

# Attachment A

**Monterey County Board of Supervisors  
Referral Submittal Form**

**Referral No. 2022.23**  
**Assignment Date: 11/22/2022**  
(Completed by CAO's Office)

**SUBMITTAL - Completed by referring Board office and returned to CAO no later than noon on Thursday prior to Board meeting:**

|   |                                   |   |
|---|-----------------------------------|---|
| Date: November 2, 2022  | Submitted By: Supervisor Phillips | District #: 2   |
| <b>Referral Title:</b> Long-Range Funding Source for Pajaro Park  |                                   |   |
| <b>Referral Purpose:</b> To seek a long-range funding source for Pajaro Park to ensure long term park access to residents of the Pajaro Valley which will enhance the overall health and well-being of residents of this disadvantaged community who need it the most.  |                                   |   |
| <b>Brief Referral Description:</b><br>The purpose of this referral is to request the County find an immediate funding source for the \$40k shortfall and develop a long-range funding source for the Pajaro Park in future fiscal years.<br><br>Pajaro Park was developed in large part through grants & private donations. It opened for operations in 2014. It is the only recreational facility for our youth in the northern reaches of our county – Pajaro/Los Lomas, etc. This park & especially the artificial turf soccer fields are the most intensely used sports fields in our county.<br><br>The Pajaro Park, unlike the other parks in our county, is not managed by our parks department. But instead, it was agreed the park would be managed by Pajaro Sunny Mesa water district. So far Pajaro Sunny Mesa receives only \$25,000 a year County funds to manage and maintain the park.<br><br>It costs at least \$85,000 a year to maintain the park. Pajaro Sunny Mesa cannot legally subsidize the park through its rate payers. P/SM needs an immediate infusion of \$60,000 to continue to operate and maintain the park. The alternative is for the county parks department to assume operations and control of the park – which I can only assume would be much more costly.<br><br>In addition, because of the extensive use, the soccer field will soon need to be replaced. I ask the County to find an immediate funding source for the \$40,000 shortfall this year and develop a long-range funding source for the park in future fiscal years.<br><br>Long-range funding will ensure long term park access to residents of the Pajaro Valley which will enhance the overall health and well-being of residents of this disadvantaged community who need it the most. |                                   |   |
| <b>Classification - Implication</b>   |                                   | <b>Mode of Response</b>   |
| <input type="checkbox"/> Ministerial / Minor  |                                   | <input type="checkbox"/> Memo <input checked="" type="checkbox"/> <b>Board Report</b> <input type="checkbox"/> Presentation |
| <input type="checkbox"/> Land Use Policy  |                                   | <b>Requested Response Timeline</b>  |
| <input type="checkbox"/> Social Policy  |                                   | <input checked="" type="checkbox"/> <b>2 weeks</b> <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks        |
| <input checked="" type="checkbox"/> <b>Budget Policy</b>  |                                   | <input type="checkbox"/> Status reports until completed   |
| <input type="checkbox"/> Other:   |                                   | <input type="checkbox"/> Other: <input type="checkbox"/> Specific Date:   |

**ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office :**

|                            |  |                      |
|----------------------------|--|----------------------|
| Department(s): PWF and CAO | Referral Lead: Randy Ishii and Ezequiel Vega | Board Date: 11/22/22 |
|----------------------------|--|----------------------|

**REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:**

|                |                |       |
|----------------|----------------|-------|
| Department(s): | Referral Lead: | Date: |
|----------------|----------------|-------|

**ANALYSIS - Completed by Department and copied to Board Offices and CAO:**

Department analysis of resources required/impact on existing department priorities to complete referral:

Analysis Completed By: \_\_\_\_\_

Date: \_\_\_\_\_

**Department's Recommended Response Timeline**

By requested date

2 weeks     1 month     6 weeks     6 months

1 year     Other/ Specific Date: \_\_\_\_\_

**REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:**

Referral Response Date:

Board Item No.:

Referrals List Deletion:

Note: cc: