

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Fiscal Year 2019/2020 (FY19/20) is the seventh year that the County of Monterey (“Urban County”) has received Community Development Block Grant (CDBG) funding as an Urban County entitlement jurisdiction. In order to qualify as an Urban County, the County and communities participating in the Urban County must have between 100,000 and 200,000 people living in them; and, the majority of low- and moderate-income people in the county must live in the participating communities and/or unincorporated areas. Collectively, the Urban County has a population of 129,165 people. The U.S. Department of Housing and Urban Development (HUD) estimates that there are 200,300 low- or moderate-income people residing in Monterey County. Of the low-mod population, 113,490 or 56.66% live in the CDBG Metropolitan Cities of Monterey, Salinas, and Seaside. The Urban County, including the participating cities of Del Rey Oaks, Gonzales, Greenfield, and Sand City, are home to 55,090 or 63.46% of the low-mod population living outside the CDBG Metropolitan Cities and therefore meets the second qualification requirement.

The typical Consolidated Plan timeframe is five years. FY19/20 represents the seventh year of the Urban County’s Consolidated Plan. The Urban County entered into an agreement with the entitlement cities of Monterey, Salinas, Seaside and the Housing Authority of the County of Monterey in 2017 to prepare HUD’s required regional Assessment of Fair Housing (AFH). HUD encouraged jurisdictions that share housing markets to cooperate in the preparation of the AFH and granted the Urban County an extension for submitting a new Consolidated Plan to May 15, 2020. HUD later rescinded the requirement to complete the AFH and went back to requiring the Analysis of Impediments (AI) to Fair Housing. The County of Monterey completed a regional AI.

For FY19/20, the Urban County was awarded \$1,391,792 in CDBG funding from HUD for the unincorporated areas of the County and the cities of Del Rey Oaks, Gonzales, Greenfield and Sand City. The total includes \$1,391,792 in new CDBG funds, approximately \$10,000 in program income, \$46,000 in Program Income (PI) transferred from the State CDBG program by the City of Del Rey Oaks and \$125,000 carried over from prior years. The Urban County does not receive funding from the HOME Investment Partnership Act (HOME), Emergency Solutions Grant (ESG), or Housing Opportunities for Persons with AIDS (HOPWA) or any other HUD funded but State administered programs.

The County began receiving HUD Entitlement CDBG funds in 2013. Prior to receiving CDBG Entitlement funds, the County competed for HOME and CDBG funds through the State CDBG and HOME programs. The County still receives PI from State CDBG and HOME grants that funded programs for first time homebuyer down payment assistance and housing rehabilitation programs for multi-family and single-family housing.

2. Summarize the objectives and outcomes identified in the Plan

The Urban County has extensive housing and community development needs. CDBG funds alone are not adequate to address the myriad needs identified during the public outreach process and

summarized in the Needs Assessment of the Consolidated Plan and its update. Recognizing the national objectives of the CDBG program and specific program regulations, the Urban County intends to use CDBG funds to coordinate programs, services, and projects to create a decent and suitable living environment to benefit low- and moderate-income households and those with special needs. Use of CDBG funds in FY 19/20 will focus on some of the most critical needs in the Urban County, including the following:

- Improvements to infrastructure and public facilities to foster a suitable living environment for low- and moderate-income households and those with special needs;
- Provision of services and programs to benefit low- and moderate-income households and those with special needs, such as youth (and at-risk youth), seniors, and the disabled; and
- Provision of services to help low- and moderate-income homeowners remain in their homes and improve their quality of life through access to clean water and installation of domestic solar electric systems.

3. Evaluation of past performance

To date, the Urban County's CDBG funds have supported non-profits that provide a broad range of services (including three fair housing services providers), to the homeless, seniors, youth, and families at risk of homelessness. Nearly 8,600 Monterey County residents have benefited from these services since 2013. The Urban County has funded a variety of infrastructure and public facilities projects that have benefited more than 81,000 Monterey County residents. These projects included ADA improvements to County Parks and a variety of public buildings; renovation of neighborhood recreational facilities; curb and gutter construction; transit facilities; water and sewer system improvements; and maintenance of child care and community medical centers. The Urban County has funded the rehabilitation of one multi-family complex with 11 rental units, helped 45 families with energy efficiency improvements through the installation of rooftop solar systems, and the development of six transitional housing beds.

4. Summary of Citizen Participation Process and consultation process

The Urban County relies on the needs of the community as identified in the Consolidated Plan and during public hearings to determine how to allocate CDBG funds. The Urban County holds noticed public meetings and/or hearings annually in December and May as part of the process to prepare the Annual Action Plan. The Monterey County Board of Supervisors Urban County Subcommittee also conducts a meeting in April to solicit input on funding priorities that is open to the public. A third noticed public hearing is held in September to report on the Consolidated Annual Performance and Expenditure Report (CAPER). Notices of public meetings are published in the Monterey County Weekly, Gonzales Tribune, Greenfield News, King City Rustler, Soledad Bee, and El Sol consistent with the County's Citizen Participation Plan. Notices and/or agendas are also posted at the offices of the participating jurisdictions consistent with the California Ralph M. Brown Act requirements.

The Urban County did encounter one challenge related to public noticing. As noted above, the Urban County publishes notices in Spanish in the El Sol newspaper. In November 2018, El Sol had a personnel issue wherein their employee did not process the Urban County's public notice for the December 14, 2018 public meeting to solicit project proposals. Urban County staff were unaware that the notice was not published until February 2019. The Urban County was unable to remedy this oversight and still

complete the Annual Action Plan on time. The Urban County will publish all future notices in English and Spanish in all publications going forward.

Between May and June 2018, the Urban County, in conjunction with the entitlement cities of Monterey, Salinas and Seaside and the Housing Authority of the County of Monterey, conducted four community workshops as part of the preparation of the regional Analysis of Impediments to Fair Housing (AI). These workshops were promoted through a combination of print materials, passive website postings, social media platforms, direct email, and through the news media. The results from the regional AI are found in the Monterey County Regional Analysis of Impediments to Fair Housing Choice and the Analysis of Impediments to Fair Housing Public Participation Summary. These documents are available on the websites of the cities of Del Rey Oaks, Gonzales, Greenfield, Sand City and Monterey County consistent with the Urban County Citizen Participation Plan.

5. Summary of public comments

Meetings specific to the preparation of the 2019-2020 Annual Action Plan attracted between 10 and 15 representatives of agencies interested in exploring CDBG funding. Comments received during these meetings were focused on specific activities and funding requirements (e.g. match requirements) and did not identify any previously unmet priority funding areas. Other comments were more of the “thank you for your support” nature and highlighting the continued need for CDBG funds. All the comments made during the public meetings are detailed the section AP-12 Participation of this Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The Urban County engaged the community consistent with the requirements of the Urban County’s Citizen Participation Plan except for the non-publication by El Sol. In the future, the Urban County will follow up with publications to ensure notices were published as ordered and take corrective action sooner.

There were no public comments received that identified new unmet needs for CDBG funding. Most comments received were project specific and related to issues such as local match requirements. All comments and questions were answered during the public meetings when they were posed to staff.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MONTEREY COUNTY	
CDBG Administrator	MONTEREY COUNTY	Economic Development Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The County of Monterey is the lead agency in the Urban County. Staffing for the Urban County is out of the County Administrative Office - Intergovernmental & Legislative Affairs - Housing & Economic Development Division.

Consolidated Plan Public Contact Information

County of Monterey
 CAO-IGLA-Housing & Economic Development Division
 Darby Marshall, Redevelopment & Housing Analyst II
 168 West Alisal St., 3rd Fl.
 Salinas, CA 93901
 (831) 755-5391 (v) - (831) 755-5398 (fax)
 marshalld@co.monterey.ca.us

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

To reach various agencies, organizations and individuals, the Urban County compiled an email list consisting of approximately 200 names, including:

- Nonprofit service providers that cater to the needs of low- and moderate-income households and persons with special needs, including persons with disabilities;
- Affordable housing providers;
- Housing advocates;
- Housing professionals;
- Public agencies (such as school districts, health services, public works);
- Economic development and employment organizations; and
- Community groups.

These agencies received email of notices of the Urban County's Action Plan process and public meetings.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Monterey County Behavioral Health (MCBH) exists to enhance, protect and improve the health of the people in Monterey County. To accomplish this, the Department provides a wide variety of health-related services in the areas of public health, environmental health, behavioral health and clinic services, including the Whole Person Care (WPC) program throughout the County. MCBH provides a range of mental health and substance use disorder services to children, youth, adults and families throughout Monterey County.

WPC is a program of Monterey County Health Department and community partners to provide comprehensive case management for the County's most vulnerable Medi-Cal recipients who are high users of hospital and emergency department facilities. This focus population also includes homeless/chronically homeless, individuals with mental illness or substance use disorders and individuals who have multiple chronic diseases. The WPC is a pilot project that began in 2016 for high-risk health care system users in Monterey County, which includes a focus population of "high utilizers" of health care services that are exclusively homeless and chronically homeless Medi-Cal recipients or Medi-Cal eligible persons with no medical health home (including those released from jail) and having 3 or more characteristics of diagnosed mental illness, hospital admissions in the prior year, chronic health diagnoses, emergency department visits, or 5 or more specific categories of prescribed medications.

The WPC program is centered on Registered Nurse case managers who assess WPC enrollees for health, housing, and social service's needs, and then provide warm hand-offs to primary care clinics, mental health/substance abuse therapists, social services, housing supports and placement, and employment training. Case managers also assist WPC enrollees in their normal environments with benefit

assessments, setting and keeping appointments, transportation, food and nutrition, peer support groups, housing counseling and skill development training.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The outreach list includes homeless service agencies in the Salinas/Monterey County and San Benito County Continuum of Care (COC) Strategy.

The Coalition of Housing Service Providers (CHSP) is the designated coordinator of the COC and plays an important role in the effort to eliminate homelessness. The COC is the lead agency regarding homelessness and coordinates efforts among many non-profit and public agencies. For example, the COC oversees and administers the Homeless Management Information System (HMIS), holds monthly meetings regarding Homeless Prevention and Rapid Re-housing (HPRP), and bimonthly meetings of the Services, Employment, and Income Committee regarding the 10 Year Plan to End Homelessness. The County of Monterey, including the County Administrative Office (CAO), the Department of Social Services, and the Health Department coordinated efforts to update the 10-Year Plan to End Homelessness to ensure compliance with the State No Place Like Home (NPLH) program. This update will help guide homeless state funds to be leveraged with other funding resources to maximize positive outcomes for the community that will lead to shelter and housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although the County does not receive a direct HUD ESG entitlement allocation, the County partners with the City of Salinas who receives an entitlement allocation of ESG and the State non-entitlement allocation. The State also provides funding like ESG that is called the California Emergency Solutions and Housing (CESH) program. The County supports the City of Salinas in this program by coordinating efforts through the CoC and serving on the rating and ranking committee.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

The County has improved coordination of homeless services through inter-agency partnerships when it comes to homeless services, such as the Department of Social Services, County Administrative Office, Resource Management Agency and Health and Behavioral Health who are coordinating to build the first local government sponsored permanent, 100 bed, emergency shelter in Monterey County. The shelter build requires input from all departments, beyond RMA that will oversee and ensure the design and construction of the facility. All departments share in the concept of the shelter and its future operations and resources that need to go into it to be a successful shelter.

The County envisions a shelter that provides wrap around services to each shelter resident in the shelter and creates a pathway to permanent housing. The Federal Strategic Plan to Prevent and End Homelessness calls on communities to transform their homeless services into crisis response systems that prevent homelessness whenever possible and rapidly return people experiencing homelessness to stable housing. Emergency shelter can and must play an essential role within an effective, housing-focused crisis response system. The federal government has clearly stated in this Strategic Plan, that every community in which there are currently people experiencing unsheltered homelessness needs to expand the supply of emergency shelters. Communities also need to consider how a range of changes and improvements within their crisis response systems will impact the need and demand for emergency shelter and other crisis housing.

The County is partnering with the City of Salinas in all aspects of the shelter, including pre-development costs and design and future operations and, most importantly, the political will to build a shelter within the City's limits. Both the County Board of Supervisors and the Salinas City Council have agreed to the shelter concept and location in public meetings and approved joint Memorandum's of Understanding and agreements to finalize the regional emergency shelter location at 855 E. Laurel Drive and directed staff to begin the conceptual plans. Meanwhile, the City and County have agreed to extend a warming shelter up until May 31, 2019.

Other partners include the Coalition of Homeless Service Providers (CHSP), the Continuum of Care (CoC), CHS, the Salinas City Elementary and the Alisal School District Family Resource Centers. County and City staff have learned that many families in both school districts utilize the shelter nightly. The Salinas City Elementary School District's student population is over 55 percent Category III homeless. The Districts have offered to partner with picking students up from school at the location and providing resources and homework help if the shelter is built.

The County Department of Social Services (DSS) has run a warming shelter for the past five years in conjunction with the City of Salinas. Each year, the location has been evaluated and both the County and the City have shared in costs for the operation of the shelter. The warming shelter has been at three locations in downtown Salinas over the last five years and has never been operated as a permanent facility. The first warming shelter in Salinas was located at 215 Lincoln Ave, at a location called the Women's Club. It operated November 9, 2015 to April 3, 2016. This location was agreed upon again to house a temporary warming shelter from November 1, 2014 to April 30, 2015 with a capacity of sixty individuals. The next location for a warming shelter was at 20 W. Market and it operated November 1, 2016 through April 30, 2017; an extension was given by both City and County leaders for the shelter to operate until May 30, 2017 and then it closed.

The third and final location was located at 111 W. Alisal Street and opened in fall of 2017. The location was chosen at 111. The shelter is operated by DSS, which put out an RFP in 2017 and received one proposal from Community Homeless Solutions, a non-profit 501(c)(3) based in Marina, CA. The warming shelter was initially going to operate between agreed upon to operate from December 1, 2017 and was initially set to go until May 31, 2018. Several short-term extensions have allowed this warming shelter to occur to continue to operate due to the large numbers of families and children who need emergency shelter use it. The warming shelter is currently scheduled to remain open through May 31, 2019. The City terminated participation in the shelter on May 31, 2018 and agreed to participate in the shelter on November 1, 2018 and started financially supporting the shelter in February 2019 and will fund shelter operations until May 31, 2019. Each time the shelter receives an extension, both County and City

leaders must negotiate with community groups, and the public to determine the terms under which the warming shelter will continue to operate.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Del Rey Oaks
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Community facilities and accessibility improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Del Rey Oaks is a member of the Urban County Consortium.
2	Agency/Group/Organization	CITY OF GONZALES
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development Community facilities and accessibility improvements.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Gonzales is a member of the Urban County Consortium.
3	Agency/Group/Organization	CITY OF GREENFIELD
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Community facilities and accessibility improvements.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Greenfield is a member of the Urban County Consortium.
4	Agency/Group/Organization	SAND CITY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Community facilities and accessibility improvements.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Sand City is a member of the Urban County Consortium.
5	Agency/Group/Organization	Access Support Network
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	HOPWA Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Access Support Network was consulted on service gaps for people with HIV/AIDS.
6	Agency/Group/Organization	Boys and Girls Club of Monterey County
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys and Girls Clubs of Monterey County provides a variety of services for underserved youth that are designed to develop the skills needed to improve long-term economic self-reliance and independent living.
7	Agency/Group/Organization	Central Coast Center for Independent Living
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CCCIL provides services which help the disabled access housing and maintain their independent living situations.
8	Agency/Group/Organization	Central Coast YMCA
	Agency/Group/Organization Type	Services-Children Services-Fitness
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Central Coast YMCA provides a wide range of community services for the residents of the unincorporated community of Pajaro in North Monterey County. These services include low-cost fitness training and programs to help improve self-esteem.
9	Agency/Group/Organization	CHISPA, INC.
	Agency/Group/Organization Type	Housing Services – Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CHISPA is an affordable housing developer based in Monterey County.
10	Agency/Group/Organization	EAH Housing
	Agency/Group/Organization Type	Housing Services – Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EAH Housing is an affordable housing developer working with the City of Greenfield and the Veterans Transition Center to develop more affordable units in Monterey County.
11	Agency/Group/Organization	EDEN COUNCIL FOR HOPE AND OPPORTUNITY
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ECHO provides a range of fair housing and tenant-landlord reconciliation services.
12	Agency/Group/Organization	EDEN HOUSING
	Agency/Group/Organization Type	Housing Services – Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Eden Housing is an affordable housing developer with numerous properties in Monterey County.

