

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

THURSDAY, JUNE 29, 2017

9:00 a.m., Regular Meeting, Sam Karas Room, Library & Technology Center
Closed Session - Following conclusion of the Regular Meeting, Stutzman Room,
Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Marilyn Dunn Gustafson called the meeting to order at 9:00 a.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribble, Superintendent/President

Ms. Golnoush Pak, Student Trustee (Ms. Pak left at 11:09 a.m.)

3. **PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

4. **APPROVAL OF AGENDA**

Motion Coppernoll / Second Brown / Carried. 2016-2017/146

Student Advisory Vote: AYE: Pak

AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck

NOES: 0 MEMBERS: None

ABSENT: 0 MEMBERS: None

ABSTAIN: 0 MEMBERS: None

5. **OATH OF OFFICE** – swearing in of Student Trustee Golnoush Pak

Chair Dunn Gustafson swore into office Ms. Golnoush Pak as the 2017-2018 Student Trustee.

6. **RECOGNITION**

A. Mr. Stephen Lambert, Student Trustee, 2015-2017

Due to Mr. Lambert's availability, his recognition took place following New Business Agenda Item B (Accreditation Recommendations – Progress Report).

B. Acknowledgement of Guests – None.

7. PUBLIC COMMENTS

- A. Dr. Alan Haffa, MPC faculty – Dr. Haffa commented on negotiations between the District and the MPCTA, the Board’s role as liaison to the community, and the time at which Board meetings are scheduled.
- B. Natalie Gray, MPUSD instructor – Ms. Gray commented on faculty compensation.
- C. Kelly Stack, MPC faculty – Ms. Stack spoke regarding the World Languages Department’s participation in the Language Capital of the World Cultural Festival. Ms. Stack also commented on the accessibility of the Governing Board to its constituents and the time at which Board meetings are scheduled.
- D. Eric Ogata, MPC faculty – Mr. Ogata commented on faculty attendance at board meetings and also New Business Agenda Item Y (Board Policy/Administrative Procedure 2345 – Public Participation).
- E. Georgia Van Dam, MPC faculty – Ms. Van Dam’s [written comment](#).
- F. Beverly Bean, community activist and occasional student at MPC – Ms. Bean commented on the mission of community colleges, the status of the faculty contract, and the relationship between the Board and faculty.
- G. Albert Trombetta, ASMPC Director of Representation – Mr. Trombetta commented on faculty compensation and the cost of living in Monterey.
- H. Cassandra Pimento, MPC student – Ms. Pimento spoke in support of MPC faculty and commented on the time at which Board meetings are scheduled.
- I. Helen Davis, MPC student – Ms. Davis expressed interest in the Board’s actions related to the lack of funding for lifelong learners.
- J. Don McGersa, MPC alumnus – Mr. McGersa commented on Board and administration attitudes at a variety of school districts, as well as faculty and administration compensation.
- K. Danielle Martin, former MPC student and parent of former MPC student: Ms. Martin commented on faculty and administration compensation, as well as strategies for increasing enrollment and outreach.
- L. Wes Weisley, Salinas resident – Mr. Weisley commented on the status of the faculty contract, as well as faculty and administration compensation.

8. CONSENT CALENDAR

BE IT RESOLVED,

- A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:
 - 1) That the Governing Board approves the minutes of the Special Board meeting on May 9, 2017 and of the Regular Board meeting on May 31, 2017.
 - 2) That the Governing Board accepts gifts donated to the College with appropriate acknowledgement to the donors.
 - 3) That the May 15th manual payroll in the amount of \$724.51, the May 31st regular payroll in the amount of \$2,286,899.84, the June 5th manual payroll in the amount of \$1,319.91 and the June 9th supplemental payroll in the amount of \$71,118.25 be approved.
 - 4) That Commercial Warrants: 12310933 through 12310988, 12311894 through 12311926, 12312925 through 12312967, 12313871 through 12313895, 12314769 through 12314809, 12315516 through 12315534, 12316366 through 12316400, 12317944 through 12317999, in the amount of \$3,622,153.85 be approved.
 - 5) That Purchase Orders B1700647 through B1700703 in the amount of \$668,028.01 be approved.

6) That the following budget increases in the Restricted General Fund be approved:
Increase of \$43,200.00 in funds received for FY 2016-2017.

7) That the following budget adjustments in the Restricted General Fund be approved:

| | | |
|--|----|-------|
| Net increase in the 1000 (Certificated Salary) Object expense category | \$ | 4,851 |
| Net increase in the 2000 (Classified Salary) Object expense category | \$ | 51 |
| Net increase in the 3000 (Benefits) Object expense category | \$ | 786 |
| Net increase in the 4000 (Supply) Object expense category | \$ | 8,612 |
| Net decrease in the 5000 (Other/Services) Object expense category | \$ | 5,800 |
| Net decrease in the 6000 (Capital Outlay) Object expense category | \$ | 8,500 |

8) That the following budget adjustments in the Unrestricted General Fund be approved:

| | | |
|--|----|-------|
| Net decrease in the 2000 (Classified Salary) Object expense category | \$ | 2,493 |
| Net increase in the 3000 (Benefits) Object expense category | \$ | 2,493 |
| Net decrease in the 4000 (Supply) Object expense category | \$ | 76 |
| Net decrease in the 5000 (Other/Services) Object expense category | \$ | 5,454 |
| Net increase in the 6000 (Capital Outlay) Object expense category | \$ | 5,530 |

B. Management Personnel

1) That the Governing Board approves the following item(s):

- a) Employment of Nancy Morales, Human Resources Technician, Human Resources, 40 hours per week, 12 months per year, effective July 10, 2017.
- b) Dr. Steve Crow will assume the additional duties of serving on the MPCEA and MPCTA District negotiating teams for the 2017-2018 academic year.
- c) Ms. Susan Kitagawa will assume the additional duties of serving on the MPCEA and MPCTA District negotiating teams for the 2017-2018 academic year.
- d) Dr. Jon Knolle will assume the additional duties of serving on the MPCTA District negotiating team for the 2017-2018 academic year.
- e) Mr. Laurence Walker will assume the additional duties of serving on the MPCEA District negotiating team for the 2017-2018 academic year.
- f) Dr. Kim McGinnis will assume the additional duties of serving on the MPCEA District negotiating team for the 2017-2018 academic year.
- g) Ms. Kiran Kamath will assume the additional duties of serving on the MPCTA District negotiating team for the 2017-2018 academic year.

C. Faculty Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of tenure-track Gender & Women's Studies Instructor, Dawn Rae Davis, under faculty service area WS, effective August 16, 2017.
- b) Resignation of Sarah Gerhardt, Chemistry Instructor, Physical Science, effective May 31, 2017.
- c) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2017.

D. Classified Personnel

1) That the Governing Board ratifies the following item(s):

- a) Employment of John Kaehler, Programmer Analyst, Information Systems, Range 30, 40 hours per week, 12 months per year, effective June 29, 2017.
- b) Employment of Selina Ayala-Patlan, Categorical Services Coordinator II, Student Services, Range 22, 40 hours per week, 12 months per year, effective June 29, 2017.
- c) Resignation of Allison Watson, Accounting Specialist III, Fiscal Services, Range 20, 40 hours per week, 12 months per year, effective June 14, 2017.

E. Short Term and Substitute Personnel

- 1) That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

Motion Steck / Second Coppernoll / Carried.

2016-2017/147

The Board approved the Consent Agenda with the revisions noted below.

- Consent Agenda Item A.1. – [May 31 Board Meeting minutes](#) / New Business Agenda Item L
o Resolution section: Board Policy 2342 was changed to 2432.
o Italicized note regarding the revisions: Board Policy 2350 was changed to 2315.
• [Consent Agenda Item D.c.](#): Allison Watson’s range was changed from 18 to 20.

