

County of Monterey

Government Center- Monterey Room
168 W. Alisal St., 2nd Floor
Salinas, CA 93901



Meeting Agenda - Final

Special Meeting

Supervisor Chris Lopez - District 3

Supervisor Kate Daniels- District 5

Thursday, July 31, 2025

2:00 PM

Join via Zoom at <https://montereycty.zoom.us/j/94962194033> or in person at: 168 W. Alisal St., 2nd Floor, Salinas CA-Monterey Room; or 1011 Broadway St, Suite C, King City, CA 93930 – Dist. 3 Office; or 1200 Aguajito Rd, Monterey CA 93940 – Dist. 5 Office

Cannabis Committee

Supervisor Chris Lopez will appear by video conference on this date at: 1011 Broadway St, Suite C, King City, CA 93930. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Kate Daniels will appear by video conference on this date at: 1200 Aguajito Rd Monterey CA 93940. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Participation in meetings:

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in person at 168 W. Alisal Street, 2nd Floor, Salinas CA 93901 – Government Center Building, Monterey Room; or, 1011 Broadway St, Suite C, King City, CA 93930 – District 3 Office; or, 1200 Aguajito Rd Monterey CA 93940 - District 5 Office; or,
2. You may participate via Zoom at: [://montereycty.zoom.us/j/94962194033](https://montereycty.zoom.us/j/94962194033)

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID 949 6219 4033.

If you choose not to attend the Cannabis Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Friday prior to the meeting. Please submit your comment to Araceli Baltierra at BaltierraA@countyofmonterey.gov and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Cannabis Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

Participación en reuniones:

Los miembros del público pueden participar en las reuniones del Comité de (2) maneras:

1. Puede asistir a la reunión en persona en 168 W. Alisal Street, Segundo Piso, Salinas, CA 93901 - Centro de Gobierno del Condado de Monterey, Monterey Room; o, 1011 Broadway Street, Suite C, King City, CA 93930 – Oficina del Distrito 3; o, 1200 Aguajito Rd Monterey CA 93940 - Oficina del Distrito 5; o,

2. Puede participar a través de Zoom en: <https://montereycty.zoom.us/j/94962194033>.

Si no tiene acceso a una computadora, puede llamar a la reunión y participar llamando al siguiente número: 1-669-900-6833 e ingresando la siguiente identificación de la reunión: 949 6219 4033.

Si decide no asistir a la reunión del Comité de Cannabis, pero desea hacer un comentario, envíelo antes de las 5:00 p.m. del viernes anterior a la reunión, a Araceli Baltierra, por correo electrónico a: BaltierraA@countyofmonterey.gov y su comentario se incluirá en el registro de la reunión.

Si está viendo la retransmisión en directo de la reunión del Comité de Cannabis y desea hacer un comentario público general o comentar un punto específico del orden del día mientras se escucha, seleccione la opción "levantar la mano" en la pantalla de Zoom, y su micrófono se silenciará para que pueda hablar. Para seleccionar la opción "levantar la mano", haga clic en el icono de "participantes" que encontrará en la parte inferior de la pantalla de Zoom y, a continuación, haga clic en el icono "levantar la mano" que encontrará junto a su nombre.

TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Consider approval of action minutes from the March 06, 2025, Cannabis Committee meeting.

Attachments: [March 06, 2025 Minutes](#)

Regular Agenda

2. Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan.

Presenter: Kevin Tweedy, Accounting Auditor III

Attachments: [ACO Memo July 2025](#)

3. Receive memoranda update on Cannabis Program budget, Department of Cannabis Control Local Jurisdiction Grant, and performance measures.

Presenter: Michelle House, Cannabis Program Manager

Attachments: [Cannabis Committee Memo July 31 2025](#)

Adjournment

The next regularly scheduled meeting is on Sept 04, 2025, in the Monterey Room and via Zoom.

Committee Members: Supervisor Chris Lopez, Chair; Supervisor Kate Daniels, Vice-Chair.