13	Agency/Group/Organization	Environmental Justice Coalition for Water
	Agency/Group/Organization Type	Services - Housing Clean water access advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EJCW works to improve access to clean and safe drinking water by working to expand local provider networks and eliminate small mutual water systems or single well systems. EJCW also works directly with low-moderate income homeowners to finance the connection from water mains to the home water connection.
14	Agency/Group/Organization	Food Bank for Monterey County
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Regional organization Services-Food Security
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Food Bank helps address food security for approximately 20% of low-moderate income Monterey County residents.
15	Agency/Group/Organization	GIRL SCOUTS OF CA - CENTRAL COAST
	Agency/Group/Organization Type	Services-low-income Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys and Girls Clubs provide programs for youth that help improve educational outcomes, college readiness, and long-term self-reliance and economic independence for low-moderate income youth.
16	Agency/Group/Organization	Girls, Inc. of the Central Coast
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Girls, Inc. provides programs for girls and their mothers that help improve educational outcomes, college readiness, and long-term self-reliance and economic independence.
17	Agency/Group/Organization	GRID Alternatives
	Agency/Group/Organization Type	Housing Services – Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Energy efficiency improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	GRID Alternatives encourages economic independence and home ownership by working with low-moderate income homeowners to install roof top solar systems and apply for any rebates and/or tax credits the household is eligible to receive.
18	Agency/Group/Organization	Monterey County Housing Authority Development Corporation
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The HDC manages former public housing units that have been modernized through the RAD program. The HDC also provides educational and social enrichment programs for residents at developments specifically targeted for occupancy by the disabled or elderly.
19	Agency/Group/Organization	HOUSING AUTHORITY OF THE COUNTY OF MONTEREY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The HACM is the local public housing authority. HACM owns and manages public housing that has not been modernized under the RAD program and the Housing Choice Voucher and Project Based Voucher programs in Monterey County.
20	Agency/Group/Organization	Interim, Inc.
	Agency/Group/Organization Type	Housing Services-Persons with Dual diagnosis, including mental illness and substance abuse Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Interim, Inc. is a developer of affordable housing specifically targeting the people with dual diagnosis, including mental illness and substance abuse. Their programs and housing developments provide wrap around services for tenants to help maintain their independent living status. Interim, Inc. also operates day treatment facilities for the same population in Salinas at the OMNI center.
21	Agency/Group/Organization	Legal Services for Seniors
	Agency/Group/Organization Type	Services-Elderly Persons Service-Fair Housing and tax preparation services
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Fair Housing

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LSS provides legal services that, among other things, assist seniors with protecting their financial security and fair housing issues.
22	Agency/Group/Organization	MEALS ON WHEELS OF THE SALINAS VALLEY
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Food Security
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MoW provides home delivery of meals to very low and low-income households allowing them to maintain their independent living situations.
23	Agency/Group/Organization	Mid-Peninsula Housing Coalition
	Agency/Group/Organization Type	Housing Services – Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mid-Pen Housing is an affordable housing developer with several projects in Monterey County, including Cynara Court in Castroville.
24	Agency/Group/Organization	North Monterey County Recreation and Park District
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Other government - Local Services-Recreation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	NCRPD operates a dual-purpose recreation/senior center in Castroville that serves as a community focal point. The center provides daily meals for low-moderate income, presumed benefit seniors 62 and over and is a food distribution point for the Food Bank for Monterey County.
25	Agency/Group/Organization	Rancho Cielo Youth Campus
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rancho Cielo offers a variety of general education, vocational education, on-the-job training, and life skills development programs. To help youth ages 15-18 and young adults, ages 18-24 escape from homelessness, poverty and anti-social influences while participating in these programs, Rancho Cielo also operates a transitional housing program.
26	Agency/Group/Organization	United Way Monterey County
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
27	Agency/Group/Organization	Veterans Transition Center
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services-Employment Regional organization Services-Veterans

What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	VTC is a regional organization dedicated to helping veterans reintegrate into civilian life by providing a range of services and housing opportunities to help overcome barriers to integration including homelessness and drug dependency. VTC also helps veterans apply for a wide range of public benefits to help stabilize their lives and become self-sufficient.

Identify any Agency Types not consulted and provide rationale for not consulting

The Urban County's outreach program involved outreach to all types of agencies.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Service Providers	Through the outreach process, the Urban County has identified homelessness and homelessness prevention services as a priority for the CDBG program. These service providers will complement the Continuum of Care Strategy.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The Urban County program covers the County unincorporated areas and the cities of Gonzales, Greenfield, and Sand City. County and city departments that may have an interest in the CDBG program were invited to participate in the Action Plan process through the Notice of Funding Availability (NOFA) process. City partners also participated in reviewing service applications.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

To initiate the 2019-20 Program Year, the Urban County published a Notice of Funding Availability and Public Hearing in the Gonzales Tribune, King City Rustler, Greenfield News, and Soledad Bee, and the Monterey County Weekly. Notices were published November 28 and 29, 2018. A direct email was also sent to a list of approximately 200 agencies and interested parties.

A Public Hearing was held as part of the Notice of Funding Availability workshop on December 14, 2018, from 10:00 a.m. to 12:00 p.m. in the Saffron Conference Room at the County Government Center located at 1441 Schilling Place, Salinas, CA. There were 12 people in attendance representing 12 organizations. During this session, the following comments were received:

- R3 (Rehabilitation, Respite, and Restoration) has been working with prisoners at Soledad State Prison to build tiny homes. These may be a source of very low-cost housing of transitional and/or permanent housing for the homeless, and individuals released from state custody.
- VTC is interested in developing a master plan for its Hayes Circle residential neighborhood with the possibility of adding new housing in future years.
- How much CDBG funding does Del Rey Oaks receive? DRO has approximately \$76,000 over the next three years. Contact Dino Pick if you have questions about the City's allocation.
- What is the County's requirement for matching funds? The County does not require subrecipient's to have any matching funds.
- Does Davis-Bacon apply to small residential developments? Davis-Bacon does not apply to residential development of 1-7 units. However, these projects may still be subject to California Prevailing Wage laws.
- Can CDBG funds be used to facilitate the conversion of schools to housing? Yes, but at least 51% of the units must be for low- or moderate-income households.:

Aside from comments about the continuing need for a wide range of services and affordable housing issues, the one new issue presented was the opportunity that tiny homes may provide for the homeless and those recently released from jail/prison.

The Urban County Standing Committee met on March 21, 2019, in the Economic Development Conference Room located at the at the County Government Center located at 1441 Schilling Place, Salinas, CA to review requests for funding and make recommendations to the Board of Supervisors. The meeting was attended by 15 people. Public comment was received from three individuals representing two agencies. During the March 21, 2019 Urban County Committee Meeting the following comments were made:

- Meals on Wheels of the Salinas Valley thanked the Board members for their continued support of Meals on Wheels.

- The Environmental Justice Coalition for Water responded to questions from the Committee members regarding their 2019-2020 application and the status of EJCW's 2018-2019 project. EJCW indicated that they encountered some regulatory challenges with consolidating small water systems. EJCW's 2019-2020 application is to assist low- and moderate-income households to comply with pending County regulation for all potable water, including water from private domestic wells, to be compliant with nitrate and arsenic limits by installing and helping maintain point of entry or point of use filters.

On May 7, 2019, the Board of Supervisors conducted a public hearing to open the public comment period for the 2019-2020 Annual Action Plan, the Analysis of Impediments to Fair Housing, and the 4th Amendment to the Citizen Participation Plan. This meeting was held in the Board of Supervisors Chambers located at 168 West Alisal St., Salinas. There was no public comment received during this session.

The public comment period on the AAP, AI and CPP, was closed by the Board of Supervisors. During the public comment period, including both hearings before the Board of Supervisors, there was/was not public comment received from individuals. After considering the public comments, the Board approved the final Annual Action Plan including funding allocations for projects and programs/services.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted / broad community	The NOFA was posted on the County and cities' websites between December 14, 2018 and January 18, 2019. The Draft Action Plan was also posted for 30-day public review and comment May 5, 2019 to June 11, 2019.	No comments were received.	Not applicable.	http://www.co.monterey.ca.us/government/departments-administrative-office/intergovernmental-and-legislative-affairs/economic-development/housing

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ads	Minorities Persons with disabilities Non-targeted / broad community Residents of Public and Assisted Housing	Notices were published in English in five newspapers: The Monterey Weekly, Gonzales Tribune, King City Rustler, Greenfield News, and Soledad Bee (English) for the NOFA Workshop held on December 14, 2018 and in six newspapers (see AP-05, #4) for the May 7, 2019 public hearing. Due to personnel issues at the Salinas Californian / El Sol, the Spanish language notice that was scheduled for publication on December 1, 2018, was not published and the County was not made aware of the situation in time to correct the missed publication. date	No comments were received.	Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
3	Direct Email	Minorities Persons with disabilities Non-targeted / broad community Residents of Public and Assisted Housing	The County held a public meeting on December 14, 2018 to answer questions about the CDBG program, identify emerging areas of concern, and provide information on how to apply for CDBG funding through the Urban County. Representatives from 12 local agencies and individuals attended the various public meetings / hearings conducted for the Annual Action Plan.	During the public meeting questions related to: matching fund requirements; using CDBG to subsidize school district employee housing on surplus district property; the percentage available for public services; and, the time frame for expending funds where asked. There was also a brief discussion on using CDBG funds to fund construction of tiny homes by inmates at the California Correctional Training Institute and Salinas Valley State Prison. The proponent believes that these units could provide an inexpensive source of housing for the homeless or those recently released from prison and provide those incarcerated with vocational training.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Urban County anticipates having approximately \$1,575,327 available from all sources during 2019-2020. Funding in 2019-2020 includes: \$1,391,792 in new CDBG funding from HUD; \$10,000 in program income from County activities funded with State CDBG funds; a one-time deposit of \$46,000 in program income from repayment of activities funded by the City of Del Rey Oaks using State CDBG funds; and, \$125,000 from prior year projects that have been cancelled. Program income is earned on outstanding loans as loans are repaid and the program income recirculated in projects.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,391,792	56,000	125,000	1,572,792	2,850,000	The Urban County has been allocated \$1,391,792 for FY19/20. Over the seven-year Consolidated Plan cycle, the Urban County anticipates receiving \$8.65 million in funding from HUD and program income.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The County uses federal funds to fund a rapid rehousing program that leverages CALWorks funds through the Department of Social Services and the California Whole Person Care through the Department of Health.

These funds help keep the Salinas homeless shelter open and serving the entire homeless population of Monterey County. All public service activities that are funded by the Urban County do provide detailed information on other sources of funding for their activities and this information is reported to HUD separately.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County of Monterey has agreed to utilize two parcels of land, 855 E. Laurel Drive (3.0-acre parcel) and 1220 Natividad Road (1.3 acres) toward the development of a permanent shelter at 855 E. Laurel and permanent supportive housing and other services at 1220 Natividad Road. The County and City of Seaside are also exploring options to develop a similar shelter and services for homeless in conjunction with a non-profit in Seaside to be located at 1292 Olympia Ave.

Discussion

Shelter and Regional Emergency Shelter fit within a wider regional approach to ending homelessness. Individuals who enter a shelter can receive services such as rapid rehousing and other services that would help them on a path to housing. The County is still considered to be rural and not all programs fit one size and not one program will be the solution to ending homelessness. The goal is to leverage County resources that will allow people to afford and better leverage mainstream workforce, housing, and health care systems to expand permanent solutions. The Emergency shelter is envisioned to play an essential role within an effective, housing-focused crisis response system utilizing HUD best practices.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2013	2017	Affordable Housing		Affordable Housing	CDBG: \$400,000	Rental units constructed: 200 Household Housing Unit Homeowner Housing Added: 10 Household Housing Unit
2	Fair Housing	2013	2017	Non-Homeless Special Needs Fair Housing		Public Services	CDBG: \$32,500	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 485 Households Assisted
3	Homeless and Homeless Prevention Services	2013	2017	Homeless		Affordable Housing Homeless Services and Homeless Prevention Public Facilities Public Services	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 12 Persons Assisted
4	Infrastructure Improvements	2013	2017	Non-Housing Community Development		Affordable Housing Infrastructure Improvements	CDBG: \$382,618	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 20 Households Assisted
5	Public Facilities	2013	2017	Non-Homeless Special Needs Non-Housing Community Development		Public Facilities	CDBG: \$304,695	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 23500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Services	2013	2017	Non-Homeless Special Needs		Public Services	CDBG: \$176,649	Public service activities other than Low/Moderate Income Housing Benefit: 3800 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	<p>The Urban County is proposing to use \$350,000 in the form of a 55-year deferred loan to EAH Housing, Inc. EAH will use the funds for off-site improvements related to their Greenfield Commons 200-unit affordable housing project. The current financing plan call for the use of tax credits which will limit most units in the development to being affordable to households earning less than 80% of the area median income. Construction is tentatively set to begin in August 2020.</p> <p>The Urban County will also continue to fund GRID Alternatives program in the amount of \$50,000 to install roof top solar systems on homes owned by income qualified households. The solar systems help maintain affordability by reducing the households monthly utility costs.</p>
2	Goal Name	Fair Housing
	Goal Description	<p>The Urban County will fund 2 fair housing providers during 2019-2020.</p> <p>The Eden Council for Hope and Opportunity (ECHO) provides a range of fair housing services including information and education to renters and landlords on their rights and responsibilities; investigates suspected cases of housing discrimination; conducts audits to uncover housing discrimination; and, counseling reconciliation services for tenants and landlords.</p> <p>Legal Services for Seniors provides legal services for seniors over 62 years of age. One element of these services is working on fair housing issues and helping tenants resolve cases of suspected housing discrimination.</p>

3	Goal Name	Homeless and Homeless Prevention Services
	Goal Description	<p>The Veterans Transition Center (VTC) operates a number of programs for homeless veterans and their families or those at risk of homelessness. These programs include emergency shelter and transitional housing for homeless veterans. VTC will receive CDBG funds to facilitate the master planning of their remaining Fort Ord property so that it can be developed to best serve the homeless veteran community. The master plan prepared during 2019-2020, will determine if future Urban County funding is awarded to create additional homeless shelter beds or transitional housing.</p> <p>Urban County funding will allow to provide one-on-one counseling for individuals between the ages of 18-24 who are either homeless or at-risk of becoming homeless. The counseling helps the individuals develop life skill and educational goals that will enable them to make positive choices that will help break the cycle of being homeless.</p>
4	Goal Name	Infrastructure Improvements
	Goal Description	The Urban County will fund the Environmental Justice Coalition for Water to implement two programs that address water system infrastructure. The first program is targeted at getting single family wells and small, mutual water systems, to connect to larger systems to improve access to water. CDBG funds will be used to connect income qualified homes to the new water mains. The second program is targeted at single family homes that rely on a single well but may not meet water quality standards. The program will help install point of use or point of entry treatment systems for income qualified home owners.
5	Goal Name	Public Facilities
	Goal Description	The Urban County will fund one public facility project. The City of Greenfield is purchasing a new Type I Fire Engine for the predominately 64.77% low/mod income City of Greenfield.
6	Goal Name	Public Services
	Goal Description	The Urban County will fund 10 public service activities, in addition to the 2 fair housing activities. The activities will fund public services that will help people with disabilities, provide community activities, food security, job readiness training connecting primarily low- and moderate-income community members with services.