Table with 4 columns: Student Advisory Vote, AYE, MEMBERS, and Pak. Rows include AYES (5), NOES (0), ABSENT (0), and ABSTAIN (0).

9. NEW BUSINESS

- A. BE IT RESOLVED, that the resolution of appreciation for Stephen Lambert’s service as the Student Trustee, be approved.

Due to Mr. Lambert’s availability, New Business Agenda item A was considered following New Business Agenda Item B (Accreditation Recommendations – Progress Report).

- B. INFORMATION: Accreditation Recommendations – Progress Report

The Board received from Dr. Tribley a progress report on MPC’s response to accreditation recommendations. The report included MPC’s response to:

- [Recommendations to Meet the Standard](#)
• [Recommendations to Improve Quality](#)

Dr. Tribley reported on the need to make greater progress on student learning outcomes assessments. He noted that division chairs and deans received an update on assessments at the last Academic Affairs Advisory Group meeting. He also noted that during the summer, the President’s Cabinet will need to be informed as to which courses are still being offered that haven’t been assessed. He reported that the majority of the progress we have made in assessments can be attributed to the removal of courses from our catalog that are no longer being taught.

Public Comments

Dr. Heather Craig, Academic Senate President

New Business Agenda Item A was considered at this time.

- A. BE IT RESOLVED, that the resolution of appreciation for Stephen Lambert’s service as the Student Trustee, be approved.

Motion Brown / Second Coppernoll / Carried.

2016-2017/148

Table with 4 columns: Student Advisory Vote, AYE, MEMBERS, and Pak. Rows include AYES (5), NOES (0).

ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

Chair Dunn Gustafson commended, on behalf of the Board of Trustees, former Student Trustee Stephen Lambert for his loyal and dedicated service to MPC, as well as for his leadership. Chair Dunn Gustafson presented Mr. Lambert with a framed certificate of resolution in appreciation of his service.

Following New Business Agenda Item A, the Governing Board returned to the standard agenda.

- C. BE IT RESOLVED, that the 2016-2017 Monthly Financial Report for the period ending May 31, 2017, be accepted.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/149

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

- D. BE IT RESOLVED, that the Fiscal Year 2017-2018 Tentative Budget be approved, and the public hearing for the adoption of the Final Budget be scheduled for August 23, 2017, at 1:30 p.m. at the Sam Karas Room of the Library Technology Center, at Monterey Peninsula College, 980 Fremont St., Monterey, CA.

Motion Coppernoll / Second Johnson / Carried. 2016-2017/150

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

[2017-2018 Tentative Budget Presentation](#) by Dr. Walter Tribley and Dr. Steven Crow.
[California State Budget 2017-2018 handout](#)

Public Comments

1. Loren Walsh, former CSEA President
2. Eric Ogata, MPC faculty

- E. BE IT RESOLVED, that the Governing Board approves the Salary Schedule A-Contract Faculty, Schedules B1 and B2, Schedules C1 and C2, and the Coaching Pay Schedule for 2017-2018.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/151

Student Advisory Vote: AYE: Pak
AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES: 0 MEMBERS: None
ABSENT: 0 MEMBERS: None
ABSTAIN: 0 MEMBERS: None

At Chair Dunn Gustafson's request, Dr. Tribley explained that overall increases in compensation move at the same rate for all employees groups—including the superintendent/president—due to MPC's "Me, too," clause. This clause, he explained, means that any increases made to Salary Schedule A-Contract Faculty, also are extended to our classified staff. The Board has then, historically, extended that increase to all other District employees. He further explained that unlike other employees, the superintendent/president doesn't take part in step and column increases and therefore doesn't receive programmed increases. His compensation only increases when the compensation of all other employees increase, per his agreement with the Board as of 2014.

