

**MONTEREY COUNTY HISTORIC RESOURCES REVIEW BOARD**  
**Thursday, November 3, 2011**  
**Monterey County Administration Building**  
**Monterey Room, Second Floor**  
**168 W. Alisal Street, Salinas, CA 93901**

**MINUTES**

**I. CALL TO ORDER**

John Scourkes, Chair called the meeting to order at 11:35 a.m.

**II. ROLL CALL**

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>	<u>Guests</u>
John Scourkes, Chair	Kent Seavey, member	Meg Clovis	Frank Toledo, Hayes/Ross Agent
Kellie Morgantini, Vice Chair	Judy MacClelland member	Lynnette Beardsall	Mark Norris
Sheila Lee Prader, member		Cynthia Bettencourt	
Barbara Rainer, member		David Pratt	
Salvador Munoz, member		Rick Sauerwein	

**III. APPROVAL OF MINUTES - September 1, 2011**

Barbara Rainer motioned to approve the September 1<sup>st</sup> minutes and Salvador Munoz seconded. They were unanimously approved.

**IV. PUBLIC COMMENT**

None was noted.

**V. PROJECT REVIEW**

*1. Recommend to the Planning Director:*

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Design Approval to allow the construction of a new 532 square foot master bedroom and bath addition with a 58 square foot covered porch and 59 square feet of stairs, existing windows will be replaced with new windows, and a 23 square foot interior remodel to an existing two story single family dwelling. Materials and colors to match the existing windows (Marvin wood/dark brown wood stain). The property is located at 24416 San Marcos Road, Carmel (Assessor's Parcel Number: 009-012-006-000), Carmel Area Land Use Plan, Coastal Zone. Planner: CYNTHIA BETTENCOURT

Meg Clovis informed the group that the house belonged to Harry Downey who is well known for restoring California's Missions. Barbara Rainer noted that the location states the wrong city; this will need to be corrected in Kent Seavey's report. John Scourkes asked Frank Toledo, the owner's agent, which windows would be replaced. Mr. Toledo stated that the windows on the primary structure are currently steel and that they will be replaced with wood to match the rest of the buildings (cottage and garage). Kellie Morgantini noted that in the report it stated that, to the extent possible, existing materials will be reused, and asked if there were many materials that could be reused. Frank stated that the steel frames are beyond repair. Frank also noted that the addition being built will also have the same type of window as the replacement windows.

**Motion:** Kellie Morgantini moved to approve Resolution PLN110344 with the following conditions: 1) Submit a letter to Meg Clovis requesting that the subject property be proposed for listing in the Monterey County Historic Resource Inventory; 2) The Hayes/Ross family stores on premises one of each size original steel windows in the event that future owners may decide to have new steel windows constructed; and 3) Contact Kent Seavey to revise the photo #1 and photo #2 sheet to read 24416 San Marcos Road, Carmel, and to submit 2 revised copies to RMA-Planning Department. Salvador Munoz seconded the motion and it was approved with John Scourkes voting not to approve.

2. *Recommend to the Planning Director:*

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Resolution by the Monterey County Historic Resources Review Board (HRRB) to recommend approval of a public works project to re-roof the Old Jail, make limited weatherization and facade repairs to the Administration wing, and remove the security fencing and screening enclosing the exercise yard.

David Pratt, Public Works, reviewed the project description for the members, covering what repairs can be made to the Old County Jail.

Mark Norris, a member of the Architectural Heritage Association, noted that the building could use screens on the windows to keep the birds out and help protect the building. John Scourkes agreed with Mr. Norris' concern, and noted that the building could be protected from future damage by taking such preventative steps.

Salvador Munoz stated that if a portion of the Old County Jail building could be renovated enough to be used, that may help to raise additional funds for the further renovation of the building.

Barbara Rainer asked where the funding was coming from for the project. Rick Sauerwein of Public Works informed the members that the funds were coming from the County budget. There are restricted funds available; therefore the Public Works Department has to keep the scope of work to what they can do within that budget, keeping their focus on the re-roofing.

Kellie Morgantini asked if the re-roofing impacted the historical integrity of the building. Meg Clovis stated that the roof was not identified as a historical feature. Kellie also stated that the work done should not include the balusters near the front steps.

John Scourkes asked if there was a way to have the chain link fence at ground level removed from around the jail as part of the work being done.

**Motion:** Kellie Morgantini made a motion to approve Resolution 1105 for a public works project to re-roof the Old Jail, make limited weatherization and facade repairs to the Administration wing, and remove the security fencing and screening enclosing the exercise yard with the following conditions: 1) work on stairs be confined to tread and not encroach on the balusters; and 2) remove the chain link fence along Alisal Street. Salvador Munoz seconded and it was unanimously approved.

## VI. NEW BUSINESS

### 1. Preservation Update

Meg reminded the members that all information for upcoming workshops and webinars has been sent to the members.

### 2. Other Business

On November 14<sup>th</sup> at the Parks Administration building Meg, John, Salvador and Gil Sanchez will meet regarding the Soledad Mission preliminary plans. Meg expects the Soledad Mission prelim plans will come before the HRRB members that the December meeting.

Meg reported that the Board of Supervisors approved the Rose House Mills Act application. Meg also informed the group that Craig Spencer of the Planning Dept. will be at the December meeting to get the HRRB's recommendation on the continuation of the Mills Act.

Meg and Judy MacClelland and Craig Spencer met regarding the Ordinance. The next step will be to take it to County Counsel with a target completion date of July 2012.

Salvador Munoz, Kellie Morgantini and John Scourkes have been selected to test the e-learning module for Commissioners that OHP is developing.

Meg reported that there will be training strictly for City and County Historical Commission members held in Oakland around April or May of 2012. This training will also satisfy the annual training requirement for the HRRB members.

VII. HRRB COMMENTS

There were no additional comments.

VIII. ADJOURNMENT

This meeting was adjourned at 12:30 p.m.

IX. NEXT MEETING

Date: December 1, 2011

Time: 11:30 a.m.

Place: Monterey Room, Government Building

Prepared by: Lynnette Beardsall, Secretary