Projects

AP-35 Projects – 91.220(d)

Introduction

FY19/20 will be the Urban County's seventh year of implementing the Community Development Block Grant (CDBG) program. This program is administered by the U.S. Department of Housing and Urban Development and provides funding for a variety of projects and programs, with eligibility based on meeting the following national objectives:

- Benefitting low- and moderate-income persons;
- Eliminating slum and blight; or
- Meeting a particularly urgent community need.

The Urban County plans to expend the CDBG funds to address housing and community development needs identified in the Consolidated Plan. The projects described in this section are consistent with implementing specific activities to address those needs.

Backup Projects

Should the Urban County receive unanticipated program income will be used to augment the Environmental Justice Coalition for Water's project. If the Urban County receives program income in excess of \$100,000, it shall be retained and awarded to new projects during 2020-2021.

The Urban County does not have any unfunded projects besides EAH and ECJW applications.

Projects

#	Project Name
1	Boys & Girls Clubs – Youth Leadership Development Program
2	CCCIL - Housing Navigation Services for People with Disabilities
3	Central Coast YMCA - Pajaro Park Youth Programs
4	ECHO - Fair Housing and Tenant / Landlord Services
5	Food Bank - North Monterey County Senior Center Fresh Produce Distribution
6	Girls, Inc. of the Central Coast – North County & Greenfield Youth Leadership Development Programs
7	Legals Services for Seniors - Fair Housing and Legal Services
8	Meals on Wheels - Salinas Valley Home Delivered Meal Program
9	Housing Development Corporation - Los Ositos - Resident Services Program
10	North County Rec. & Park District - Nature Guide Public Service Employment Training Program
11	Rancho Cielo - Independent Living Village - Counseling Services
12	United Way - 211 Service
13	City of Greenfield - Fire Station Equipment - Type 1 Engine
14	Environmental Justice Coalition for Water - Disadvantaged Community Human Right to Water Improvement Program

#	Project Name
16	EAH Housing - Greenfield Commons On and Off-Site Improvements
17	GRID Alternatives - Scattered Site Residential Solar Program
18	VTC Hayes Circle Master Plan (Marina)
20	CDBG General Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Urban County continues to allocate funding to meet the priorities identified in the Consolidated Plan.

Board priorities

Urban areas have more low- moderate-income needs than rural unincorporated areas.

AP-38 Project Summary
Project Summary Information

1	Project Name	Boys & Girls Clubs – Youth Leadership Development Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	SMART Leaders is an evidence based, 5-session small-group program followed by a prevention involvement component in which the SMART Leaders youth participate as peer leaders and positive role models in prevention-related and other general activities at their school. Completion of the SMART Leaders program will lead to a ceremony and end-of-program reward selected by mentees at the beginning of the program. - National Objective - LMC; Presumed Benefit - No; Matrix Code - 05L; Performance Measure - Create Suitable Living Environments; Performance Outcome -Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The targeted population consists of approximately 130 at-risk youth, grades 5th – 8th and approximately 11 to 14 years old.
Location Description	The Boys & Girls Clubs of Monterey County Gonzales SMART Leaders project will take place in the city of Gonzales at Fairview Middle School, located at 401 4th Street. The city of Gonzales is home to a population with a predominately Latino heritage. Many of the residents are low to moderate-income, as indicated by 87% of Gonzales Unified students eligible for free or reduced lunch (ed-data.org). In 2016-17, over 2,000 students were eligible for this assistance.	

	Planned Activities	<p>Project focuses on these major components:</p> <ul style="list-style-type: none"> • SMART Leaders program is a 5-session small group program followed by a prevention involvement component in which the SMART Leaders youth participate as peer leaders and positive role models in prevention related and other general activities in the program. SMART Leaders is based on the personal and social competence approach to prevention. • SMART Leaders teach SMARTs program as a team approach involving Club staff, peer leaders, parents and community representatives. More than simply emphasizing a 'Say No' message, the program teaches young people ages 6 to 15 how to say no by involving them in discussion and roleplaying, practicing resistance and refusal skills, developing assertiveness, strengthening decision making skills and analyzing media and peer influence. The goal: to promote abstinence from substance abuse and adolescent sexual involvement through the practice of responsible behavior. • The annual Crossroads Gang Prevention Summit provides youth, parents, business and community members the opportunity to engage in a free event dedicated to intervening with youth exhibiting at risk gang related behavior. • The annual Career Expo provides youth with full day conference style experience, gear towards career exploration, soft skill development and identifying short and long term goals for a successful career.
2	Project Name	CCCIL - Housing Navigation Services for People with Disabilities
	Target Area	
	Goals Supported	Public Services Homeless and Homeless Prevention Services Fair Housing Affordable Housing
	Needs Addressed	Public Services Homeless Services and Homeless Prevention Affordable Housing
	Funding	CDBG: \$19,339
	Description	CCCIL Housing Navigation and Case Management services will assist consumers to apply, secure, retain affordable housing and access county, state or federal benefits. - National Objective - LMC; Presumed Benefit - Yes; Matrix Code - 05B; Performance Measure - Provide Decent Affordable Housing; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	CCCIL anticipates helping 27 people and/or households with a disabled member with finding housing or helping them obtain accommodations necessary to help them remain in an independent living situation.

	Location Description	Core services will be offered at the CCCIL office located at 318 Cayuga St., Suite 208, Salinas, CA 93901. Presentations will be made throughout the County.
	Planned Activities	CCCIL services will teach people with disabilities to develop the skills they need to successfully access and retain affordable and accessible housing. Through CCCIL's case management services consumers receive training and information on fair housing rights, HUD regulations and policies, and eligibility requirements. The information is presented in a non-bureaucratic method that is understandable to folks that have limited educational skills. In addition, consumers will have access to other CCCIL services such as benefits counseling, information and referral, individual and system change, independent living skills training and assistive technology.
3	Project Name	Central Coast YMCA - Pajaro Park Youth Programs
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$16,000
	Description	The YMCA will provide year-round organized activities for children at Pajaro Park including summer day camp and sports leagues for youth including soccer, T-ball and basketball, monthly health and wellness programs like KidsFit. National Objective - LMA; Presumed Benefit - Yes; Matrix Code - 05L; Performance Measure - Create Suitable Living Environments; Performance Outcome - Sustainability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Central Coast YMCA programs at the Pajaro Park are expected to serve more than 2,000 people.
	Location Description	24 San Juan Road, Pajaro (Royals Oaks), CA 95076
Planned Activities	Pajaro Park Programs offer a variety of programs and activities that youth, adults and all residents can participate in. Day Camps during summer and other school break sessions provide youth ages 3-15 with caring adult role models, structured and constructive use of time, meaningful engagement and high expectations for success. Youth Sports leagues including soccer, T-ball and basketball allow youth to enjoy healthy activity, teamwork, and fun and age-appropriate competition in a supportive environment.	
4	Project Name	ECHO - Fair Housing and Tenant / Landlord Services
	Target Area	
	Goals Supported	Public Services Fair Housing
	Needs Addressed	Public Services Affordable Housing
	Funding	CDBG: \$12,500

	Description	ECHO proposes to provide fair housing information and education to renters and housing providers, investigate suspected cases of housing discrimination, conduct a systemic audit to uncover housing discrimination, and provide counseling and conciliation to renters and housing providers regarding their rights and responsibilities in rental housing. Additionally, ECHO will conduct presentations, participate in TV/radio interviews, and distribute flyers and public service announcements throughout Monterey County. National Objective - LMC Presumed Benefit - No Matrix Code - 05J Performance Measure - Provide Decent Affordable Housing Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	ECHO estimates that they will provide 85 low and/or moderate-income households with fair housing and/or mediation services.
	Location Description	ECHO has space in the County of Monterey's Housing and Economic Development Division, located at 168 West Alisal St., 3 rd Fl., Salinas, CA 93901 and the City of Monterey's Housing Office, 353 Camino El Estero, Monterey CA 93940.
	Planned Activities	<ul style="list-style-type: none"> • Responding to Fair Housing Inquiries • Fair Housing Complaint Investigation & Resolution • Fair Housing Audits • Landlord/Tenant Counseling • Landlord/Tenant Conciliation and Mediation <p>Outreach: Outreach consists of presentations, flyer outreach, radio or television interviews, and a newspaper article or ad to the public on fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.</p>
5	Project Name	Food Bank - North Monterey County Senior Center Fresh Produce Distribution
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$25,000
	Description	This project will increase the distribution of fresh fruits and vegetables at senior centers located in North Monterey County. - National Objective - LMC; Presumed Benefit - Yes; Matrix Code - 05W; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	The program will provide fresh produce to approximately 400 people and/or households headed by seniors.
	Location Description	Castroville Senior Center - 11261 Crane Street. Castroville, CA 95012 Prunedale Senior Center - 8300A Prunedale North Rd # A, Prunedale, CA 93907
	Planned Activities	The Food Bank will purchase fresh fruits and vegetables to supplement the more shelf stable food that is normally distributed at the Castroville and Prunedale Senior Centers.
6	Project Name	Girls, Inc. of the Central Coast – North County & Greenfield Youth Leadership Development Programs
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	Provide youth development and prevention services to low-income girls, ages 9-18, in North Monterey County and Greenfield through a series of after-school programs at 8 school sites in these communities. We will offer 5 age-appropriate programs that (1) encourage girls to pursue a college education and plan for future careers; (2) provide paid internships to program graduates to develop leadership and employment skills; (3) develop skills in resisting pressure from others to engage in risky behaviors; and (4) promote positive, open communication between mothers and daughters. - National Objective - LMC; Presumed Benefit - No; Matrix Code - 05D; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 200 girls between the ages of 9 to 18.
	Location Description	Greenfield High School, 225 El Camino Real, Greenfield, CA 93927 North County High School, 13990 Castroville Blvd., Castroville, CA 95012 North County Middle School, 10301 Seymour St., Castroville, CA 95012 Vista Verde Middle School, 1199 Elm Ave., Greenfield, CA 93927
	Planned Activities	<ul style="list-style-type: none"> Girls, Inc. will use CDBG funds to hire youth graduates of the ECHO Leadership and Mentoring Program to provide the curriculum to the next generation of participants in Girls, Inc.'s ECHO, Will Power/Won't Power, Friendly PEERsuasion, and Growing Together Programs for young women.
7	Project Name	Legal Services for Seniors - Fair Housing and Legal Services
	Target Area	

	Goals Supported	Public Services Fair Housing
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	LSS is proposing to provide direct legal services to 300 low-income seniors in Unincorporated Monterey County and the Cities of Gonzales, Greenfield and Sand City AND to provide 4 workshops in those locations educating seniors, their families and caregivers, and the general public on issues related to housing security. - National Objective - LMC; Presumed Benefit - Yes, Elderly Persons; Matrix Code - 05A; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 350 seniors.
	Location Description	Gonzales - City Council Chambers, 117 Fourth Street, Gonzales, CA 93926 Greenfield - Monterey County Library, 315 El Camino Real, Greenfield, CA 93927 King City - Leo A. Meyer Center, 415 Queen Street, King City, CA 93930 Monterey - Monterey Senior Center, 280 Dickman Avenue, Monterey, CA 93940 Prunedale - Monterey County Free Library, 17822 Moro Rd, Salinas, CA 93907 Salinas - Legal Services for Seniors, 947-B Blanco Circle (in the Harkins Business Center), Salinas, CA 93901 Seaside - Legal Services for Seniors, 915 Hilby Ave #2, Seaside, CA 93955 Soledad - Monterey County Free Library, 401 Gabilan Drive, Soledad, California 93950
	Planned Activities	<ul style="list-style-type: none"> • Provide direct legal services to at approximately 350 low-income seniors in Unincorporated Monterey County and the Cities of Gonzales, Greenfield and Sand City. • Provide 4 workshops/seminars on recognizing and preventing elder abuse (financial, physical and emotional) in Unincorporated Monterey County and the Cities of Gonzales, Greenfield or Sand City.
8	Project Name	Meals on Wheels - Salinas Valley Home Delivered Meal Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000

	Description	Deliver nutritious meals, created for the specific health needs of older Americans, to the homes of seniors, 62 and older, who are unable to shop or cook for themselves. - National Objective - LMC; Presumed Benefit - Yes, Disabled or Elderly Persons; Matrix Code - 05A; Performance Measure - Create Suitable Living Environments; Performance Outcome - Sustainability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 25, new, homebound people will receive home delivered meals.
	Location Description	Meals on Wheels of the Salinas Valley's main office is located at 40 Clark Street Suite C, Salinas, CA 93901. Meals are delivered to specific homes within the Salinas Valley by volunteers.
	Planned Activities	Meals on Wheels of the Salinas Valley will use CDBG funds to increase the number of prepared meals they can distribute to seniors, 62 and older, who have difficulty shopping and cooking for themselves.
9	Project Name	Housing Development Corporation - Los Ositos - Resident Services Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Funding will be used to revamp the Resident Services Program and add more services to the already existing program. The services the HADC will add at Los Ositos are in the realm of meal/nutrition, assistance/resource information, health and wellness education. and social and recreational activities. - National Objective - LMC; Presumed Benefit - Yes, Elderly Persons; Matrix Code - 05A; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Los Ositos is a 50-unit public housing development in Greenfield, CA. The development is specifically targeted to house seniors and/or those with disabilities.
	Location Description	1083 Elm St., Greenfield, CA
	Planned Activities	Funding is being requested to revamp the Resident Services Program and add more services to the already existing program. The services that the HDC would like to add at Los Ositos include meal/nutrition assistance, assistance/resource information, health and wellness education, and social and recreational activities.
10	Project Name	North County Rec. & Park District - Nature Guide Public Service Employment Training Program

	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$11,310
	Description	The District will create 9 part time summer positions. One Program supervisor position and four Nature Guide positions. Program objectives: Disseminate information about and encourage land conservation. 2. Provide work experience for local youth that will help prepare them for jobs in the ecotourism industry. 3. Increase the use of the Moro Cojo Park and Nature Trails. 4. Create land stewardship projects and opportunities 5. Encourage healthy behaviors in our community. 6. Expand collaboration with the Elkhorn Slough Foundation and Return of the Natives. - National Objective - LMC; Presumed Benefit - No; Matrix Code - 05L; Performance Measure - Create Economic Opportunities; Performance Outcome - Sustainability
	Target Date	6/30/2010
	Estimate the number and type of families that will benefit from the proposed activities	Nine youth will receive docent training to lead wildlife and plant walks.
	Location Description	Elkhorn Slough National Estuarine Research Reserve - 1700 Elkhorn Rd, Castroville, CA 95012 Rancho Moro Cojo trail system - Castroville Blvd., Castroville, CA 95012, adjacent to the Moro Cojo subdivision.
	Planned Activities	Youth from low- and moderate-income families will be targeted for this program. Youth for the Nature Guide positions will be recruited from local high schools. Applications will include an income eligibility requirement.
11	Project Name	Rancho Cielo - Independent Living Village - Counseling Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,000
	Description	The Rancho Cielo's version of transitional living is where residents come together to support each other in the quest for a fresh start. Rancho Cielo anticipates that clients will live in the Transitional Housing Village for 9-24 months. Students benefit from having a stable and safe place to call home. Because of Transitional Housing Village, students need not leave the safe environment, they enter in the morning and risk a return to the same neighborhood enabling a lifestyle characterized by bad choices and illegal activity. - National Objective - LMC; Presumed Benefit - No; Matrix Code - 05D; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Twelve youth are expected to benefit from the the basic and vocational education and life skills counseling they recieve while living in Rancho Cielo's transitional housing units during 2019-2020.
	Location Description	710 Old Stage Road, Salinas, CA 93908
	Planned Activities	CDBG funding is used to provide the one-on-one counseling Rancho Cielo's clients need to successfully achieve their educational goals, develop positive life skills, and create a more stable life style for themselves.
12	Project Name	United Way - 211 Service
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Provide information and referrals services 24/7 to all Monterey County residents to low-cost and free health and human services. Services are provide in the preferred language of the caller and are free of charge to callers. Referrals are made by nationally certified I&R Call Specialists and Call Center. In addition to routine I&R services, Call Specialists are trained to take calls from people in personal crisis and connect them quickly to the appropriate crisis line for further expert assistance. During community wide disasters and emergencies, 2-1-1 compliments 9-1-1 emergency services. - National Objective - LMC; Presumed Benefit - No; Matrix Code - 05Z; Performance Measure - Create Suitable Living Environments; Performance Outcome - Availability/Accessibility
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5,000 people from the Urban County will use the 2-1-1 service annually.
	Location Description	The United Way's offices are located at 60 Garden Court, Monterey, CA 93940. The 2-1-1 service is accessible anywhere there is internet or phone service.
	Planned Activities	Provide information and referrals services 24/7 to all Monterey County residents to low-cost and free health and human services. Services are provided in the preferred language of the caller and are free of charge to callers. Referrals are made by nationally certified I&R Call Specialists and Call Center. In addition to routine I&R services, Call Specialists are trained to take calls from people in personal crisis and connect them quickly to the appropriate crisis line for further expert assistance. During communitywide disasters and emergencies, 2-1-1 compliments 9-1-1 emergency services.
13	Project Name	City of Greenfield - Fire Station Equipment - Type 1 Engine
	Target Area	

	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$239,045
	Description	The City of Greenfield will use CDBG funds to purchase a new Type 1 Fire Engine. - National Objective - LMA; Presumed Benefit - Yes, according to the HUD released ACS-2015-lowmod_localgov_all spreadsheet Greenfield's population is 64.77% low/mod.; Matrix Code - 030; Performance Measure - Create Suitable Living Environments; Performance Outcome - Sustainability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The entire population of Greenfield, approximately 16,800 (of whom 64.77% are considered to be of low or moderate income) will benefit from the new Fire Engine.
	Location Description	The new fire engine will serve the City of Greenfield, in the central Salinas Valley area of Monterey County. Under state and federal mutual aid, the Greenfield Fire Department may, in rare cases, be called upon to provide services in other areas of County, state or even nation.
	Planned Activities	Purchase of a new Type 1 Fire Engine.
14	Project Name	Environmental Justice Coalition for Water - Disadvantaged Community Human Right to Water Improvement Program
	Target Area	
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Infrastructure Improvements
	Funding	CDBG: \$382,618
	Description	The project will connect low- and moderate-income households to safe drinking water and/or wastewater treatment by installing point of use or point of entry devices at the residence or lateral pipelines and appurtenances from the residence to the transmission main or improved system. Project related soft costs would include income certification expenses, project management costs, and, potentially, minor engineering and permitting costs. An ancillary water conservation component would be available and include installation of water meters and water leak detection in conjunction with Ecology Action's Water Link Program. - National Objective - LMH; Presumed Benefit - No; Matrix Code - 03J; Performance Measure - Create Suitable Living Environments; Performance Outcome - Sustainability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 low- and moderate-income households will benefit from improved access to or new filtration processes for domestic water supply.
	Location Description	This activity will have multiple areas of benefit that could be anywhere in the unincorporated areas of Monterey County.

	Planned Activities	EJCW will use CDBG funds to pay for the construction of new laterals in areas where they have consolidated multiple independent water wells and/or mutual water systems into a larger, more established water company. EJCW will also use CDBG funds to help independent homeowners with single wells comply with the County's new point of use or point of entry requirements for ensuring water quality through the installation of water filtration systems.
		-
16	Project Name	EAH Housing - Greenfield Commons Off-Site Improvements
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$350,000
	Description	CDBG funds will be used to help EAH Housing construct city mandated off-site improvements associated with the 200-unit Greenfield Commons affordable housing development at 41206 Walnut Avenue in Greenfield, CA. The development will provide permanent housing for large families and aims to serve the local farmworker community. The average income targeted is 49% AMI. The proposed development is consistent with EAH's goal to create community by developing, managing and promoting quality affordable housing. This project will have a lasting impact on the community and the provision of substantial housing stock for which there is a great need. - National Objective - LMH; Presumed Benefit - No, but housing will be built with TCAC participation and will have defined income limits that do not exceed 80% of AMI.; Matrix Code ; Performance Measure - Provide Decent Affordable Housing; Performance Outcome - Affordability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	When completed, Greenfield Commons will have a total of 200-units, of which at least 198-units will be for extremely low-, low-, and moderate-income households.
	Location Description	41206 Walnut Ave., Greenfield, CA

	Planned Activities	EAH Housing owns 11 acres of vacant land for development of a 200-unit affordable housing complex. The Urban County funds will be used to construct off-site street improvements, including sidewalks and street lighting, that are required by the City of Greenfield. Construction is currently expected to begin in August 2020 and be complete by February 2022.
17	Project Name	GRID Alternatives - Scattered Site Residential Solar Program
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	GRID Alternatives proposes to continue serving qualified low-income residents living within Monterey County with an affordable solar housing program. With funds, GRID Alternatives will install complete solar systems for residents, saving them money on electricity costs that can be used to pay for other expenses. In addition to serving low-income homeowners, GRID engages community members and job trainees in our solar installations, providing hands-on experience and job training for job seekers looking to start a career in the rapidly expanding solar industry. National Objective - LMC; Presumed Benefit - No; Matrix Code - 14A; Performance Measure - Provide Decent Affordable Housing; Performance Outcome - Affordability
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This program will benefit approximately 10 low- and moderate-income households that own their homes.
	Location Description	Various locations throughout the Urban County and its participating cities.
	Planned Activities	GRID Alternatives will use vocational education students to install residential solar electric systems on the homes of low-moderate income homeowners and assist them with all paperwork necessary to claim any rebates, refunds or tax benefits from the installation of the system.
18	Project Name	VTC Hayes Circle Master Plan (Marina)
	Target Area	
	Goals Supported	Public Services Homeless and Homeless Prevention Services Affordable Housing
	Needs Addressed	Homeless Services and Homeless Prevention Affordable Housing Planning and Administration
	Funding	CDBG: \$20,000

	Description	The VTC needs a Master Plan, prepared by a licensed professional Architect, to identify future facilities needed to provide additional low-cost housing, case management offices, food service facilities and administrative offices for homeless veterans and their families. VTC is requesting Monterey County CDBG funds to obtain the services of a licensed professional Architect to prepare a Master Plan for VTC owned properties located in Marina, CA. - National Objective - Not required for Matrix Code 20 or 21A; Presumed Benefit - No; Matrix Code - 20; Performance Measure - NA; Performance Outcome - Accessibility for primarily low-income and homeless veterans
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Unknown at this time. The Master Plan will allow the VTC to determine the types of resources that will be developed. VTC serves veterans and their families who are homeless or at-risk of becoming homeless.
	Location Description	VTC owned, but undeveloped, property on Hayes Circle on the former Fort Ord, Marina, CA.
	Planned Activities	The Master Plan will enable the following: <ol style="list-style-type: none"> 1. VTC Staff and Board members will be able to clearly formulate and delineate plans for expansion and quantify the benefits as well as the resources required to complete the expansion in phases. 2. City of Marina Planning department will be able to evaluate the feasibility of the proposed expansion plan from a zoning perspective. Furthermore, City of Marina Planning staff will be able to assist the VTC in the creation of this expansion plan and advise on critical pathways towards completion. 3. Other stakeholders in the community such as local politicians, neighbors, partner organizations, donors, local media, will be able to understand and support the VTC's plans for expansion. 4. VTC will be able to establish benchmarks for success to ensure holistic community development and successful completion of their mission to alleviate the needs of homeless and low-income Veterans and families. These benchmarks will include sustainability goals such as healthy living environment.
20	Project Name	General Administration
	Target Area	
	Goals Supported	Public Facilities Infrastructure Improvements Public Services Homeless and Homeless Prevention Services Fair Housing Affordable Housing
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$193,060

Description	This project provides for County and City of Gonzales costs to administer the CDBG program, including the Urban County's next Consolidated Plan. - National Objective - NA for Matrix Code 21A; Presumed Benefit - No; Matrix Code - 21A; Performance Measure - NA; Performance Outcome – NA
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	CDBG admin funds will benefit CDBG projects detailed in this Action Plan.
Location Description	The Housing and Economic Development Division office is located at 1441 Schilling Place - North, Salinas, CA 93901. County staff makes annual site visits to Subrecipients and provides on-site technical assistance as requested by the Subrecipients.
Planned Activities	Preparation of required subrecipient agreements, grant reporting, monitoring of subrecipients, public noticing, and preparing the assessment of fair housing.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Urban County is composed of the cities of Del Rey Oaks, Gonzales, Greenfield and Sand City, and the unincorporated areas of Monterey County. Monterey County covers over 3,000 square miles and outside of the cities there are very few areas of low-income and minority concentration.

Del Rey Oaks has a low/moderate income population is 17.31%

Gonzales consists of three Census Block Groups with an average low/moderate income population of 66.23%. The City of Gonzales will make ADA accessibility improvements to City Hall and the Council Chambers.

Greenfield consists of eight Census Block Groups with an average low/moderate income population of 56.52%. Girls, Inc. and Meals on Wheels of the Salinas Valley have expanded their service areas to increase their level of service in Greenfield.

Sand City has one Census Block Group with an average low/moderate income population of 58.06%

The unincorporated areas of the Urban County have 65 Census Block Groups of which 13 have low/moderate income populations of greater than 50%.

The Urban County has targeted projects and services to address the needs of people and households living primarily in these 25 Census Block Groups.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

This section is not applicable to the Urban County because it does not prioritize funds geographically.

Discussion

See discussions above.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

With a limited CDBG allocation, the Urban County does not anticipate expending a significant portion of its CDBG funds on providing affordable housing. Other funding sources, such as State HOME funds, inclusionary housing in-lieu fees, and Housing Successor Agency funds will be the primary sources of funding to address affordable housing needs in the Urban County.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	30
Special-Needs	0
Total	30

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	30
Acquisition of Existing Units	0
Total	30

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The Urban County is planning to support GRID Alternatives efforts to bring solar energy systems to low-moderate income households who own their homes.

The Urban County is also investing in the Veterans Transition Center to fund a master plan for the VTC's remaining property on Hayes Circle on the former Fort Ord

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the County of Monterey (HACM) is the local Public Housing Authority. The HACM has established the Monterey County Housing Development Consulting Corporation (HDC2) to manage former public housing developments. There are 22 properties with 1,091 units under HDC2 management. Approximately one-quarter of the units are restricted to farmworker families. Another quarter of the units are restricted to seniors or persons with disabilities.

- HDC2 has three properties in the unincorporated areas of the Urban County. Two of the properties are restricted to occupancy by farmworker families and the third is restricted to seniors or persons with disabilities.
- HDC2 has two public housing developments in Gonzales. One of the properties is restricted to seniors or persons with disabilities.
- HDC2 has one public housing development in Greenfield.
- There are currently no public housing developments located in Sand City.

Actions planned during the next year to address the needs to public housing

HACM is in the process of privatizing all public housing and placing them under the control of HDC2. During the coming year, HDC2 will continue to modernize and rehabilitate or tear down and rebuild former public housing units through the HUD RAD program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The HACM requires or promotes a range of activities to increase resident involvement in the public housing program. These include:

- Requiring each adult household member to participate in eight hours of community services;
- Encouraging the installation of neighborhood watch programs;
- Conducting tenant meetings to receive input from residents; and
- Conducting specific meetings before the HACM board regarding tenant involvement.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The HACM is not designated as "troubled."

Discussion

The Urban County is providing funding to the HDC2 to begin a more robust resident services program at Los Ositos. Los Ositos is a former public housing development located in Greenfield, CA and open to seniors and the disabled. The HDC2 conducted a survey of residents to determine what kinds of programs they would like to see and that would improve the quality of life for the residents.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless and homeless prevention services are identified as a high priority need in the FY 2013 - FY 2017 Consolidated Plan. The Urban County anticipates expending approximately 33 percent of its public service cap (up to 15 percent of the CDBG annual allocation and program income) to provide homeless and homeless prevention services through the following:

- Case management of disabled persons to maintain their ability to live independently – Central Coast Center for Independent Living
- Case management for homeless at risk youth in transitional housing - Rancho Cielo
- Food distribution to residents in the Castroville, Pajaro and Prunedale areas - Food Bank for Monterey County
- Food distribution to residents in Gonzales and nearby unincorporated areas – Meals on Wheels

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Urban County is providing funding for one program that primarily serve the homeless or those at risk of homelessness. The Rancho Cielo project provides case management to 30 at-risk youth in transitional housing who were homeless because they are attempting to leave gangs or escape gang controlled neighborhoods. Six of the slots are specifically set-aside for youth from the cities of Gonzales, Greenfield, Sand City or the unincorporated areas of the County.

