Budget Hearings.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Consider adopting a resolution approving the Fiscal Year (FY) 2024-25 Budget for the County of Monterey, incorporating the FY 2024-25 Recommended Budget, which includes the County's General Financial Policies, and additional modifications directed by the Board at the May 29, 2024, Budget Hearings.

SUMMARY:

The County Administrative Office (CAO) presented the FY 2024-25 Recommended Budget to the Board of Supervisors at the Budget Hearings on May 29, 2024. The Board approved several modifications, including amendments to the General Financial Policies, and directed staff to incorporate related changes in the budget for adoption on June 20, 2024. Budget Hearing modifications are detailed in Attachment A and Exhibit 1.

DISCUSSION:

The FY 2024-25 Budget for all funds governed by the Board of Supervisors and the Board of Supervisors acting as the Board of Directors of individual special districts and Successor Agencies totals \$2,005,308,473. Total financing includes \$1,928,662,987 in revenues and \$76,645,486 in fund balance. Monterey County's FY 2024-25 Adopted Budget provides for 5,896.55 full-time equivalent (FTE) positions (Exhibit 1). Adopted Budget details are included in the FY 2024-25 Recommended Budget presented at Budget Hearings on May 29, 2024, and in the attachments to this report. The Board of Supervisors acting as the Boards of Directors of individual special districts and Successor Agencies will consider related budgets, included in the above totals, for adoption during individually convened hearings on June 20, 2024, as appropriate.

General Fund appropriations total \$892,271,304 offset by use of fund balance of \$18,462,647 and \$873,808,657 in revenues. The General Fund budget provides for 3,599.70 FTEs.

The adopted budget includes a transfer from the Transient Occupancy Tax (TOT) revenue contribution to the Road Fund in the amount of \$9,518,405 which maintains the TOT contribution at a level established by current financial policies.

The County Administrative Office recognizes that adoption of the State’s FY 2024-25 Budget and budgetary changes at the federal level could impact County operations. Staff closely monitors the County’s revenue and expenditure conditions to identify emerging issues and potential impacts that may require additional Board action. In addition, pending negotiations with labor groups could also impact the FY 2024-25. County staff will return to the Board to address federal, state, and local issues and make recommendations as necessary to maintain a balanced budget throughout the fiscal year as soon as any potential impacts are identified and quantified.

OTHER AGENCY INVOLVEMENT:

All County departments and agencies participate in development of the annual budget. At the close of Budget Hearings on May 29, 2024, staff in the CAO - Budget and Analysis Division, Auditor-Controller’s Office, and Human Resources Department initiated collaborative efforts to ensure that all components of the County’s FY 2024-25 Adopted Budget are programmed in Countywide Enterprise budget, payroll, accounting, and Human Resources position tracking systems for accurate and timely implementation on July 1 of the new fiscal year.

FINANCING:


The FY 2024-25 Adopted Budget reflects the FY 2024-25 Recommended Budget and changes directed by the Board during Budget Hearings on May 29, 2024. The FY 2024-25 Budget is balanced and meets all requirements for adoption and implementation effective July 1, 2024.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

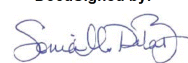
The recommendation to approve the FY 2024-25 Budget for the County of Monterey is consistent with the Board of Supervisors’ Strategic Initiative for Administration. The FY 2024-25 Budget for the County of Monterey represents a balanced budget that sustains core services and efficiently allocates resources.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Ezequiel Vega, Assistant County Administrative Officer, ext. 3078

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Approved by: Sonia M. De La Rosa, County Administrative Officer

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Attachments:

- FY 2024-25 Adopted Budget Resolution;
- Attachment A - Modifications to the FY 2024-25 Recommended Budget;
- Attachment B - Adopted Budget Follow-up Items;
- Exhibit 1 - FY 2024-25 Adopted Positions



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: RES 24-095

June 20, 2024

Introduced: 5/10/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Resolution

Adopt a Resolution levying the Emergency Medical Services System Special Tax for Fiscal Year (FY) 2024-25 at the rate of \$12.00 per service unit.

RECOMMENDATION:

It is recommended that the County of Monterey Board of Supervisors:
Adopt a Resolution levying the Emergency Medical Services System Special Tax for Fiscal Year (FY) 2024-25 at the rate of \$12.00 per service unit.

SUMMARY:

This Board action will adopt a Resolution for levying of the countywide Emergency Medical Services System Special Tax for FY 2024-25 at the continued rate of \$12.00 per service unit.

DISCUSSION:

On March 7, 2000, a 70.7% majority of County of Monterey voters approved changing the countywide CSA-74 levy to a special tax of up to \$12.00 per service unit. The rate has remained constant at \$12.00 since FY 2000-01. The attached resolution levies the countywide Emergency Medical Services System Special Tax for FY 2024-25 at the continued rate of \$12.00 per service unit. A summarized history of CSA-74 outlining services and fees is included in this Board packet. The Ordinance requires the adoption of resolutions by the Board of Supervisors of the County of Monterey to continue assessments for CSA-74.

This work supports the County of Monterey Health Department (MCHD) 2018-2024 Strategic Plan Goal(s): 2. Enhance public health and safety through prevention and 4. Engage MCHD workforce and improve operational functions to meet current and developing population health needs. It also supports one of the ten essential public health services, specifically, 7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT

County Counsel has reviewed and approved this Board Report as to form.

FINANCING:

There are no General Fund Impacts resulting from this Board action. The revenues from CSA-74 are estimated to be \$1.8 million and are included in the CSA-74 (092-HEA010) FY 2024-25 Recommended Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:

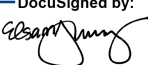
- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Korina Moreno, Administrative Services Assistant, 755-6344

Approved by:

DocuSigned by:

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Date: 5/10/2024 | 10:23 PM PDT

Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

Board Report

Proposed Resolution on CSA-74 Assessment

Notice of Public Hearing

Summarized History of CSA-74

List of rates charged per parcel

Letter from County of Monterey Auditor Controller