Public Comments

1. Lauren Blanchard, MPCTA President
2. Carol Marquardt, Gentrain
3. Anthony Villarreal, MPC Faculty

- F. BE IT RESOLVED, that the Governing Board approves the Classified Salary Schedule for 2017-2018.

Motion Steck / Second Coppernoll / Carried. 2016-2017/152

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- G. BE IT RESOLVED, that the Governing Board approves the Confidential Salary Schedule for 2017-2018.

Motion Coppernoll / Second Brown / Carried. 2016-2017/153

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- H. BE IT RESOLVED, that the Governing Board approves the Management-Supervisory Salary Schedule for 2017-2018.

Motion Steck / Second Johnson / Carried. 2016-2017/154

| | | |
|------------------------|------|--|
| Student Advisory Vote: | AYE: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- I. BE IT RESOLVED, that the Governing Board approves the Administrative Salary Schedule for 2017-2018.

BE IT FURTHER RESOLVED, that the Governing Board approves the equivalent salary increase to the Superintendent/President's salary.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/155

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | AYE: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

- J. BE IT RESOLVED, that the Governing Board approves the Memorandum of Understanding between Monterey Peninsula College and Middlebury Institute of International Studies at Monterey as a non-exclusive partner program to assist conditionally-admitted students and referral source for the Intensive English as a Second Language program, from Fall 2017 through Spring 2020.

Motion Johnson / Second Brown / Carried.

2016-2017/156

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | AYE: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

Public Comments

Dr. Heather Craig, Academic Senate President

- K. INFORMATION: Monterey Peninsula College's submission of the CCC Chancellor's Office 2014-16 Annual Distance Education Survey.

[CCC Chancellor's Office 2014-16 Annual Distance Education Survey Presentation](#) by Dr. Jon Knolle

Public Comments

1. Melissa, MPC alumna and Gentrain participant
2. Loren Walsh, former CSEA President

BREAK: 11:09-11:20 a.m.

- L. BE IT RESOLVED, that the Governing Board approves the agreement with the Collaborative Brain Trust Consulting Firm to prepare a Human Resources Staffing Plan for the Monterey Peninsula Community College District.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/157

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

Public Comments

Loren Walsh, former CSEA President

- M. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Rebecca Michael to serve as the Vice President of Advancement, effective July 1, 2017 through June 30, 2020.

Motion Coppernoll / Second Brown / Carried.

2016-2017/158

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- N. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Susan Kitagawa to continue serving as the Associate Dean of Human Resources from July 1, 2017 through June 30, 2020.

Motion Brown / Second Coppernoll / Carried.

2016-2017/159

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- O. BE IT RESOLVED, that the Governing Board approves the addendum to the employment agreement with Dr. Paul Long to continue serving as Dean of Instruction for the period of July 1, 2017 through October 31, 2017.

Motion Steck / Second Johnson / Carried.

2016-2017/160

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- P. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Jon Knolle to continue serving as Dean of Instruction from July 1, 2017 through June 30, 2019.

Motion Coppernoll / Second Brown / Carried.

2016-2017/161

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- Q. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Cathryn Wilkinson to serve as Dean of Instruction, effective July 17, 2017 through June 30, 2019.

Motion Steck / Second Coppernoll / Carried.

2016-2017/162

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

Dr. Tribley noted that Dr. Wilkinson will be replacing Dr. Paul Long, who has been serving as the Interim Dean of Instruction (Liberal Arts) since Dean Laura Franklin's retirement.

- R. BE IT RESOLVED, that the Governing Board approves the employment agreement with Ms. Judith Cutting to serve as Dean of Instruction, effective July 17, 2017 through June 30, 2019.

Motion Johnson / Second Coppernoll / Carried. 2016-2017/163

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

Dr. Tribley noted that this is a new Dean of Instruction (Career Technical Education) position, which is 100% funded by categorical (Strong Workforce Program) funds.