The Urban County is also providing funding for VTC to prepare a Master Plan for affordable units at their Hayes Circle property located in Marina. The Master Plan will evaluate the type of housing needed to serve homeless veterans and their families and help VTC develop funding strategies to develop new units.

Addressing the emergency shelter and transitional housing needs of homeless persons

Rancho Cielo is a transitional housing and educational program that is designed to help individuals at risk of homelessness as they attempt to escape neighborhoods that do not provide positive opportunities. Rancho Cielo has five units of transitional housing that can accommodate up to 30 people at a time. Six of the beds are allocated for persons from the Urban County.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

In addition to the above, the Urban County will continue to rely on a vast network of public and nonprofit agencies in the Continuum of Care (CoC) system to provide a range of housing options and services. The CoC system strives to provide and expand housing opportunities for the homeless and formerly homeless, through emergency shelters, transitional housing, supportive housing, and permanent housing. Outreach, assessment, and case management services are also offered through this network to assist the homeless in transitioning to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Regarding individuals being discharged from publicly funded institutions and systems of care, the Rancho Cielo program works with youth who have been in foster care or other youth facilities or corrections programs and institutions to help them from becoming homeless. Outside of the Urban County programs, the Veterans Transition Center, which is funded through the COC and the Urban County, can also provide services to those who are being discharged from health care facilities, mental health facilities, and corrections programs and institutions.

Regarding helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs, a variety of resources are available. The Food Bank project in North County delivers to Senior Centers and/or food pantries on a weekly basis in Castroville, Pajaro and Prunedale. This will assist the low-income population by reducing their food expense which allows them to use more income for housing, medical, and other monthly expenses. Meals on Wheels delivers meals to homebound individuals daily in Gonzales and nearby unincorporated areas. This also assists the low-income population by reducing their food expense which allows them to use more income for housing, medical, and other monthly expenses. Additionally, agencies such as Catholic Charities and the Housing Resource Center provide rental and utility payment services on a crisis basis to prevent homelessness.

Discussion

Regarding the frail and elderly, the Food Bank and Meals on Wheels programs proposed to be funded under the services component of the Urban County Annual Action Plan, will provide nutritional supportive services to those who are not homeless. Activities for non-homeless persons with mental, physical, developmental, alcohol and drug addictions, or HIV/AIDS and their families are addressed outside of the Urban County by a variety of non-profit agencies and through the Monterey County Social Services Department. The housing and supportive services needs of Public Housing residents are addressed in part by the Housing Authority as well as by other non-profits and public agencies.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Market and governmental factors pose constraints to the provision of adequate and affordable housing. These factors tend to disproportionately impact low and moderate income households due to their limited resources for absorbing the costs. Individually, local jurisdictions have little influence over the market factors (such as the cost of labor and construction materials, cost of land, or availability of financing), or statewide and national policies (such as prevailing wage requirements, environmental protection, and California Coastal Act). Other local factors that could potentially impede affordable housing development include:

- Residential Land Use Policies
- Development Regulations
- Development Review Process

The Urban County strives to mitigate local barriers to affordable housing by offering incentives to encourage affordable housing development.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Urban County uses the following tools to mitigate the cost of housing development.

- Density Bonus: State density bonus law provides density increases, along with other regulatory concessions and incentives in exchange for affordable housing.
- Second Units: Jurisdictions are required to permit second units through a ministerial process in single-family zones.
- Streamline Processing: All local jurisdictions are required to adhere to the Streamline Processing Act to reduce the time associated with project review and approval.
- CEQA Exemption: Affordable housing and infill housing projects are exempt under the California Environmental Quality Act (CEQA).

In October 2017, the State of California enacted 14 new laws directed at creating new and preserving existing affordable housing. The Urban County has begun analyzing how these laws can be used to contribute to the supply of affordable housing in Monterey County. Monterey County is also reanalyzing its current Inclusionary Housing Ordinance and preparing to redraft it to make it a more impactful affordable housing program.

Discussion:

See discussion above.

AP-85 Other Actions – 91.220(k)

Introduction:

This section discusses the Urban County's efforts in addressing underserved needs, developing the institutional structure for delivering housing and community development activities, and expanding and preserving affordable housing opportunities.

Actions planned to address obstacles to meeting underserved needs

Based on the results of the community outreach process, the Urban County's most underserved groups are the homeless and youth. Generally, the lack of funding is the most critical obstacle to meeting the needs of these groups. The Urban County is helping to bridge the gap by allocating CDBG funds to homeless, homeless prevention, and youth programs.

As CDBG funds are limited, the Urban County will continue to rely on the existing network of public and nonprofit agencies to deliver most housing and supportive services for the homeless and youth in the community.

Actions planned to foster and maintain affordable housing

The Urban County will continue to foster and maintain affordable housing through the following:

- Density Bonus: State density bonus law provides density increases, along with other regulatory concessions and incentives in exchange for affordable housing.
- Second Units: Jurisdictions are required to permit second units through a ministerial process in single-family zones.
- Streamline Processing: All local jurisdictions are required to adhere to the Streamline Processing Act to reduce the time associated with project review and approval.
- CEQA Exemption: Affordable housing and infill housing projects are exempt under the California Environmental Quality Act (CEQA).

In addition, the Urban County will continue to pursue funding at both the State and Federal levels to support new construction, rehabilitation, and acquisition/rehabilitation of affordable housing.

Actions planned to reduce lead-based paint hazards

Lead poisoning is addressed by the Monterey County Health Department Childhood Lead Poisoning Prevention Program (CLPPP). CLPPP provides services to the community to:

- Increase awareness of the hazards of lead exposure;
- Reduce lead exposure; and
- Increase the number of children assessed and appropriately blood tested for lead poisoning.

A public health nurse provides home visitation and case management, and a registered environmental health specialist provides environmental home inspections to families of children found to be severely lead-poisoned. Local code enforcement staff will continue to provide information on lead-based paint

hazards and resources for abatement.

Actions planned to reduce the number of poverty-level families

The Urban County seeks to reduce the number of people living in poverty (extremely low-income households earning less than 30 percent of the AMI) by providing several programs, including housing assistance, supportive services, economic development assistance, and job training opportunities. This anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. These programs are detailed in the FY 2013-2017 Consolidated Plan and its update.

Actions planned to develop institutional structure

The Urban County will continue to coordinate with public and private housing and services agencies to deliver housing and community development activities in the Urban County area. Various agencies will continue to be invited to attend public meetings related to the CDBG program. The Urban County will continue to maintain and expand the outreach list for the CDBG program.

Actions planned to enhance coordination between public and private housing and social service agencies

The Urban County will continue to work with HUD and the various public and private housing and social service agencies to use CDBG funding to support projects. This will have to be done on a case-by-case basis so that the Urban County can properly establish a nexus between the Urban County and support for housing and social services in other entitlement jurisdictions.

Discussion:

See discussions above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following provides additional information about the CDBG program requirements. The Urban County does receive program income from residual loan repayments that were originally funded with State CDBG funds. Pursuant to 24 CFR 570.489€(3)(iii), the County and City of Del Rey Oaks have certified to the California Department of Housing and Community Development that program income from these sources is now receipted into IDIS and no longer reported to HCD

The Urban County does not anticipate expending funding on Urgent Need activities, as defined by HUD as activities that:

- Pose a serious and immediate threat to the health or welfare of the community;
- Are of recent origin or recently became urgent;
- The state grant recipient is unable to finance the activity on its own; and
- Other sources of funding are not available to carry out.

A condition will generally be of recent origin if it is developed or became critical within the last 18 months.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 81.24%

The period which will be used to calculate the overall benefit to persons of low to moderate income for activities using CDBG funds will be three years, of which this Plan, covering July 1, 2019 to June 30, 2020, is the first year. During FY19/20 the Urban County anticipates using 20% of the available CDBG funds for administrative expenses.

The Urban County anticipates receiving \$1,575,327 in CDBG funds (including Program Income) for FY 19/20. The Urban County plans to allocate the available funds as follows:

- 69% for community development and housing activities
- 13% percent of the funds for public services
- 18% of CDBG funds will be used for planning and general administration of the CDBG grant.

All community development, housing and public service activities are expected to primarily benefit low- and moderate-income persons because they live in a "LMA" Low- and Moderate-Income Area, they meet the "LMC" Low- and Moderate-Income Clientele eligibility criteria, or they are LMH based on their household income.

Attachments

Citizen Participation Comments



PROOF OF PUBLICATION

STATE OF CALIFORNIA
County of Monterey

This space is for the county clerk's filing stamp

I am a citizen of the United States and a Resident of the County aforesaid. I am Over the age of eighteen years and not a Party to or interested in the above-Entitled matter. I am the principal clerk of the printer of The King City Rustler, Greenfield News, Soledad Bee, and Gonzales Tribune newspapers of general Circulation by The Superior Court of the County of Monterey, State of California; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspapers and not in any supplement thereof on the following dates, to wit:

11-28

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Executed on: 11-28-2018

At King City, California

GAIL ESTEBAN, OFFICE MANAGER

No:

PUBLIC NOTICE

NOTICE OF FUNDING AVAILABILITY (NFA) AND APPLICATION WORKSHOP COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM NOTICE OF PUBLIC MEETING
The County of Monterey, in cooperation with the cities of Del Rey Oaks, Soledad, Greenfield and King City is an affirmative action plan participant in the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. The County's CDBG Program serves the unincorporated areas and the cities of Del Rey Oaks, Gonzales, Greenfield and King City collectively known as the "Urban County" for CDBG purposes. The County and cities are seeking proposals for eligible projects to be funded with CDBG funds in Program Year (PY) 2018-2020 (7/1/18 - 6/30/20). The County of Monterey will conduct a Public Meeting to obtain public input on the Urban County's current housing and community development needs for low and moderate income persons as well as potential activities to address those needs as they relate to CDBG Program eligible activities. The County will also hold a CDBG program workshop for potential applicants regarding the PY2019-2020 CDBG funding, to explain the County's CDBG funding application process, present the application timeline, and provide technical application assistance to potential applicants. The Urban County anticipates receiving CDBG funds of approximately \$7,394,000 during Program Year 2018.

2020 CDBG funds may be utilized for public services limited to 15% of the grant; affordable housing, public facilities, economic development, and program activities shall amount to 20% of the grant. All potential CDBG funding applicants are strongly encouraged to attend the workshop to apply to the County of Monterey by the application deadline of January 18, 2019. The workshop will be held on December 14, 2018 from 10:00 am to 12:00 pm at the County of Monterey Government Center, 1441 Schilling Plaza, Salinas, CA 93901, Setfren Conference Room (accessible through the main entrance). If you require language translation, physical assistance or other assistance to attend or participate at the workshop, please contact Arnie Nader at (831) 755-3290 by 12/5/2018. The CDBG application forms can be accessed on or after December 7, 2018 by logging onto www.cityofmonterey.com and using MONT2018 (case sensitive) as both the Username and Password. PUB 11/28/2018

MONTEREY COUNTY
WEEKLY

668 Williams Ave
(831) 394-5656
Seaside, CA 93955

Proof of publication

State of California
County of Monterey
I am a citizen of the
United States and a resident of
the State of California. I am
over the age of 18 years and
not party to or interested in the
above-entitled matter.


I am the principal clerk of
Monterey County Weekly,
a newspaper of general
circulation, published weekly by
Milestone Communications, Inc.,
in the City of Seaside,
County of Monterey,
and which newspaper has been
adjudicated a newspaper of
general circulation by the
Superior Court of the County
of Monterey, State of
California; that the notice of
which the annexed is a printed
copy has been published in
each regular and entire issue of
said newspaper and not in any
supplement thereof on the
following dates to wit:

Nov. 29, 2018

I certify (or declare) under
penalty of perjury that the
foregoing is true and correct.

Name: Linda S. Macera
Signature: Linda S. Macera

Dated: Nov. 29, 2018... Monterey, California



**COUNTY OF MONTEREY
NOTICE OF FUNDING
AVAILABILITY (NOFA) AND
APPLICATION WORKSHOP
COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG)
PROGRAM
NOTICE OF PUBLIC MEETING
Friday, December 14, 2018**

The County of Monterey, in cooperation with the Office of Del Rey Chico, Gonzales, Orland and South City, is an implementing jurisdiction participating in the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. The County's CDBG Program covers the unincorporated areas and the cities of Del Rey Chico, Gonzales, Orland and South City, collectively known as the "Urban County" for CDBG purposes. The County and cities are seeking proposals for eligible projects to be funded with CDBG funds in Program Year (PY) 2019-2020 (FY19 - FY20).

The County of Monterey will conduct a Public Meeting to obtain public input on the Urban County's current housing and community development needs for low and moderate income persons, as well as potential activities to address these needs as they relate to CDBG Program eligible activities. The County will also have a CDBG program meeting for potential applicants regarding the FY2019-2020 CDBG meeting, to explain the County's CDBG funding application process, present the application guidelines, and provide technical application assistance to potential applicants.

The Urban County anticipates receiving CDBG funds of approximately \$1,384,000 during Program Year 2019-2020. CDBG funds may be utilized for public services (limited to 10% of the grant), affordable housing, public facilities, economic development, and program administration (limited to 20% of the grant).

All potential CDBG funding applicants are strongly encouraged to attend the workshop to apply to the County of Monterey by the application deadline of January 18, 2019. The workshop will be held on December 14, 2018 from 10:00 a.m. to 12:00 p.m. at the County of Monterey Boardroom Center, 1401 Seaside Plaza, Seaside, CA 93955, in the Conference Room accessible through the main entrance.

If you require language translation, physical assistance or other assistance to attend or participate in the workshop, please contact Linda Macera at (831) 756-5300 by 12/05/2018. The CDBG application forms can be accessed on or after December 7, 2018 by logging onto www.cdbgassessments.net and using 602672018 (user activities) as both the Username and Password.

Marshall, Darby 755-5391

From: Nachor, Anita M. x5381
Sent: Tuesday, April 2, 2019 10:06 AM
To: Marshall, Darby 755-5391
Subject: Requested Publication for El Sol

Darby,

You requested I call and obtain confirmation of public notice for the NOFA.

I spoke with Caleb/831-424-2222, option 3 at the Salinas Californian and he explained the following –

- Salinas Californian received email request from Anita Nachor on November 13, 2018 to publish publication on Saturday, Dec 1, 2018 in EL SOL
- Salinas Californian employee was supposed to send email confirmation and prepayment instructions to Anita Nachor
- Salinas Californian employee never sent the email to Anita Nachor
- Salinas Californian employee was let go due to errors in job duties
- Because the prepayment was not received, the notice was not published

If you have any questions, please contact me.

