

UNADOPTED MINUTES

Special Monterey County Workforce Development Board Executive Committee Meeting

America's Job Center of California, 344 Salinas Street, Suites 205 & 206, Salinas, CA 93901

Thursday, November 20, 2025

Members Present: Erik Cushman (Chair), Paula Calvetti, Cesar Lara

Members Absent: None

Staff Present: Chris Donnelly, Pearl Sanchez, Elizabeth Kaylor, Daisy Fernandez, Vanessa Kor

Call to Order/Introductions: Erik Cushman called the meeting to order at 9:14 a.m. A quorum was established.

Changes to Agenda: None

Public Comment: None

Director's Report: Executive Director Chris Donnelly reported that three Worker Adjustment and Retraining Notification (WARN) notices had recently been received.

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Special Monterey County Workforce Development Board (MCWDB) Executive Committee meeting on October 23, 2025.
A motion was made by Cesar Lara to approve the minutes from October 23, 2025, seconded by Paula Calvetti. ALL AYES. Motion passed.

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider and approve the 2026 Executive Committee Meeting Calendar.
A motion was made by Cesar Lara to approve the 2026 Executive Committee Meeting Calendar, seconded by Paula Calvetti. ALL AYES. Motion passed.
2. Finance Manager Daisy Fernandez presented an update on MCWDB's FY 2025-26 1st Quarter budget.
3. Management Analyst Vanessa Kor discussed MCWDB's Community Builder Awards ceremony scheduled for December 3, 2025.
4. Service provider representatives Lucy Iracheta and Lourdes Luviano of Equus, and Michael Artalejo of Turning Point, provided updates on the MCWDB's Adult, Dislocated Worker, and Youth programs.
5. Chair Erik Cushman held a discussion regarding MCWDB's October 30, 2025, Board Retreat.
6. Executive Committee members provided updates on their workforce and business activities.

Adjournment: Meeting Adjourned at approximately 10:15 am.