Committee Staff: Nick Chiulos, Chief Assistant County Administrative Officer; Robert Brayer, Deputy County Counsel; and Araceli Baltierra, Committee Secretary.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, County of Monterey Government Center, 168 West Alisal Street, 3rd Floor, Salinas CA 93901.
- Meetings of the Board of Supervisors Cannabis Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the County of Monterey Civil Rights Office at 831-755-5117 if you need assistance or accommodations to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact the Senior Secretary in the County Administrative Office at 831-755-5419. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un intérprete, por favor comuníquese con la oficina de Administración localizada en el Centro de Gobierno del Condado de Monterey, (County of Monterey Government Center), 168 W. Alisal St., Tercer Piso, Salinas - o por teléfono llamar al 831-755-5419. La secretaria hará el esfuerzo para acomodar los pedidos de asistencia de un intérprete. Los pedidos se deberán hacer lo más pronto posible, y a lo mínimo 24 horas de anticipo de cualquier junta.



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: MIN 25-048

July 31, 2025

Introduced: 7/16/2025

Current Status: Agenda Ready

Version: 1

Matter Type: Minutes

Consider approval of action minutes from the March 06, 2025, Cannabis Committee meeting.

County of Monterey

Government Center- Monterey Room
168 W. Alisal St., 2nd Floor
Salinas, CA 93901



Meeting Minutes - Draft

Supervisor Chris Lopez - District 3
Supervisor Kate Daniels - District 5

Thursday, March 6, 2025

2:00 PM

**Join via Zoom at <https://montereycty.zoom.us/j/94918920107> or in person at: 168
W. Alisal St., 2nd Floor, Salinas CA-Monterey Room; or 599 El Camino Real,
Greenfield CA 93927 – Dist. 3 Office
Cannabis Committee**

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

The meeting was called to order at 2:00pm.

Additions and Corrections

No additions or corrections.

Public Comment Period

Michelle Williamson, Colin Disheroon, Oliver Bates, Richard Ordonez, John Cummings, Tyler Everett and Bob Roach.

Approval of Action Minutes

1. Consider approval of action minutes from the December 5, 2024, Cannabis Committee meeting.

The Board of Supervisors Cannabis Committee minutes from December 05, 2024, was approved by consensus.

Regular Agenda

2. Appoint Chair and Vice Chair of the Board of Supervisors Cannabis Committee.

Supervisor Lopez was appointed Chair. Supervisor Daniels was appointed Vice Chair.

3. Approve calendar year 2025 meeting schedule.

Calendar Year 2025 Meeting Schedule was approved with the exception of the July 2025 month, which will need to be revised to a different date in July 2025.

4. Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan tax payments.

Presenter: Kevin Tweedy, Accounting Auditor III

Report deemed as received.

5. Receive a Public Health update on cannabis community education and social media campaigns.

*Presenters: Elaine Narciso, Cannabis Program Supervisor
Vivian Avila, Cannabis Program Coordinator*

Report deemed as received.

6. Receive memoranda update on Cannabis Program budget, Department of Cannabis Control Local

Jurisdiction Grant, and performance measures.

Presenter: Michelle House, Cannabis Program Manager

Report deemed as received.

Adjournment

The meeting was adjourned at 2:58pm.



County of Monterey

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-542

July 31, 2025

Introduced: 7/16/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Receive an Auditor-Controller Office memoranda update on commercial cannabis business tax collections and payment plan.

Presenter: Kevin Tweedy, Accounting Auditor III

COUNTY OF MONTEREY



AUDITOR - CONTROLLER

(831) 755-5040 • FAX (831) 755-5098 • P.O. BOX 390 • SALINAS, CALIFORNIA 93902

Rupa Shah, CPA
AUDITOR-CONTROLLER

TO: Monterey County Cannabis Committee

FROM: Kevin Tweedy, Accountant Auditor III

Date: July 31, 2025

RE: Update on Commercial Cannabis Tax Revenues

The purpose of this memorandum is to update the Monterey County Cannabis Committee on the amount of cannabis tax revenues collected year to date in fiscal year 2024-25.

