

**Memorandum of Agreement  
Between the  
County of Monterey  
And the  
Alisal Union School District**

This Memorandum of Agreement (AGREEMENT) is between the County of Monterey, a political subdivision of the State of California (hereinafter “COUNTY”) and the Alisal Union School District (hereinafter “AUSD”).

**1.0 Background:** CalFresh Healthy Living (previously NEOP-Champions for Change program) is a program within the Monterey County Health Department. The purpose of the CalFresh Healthy Living program is to increase water, fruit and vegetable consumption, increase physical activity levels, and to provide federal nutrition food service information to CalFresh eligible youth and families in Monterey County.

AUSD serves over 8,000 students in 12 schools within the city of Salinas. AUSD's vision is to cultivate the whole child for a world class education; every student who attends AUSD schools will discover his or her potential, along with a strong sense of self and purpose and be successful academically, socially, and behavior-wise. AUSD consists of 12 elementary schools and several support and early childhood education programs.

**1.1** COUNTY and AUSD have a common objective: to enhance partnerships between County through its Health Department’s Prevention Services Branch, CalFresh Healthy Living Program (hereinafter “CFHL”) and AUSD to outline potential opportunities to increase nutrition education and physical activity promotion for children and CalFresh eligible families through AUSD, and continue the relationship between AUSD administration, the school community and CFHL program staff.

**2.0 Term:** Subject to funding, this AGREEMENT will become effective on February 10, 2020 and shall remain in effect until September 30, 2022. This AGREEMENT may be amended in writing by both parties. Either party may terminate this AGREEMENT with a thirty (30) day advance written notice.

**3.0 Notices:** Notices to the parties in connection with this AGREEMENT shall be given by email as follows:

County of Monterey  
Ed Moreno, M.D., Director of Public Health  
Telephone: (831) 755-4585  
E-mail: [MorenoEL@ca.monterey.ca.us](mailto:MorenoEL@ca.monterey.ca.us)

AUSD  
Jim Koenig, Interim Superintendent  
Telephone: (831) 753-5700  
E-mail: [jim.koenig@alisal.org](mailto:jim.koenig@alisal.org)

**4.0 COUNTY Responsibilities:**

1. Oversee all activities covered by the State Agreement’s scope of services with CalFresh Healthy Living.

2. Prepare and submit all required state reports or data required by CalFresh Healthy Living program.
3. Conduct at least one “train the trainer” session for school teachers, food services personnel and other school personnel per contract year on use of the nutrition and physical activity curriculum; how to conduct cooking demos in their classrooms and school sites, the teacher as a role model, or healthy snacking.
4. Provide nutrition education and physical activity education at least six times during the school year in approved schools.
5. Conduct tasting demonstrations for those classroom students whose teachers participated in the Harvest of the Month/MyPlate nutrition and physical activity sessions.
6. Collaborate and participate in school wellness councils, providing materials, resources and technical assistance to improve school wellness policies.
7. Per contract year, participate in at least one school event to promote the CalFresh Healthy Living message and activities, can include: Back to School Nights, Open Houses, Fitness Days, Harvest Fairs or other school events.
8. Provide space and help recruit parents for at least, one (30-60 minute) nutrition and physical activity parent education training, if requested.

**5.0 AUSD Responsibilities:**

1. Provide space for training and a safe location for curriculum binders and activity bin to be stored on site (if applicable).
2. Provide a staff member to serve as a contact person to help schedule Harvest of the Month/MyPlate sessions, receive nutrition education materials, curriculums and other resources.
3. Per contract year, send teachers to at least one “train the trainer” session, if requested.
4. Per contract year, provide space at one school-based event such as, Back to School Night, Open House or other organized school nutrition and/or physical activities event.
5. Provide space and help recruit parents for one (30-60 minute) nutrition and physical activity parent education training, if requested.

**6.0 Mutual Indemnification:** COUNTY hereby agrees to indemnify, defend, and save harmless AUSD and its officers, agents, and employees, to the extent permitted by applicable law, from and against any and all claims and/or losses whatsoever accruing or resulting to any person, firm or corporation for damages, injury, or death incurred by reason of any act or failure to act by COUNTY or COUNTY's officers, agents, and employees in connections with the performance of this Agreement.

AUSD hereby agrees to indemnify, defend and save harmless COUNTY and its officers, agents and employees, to the extent permitted by applicable law, from and against any and all claims and/or losses whatsoever accruing or resulting to any person, firm or corporation for damages, injury, or death incurred by reason of any act or failure to act by AUSD or AUSD's officers, agents and employees in connection with the performance of this Agreement.



7.0 **Insurance:** Both parties are responsible for providing proof of insurance or self insurance for: (a) commercial general liability insurance or a program of self-insurance, including but not limited to premises, personal injuries, products, and completed operations, with a combined single limit of not less than \$1,000,000 per occurrence and (b) workers' compensation insurance in accordance with California Labor Code section 3700 or an authorized program of self-insurance, with a minimum of \$1,000,000 per occurrence for employer's liability. Both parties shall list the other as the certificate holder as follows:

County of Monterey  
1270 Natividad Road  
Salinas, CA 93906

Alisal Union School District  
155 Bardin Road  
Salinas, CA 93905

7.0 **Fiscal Provisions:** There is no exchange of funds between parties associated with this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by the authority as follows.

**County of Monterey**

**Alisal Union School District**

By: \_\_\_\_\_  
Contracts/Purchasing Officer

By: James R Koenig  
Jim Koenig, Interim Superintendent

Date: \_\_\_\_\_

Date: 1/23/2020

By: Elsa Jimenez  
Elsa Jimenez, Director of Health

Date: February 20, 2020

**Approved as to Content:**

By: Ed Moreno  
Ed Moreno, M.D., Public Health Bureau Chief

Date: 2/4/20

**Approved as to Form:**

By: Marina S. Pantale  
Dep. County Counsel

Date: 2/10/2020

**Approved as to Fiscal Provisions:**

By: [Signature]  
Auditor/Controller

Date: 2/12/2020

**Approved as to Liability Provisions:**

By: \_\_\_\_\_  
Risk Management

Date: \_\_\_\_\_