Thank you,
Anita

Anita M. Nachor
Senior Secretary
County Administrative Office
1441 Schilling Place - North, Salinas, CA 93901
Office: (831) 755-5381/Fax: (831) 755-5398
NachorAM@co.monterey.ca.us

CONFIDENTIALITY NOTICE: This communication, including its contents and all attachments, may contain confidential and/or legally privileged information, including but not limited to matter protected by the attorney-client privilege, the attorney work product privilege, the privileges pertaining to deliberative processes by governmental entities, the official information privilege, and/or the doctrine of client confidentiality. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use, or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act, the California Evidence Code, and the Federal Rules of Evidence. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

Urban County NOFA & App Workshop, December 14, 2018

Current Needs

Harold Wolgamott, Special Projects Manager, City of Gonzales and Bob Perrault, City Manager, City of Gonzales

Emily Garrica, Housing Counselor, Echo Housing

Roy Melendez, Annual Major Gifts Manager, Rancho Cielo

Jack Murphy, Deputy Executive Director, Veterans Transition Center of Monterey County

- Developing a Master Plan for our Residential neighborhood. Add additional housing down the road.

Robert Rapp, Development Director, Community Human Services

Susan Alnos, Legal Services for Seniors

Alex Lopez, General Manager, North county Recreation and Park District

Erik Johnsen and Dave Elliott, Executive Director & Board President – R3 – Rehabilitation, Restoration & Respite

- Very low-cost housing development for the homeless and men out of prison for transitional or permanent housing.
- Tiny homes built by Soledad Prisoners
- CDBG's requirement on matching funds

Jorge Ruiz, Central Coast Center for Independent Living (CCCIL)

Barby Wunsch, Director of Development and Programs, GRIDD CC

**CDBG Urban County Application Phase Public Hearing
SIGN-IN SHEET**

MEETING DATE: December 14, 2018

Completion of this form is voluntary.

NAME (Please Print):	ORGANIZATION (Please Print):	PHONE NUMBER (Please Print):	EMAIL ADDRESS (Please Print):
Harold R. Walfgamm	City of Gonzales	831-594-8101	hwalfgamm@ci.gonzales.ca.us
Emily Gaudin	El Centro Housing	831-516-0824	emily@elcentrohousing.org
Rody M. Hernandez	Quadrant Club	831-554-2276	rrod@quadrantclub.org
Shel Murphy	VTC	831-883-8387	smurphy@vta.com
Rob Rapp	Community Housing Services	658-581	rrapp@chscv.org
Sebastian Azales	LSS	831-606-2571	sebastian_azales@lss.com
Alex Lopez	North County Rec Center	658-3084	alex@nrcrc.org
Danise Eckhardt	RCO DSTR	405-96693	danise@rcodistrict.com
Bob Ferravanti	City of Greenfield	831-674-5591	bferravanti@cityofgreenfield.com
Ugo X. Spahr	CCCL	831-752-2769	u.spahr@cccl.com
Eric Johnson	RS + Community Housing	831-214-0964	johnsones@gmail.com
Barbara Wunsch	GRAD CC	831-769-9122	bwunsch@gradcc.com



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



NOFA Overview

The County of Monterey, in cooperation with the cities of Del Rey Oaks, Gonzales, Greenfield and Sand City is an entitlement jurisdiction participating in the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program. The County's CDBG program covers the unincorporated areas of the County and the cities of Del Rey Oaks, Gonzales, Greenfield, and Sand City, collectively known as the "Urban County" for CDBG purposes. The Urban County is seeking proposals for eligible projects to be funded with CDBG in FY 2019-2020 (7/1/19-6/30/20). Requests received must address the goals and objectives as stated in the Urban County's FY2013-2022 Consolidated Plan.

This NOFA provides important information on the funding process, funds available, eligible activities, review and selection process, and the federal requirements associated with this funding. Please take the time to carefully review the information contained in this NOFA prior to completing the application for funding to ensure that your proposal meets program eligibility requirements.

Funding Timeline

The following is an estimated summary timeline for the awarding of funds; dates are subject to change.

Request for Proposals Disseminated	December 7, 2018
RFP Application Workshop	December 14, 2018
Proposal Due Date	January 18, 2019
City and County Staff Develop Public Services Funding Recommendations	February 6, 2019
City Councils Make Funding Recommendations re Applications in Their Cities	February-March 2019
Board of Supervisors Standing Committee Consideration and Recommendations for Funding	March 8, 2019
Review Period for 2019-2020 Draft Action Plan Begins	April 2, 2019
Board of Supervisors Action to Approve Final 2019-2020 Action Plan	May 7, 2019
Notify Awardees of Proposed Allocations	May 8, 2019
Anticipated Date Awardees May Begin Using Funds	July 1, 2018

Eligible Applicants

All agencies applying for funding must meet the following requirements:

- **Non-profit:** Applicant agencies must be a public or private non-profit agency. Applicants must be established, operating agencies as evidenced through documentation required in the application. Exhibits to show tax exempt status are required.
- **Faith-based Agencies:** Faith based agencies are eligible to apply. HUD issued a final rule amendment allowing faith-based agencies to compete for CDBG funding on the same basis as other non-profits. Please note, however, that CDBG funds cannot be used to support worship or religious instruction. Religious activities must be offered separately from the



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



CDBG supported activity. Faith-based agencies may not use direct CDBG funds to support inherently religious activities such as worship or religious instruction. Faith-based agencies that participate in the CDBG program shall not discriminate against a program beneficiary based on religion or religious belief. (Reference: CPD Notice 04-10)

- **Active Governing Body:** Governance of the agency should be vested in a responsible and active voluntary board, which meets at least quarterly and establishes and enforces policies. The Board should be structured to be representative of the community it serves.
- **Personnel:** The agency must provide for adequate administration of the program to ensure delivery of the services. If the project is accepted for funding, the agency must provide a copy of its Personnel Policies, Affirmative Action Plan and its Drug-Free Workplace Policy.
- **Non-Discrimination:** Each agency receiving funds from the County is required to assure that it will conduct its business in compliance with the non-discrimination requirements of the County, State and Federal governments, as applicable. Equal Opportunity in Employment policies will be required.
- **Accounting:** Each agency shall maintain accounting records which are in accordance with generally accepted accounting principal and auditing practices Title 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- **Audits and Financial Reports:** An agency must provide a copy of its most recent Independent Audit and Management Letter. Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year. Non-Federal entities that expend less than \$500,000 a year in Federal awards must submit a financial statement and other supporting documents to show how the CDBG funds were utilized. All Subrecipients of CDBG funds are required to comply with Title 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- **Insurance:** Once an agency's project has been approved, prior to the time of signing an agreement, the agency must provide evidence of insurance, including, but not limited to, multi-peril property and liability, workers' compensation, automobile liability, medical and other coverage as deemed necessary by County Counsel, with an indemnification and hold harmless acceptable to the County. All certificates and endorsements are to be received and approved by the County before a project commences.

Eligible Activities

Public Services; Public Facility Acquisition, Construction and/or Substantial Rehabilitation; Major Residential Housing Projects; Economic Development; and Housing Rehabilitation.

Ineligible Activities

Assistance for buildings used for the general conduct of government; local government expenses; political activities; purchase of equipment and operating expenses (except in certain circumstances when directly related to a public service activity or special economic development activity); new



Notice Of Funding Availability & Request for CDBG Proposals for Program Year 2019-2020



housing construction; income payments; activities not primarily benefiting lower income households (with certain exceptions related to elimination of blight).

Application

Organizations applying for funding must complete the on-line application at www.citydataservices.net and upload all supporting documentation. A workshop will be held to assist applicants with the on-line application on Friday, December 14, 2018 from 10 a.m. to noon in Cayenne Conference Room, 1441 Schilling Place, Salinas, CA. All potential grant applicants are strongly encouraged to attend. The workshops are provided to help answer any questions you may have about the application form, on-line application process, and eligible CDBG project/program activities. Applications are due **January 18, 2019 by 4:00pm**. Any applications submitted after the due date and time will not be considered for funding approval.

The Standing Committee will hold a meeting to consider staff recommendations for funding. Applicants are encouraged to make a brief presentation before the Standing Committee about their proposal and application. After the presentations, the Standing Committee will make a recommendation on funding applications. It will be forwarded to the Board of Supervisors for initial approval as a part of the Annual Action Plan in March.

Applicants are encouraged to contact County staff prior to submitting project applications. Please email Darby Marshall (marshalld@co.monterey.ca.us) to review your project in advance and receive answers to any questions you may have.

Application Review Process

The review process consists of review by staff from the Monterey County Economic Development Department and the cities of Gonzalez, Greenfield, and Sand City. Following the staff level review, the City Councils of Del Rey Oaks, Gonzales, Greenfield, and Sand City will act to approve projects within their respective cities. Thereafter, funding recommendations for projects and services are made by the Standing Committee and forwarded to the Board of Supervisors for initial action. Following a 30-day public review and comment period, the Board of Supervisors will take final action to approve the projects for inclusion in the CDBG Annual Action Plan to be forwarded to HUD for review and approval.

1. **Staff review** – Proposals are first reviewed for completeness and then evaluated against applicable HUD regulations, the Urban County's Consolidated Plan goals and objectives, and other related county and city policies (e.g., General Plans). Funding recommendations are developed taking into account total available funds, applicant experience, project readiness & feasibility, leveraging of other funds, track record with the county and cities (when applicable), and likelihood for timely use of HUD funds.
2. **Joint County/City review** – Staff from each jurisdiction will convene to review and make recommendations regarding Public Services applications. The recommendations will be forwarded to the Standing Committee as well as the City Councils for action in regard to recommendation to the Board of Supervisors.
3. **City Council reviews** – City Councils will review and act to recommend funding regarding applications for their cities. The cities may hear applicant presentations and receive preliminary funding recommendations from city staff at their city council meetings. The

3 of 2



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



city recommendations will be forwarded to the Standing Committee and then to the Board for Supervisors for final consideration.

4. **Standing Committee Review** - The Standing Committee will convene to make a preliminary recommendation to the Board of Supervisors on all projects and services.
5. **Board of Supervisors Initial Recommendation** - The County will hold a formal public hearing regarding the draft Annual Action Plan to obtain public comment. The County will then confer and make a preliminary recommendation for funding to be included in the draft Action Plan issued for public comment. Notice of the 30-day comment period will be published in El Sol, the Monterey County Weekly and four south county newspapers. Review copies of the Action Plan will be available online at the County and each city's website as well as at each City Hall and the County's Economic Development Office located at 168 W. Alisal Street, Salinas, CA 93901.
6. **Board of Supervisor action** - The Board of Supervisors will act to approve the Annual Action Plan including funding recommendations in May and authorize its submittal to HUD (no later than May 15, 2018 or as otherwise directed by HUD).

Scoring Criteria

The Urban County will select activities in accordance with the community development objectives and policies of each jurisdiction as well as HUD rules and regulations. The following criteria will be taken into consideration when selecting activities to be recommended for funding by the Monterey County Board of Supervisors:

- A. **Organizational Capacity & Experience** - How capable is the agency of managing the proposed project?
- B. **Need/Extent of the Problem** - Does the proposal meet the needs of the community described in the Consolidated Plan? Does it help the population that most needs the services?
- C. **Soundness of Approach** - Is the program self-sufficient and sustainable?
- D. **Outputs** - Is there a solid methodology in place for determining client eligibility and for tracking numbers served?
- E. **Accomplishments/Outcomes** - What will be accomplished in measurable terms so performance and outcomes can be evaluated?
- F. **Leveraging Resources** - Will the CDBG grant pay for the whole program? Is there outside funding and from whom and what kind (in-kind services, cash, etc.). What is the status of the outside funding commitment, and how much is the commitment or application for? (CDBG assistance to agencies is not intended to provide ongoing support.)
- G. **Achieving Results & Program Evaluation** - How has the agency performed in regard to past CDBG grant awards?

CDBG Program Overview

The United States Department of Housing and Urban Development (HUD) provides Community Development Block Grants (CDBG) on an annual basis to entitled cities and counties to help develop "...viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities to low-income persons. The program is

4 of 12



Notice Of Funding Availability & Request for CDBG Proposals for Program Year 2019-2020



authorized under Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-5301 et seq.” For more information visit:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/communitydevelopment/programs/entitlement

Consolidated Plan Goals

The Monterey Urban County adopted a Five-Year Consolidated Plan for the use of CDBG funds. The Consolidated Plan sets forth a five-year strategy for addressing the housing and community development needs in the Urban County area which forms the basis for expending CDBG funds from HUD. It covers HUD FY 2013-2022. Funding is now available for County fiscal years from July 1, 2018 through June 30, 2019. The Consolidated Plan outlines the goals and policies for utilizing CDBG funds to assist low income households and persons in the areas of housing, infrastructure, community development, fair housing, public services, and economic development.

The goal of the CDBG program is to strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every American, particularly for low income Americans (meaning those with incomes below 80% percent of the area median income). The specific goals of the CDBG program are as follows.

- **Provide Decent Housing:** Included within this broad goal are the following objectives: assist homeless persons to obtain affordable housing; retain the affordable housing stock; increase the availability of permanent housing that is affordable to low-income Americans; and increase supportive housing that includes structural features and services to enable persons with special needs to live in dignity.
- **Provide a Suitable Living Environment:** This goal includes the objectives of improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing the isolation of income groups within areas by de-concentrating housing opportunities and revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.
- **Expand Economic Opportunities:** Included in this goal are the objectives of creating jobs accessible to low-income persons; providing access to credit for community development that promotes long-term economic and social viability; and empowering low income persons to achieve self-sufficiency in federally assisted and public housing.

HUD National Objectives

For a project to be considered for funding, the project is required to meet one of three national objectives:

- Benefit low and-income persons, households or areas. A minimum of 50% of the beneficiaries must have individual or household incomes which are considered low income or the activity is in an area where HUD has determined that 50% of the population is low-income;
- Aid in the prevention or elimination of slums and blight, or

3 of 12



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



- Meet other community development needs having a particular urgency (a condition that occurred within the past 18 months and that poses a serious and immediate threat to the health or welfare of the community).

All programs, projects, and activities approved for funding by Monterey County must fall under these broad national objectives. Allocations will be set at a minimum of \$10,000 for public service activities and \$20,000 for project activities.

CDBG Eligible Activities

In addition to meeting one of the national objectives, an activity must also be an eligible CDBG activity. General types of activities that are eligible fall into four broad categories:

1. Code Enforcement, Rehabilitation Activities and Housing Development (non-construction);
2. Construction or Improvement of Public Facilities and Infrastructure;
3. Economic Development Activities (Job Creation and Retention); and
4. Public Service.

Federal regulations restrict public service funding to 15% of the total grant and require that any public service being funded must either be new or a quantifiable increase in the level of service above that which has been provided with state or local funds in the previous twelve calendar months. In addition, record keeping requirements generally include extensive documentation on beneficiaries' income, ethnicity, race and female head of household status.

Eligible Public Service Activities (24 CFR 570.201(e)): CDBG regulations allow the use of grant funds for a wide range of public service activities including, but not limited to:

- | | |
|---|---------------------------|
| • Employment services including job training and literacy | • Homeless services |
| • Crime prevention and public safety | • Down-payment assistance |
| • Child care | • Recreation services |
| • Substance abuse counseling/treatment | • Energy conservation |
| • Education programs | • Health services |
| • Senior citizens services | • Fair Housing |

Clients Served

Clients: Activities are limited to providing services only to the residents of Del Rey Oaks, Gonzales, Greenfield, Sand City and/or the unincorporated areas of Monterey County.