- S. BE IT RESOLVED, that the Governing Board approves the employment agreement with Mr. Laurence Walker to continue serving as Dean of Student Services from July 1, 2017 through June 30, 2019.

Motion Coppernoll / Second Steck / Carried. 2016-2017/164

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- T. BE IT RESOLVED, that the Governing Board approves the employment agreement with Dr. Christine Erickson to serve as Dean of Student Services, effective July 24, 2017 through June 30, 2019.

Motion Steck / Second Coppernoll / Carried. 2016-2017/165

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

Dr. Tribley explained that this new position was created to oversee student services at our Marina campus and to address the recommendation we received from the ACCJC related to student

services in Marina. He reported that it is funded with 85% categorical (student equity) funds and 15% general funds.

- U. BE IT RESOLVED, that the Governing Board approves extending the independent contract with TMD Creative for professional services as related to strategic marketing consulting, public relations, media planning, and related advertising services from July 1, 2017 through June 30, 2018.

Motion Steck / Second Johnson / Carried.

2016-2017/166

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

- V. BE IT RESOLVED, that the Governing Board approves the independent contract with Ed Johnson for professional services as related to facilities planning consultant services through September 30, 2017.

Motion Johnson / Second Coppernoll / Carried.

2016-2017/167

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

- W. BE IT RESOLVED, that the Governing Board ratifies the agreement with Professional Personnel Leasing, Incorporated to utilize the professional services of Diane Clerou to review and revise the Administrative and Adjunct Hiring Procedures.

Motion Coppernoll / Second Steck / Carried.

2016-2017/168

| | | |
|------------------------|----------|---|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: 5 | MEMBERS: | Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: 0 | MEMBERS: | None |
| ABSENT: 0 | MEMBERS: | None |
| ABSTAIN: 0 | MEMBERS: | None |

Public Comments

1. Dr. Heather Craig, Academic Senate President
2. Lauren Blanchard, MPCTA President

- X. BE IT RESOLVED, That Board Policies: 2340 – Agendas; 2355 – Decorum; 2360 - Minutes; 2365 – Recording; 2750 – Governing Board Member Absence from the State; 4021 – Program Discontinuance; 4025 – Philosophy and Criteria for Associate Degree and General Education; 4040 – Library and Learning Support Services; 4100 – Graduation Requirements for Degrees and Certificates; 4220 – Standards of Scholarship; and 5220 – Shower Facilities for Students, be adopted.

Motion Johnson / Second Brown / Carried.

2016-2017/169

Public Comments

1. Vicki Nakamura, Assistant to the President
2. Dr. Heather Craig, Academic Senate President

Following a discussion regarding Board Policies **4025** – Philosophy and Criteria for Associate Degree and General Education, **4100** – Graduation Requirements for Degrees and Certificates, and **4220** – Standards of Scholarship, the Board agreed to table those three policies for further review. In addition, the Board agreed that the following revision would be made to Board Policy 4025:

- A. General Education Philosophy – second paragraph: “In addition to these accomplishments, the **Associate degree holders** shall possess sufficient depth of knowledge in a selected field to contribute to a lifetime of interest in that field.”

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 1 | MEMBERS: Coppernoll |
| NOES: | 4 | MEMBERS: Brown, Dunn Gustafson, Johnson, Steck |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

New Motion:

BE IT RESOLVED, That Board Policies: 2340 – Agendas; 2355 – Decorum; 2360 - Minutes; 2365 – Recording; 2750 – Governing Board Member Absence from the State; 4021 – Program Discontinuance; ~~4025—Philosophy and Criteria for Associate Degree and General Education;~~ 4040 – Library and Learning Support Services; ~~4100—Graduation Requirements for Degrees and Certificates;~~ ~~4220—Standards of Scholarship;~~ and 5220 – Shower Facilities for Students, be adopted.

