



# Monterey County

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2nd Floor  
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831.755.5115

## Action Minutes Budget Committee

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Wednesday, February 24, 2016

1:30 PM

Monterey Room

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**Attendees: Supervisor Fernando Armenta and Supervisor Jane Parker; Lew Bauman, County Administrative Officer; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; and Paul Lewis, County Budget Director; Mary Zeeb, Treasurer-Tax Collector; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.**

### Call to Order

The meeting was called to order at 1:33 p.m.

### Additions and Corrections

There was one correction to the title to #16 below as noted.

### Public Comment Period

Public comment was received from Jay Donato, SEIU Representative.

### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of January 27, 2016.

The Budget Committee Action Minutes of January 27, 2016 were approved as submitted.

### Consent Agenda

Approval of Consent Item Nos. 2 through 12.

**ACTION:** A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under Consent Item Nos. 2 through 12. (2-0)

2. Receive the California Department of Finance Bulletin for February 2016.
3. Support request to:
  - a. Amend Fiscal Year (FY) 2015-16 Health Department Budget 4000-HEA006-8109 to reallocate one (1) 1.00 FTE Business Technology Analyst II (BTAII) to one (1) 1.00 FTE Epidemiologist II (EPII); and

- b. Authorize the County Administrative Office to reflect approved changes in the FY 2015-16 Adopted Budget.
4. a. Amend the Department of Social Services Budget Unit 001-5010-SOC005-8262 to add two (2) Social Worker III, and one (1) Office Assistant III;
- b. Amend the Department of Social Services Budget Unit 005-5010-SOC008-8259 to add one (1) Social Work Supervisor II, one (1) Social Worker III, and one (1) Social Services Aide II;
- c. Authorize the County Administrative Office to incorporate the changes to the FY 2015-16 Adopted Budget Unit 001-5010-SOC005-8262 and 005-5010-SOC008-8259 to reflect the change in position counts;
- d. Authorize the Auditor-Controller's Office to increase estimated revenues and appropriations in Budget Unit 001-5010-SOC005-8262 by \$65,860 by incorporating approved modifications in the FY 2015-16 Adopted Budget; and
- e. Authorize the Auditor-Controller's Office to increase estimated revenues and appropriations in Budget Unit 005-5010-SOC008-8259 by \$72,362 by incorporating approved modifications in the FY 2015-16 Adopted Budget.
5. a. Amend the Department of Social Services Budget Unit 001-5010-SOC005-8262 to reallocate three (3) Office Assistant II and one (1) Accounting Technician to one (1) Courier, one (1) Social Services Aide II, one (1) Accountant II, and one (1) Administrative Operations Manager;
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2015-16 Adopted Budget Unit 001-5010-SOC005-8262 to reflect the change in position counts; and
- c. Authorize the Auditor-Controller's Office to increase estimated revenues and appropriations by \$28,794 by incorporating approved modifications in the FY 2015-16 Adopted Budget.
6. Support a request to:
- a. Amend the Assessor's Department Budget (1180-ACR001-8003) to add one (1) Departmental Information Systems Manager II (16F41); and
- b. Authorize the County Administrative Office to incorporate the changes to the FY 2015-16 Adopted Budget.
7. Receive and accept the Monterey County Water Resources Agency Second Quarter Financial Status report through December 31, 2015.
8. Receive and accept the quarterly report of expenditures and caseload data for the Department of Social Services.
9. Receive a Quarterly Budget and Schedule Status Report on the Jail Housing Addition, Project 8819, for the period ending December 31, 2015.
10. Receive Quarterly Budget and Schedule Status Report on the New Juvenile Hall, Project 8811 (Project), for period ending December 31, 2015.

11. Receive a quarterly report on Resource Management Agency-Public Works Capital Improvement Projects for the period ending December 31 2015.
12. Review List of Standing & Follow-Up Reports to the Budget Committee.

### **Regular Agenda**

13. Receive a report on Health Department's capital and infrastructure needs.
- ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the report on the Health Department's capital and infrastructure needs. (2-0)**
14. Receive an oral update on 1991 Health Realignment.
- ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the update on the 1991 Health Realignment. (2-0)**
- 15.
- a. Support approving an increase in appropriations in the amount of \$13,499 in the FY 2015-16 Adopted Budget for County Service Area 34 - Rancho Rio Vista/Carmel Knolls, Fund 068-3000-8198-RMA064, where the financing source is Unassigned Fund Balance, to fund the Canada Drive Emergency Storm Drain Repair Project and investigation of drainage issues at Rio Vista Road and Carmel Valley Road;
  - b. Support authorizing the Auditor-Controller to amend the budget for County Service Area 34 - Rancho Rio Vista/Carmel Knolls, Fund 068-3000-8198-RMA064, by increasing appropriations in the amount of \$13,499 where RMA Fund 068 Unassigned Fund Balance is the financing source to balance the appropriation increase;
  - c. Support approving an increase in appropriations in the amount of \$40,487 in the FY 2015-16 Adopted Budget for County Service Area 47 - Carmel Views, Fund 076-3000-8198-RMA072, where the financing source is Unassigned Fund Balance, to fund the Emergency Storm Drain Repair project and Guardrail Design Services; and
  - d. Support authorizing the Auditor-Controller to amend the budget for County Service Area 47 - Carmel Views, Fund 076-3000-8198-RMA072, by increasing appropriations in the amount of \$40,487 where RMA Fund 076 Unassigned Fund Balance is the financing source to balance the appropriation increase.
- ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under 15.a. through 15.d. (2-0)**
- 16.
- a. Support approving an increase in appropriations in the amount of \$199,399 in the FY 2015-16 Adopted Budget for County Service Area (CSA) No. 25 - Carmel Valley Golf & Country Club, Fund 062-3000-8198-RMA058, where the financing source is Unassigned Fund Balance, to fund road maintenance

projects; and

b. Support authorizing the Auditor-Controller to amend the budget for CSA 25 - Carmel Valley Golf & Country Club, Fund 062-3000-8198-RMA058, for FY ~~2014-15~~ **2015-16** by increasing appropriations in the amount of \$199,399 where RMA Fund 062 Unassigned Fund Balance is the financing source to balance the appropriation increase.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under 16.a. and 16.b. (2-0)**

- 17.
- a. Support approving an increase in appropriations in the amount of \$12,000 in the FY 2015-16 Adopted Budget for County Service Area 17 - Rancho Tierra Grande, Fund 057-3000-8198-RMA053, where the financing source is Unassigned Fund Balance, to fund open space maintenance projects; and
- b. Support authorizing the Auditor-Controller amend the budget for County Service Area No. 17 - Rancho Tierra Grande, Fund 057-3000-8198-RMA053, for FY 2015-16 by increasing appropriations in the amount of \$12,000 where RMA Fund 057 Unassigned Fund Balance is the financing source to balance the appropriation increase.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to support the recommendations under 17.a. and 17.b. (2-0)**

- 18.
- a. Support an increase in estimated revenues and appropriations in the amount of \$400,000 in the Economic Development Department's Inclusionary Housing Fund appropriations Unit 009-8208-DEO002; and
- b. Support authorizing the Auditor-Controller to amend the FY 2015-16 Economic Development Department Community Development adopted budget, Fund 009, Unit 8208 and Appropriation Unit DEO002, to increase estimated revenues and appropriations by \$400,000.

**ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to support the recommendations under 18.a. and 18.b. (2-0)**

### Monthly Reports

19. Receive the Natividad Medical Center Financial Report for December 31, 2015

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the Natividad Medical Center Monthly Financial Report for December 31, 2015. (2-0)**

### Quarterly Reports

20. Receive a Quarterly Status Report on the East/West Wing Renovation, Project 8862 (Project), for the period ending December 31, 2015.

**ACTION: A motion was made by Supervisor Armenta, seconded by Supervisor Parker to receive the East/West Wing Quarterly Status Report through December 31, 2015. (2-0)**

- 21.** Receive a Quarterly Budget and Schedule Status Report on Schilling Place Tenant Improvement Project 8862, for the period ending December 31, 2015.

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the Schilling Place Quarterly Budget and Schedule Status Report through December 31, 2015. (2-0)**

- 22.** Receive the Quarterly Update on the Parks Department finances for Fiscal Year 2015-16

**ACTION: A motion was made by Supervisor Parker, seconded by Supervisor Armenta to receive the Quarterly Update for the Parks Department Finances for FY 2015-16. (2-0)**

### **Adjournment**

**The meeting was adjourned at 2:30 p.m. The next regular meeting is scheduled on Wednesday, March 30, 2016 at 1:30 p..m. in the Monterey Room.**