Client Income Verification Options: To be eligible for CDBG assistance, activities must serve low income persons. Low-income persons are defined as those at or below 80% of the County Area Median Income. Documentation of the benefit to low income level persons is required of activity funded (CDBG National Objective 24 CFR 570.208). The income verification needed is determined by the activity and clients served. If the activity serves a particular group throughout the Urban County, then it falls under one of the two options of Limited Clientele. If it serves clients only in a specific geographic area or census tract, then it is an Area Benefit.



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



- a. **Limited Clientele:** The activity must be offered to a particular group of low-income residents in the entire community. Agencies collect income data and demographic data for each recipient in the program as either Client Based or Presumed Benefit.
- 1) **Client Based:** Provides services to Urban County clients
Activities will be offered to all residents of a particular group of low-income residents in the Urban County. Income verification is required along with other client statistics.
 - 2) **Presumed Benefit:** Provides services to only HUD approved groups
Activities that exclusively serve a group of persons in any one or a combination of HUD approved categories may be presumed to benefit at least 49.83% of persons who are low income. Since these groups are presumed to be low income, individual income verification is not required although other client statistics are required. HUD Presumed Benefit categories include:

• Abused children	• Homeless persons
• Battered spouses	• Illiterate persons
• Elderly persons (62 years and older)	• Persons living with HIV/AIDS
• Severely disabled adults	• Migrant farm workers
- b. **Area Benefit:** The activity must be offered to all residents of a defined geographic area which contains a minimum of 50% low-income of the residents as proven by American Community Survey data provided by HUD. The online application will prompt applicants to select the Census Tracts and Blocks that will be served. The online application will then calculate the low/moderate income percentage for the selected Census Tracts and Blocks for the applicant.

Agencies are required to obtain, update, and maintain individual client files documenting program eligibility and statistical data including, but not limited to, income eligibility verification, and demographic information on race and ethnicity, disability, female head of household, and clients 62 and older.

Income Eligibility Limits

Depending on the activity, income eligibility may be based on family or household size. The following definitions of family, household and income levels are found at 24 CFR 570.3:

Family refers to the definition of "family" found at 24 CFR 5.403. Family includes, but is not limited to, the following regardless of actual or perceived sexual orientation, gender identity, or marital status:

- (1) A single person who may be an elderly person, displaced person, disabled person, near-elderly person, or any other single person; or
- (2) A group of persons residing together, and such group includes, but is not limited to:
 - (i) A family with or without children (a child who is temporarily away from the home because of placement in foster care is considered a member of the family);
 - (ii) An elderly family;
 - (iii) A near-elderly family;
 - (iv) A disabled family;



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



- (v) A displaced family; and
- (vi) The remaining member of a tenant family.

Live-in aide means a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

Household means all persons occupying a housing unit. The occupants may be a family, as defined in 24 CFR 5.403; two or more families living together; or any other group of related or unrelated persons who share living arrangements, regardless of actual or perceived, sexual orientation, gender identity, or marital status. Low- and moderate-income household means a household having an income equal to or less than the Section 8 low-income limit established by HUD.

Low- and moderate-income person means a member of a family having an income equal to or less than the Section 8 low-income limit established by HUD. Unrelated individuals will be considered as one-person families for this purpose.

Low-income household means a household having an income equal to or less than the Section 8 very low-income limit established by HUD.

Low-income person means a member of a family that has an income equal to or less than the Section 8 very low income limit established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

The income limits show below is updated annually by HUD. The following table cites the current income limits:

	Income Limits Effective April 11, 2017							
	1-Person	2-Person	3-Person	4-Person	5-Person	6-Person	7-Person	8-Person
50% AMI (Very Low Income)	28,500	32,600	36,600	40,700	44,000	47,250	50,500	53,750
80% AMI (Low Income)	45,600	52,100	58,600	65,100	70,350	75,550	80,750	85,950

Source: HUD

Successful applicants whose projects must document individual or household income to determine eligibility, e.g., any project or service not solely benefiting a presumed benefit population, will be required to use either the HUD Income Calculator found at <https://www.hudexchange.info/incomecalculator/> or another HUD approved system for documenting income for eligibility purposes. These applicants will also be required to retain copies of all documents, such as tax returns, used to populate the income calculator.



Notice Of Funding Availability & Request for CDBG Proposals for Program Year 2019-2020



Pre- and Post-Award Requirements for Agencies Applying for CDBG Funding

Agencies awarded CDBG funding must follow these program requirements:

- **Post-Award Workshop:** Agencies are required to attend a post-award workshop to assist them with becoming knowledgeable with compliance, program regulations and requirements. Agencies will also be instructed on how to submit activity reports and draw requests to the County.
- **Documents Needed:** Agencies are required to execute a contract with Monterey County and provide the required insurance certificates and endorsements at the time of contract signing. Additionally, agencies must provide a copy of its Personnel Policies, Affirmative Action Plan, Drug-Free Workplace Policy, Monterey County Vendor Data Registration Form and either California Franchise Tax Board Form 587 (Non-resident Withholding Allocation Worksheet) or California Franchise Tax Board Form 590 (Withholding Exemption Certificate) as part of the application package.
- **Reporting and Records:** Monterey County and HUD shall have access to program records. Agencies are required to obtain and provide individual client data including, but not limited to, ethnicity, income, disability, race, female head of household, clients 62 years and older and accomplishment data. If Limited Clientele-Client Based option is selected, individual client income verification documents need to be obtained. If Limited Clientele - Presumed Benefit option is selected, individual income data is not required but other client data is. If Area Benefit option is used, then individual income data is not required but area income information and other client data will be required. Quarterly and year end performance reports are required. Grant files and individual client files must be maintained for a minimum of five (5) years after the program has ended.
- **Draw Requests:** Invoicing for CDBG funds is required on a quarterly basis. Draw request forms are available online. CDBG funds are provided on a reimbursement basis and supporting documentation must be approved by County staff prior to payment.
- **Monitoring and Technical Assistance:** The program will be monitored by the County for compliance with County and HUD requirements and regulations. HUD staff may also monitor the program for compliance. Program requirements including eligibility, performance, accomplishments, and expenditures will be included in monitoring reviews. The County will provide technical assistance as needed or requested to assist with project progress and success. If an agency is not following the program requirements and regulations, funding may be terminated and funding reimbursement required.
- **Provide Recognition of Funding:** The agency is required to provide recognition for the role of the County and HUD provided through this grant. All activities and items utilized pursuant to this grant shall be prominently labeled as to funding source. In addition, the applicant will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement. Sample wording: This publication was made available through funding from Monterey County's CDBG Urban County Program funded by HUD. If the recipient erects a sign, it should recognize the Monterey County CDBG Urban County funding in a size proportional to the CDBG share of overall funding for the project.
- **Budget:** Agencies are required to follow application budget line item amounts in draw requests and ensure line items are feasible.

9 of 12



Notice Of Funding Availability & Request for CDBG Proposals for Program Year 2019-2020



- **Expenses (Costs):** Applicants shall administer their programs in conformance with Title 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Costs must be necessary and reasonable for proper and efficient performance and administration of the grant. Costs must be adequately documented.

Eligible Expenses Include but are not limited to:

CDBG funds may be used to pay for labor, supplies, and materials as well as to operate and/or maintain the portion of a facility in which the public service is located. Costs incurred directly in support of the public service, including telephone services, postage, messenger, electronic or computer transmittal services and the like are allowable as long as they are directly related to delivery of the funded public service.

Salary and fringe benefits (fringe is limited to 20% of total salary costs) in the form of regular compensation paid to employees during periods of authorized absences from the job, such as vacation leave, sick leave, military leave, and the like, are allowable, provided such costs are absorbed by all agency activities in proportion to the relative amount of time or effort actually devoted to each. Time sheets are required to document expenses for staff and allowable time should be adjusted by the staff percentages of time allocated on the project as listed in the application. Overtime or bonuses are not allowable expenses.

Ineligible Expenses Include but are not limited to:

CDBG funds may not be used to pay for:

- **Miscellaneous Items:** Food/meals for staff, fund raising, entertainment, alcoholic beverages, deposits on equipment, incentives to clients (gift cards, raffle prizes, holiday gifts, prizes for social activities), and late fees or penalties.
- **Promotion of Agency:** Costs of advertising and public relations designed solely to promote the non-profit agency, including costs of promotional items and memorabilia, including models, gifts, and souvenirs.
- **Contributions or Donations:** Contributions or donations, including cash, property, and services, made by the agency, regardless of the recipient.
- **Entertainment Costs:** Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities).
- **Fundraising:** Costs of organized fund raising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred solely to raise capital or obtain contributions.
- **Goods or Services for Personal Use:** Costs of goods or services for personal use of the organization's employees.

Instructions

1. Submit one application per project.
2. The application is available online by visiting www.citydataservices.net. To generate an application, use MONT2019 for user name and password. Existing users must use their

06/17



**Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020**



- current user name and password. Complete the form and click the submit button at the bottom. The subsequent screen will display unique login information. Login information will also be emailed to the email address you designate on the form. Follow the link and login to begin your application. All supporting documents are required to be uploaded.
- Public service and economic development agencies currently funded who intend to apply for the same program will have a link under the "Application" column on the manager page. There is a hotlink on the same page to apply for a different program.
 - All applications must be submitted in the legal name of the organization or jurisdiction. An authorized representative of the organization or jurisdiction who has the legal authority to enter into an agreement with the County of Monterey must sign the application. For County departments, applications must be signed by the Department head.
 - Questions or requests for further information should be directed to:

Darby Marshall, Redevelopment and Housing Analyst II
MarshallD@co.monterey.ca.us
County of Monterey
Economic Development Department
1441 Sebring Place - North, Salinas, California 93901
Phone: (831) 755-5390, Fax: (831) 755-5398

Steve Crouse
City Data Services Technical Assistance
citydataservices@yahoo.com
Phone: (650) 533-5933

The County will post all questions submitted and the answers on its website (<http://www.co.monterey.ca.us/EconomicDevelopment/housing-documents.shtml>) on Friday afternoons. It is the applicants' responsibility to check the County website for responses.

- Applications must be completed online by **4:00 P.M. on Monday, January 18, 2019**.
Late proposals will NOT be accepted.
Applications that are substantially incomplete and lack required attachments or applications submitted after the published deadline will not be considered for funding.
- Changes and/or additions to the proposal after January 18, 2019 will only be considered at the County's convenience.



Notice Of Funding Availability &
Request for CDBG Proposals
for Program Year 2019-2020



ATTACHMENT A –FUNDING PARAMETERS

1. All CDBG funds shall be allocated and expended in accordance with applicable federal laws and regulations.
2. To be eligible for a funding allocation, organizations must be incorporated within the State of California and federally designated as a non-profit entity [tax-exempt under Section 501(c)(3) or 101(b) of the Internal Revenue Service Code] or be a local government's special district.
3. To be eligible for a funding allocation, organizations must have a track record of providing services within the County for a minimum of 24 months. Governance of the agency should be vested in a responsible and active Board of Directors that meets at least quarterly.
4. The minimum annual allocation shall be \$10,000 for services and \$20,000 for projects.
5. Factors to be considered when determining allocations shall include:
 - Extent to which the activity will meet a demonstrated community need;
 - Extent to which activity addresses community goals established by the Board of Supervisors and/or city councils of the cities of Del Rey Oaks, Gonzales, Greenfield, and Sand City;
 - Extent assets are leveraged to support the activity (consider diversification of funding, collaboration with other providers, leveraging of in-kind services);
 - The capacity of the organization to carry out the activity including the ability to quantify and measure results;
 - The relation between the agency's total budget and the request; and
 - The extent to which past performance on Urban County grants has met expectations.
6. Agencies allocated CDBG public services funding shall submit reimbursement requests and required report forms in a timely manner. Agencies that miss reporting deadlines more than twice in one fiscal year may be disqualified from submitting a funding proposal for the following fiscal year.

12 of 12

Monterey County

*Monterey County Government Center
Economic Development Conference Room
1441 Schilling Place- North
Salinas, CA 93901*



Meeting Agenda - Final

Thursday, March 21, 2019

3:30 PM

Urban County Committee

Call to Order**Public Comment Period**

The Monterey Urban County Standing Committee will receive public comments on items not listed on the agenda within the purview of the Committee. If it is not necessary to complete a speaker request form. The Chair may limit the length of individual presentations.

Approval of Action Minutes

Approve the Monterey County Standing Committee Draft Action Minutes of March 8, 2018

Attachments: [Draft 2018-3-8 Urban Standing Committee Minutes](#)

Regular Agenda

Receive the Calendar for Program Year 2019-2020.

Attachments: [2018-3-21 - Agenda Item 5 - Staff Report](#)

[2018-3-21 - Agenda Item 6 - Attachment: Summary Timeline 18-20](#)

Review Proposals for Projects and Services, including Fair Housing, and Direct Staff to Prepare the Draft 2019-2020 Annual Action Plan for Consideration by the Board of Supervisors on April 2, 2019.

Attachments: [2018-3-21 - Agenda Item 7 - Staff Report](#)

[2018-3-21 - Agenda Item 7 - Attachment: 1 App Summary](#)

[2018-3-21 - Agenda Item 7 - Attachment: 2 DRG Deletion Request](#)

Adjournment

Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution on the agenda packet are on file and available for public inspection at the Economic Development/Housing Office, Monterey County Government Center, 1441 Schilling Place – North, Salinas, CA 93901.

Meetings of the Urban County Committee are accessible to individuals with disabilities. Please contact the Monterey County Administrative Office at 831-755-5390, if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

The following services are available when requests are made by 5:00 p.m. of the Friday before the noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format. If you require the assistance of an interpreter, please contact Anita Machin in the Economic Development/Housing Office at 831-755-5381. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.

Copias de reportes del personal u otra documentación escrita relativa a temas que se hacen referencia en esta agenda ya presentados después de la distribución del paquete de la agenda son archivados y disponibles para inspección del público en la Oficina de Desarrollo Económico/Vivienda, Centro de Gobierno del Condado de Monterey, 1441 Schilling Place – North, Salinas, CA 93901.

Reuniones del Comité del Condado Urbano son accesibles a personas con discapacidades. Por favor, póngase en contacto con la Oficina de Administración del Condado de Monterey al (831) 755-5390, si Usted necesita asistencia o una acomodación para poder participar en una reunión pública o si Usted necesita la agenda y documentos públicos modificados como requerido por la sección 202 de la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés).

Los siguientes servicios están disponibles cuando las peticiones son hechas antes de las 5:00 de la tarde del viernes antes de esta reunión notificada: intérpretes de lenguaje de señas americano durante una reunión, agendas con impresión grande o minutos en otro formato. Si Usted requiere asistencia de un intérprete, por favor comuníquese con Anita Machin en la Oficina de Desarrollo Económico/Vivienda al 831-755-5381. Se hará todo lo posible para atender las peticiones de asistencia de traducción. Las peticiones deben hacerse lo pronto como sea posible y con un mínimo de 24 horas de anticipación de cualquier reunión.