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- Y. BE IT RESOLVED, That 2100 – Board Elections; 2105 – Election of Student Trustee; 2345 – Public Participation at Governing Board Meetings; 2350 – Speakers; 2610 – Presentation of Initial Collective Bargaining Proposals; 2710 – Conflict of Interest; 2716 – Political Activity; 2720 – Communication among Governing Board Members; 2721 – Communications by Governing Board Members with College Staff; 2725 – Governing Board Member Compensation; 2730 – Governing Board Member Health Benefits; 2735 – Governing Board Member Travel; 2800 – Complaints and Charges Made to the Governing Board; 3100 – Organizational Structure; 3250 – Institutional Planning; 3255 – Outcomes Assessment; 3600 – Auxiliary Organizations; 3950 – Display of Flags; 6620 – Naming of Facilities; and 6740 – Citizens’ Bond Oversight Committee, be adopted.

Motion Johnson / Second Brown / Carried.

2016-2017/170

The Board approved [New Business Agenda Item Y](#) with the amendments noted below.

- Administrative Procedure 2735 (page 2 of the cover sheet, under Board Policy 3100 – Organizational Structure) was changed to Administrative Procedure 3100.
- Board Policy 2725 – Governing Board Member Compensation:

- The policy will state, “Members of the Governing Board receive no direct remuneration other than health benefits and travel reimbursement for service as a Governing Board member.”
- Add two board policies under “References”: Board Policy 2730 – Governing Board Member Health Benefits and Board Policy 2735 – Governing Board Member Travel.
- Board Policy 2800 – Complaints and Charges Made to the Governing Board: Add the statements, “Complaints regarding the Superintendent/President will be submitted to the Board Chair. Anonymous complaints will be disregarded by the Board.”

Public Comments

1. Heather Craig, Academic Senate President
2. Lauren Blanchard, MPCTA President
3. Eric Ogata, MPC Faculty
4. Loren Walsh, former CSEA President

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- Z. BE IT RESOLVED, That former Board Policies: ~~1065 – Community Relationships; 1070 – Dissemination of Information;~~ 2130 – Purchasing; 2132 – Bids and Contracts; 2165 – Disposal of College Property; 2195 – Capital Construction; 4025 – College Readiness; 4030 – Academic Support Center; 4040 – Student Employment Services; 4045 – Housing Service; 4050 – Education Community Volunteer Program; 4135 – Attendance Policy; and 4420 – Advisors and Sponsors or Student Clubs and Organizations, be rescinded.

Motion Steck / Second Coppernoll / Carried. 2016-2017/171

The motion was amended to exclude Board Policies **1065** – Community Relationships and **1070** – Dissemination of Information. These policies were tabled for further review.

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

Public Comments

1. Loren Walsh, former CSEA President
2. Lauren Blanchard, MPCTA President

- AA. BE IT RESOLVED, That the renumbering of Board Policies 4610 – Instructional Service Agreements (ISA) and 4615 – Contract Education, be adopted.

Motion Johnson / Second Steck / Carried. 2016-2017/172

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- BB.** BE IT RESOLVED, That Resolution No.2016-2017/173, to amend the Monterey Peninsula Community College District's Conflict of Interest Code (Administrative Procedure 2712 – Conflict of Interest Code), be adopted.

Motion Steck / Second Coppernoll / Carried.

2016-2017/173

| | | |
|------------------------|---------|--|
| Student Advisory Vote: | ABSENT: | Pak |
| AYES: | 5 | MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck |
| NOES: | 0 | MEMBERS: None |
| ABSENT: | 0 | MEMBERS: None |
| ABSTAIN: | 0 | MEMBERS: None |

- CC.** INFORMATION: Administrative Procedure: 5500 – Standards of Student Conduct

No questions were posed, nor comments made.

- DD.** INFORMATION: Calendar of Events

The events listed below were discussed.

