

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING: February 7, 2012 - Consent	AGENDA NO.: 25
SUBJECT: a. Approve Amendment No. 5 to Professional Services Agreement No. A-11957 with California Code Check, Inc. (CCC) to continue to provide services associated with plan check, inspection and related services to the Monterey County Building Services Department, in the amount of \$165,000 for a total amount not to exceed \$552,446 through June 30, 2012; and	
b. Approve Amendment No. 3 to Professional Services Agreement No. A-12103 with CSG Consultants, Inc. (CSG) to continue to provide services associated with plan review services to the Monterey County Building Services Department, in the amount of \$105,000 for a total amount not to exceed \$307,446 through June 30, 2012; and	
c. Authorize the Contracts/Purchasing Officer to execute the Amendments to the Professional Services Agreements and future amendments that do not significantly alter the scope of work or change the approved Agreement amounts.	
DEPARTMENT: RMA – Building Services	

RECOMMENDATIONS:

It is recommended that the Board of Supervisors:

- a. Approve Amendment No. 5 to Professional Services Agreement No. A-11957 with California Code Check, Inc. (CCC) to continue to provide services associated with plan check, inspection and related services to the Monterey County Building Services Department, in the amount of \$165,000 for a total amount not to exceed \$552,446 through June 30, 2012; and
- b. Approve Amendment No. 3 to Professional Services Agreement No. A-12103 with CSG Consultants, Inc. (CSG) to continue to provide services associated with plan review services to the Monterey County Building Services Department, in the amount of \$105,000 for a total amount not to exceed \$307,446 through June 30, 2012; and
- c. Authorize the Contracts/Purchasing Officer to execute the Amendments to the Professional Services Agreements and future amendments that do not significantly alter the scope of work or change the approved Agreement amounts.

SUMMARY/DISCUSSION:

Amendment No. 5 to Professional Services Agreement (PSA) No. A-11957 with CCC and Amendment No. 3 to PSA No. A-12103 with CSG will allow for the continuation of plan check/review, inspection and related services to assist the Building Services Department in meeting statutory timelines while maintaining an acceptable level of service. This assistance is necessary due to a change in practices to alleviate problems brought on by departmental changes and the adoption of new codes in January 2011. See synopsis of PSAs below:

CCC PSA/ Amendment	BOS Approval	Contracts/Purchasing Officer Executed	PSA Term Expiration/ Amendment Extension	PSA Amount/ Amendment Increase
PSA	N/A	1/19/11	June 30, 2011	\$100,000
1	3/22/11	4/8/11	-	\$ 65,000
2	5/3/11	5/17/11	-	\$120,000
3	N/A	6/7/11	Extended Through 12/31/11	\$ 0
4	09/20/11	10/4/11	Extended Through 3/31/12	\$102,446
5	Pending	Pending	Extended Through 6/30/12	\$ 165,000
TOTAL				\$552,446

Amendments to PSAs with CCC and CSG

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CSG PSA/ Amendment	BOS Approval	Contracts/Purchasing Officer Executed	PSA Term Expiration/ Amendment Extension	PSA Amount/ Amendment Increase
PSA	N/A	4/26/11	June 30, 2011	\$ 25,000
1	N/A	6/24/11	Extended Through 12/31/11	\$ 75,000
2	9/20/11	10/4/11	Extended Through 3/31/12	\$102,446
3	Pending	Pending	Extended Through 6/30/12	\$ 105,000
TOTAL				\$307,446

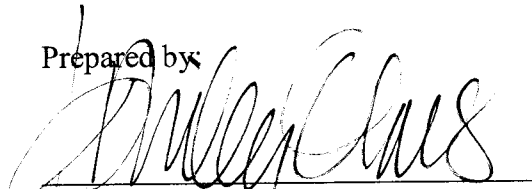
OTHER AGENCY INVOLVEMENT:

The Office of the County Counsel and Auditor-Controller's Office have reviewed and approved the Amendments as to form and legality, and fiscal provisions, respectively.

FINANCING:

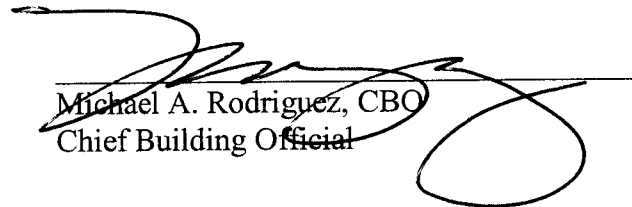
There is no impact to the General Fund as a result of the recommended action. If the Building Services Department experiences an increase in the number of permits and associated revenues and expenditures that exceed the adopted budget for FY 2011-12, an additional item will be brought before the Board of Supervisors for consideration. At this time there are sufficient resources available to fund the increase in the PSAs through June 30, 2012.

Prepared by:



Karen Riley-Olms (831) 755-5132
Management Analyst II

Approved by:



Michael A. Rodriguez, CBO
Chief Building Official

Date: January 30, 2012

Attachments: Board Order; Amendment No. 5 to PSA with CCC; Amendment No. 3 to PSA with CSG; (on file with the Clerk of the Board)