MONTEREY URBAN COUNTY STANDING COMMITTEE MINUTES

Monterey County Government Building
Workers Development Conference Room
1441 Schilling Place – North Salinas, CA
Thursday, March 21, 2019, 3:30 PM

Members Present: Supervisors John Phillips and Chris Lopez

Other Jurisdictions Represented: Matthew Sundt, City of Gonzales

Staff Present: Rosa Camacho-Chavez, Darby Marshall, and Anita Nachor

Others Present: Ceci Romero, Xina Garcia, Carly Mayberry, Amanda Musones, Rancho Cielo, May Nguyen, Environmental Justice Coalition for Water (EJCW), Katy Castagna, United Way Monterey County, Barby Wunsch, Grid Alternatives, Regina Gage, Meals on Wheels, Jack Murphy, Veterans Transition Center (VTC), Georgina Alvarez, Central Coast for Independent Living (CCIL), Jessica Rivas, Monterey County Housing Authority Development Corporation (IHDC), Priscilla Barba, Supervisor Lopez, Andrew Vic, Boys and Girls Club of Monterey County

1) **Call to order, roll call:**

Supervisor John Phillips asked that the record show that both County members were present. Supervisor Phillips called the meeting to order at 3:35 PM.

2) **Public Comment:**

None

3) **Minutes:**

Supervisor Phillips moved that the minutes of March 9, 2018 meeting be approved. The motion was approved without objection, minutes were accepted.

4) **New Business:**

a. **Receive the Calendar for Program Year 2019-2020**

Supervisor Phillips moved to approve the calendar for Fiscal Year 2019-2020 and the motion was seconded by Supervisor Lopez. The motion carried unanimously.

b. **Review Proposals for Projects and Services, including Fair Housing, and Direct Staff to Prepare the Draft 2019-2020 Annual Action Plan for Consideration by the Board of Supervisors on April 2, 2019.**

The calendar this year include a 35-day shutdown, because of the delay we did not receive the actual allocation from: U.S. Department of Housing and Urban Development (HUD).

The Housing Department proposes that we return to the full Board of Supervisors (BOS) in June 2019 to approve the Action Plan and hopefully by that time we will have the final allocation amount. On May 7, 2019 return to the BOS to have an open Public Hearing and to open the 45-day public comment period. This process will lay the ground work for the next 3-year consolidated plan done in conjunction with the other entitlement communities (Monterey, Seaside, and Housing Authority). The comment period is longer than in the past because we are also going to be starting the public comment period for the Affirmatively Furthering Fair Housing Study that has been going on for the last 18 months. Since the Housing Authority has a 45-day public comment period all jurisdictions will do the same.

Make minor corrections to the Citizen Participation Plan.

Supervisor Lopez stated that on the Urban County Timelines for FY 2019/2020 the first due date should read 11/15/18.

The Housing Department anticipates receiving \$1.369 million dollars in Community Development Block Grant (CDBG) funds to allocate. By law, we can allocate up to 15% of the grant or \$209,149 for public services, and up to 20% or \$279,000 for Administrative expenses. Funds not spent for public service or Administrative expenses rolls to public facilities, affordable housing, etc. If the funds remain unspent at the end of the year the funds are not recaptured for administrative expenses. Del Rey Oaks is allocated \$76,000, they will provide \$46,000 for program income they will spend. The Housing Department will be receiving that amount back, they are deferring this year. We will have that money to spend this year. The City of Gonzales is allocated \$165,000. The City of Greenfield is allocated \$260,000.00 and the County has roughly \$587,000-\$560,000 to allocate to 2 projects if the BOS recommends to fully fund the one project that we have received an application for.

The City of Gonzales would like to subsidize high-speed internet services for everyone in the community. Unfortunately, the private internet providers have made the improvements, so we are unable to pay for any of the improvements. They also requested an Animal Control Vehicle but that is not allowed. The Housing Department is working with the city to see if they want to complete a 5th street improvement.

Supervisor Lopez had a question about a letter that is referenced twice from the City of Greenfield's fire chief was mentioned in the materials but was not included in the package. The summary of the applications was included in the package. The full application/backup was not included. Darby Marshall will provide Supervisor Lopez with a copy of the letter if requested.

The County of Monterey has received a request for \$255,500. There is one unique project from the Monterey County Housing Authority Development Corporation (HDC). They have proposed to complete a similar program to what they did with Rippling River last year but doing it at Los Ositos. Otherwise, we have the same list of applicants as in the past. The only thing that we must fund out of the \$253,500 is Fair housing by statute. In the past we have used Echo Housing and we also house them one day a week. the City of

Monterey does the same, Echo Housing is a local company. We also subsidize legal services for senior for fair housing. As in prior years the funding is kept at \$20,000.

Regina Gage, Executive Director with Meals on Wheels of the Salinas Valley provided a update on Meals on Wheels. She thanked Darby Marshall for taking her calls and the Supervisors. She stated that Meals on Wheels have been in place for 47 years and serves 200 home bound seniors every week. They serve meals to all of North, South and Salinas Valley. Regina also stated that recently Meals on Wheels launched a new website. Also announced that a pilot program has been launched, the Meals on Wheels of the Monterey Peninsula uses their kitchen to prepare homemade meals for the clients. The first launch started with a small group of clients from North County.

The City of Greenfield has 2 projects, either Walnut Avenue improvements or purchasing a fire truck. Walnut avenue will support their Walnut avenue specific plan development and housing.

The City of Sand City is working on the Calabrese Park Project funded last year.

Environmental Justice Coalition for Water (EJCW) which was funded last year. The board will need to decide how to allocate to this project.

North County Recreation Department will try to complete work on their North County Facilities.

Greenfield Commons is an affordable Housing Development that is proposed in Greenfield in the Walnut Avenue specific plan area. They are requested fund to help purchase land for the affordable housing project. This project is an allowed use of CDBG Funding. CDBG funds cannot be used to build new housing but the funding can be used for land acquisition. The one challenge is that they will have to complete the application and be in construction within a year of drawing funds down. If the board elects to recommend funding for the Greenfield Commons project, The Housing department suggests that the board delays their draw down until April 2020. This will allow Greenfield Commons to get most of their fundraising out of the way for the vertical construction.

Grid Alternatives has been receiving funding for the past 6 years. They assist with Solar Systems for Low and Moderate homes and assist homeowners with paperwork to apply for tax credits and rebates.

EJCW was funded last year. The Housing Department is still modifying the contract. EJCW has not been able to spend their \$176,000 that was allocated to them in 2018. If there was excess funding EJCW was to receive it. The allocated funds expire as of June 2020.

Mae Nguyen, Program Director, EJCW, provided an update. She stated that EJCW is a statewide organization, they have a main office in Sacramento that serves the Central Valley and an office in the Bay Area and an office here in Salinas. Their proposal for this year is to address the 200 small water systems. The small water systems throughout our

greater Monterey county that are out of compliance for nitrate and arsenic contamination. Nitrate causes spontaneous abortions, miscarriage issues pregnant issue and health problems, blue baby syndrome. There are 2 small water systems that are out of compliance in our region. A system has anywhere from 2-15 households connected to it. Out of these two hundred there are 52 systems that are low income communities. These 52 systems serve 253 households, not including accessories which means occupants and renters that live in a side home for example.

The proposal this year specifically is to compliment a proposed regulation on the point of view and point of use entry device that the county is considering enforcing. What this has caused is an upsur in costs. A point of use system is a filter that you would install at the faucet. Point of entry system is one you install at the entrance to your home. The devices must be purchase, instal.ed, and monitored. ECJW are partnering with the Environmental Health Bureau that has come up with their own funding to support the ongoing operations and monitoring for these systems. Monitoring these systems is a critical part otherwise a household might be relying on a deficient system.

ECJW is working with the Monterey County as the enforcement begins. They believe in enforcement and this will ensure that people will have clean accessible drinking water, but we this should not be at the expense of low-income communities. There are 253 households, Minimally, up to 400 households that make less than \$50,000 a year in our county.

The city of Greenfield has over 10 small water systems. There have been several studies completed to assess some of the options of the communities. One option is specifically helpful to these communities because of their isolation. These communities do not have an option to pursue other funding. This is the reason why ECJW is requesting CDBG funding because there is no other funding to cover this need. State and Federal dollars primarily require or encourage and incentivize consolidation so that you have multiple small water systems and individual wells.

The funding that assumes population density, which in a rural area we don't have. The moment you take a pipeline more than a quarter of a mile to connect them with the next water system, suddenly the cost outweighs the benefits.

ECJW is trying to find solutions to these outdated water systems. The funding from last year is specifically tied to the water systems that have the option of federal funding, but the federal and state funding does not cover the cost for the individuals. Which means that the household still must manage the well abandonment if there is any of that, which costs up to \$6,000. Not including environmental and engineering costs. All the funding from last year is tied to the consolidation projects which are moving forward at a slow pace.

If CDBG does not survive the budget cuts, we would have to adjust individual grants, particularly on the project side and the city's based on any pro rate increase or decrease for the expected funding level. If it goes up 10% and we have 10% extra, the Housing Department suggests funding ECJW. This will eliminate the need to come back to amend the action or we roll to the following year.

After discussion, Supervisor Phillips moved to approve \$250,000 for the Greenfield Commons Housing land acquisition and \$270,000 for the Environmental, plus any extra funds plus services as they were aligned in the staff report for the FCJW point of Entry and Point of use system.

And VTC coming out of the Administrative pot. Move forward with preparing the action plan and come back on May 7th, 2019.

And the motion was seconded by Supervisor Lopez. The motion carried unanimously. Coordinate with Supervisor Phillips office because we can get the word out about the small water system in North County. There alternatives and possible assistance for some households and senior citizens.

5) **Adjournment:**

The meeting was adjourned at 4:15 PM.

DRAFT

**CDBG Urban County Standing Committee
SIGN-IN SHEET**

MEETING DATE: March 21, 2019

Completion of this form is voluntary.

NAME (Please Print):	ORGANIZATION (Please Print):	PHONE NUMBER (Please Print):	EMAIL ADDRESS (Please Print):
Ceci Romero	Rancho Cielo Graduate of Rancho Cielo	831-494-3533 831-775-9067	ceci@ranchocieloyc.org garcia.xina831@gmail.com
Xina Garreca	Rancho Cielo	58379 444-3533	cmayberry@ranchocieloyc.org
Carly Mayberry	Rancho Cielo	(631) 844-3533	ADMIN@RANCHOCELO.CA.GOV
Amanda Muesere	Environmental Justice Coalition for Water	831-200-3303	may@ejcw.org
May Nguyen	Laurel Bay Monterey Co.	831-372-8076	Katy.Castana@unitedagencyinc.org
Katy Castagna	ARID Alternatives	805-769-7122	katy@arid-alternatives.org
Bryan Worsch	Alisal-Napa Bati	831-758-6925	bray@salinasnapa.com
Alisa Gay	VTC	883 8587 x 212	jslopy@veterinarian.org
Joy Murphy	Green 4118		msun@elgornet.ca.us
Matthew Smith	CCCIC	831-757-7968	galt@cccic.org
Leonora Alvarez	HDC	831-746-4166	lira@hdc.com
Christina Rivers	SUP Lopez	746-3019	BARBARA@MONTREAL.CA.US
Christina Rivera			CA.US

Completion of this form is voluntary.

NAME (Please Print):	ORGANIZATION (Please Print):	PHONE NUMBER (Please Print):	EMAIL ADDRESS (Please Print):
Jup. Lopez Aventura Vie	Ana. Home Care	705-8033 831-394-5171	avico@homecare.org

Grantee SF-424's and Certification(s)

OMB Number: 4343-004
Expiration Date: 12/31/2018

Application for Federal Assistance SF-424		
1. Type of Submission: <input type="checkbox"/> Re-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate listing: <input type="text"/> * Other (Specify): <input type="text"/>
3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-19-00-00-0011	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
8. Legal Name: <input type="text" value="County of Monterey"/>		
9. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-8703524"/>	10. Organization DUNS: <input type="text" value="83 0739770005"/>	
d. Address:		
* Street: <input type="text" value="1442 Schilling Place - West"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Salinas"/>	City2: <input type="text"/>	
* County/Parish: <input type="text"/>	County/Parish2: <input type="text"/>	
* State: <input type="text" value="CA, California"/>	State2: <input type="text"/>	
* Province: <input type="text"/>	Province2: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	Country2: <input type="text"/>	
* Zip / Postal Code: <input type="text" value="95301-4327"/>	Zip / Postal Code2: <input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="CDO-ICLA"/>	Division Name: <input type="text" value="Housing & Economic Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Darcy"/>	
* Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Schall"/>	
* Suffix: <input type="text"/>	* Title: <input type="text" value="Redevelopment & Housing Analyst II"/>	
Organizational Address: <input type="text"/>		
* Telephone Number: <input type="text" value="(831) 755-3331"/>	* Fax Number: <input type="text" value="(831) 755-8330"/>	
* Email: <input type="text" value="darschall@cedo.monterey.ca.gov"/>		

Application for Federal Assistance SF-424	
<p>*9. Type of Applicant 1: Select Applicant Type:</p> <p>B: County Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p>*10. Name of Federal Agency:</p> <p>U.S. Department of Housing & Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14.213</p> <p>CFDA title:</p> <p>Community Development Block Grant program for Entertainment Communities</p>	
<p>*12. Funding Opportunity Number:</p> <p>- Title:</p>	
<p>13. Competition Identification Number:</p> <p>- Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p>*15. Descriptive Title of Applicant's Project:</p> <p>OSBE funds will be used to provide public improvements, community facilities, decent occupied housing rehabilitation, and public services that primarily benefit low- and moderate-income persons.</p> <p>Attach supporting documents as specified in agency instructions</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a Applicant: * b Program/Project:

Match an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a Start Date: * b End Date:

18. Estimated Funding (\$):

* a Federal	<input type="text" value="1,516,827.00"/>
* b Applicant	<input type="text" value=""/>
* c State	<input type="text" value=""/>
* d Local	<input type="text" value=""/>
* e Other	<input type="text" value=""/>
* f Program Income	<input type="text" value="50,000.00"/>
* g TOTAL	<input type="text" value="1,576,827.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach:

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties, (U.S. Code, Title 28, Section 1001)

I AGREE

* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: * Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0346-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1695-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Control and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 cc-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-545) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property required for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424B (Rev. 7-97)
Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-328), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11758; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11980; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cease to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		Housing Program Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
County of Monterey			

Standard Form 424B (Rev. 7-87) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date

Housing Program Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current consolidated plan that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K, and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Housing Program Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

**Not Applicable -
No Urgent Need Projects**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official _____

Date _____

Title _____

**Not Applicable -
County does not
receive HOME Funds**

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

**Not Applicable -
County does not
receive ESG funds**

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under this program shall be operated for the purpose specified in the consolidated plan;

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official _____

_____ Date

Title

**Not Applicable -
County does not receive
HOPWA funds.**

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.