1. The Board Retreat on July 28th was postponed to the Fall semester.
2. The Special Board meeting (Study Session – 2017-2018 Final Budget) on August 10th was announced.
3. Fourth of July Parade (City of Monterey): Trustee Johnson was informed that MPC has a driver for the fire truck, if there is time for the fire truck's participation in the parade.
4. Labor Day Parade (City of Marina): Trustee Coppernoll invited the trustees to participate in the parade.

BREAK: 1:03-1:11 p.m.

10. REPORTS AND PRESENTATIONS

Dr. Tribley's report was received at this time.

- A.** Superintendent/President's Report: Dr. Walter Tribley, Superintendent/President
Dr. Tribley noted that he will be on vacation from June 30th through July 17th. During that time, Dr. Kim McGinnis, Vice President of Student Services, will be acting president. / He reported that the State of California has issued a [travel ban](#) prohibiting state-funded and state-sponsored travel to states with discriminatory laws (Alabama, Kansas, Kentucky, Mississippi, North Carolina, South Dakota, Tennessee, and Texas). / He noted that he is looking forward to the continuation of the District's negotiations with the classified and faculty labor groups. / Ms. Vicki Nakamura, at Dr. Tribley's request, provided the Board with an update on board policy revisions: [Board Policy Revision Update – Spring 2017](#). Dr. Tribley noted that the policies pulled at today's Board meeting will change the totals reflected in the update. Ms. Nakamura credited the many individuals and groups on campus who played a role in the board policy revisions. The Board Policies Subcommittee commended Ms. Nakamura for her work, as well as for her support and dedication. Chair Dunn Gustafson noted that it is the subcommittee's goal to adopt the remaining policies prior to the ACCJC visit (by December 2017).

Following Dr. Tribley's report, the Governing Board returned to the standard agenda.

B. MPC Foundation

- 1) Vice President of Advancement Report: Ms. Beccie Michael
The Board received Ms. Michael's [report](#).
- 2) Monthly Donations: \$35,184.37

Ms. Blanchard's MPCTA report was received at this time.

C. MPCTA Report: Ms. Lauren Blanchard, President

Ms. Blanchard thanked the Board for directing the continued negotiations between the District and the MPCTA. / She also spoke about faculty workload and her concern of the perception amongst some that faculty at MPC work less than those at other colleges.

Following Ms. Blanchard's report, the Governing Board returned to the standard agenda.

D. Academic Senate Report: Dr. Heather Craig, President

Dr. Craig reported on the Academic Senate's involvement in addressing the ACCJC's recommendation (#3) on student learning assessments via the Learning Assessment Committee. She spoke about the important role that the deletion of courses that have not been assessed will play in meeting this recommendation. She also shared her concern regarding the timeline for the completion of assessments and the archiving of courses in curriculum. / Dr. Craig also shared the [Academic Senate's resolution regarding the impending division restructure](#), which she noted is their input into a discussion that has been taking place many places on campus.

E. MPCEA Report: Mr. Kevin Haskin, President

Mr. Haskin reported that MPCEA representatives will attend the CSEA's 91st Annual Conference in August. / He also reported that CSEA negotiators will meet with administrators on June 30th to complete a training program that commenced several months ago, as well as to continue negotiations. He noted that these negotiations will include additional classified staff and administrators, with the intention to improve transparency and buy-in by showing how interest-based bargaining is assisting us to reach our resolutions. / Mr. Haskin also commented on Governor Brown's recent signing of a balanced budget, which includes approximately half a billion dollars of increased funding to community colleges.

F. ASMPC Report: Albert Trombetta, Director of Student Representation

Mr. Trombetta reported that Stephan Edgar, former ASMPC president, and Julie Osborne, ASMPC advisor, attended a Spadaro Youth Foundation dinner, at which the ASMPC received a \$3,000 grant for their food bank. / He reported that the first ASMPC meeting of the Fall semester will take place on August 4th. / He also reported that the ASMPC is currently planning across all auxiliary councils for the Fall semester.

