

# ACTION MINUTES

# BUDGET COMMITTEE

Board of Supervisors  
County of Monterey

**APRIL 25, 2012 - 1:30 P.M.**  
**MONTEREY COUNTY ADMINISTRATIVE BUILDING**  
**MONTEREY ROOM**  
**168 W. ALISAL ST. – 2<sup>ND</sup> FLOOR**  
**SALINAS, CA 93901**

Attendees: Supervisor Lou Calcagno, Supervisor Fernando Armenta, Henry Gowin, Charles McKee, Dewayne Woods, Paul Lewis, Deanna Gunn, Sherrie Collins, Lynn Diebold, Rich Smith, Wendy Russel, Elliott Robinson, Rick Sauerwein, Benny Young, Daniel Leon, Brian Griffin, Elsa Jimenez, Dr. Wayne Clark, Manuel Real, Roseann Rodarte, Mari Beraz, Bruce Sukow, Shawne Ellerbee, John Guertin, Mike Derr, Jim Colangelo, Sheriff Scott Miller, Terri Cook, Jay Donato and Ebby Johnson.

1. **Call to Order.**  
The meeting was called to order at 1:30 p.m.
2. **Additions/Corrections to Agenda.**  
There were no additions/corrections to the agenda.
3. **Public Comment Period.**  
There was no public comment received.
4. **Approve the action minutes of April 9, 2012.**  
The action minutes of April 9, 2012 were approved as submitted.

## CONSENT AGENDA

5. Receive the Hinderliter de Llamas and Associates' (HdL Companies) Sales Tax Update for Fourth Quarter Sales (October 2011 through December 2011).  
**ACTION:**
  - Received report.
  - Supervisor Calcagno requested a report on the total sales tax the Red Barn produces.
6. California Department of Finance April 2012 Finance Bulletin.  
**ACTION:** Report received.

## REGULAR AGENDA

7. Support the request to the Auditor-Controller to amend the Fiscal Year (FY) 2011-12 Office of Emergency Services CAO005 Budget to increase estimated revenue and appropriation in the amount of \$195,158.  
**ACTION:** Support received.
8. Support the recommendation to authorize the Auditor-Controller to increase revenue by \$904,000 and appropriations by \$567,000 in the Department of Emergency Communications (EME001) for the purchase of E9-1-1 Customer Premise Equipment (CPE) using state 911 telecommunications funds.  
**ACTION:** Support received.
9. a. Support the recommendation by the County Administrative Office to request the Auditor-Controller to modify revenues and appropriations for the Sheriff, Probation, and Public Defender, as detailed in the attachment, to cover unbudgeted costs associated with the July 2011 position restorations; and  
b. Provide direction to staff.  
**ACTION:** Support received.  
**Discussion:** Sheriff Miller and Jim Colangelo expressed concern at the length of time taken to process payroll changes that were effective in July 2011 resulting negatively to his budget.

10. Support award of a contract to John F. Otto, Inc. dba Otto Construction, the lowest responsible and responsive bidder, for Integrated Health Clinic Services Center tenant improvements, Project No. 8834, Bid Package No. 10351, located at 298 12<sup>th</sup> Street, Marina, California, in the total amount of \$2,576,050.  
**ACTION:** Support received.
11.
  - a. Support proceeding with a contract in the total amount of \$306,850 to Otto Construction the next lowest responsible and responsive base bidder, for the Natividad Medical Center (NMC) Seismic Project No. 9600-27, Bid No. NMC-1001; and
  - b. Support approval of the Performance and Payment Bonds executed and provided by Otto Construction ; and
  - c. Support a contingency (not to exceed 20% of the contract amount) to provide funding for approved contract change order; and
  - d. Support the Purchasing Manager at NMC to execute the contract and subject to the terms of the Public Contract Code, approve change order to the contract that does not exceed 20% of the original contract amount, and does not significantly change the scope of work.**ACTIONS:** Support received for Items 11.a. through 11.d.

#### MONTHLY REPORTS

12. Receive the Natividad Medical Center Financial Report for February 29, 2012.  
**ACTION:** Received report.
13. Receive a budget forecast and schedule report on key capital projects.  
**ACTION:** Received report.
14. Receive and accept the monthly report of expenditures and caseload data for the Department of Social & Employment Services.  
**ACTION:** Received and accepted report.

#### QUARTERLY REPORTS

15. Receive and accept the Probation Department's third quarter financial report for Fiscal Year (FY) 2011-12.  
**ACTION:** Report received and accepted.
16. Accept the FY 2011-12 Third Quarter Financial Report for the Health Department's Clinic Services Bureau (CLNS HEA 007).  
**ACTION:** Accepted report.
17. Adjournment: The meeting was adjourned at 2:15 p.m.

*Next meeting is May 30, 2012 at 1:30 p.m. in the Monterey Room.*