MONTH	AMOUNT COLLECTED
July	449,860
August	449,547
September	14,070
October	295,959
November	471,841
December	158,948
January	652,136
February	282,510
March	30,369
April	442,465
May	454,832
June P12	27,142
June P13	-
Total Amount Collected in FY 2024-25 (As of 7/21/2025)	\$ 3,729,679

BREAKDOWN OF COLLECTIONS	COLLECTED
For Fiscal Year 2021-22 Payment Plan - Extended 3 yr.	52,119
For Fiscal Year 2023-2024	727,318
For Fiscal Year 2024-2025	2,950,242
Total by Year	\$ 3,729,679

BREAKDOWN BY TYPE	COLLECTED
Dispensary	565,418
Indoor/Mixed Light Cultivation	1,976,159
Manufacturing	888
Nursery	811,135
Outdoor Cultivation	376,080
Total by Type	\$ 3,729,679

Note 1: The ACO has implemented additional accounting elements to breakdown the collection amounts by respective fiscal years and be able to provide the Cannabis Committee and the Board of Supervisors with the information as reported in this report. The ACO does not have access to operator details and relies on the Treasurer-Tax Collector's Office to provide information on delinquent operators. As of July 23, 2025, the Treasurer-Tax Collector's Office has reported a small number of delinquent business accounts. To maintain confidentiality of taxpayer information we are unable to disclose the specific amounts or the number of accounts.



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-543

July 31, 2025

Introduced: 7/16/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Receive memoranda update on Cannabis Program budget, Department of Cannabis Control Local Jurisdiction Grant, and performance measures.

Presenter: Michelle House, Cannabis Program Manager



County of Monterey

ADMINISTRATIVE OFFICE

Sonia M. De La Rosa

COUNTY ADMINISTRATIVE OFFICER

168 West Alisal St. 3rd Floor

Salinas, CA 93901

831 755 5115

cao-admin@countyofmonterey.gov

July 24, 2025

To: Board of Supervisors Cannabis Committee
Fr: Michelle House, Cannabis Program Manager
cc: Nicholas E. Chiulos, Chief Assistant County Administrative Officer

Re: Cannabis Program Budget, Local Jurisdiction Grant, and Performance Measures

Cannabis Program Budget, Local Jurisdiction Grant, and Performance Measures

Cannabis Program Budget

A. Cannabis Program (Program) Contingency:

The Program has no contingency funds allocated for FY 25-26. The table below reflects the fiscal year (FY) 24-25 contingency balance, no funds were utilized during FY 24-25.

	Allocation	Remaining Balance
Cannabis Program Contingency	\$10,750.00	\$10,750.00

B. Program Taxes (Priority, Goal D):

The Program estimated 4 million would be collected in cannabis tax dollars during FY 24-25. The Treasurer - Tax Collector is currently collecting quarter four taxes for FY 24-25, and all payment plans have been completed.

The table below reflects the breakdown of taxes collected February 19, 2025, through June 30, 2025.

The Program estimates 3.5 million will be collected in cannabis tax dollars in FY 25-26.

Tax	Amount
FY 24-25	\$986,964
FY 24-25 (delayed revenue)	\$0.00
FY 21-22 (extended payment plan)	\$1,280
Total	\$988,244



Local Jurisdiction Assistance Grant Activity

The Program has completed our contract with the Department of Cannabis Control to administer the Local Jurisdiction Assistance Grant (LJAG). Grant funds were utilized to facilitate the transition from provisional to annual cannabis business permits (CBP). LJAG had three goals: (1) provide pass-through funds to qualified cannabis licensees to assist in moving from provisional to annual licenses, (2) reimburse mitigation measure costs related to cannabis farmland, and (3) improve Accela Automation reporting and the on-line cannabis business permit application process. When the LJAG program began in 2022, the Program had 423 provisional license holders. Of those 423 provisional license holders, 39 utilized pass-through funds, and 16 of the 39 are still in business.