G. Academic Affairs Report: ~~Ms. Kiran Kamath, Vice President of Academic Affairs~~ Mr. Michael Gilmartin, Dean of Instruction

The Board received Ms. Kamath's [report](#) from Mr. Gilmartin. / The Board recognized Mr. Gilmartin on the eve of his retirement for his contributions to MPC. / Mr. Gilmartin commended those with whom he has worked during his tenure at MPC. He stated that we are all at MPC for the same reason—our students—and that together, we accomplish great things.

H. Student Services Report: Dr. Kim McGinnis, Vice President of Student Services

The Board received Dr. McGinnis' [report](#).

I. Administrative Services Report: Dr. Steven Crow, Vice President of Administrative Services – No report.

J. Governing Board Comments

- 1) Community Human Services (CHS) Report – Trustee Steck reported that Dr. Alan Haffa was elected to be the vice chair of Community Human Services.
- 2) Trustee Comments
 - a) Trustee Johnson – No report.
 - b) Trustee Steck – No report.
 - c) Trustee Coppernoll commended those who are retiring from MPC and thanked them for their service.
 - d) Vice Chair Brown reported that his granddaughter is now a registered MPC student and thanked our student services' staff for their treatment of her during the registration process.
 - e) Chair Dunn Gustafson reported on the July 14th luncheon of the World Affairs Council of Monterey Bay, at which Dr. Francis Fukuyama will be the guest speaker. She also invited the trustees to meet Dr. Fukuyama at an invitation-only reception on the evening of July 14th.
 - f) Student Trustee Pak – No report. (Ms. Pak left at 11:09 a.m.)

11. ADVANCE PLANNING

- A. Regular Board Meeting, July 26, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- B. ~~Board Retreat – Friday, July 28, 9:30am, Location TBA~~ – The Board Retreat was postponed until the Fall semester.
- C. Board Study Session (Budget), August 10, 2017, 1:30pm, MPC Library & Technology Center (Sam Karas Room)
- D. Regular Board Meeting, August 23, 2017 at MPC Library & Technology Center
 - 1) Closed Session: 11:00am, Stutzman Room
 - 2) Regular Meeting: 1:30pm, Sam Karas Room
- E. Future Topics

12. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 2:02 p.m.

13. RECONVENE TO CLOSED SESSION – Chair Dunn Gustafson reconvened to Closed Session at 2:43 p.m.

Present:

Mr. Charles Brown, Vice Chair
Dr. Margaret-Anne Coppernoll, Trustee
Ms. Marilyn Dunn Gustafson, Chair
Mr. Rick Johnson, Trustee
Dr. Loren Steck, Trustee
Dr. Walter Tribley, Superintendent/President

14. PUBLIC COMMENTS ON CLOSED SESSION ITEMS – No Comment.

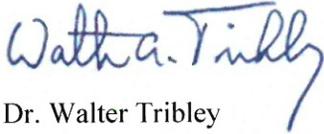
15. CLOSED SESSION

- A. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCEA/CSEA

- 2) Agency Representatives: Susan Kitagawa, Laurence E. Walker, Dr. Kim McGinnis, Dr. Steven L. Crow
- B. Conference with Labor Negotiators (Government Code Section 54957.6)
 - 1) Employee Organization: MPCTA/CTA
 - 2) Agency Representatives: Darren Kameya, Susan Kitagawa, Dr. Jon Knolle, Kiran Kamath, Michael Gilmartin, and Dr. Steven L. Crow

16. **REPORT OUT FROM CLOSED SESSION** – At 4:05 p.m., Vice Chair Brown stated that there was nothing to report out of Closed Session.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this Agenda will be made available for public inspection in the District Office located at 980 Fremont Street, Monterey, CA, during normal business hours. Governing Board documents are also available on the Monterey Peninsula College website at www.mpc.edu/GoverningBoard.

Posted July 28, 2017