1. Pass-through funds were provided to provisional license holders to meet deadlines of annual requirements at the state and local level. The Program provided 39 provisional license holders a total of \$723,366 in pass-through funds.
2. Reimbursed mitigation measure costs on behalf of land use permits associated with a traffic impact study for improvements of roads leading to and from cannabis farms (Spence, Harris, and Potter Roads). Example of projects include repairing of frontage roads and linking of frontage roads to major interchanges. The Program reimbursed 32 sites \$436,285 in mitigation measure costs.
3. Removing obstacles from the permitting process was accomplished by contracting with two outside vendors to enhance the current Accela Automation CBP module. Enhancements were completed to make the system user friendly, reduce paper documents, and create efficiencies by providing capacity for those applying for or renewing the CPB to upload required documents within the on-line cannabis business permit application system. The Program provided \$170,772 in contract services.

Performance Measures

A. Facilitate Provisional to Annual Cannabis Business Permits (Priority, Goal A):

Currently there are 53 active commercial cannabis business operators (8 dispensaries and 45 cultivators). The Program is working with 11 potential cannabis business applicants. Since the March 6, 2025, Cannabis Committee meeting, four provisional permittees moved to an annual, six business closed (two were provisional and one was a forced closure), and one dispensary closed and one opened. The table below provides a comparison of data between the previous and current Cannabis Committee meeting

Type of Permit	July Meeting	March Meeting
Potential Applicants	11	10
Annual	45	41
Provisional	8	14
Forced Closure	4	3
Closed	97	92
Total	165	160

B. Cannabis Land Use Permits (Priority, Goal B):

No cannabis land use permits were approved in FY 24-25. The Program is working with one South County landowner to gain approval for our first outdoor commercial cannabis cultivator. The table below shows the number of cannabis land use permits approved by fiscal year.

Fiscal Year	# Approved
FY 17-18	1
FY 18-19	3
FY 19-20	8
FY 20-21	8
FY 21-22	22
FY 22-23	18
FY 23-24	5
FY 24-25	0
FY 25-26	0
Total	65

C. Enforce Unlicensed Cannabis Activity (Priority, Goal B)

The County of Monterey Marijuana Eradication Team (COMMET) provides the Program with information to update the Cannabis Committee on outcomes of search warrant and abatement activities. COMMET has no data for calendar year (CY) 2025.

Type	CY 2020	CY 2021	CY 2022	CY 2023	CY 2024	CY 2025
Number of Cannabis Plants	32,888	18,602	97,703	1,220	130	0
Cannabis Processed (lbs.)	5,476	1,716	38,430	506	352	0
Gross Weight Abated (tons)	19.2	10.2	68.1	2.8	0.176	0
Firearms	105	97	24	1	16	0
Currency	\$28,146	\$104,700	\$5,500	\$0	\$13,538	\$0.0
Explosive Material (lbs.)	0	0	25	0	0	0
Meth (lbs.)	0	0	1	0	0.073	0
Cocaine (lbs.)	0	0	0	0.03	0.039	0
Clandestine Lab	2	5	0	0	0	0
Wholesale Market Value	\$38,364,000	\$20,303,000	\$68,066,500	\$2,834,635	\$241,433	\$0.0

D. Conduct Quarterly Compliance Inspection (Priority, Goal C)

Inspectors from Housing and Community Development will enforce county code and work directly with regional fire districts, and the industry to ensure compliance with local and state law and building and/or fire code requirements.

Fiscal Year	FY 24-25, Q1	FY 24-25, Q2	FY 24-25, Q3	FY 24-25, Q4
Quarterly Inspections	100%	100%	100%	100%

E. Issuing of a Cannabis Business Permit (Grand Jury Report):

The Program will issue a Cannabis Business Permit (CBP) within three business days of the operator satisfying requirements from Housing and Community Development, Health Department, and respective Regional Fire Districts. The Program strives to maintain a service level of 100 percent.

Fiscal Year	FY 24-25, Q1	FY 24-25, Q2	FY 24-25, Q3	FY 24-25, Q4
Service Level	100%	100%	100%	100%

F. Renewing of a CBP (Grand Jury Report):

The Program will renew a CBP within three business days of the operator satisfying requirements from Housing and Community Development, Health Department, and respective Regional Fire Districts. The Program strives to maintain a service level of 100 percent.

Fiscal Year	FY 24-25, Q1	FY 24-25, Q2	FY 24-25, Q3	FY 24-25, Q4
Service Level	100%	100%	100%	100%