



COUNTY OF MONTEREY - BOARD OF SUPERVISORS

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File #:	A 14-141	Name:	Mission Linen Supply, Amendment No. 1
Type:	BoS Agreement	Status:	Consent Agenda
File created:	6/9/2014	In control:	Board of Supervisors
On agenda:	7/1/2014	Final action:	
Title:	Authorize the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. 1 to the Agreement (A-12051/MYA165) with Mission Linen Supply for Linen Cleaning Services at NMC, extending the Agreement from July 1, 2011 to June 30, 2015 for a total Agreement amount not to exceed \$1,425,000 in the aggregate; no increase from the previously approved amount.		
Attachments:	1. Mission Linen, Amendment No. 1.pdf , 2. Prior Agreements 1.pdf , 3. Mission Linen Spend Sheet.pdf		

[History \(0\)](#)
 [Board Report](#)

Title

Authorize the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. 1 to the Agreement (A-12051/MYA165) with Mission Linen Supply for Linen Cleaning Services at NMC, extending the Agreement from July 1, 2011 to June 30, 2015 for a total Agreement amount not to exceed \$1,425,000 in the aggregate; no increase from the previously approved amount.

Report

RECOMMENDATION:

It is recommended the Board of Supervisors authorize the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. 1 to the (A-12051/MYA165) with Mission Linen Supply for Linen Cleaning Services at NMC, extending the Agreement from July 1, 2011 to June 30, 2015 for a total Agreement amount not to exceed \$1,425,000 in the aggregate; no increase from the previously approved amount.

SUMMARY/DISCUSSION:

In April 2011 NMC went out for Request for Proposal (RFP # 9600-16) for Linen Processing Services. The NMC selection/scoring committee selected Mission Linen Supply as its vendor of choice. On July 26, 2011 the Board of Supervisors approved the agreement between NMC and

Mission Linen Supply. The initial term of the agreement went from July 1, 2011 until June 30, 2014 with two (2) 2 additional one (1) year extensions. NMC at this time wishes to exercise the option to extend the initial term of the agreement by one year. This will extend the term from July 1, 2014 through June 30, 2015.

Mission Linen provides laundry and linen services including Scrub, Mat and Rug rentals. They deliver clean linen and pick up soiled linen for Customer Owned Goods (COG) six (6) days a week. The vendor provides a Hospital Account Manager assigned to NMC to ensure that product and service levels are met on a continuous basis. They provide, at no cost to NMC, bulk carts to be used in the delivery of clean linen and for soiled linen pick up. Bulk carts are not used for clean linen unless they are cleaned according to The Joint Commission standards after every use.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Amendment No. 1 as to legal form and risk provisions. Auditor-Controller has reviewed and approved this Amendment No. 1 as to fiscal provisions. The CAO-Budget and Analysis Division has advised to inform the BOS the spending authority (appropriations) associated with NMC's FY 2014 Adopted Budget has been exceeded and approval and authorization for modification of NMC's appropriation budget should be presented to the BOS. Since NMC is an Enterprise Fund, this does not prevent continued expenditures, but it is considered good public policy, transparency and fiscal management. The Amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee 5.29.14 and Board of Trustees 6.6.2014.

FINANCING:

There is no cost for this Amendment No. 1 and is included in the Fiscal Year 2014/2015 Recommended Budget. NMC is confirming its appropriations position and if its spending authority has been exceeded will return to the Board. Per the Request for Proposals (RFP) #9600-16 for Linen Processing Services, NMC has chosen Mission Linen Supply as its vendor of choice. The Board of Supervisors approved the original not to exceed amount of \$1,425,000. The agreement (No. A-12051/MYA165) shows a remaining balance of \$422,323. The Remaining funds from the previous year's purchase orders will be rolled over for Fiscal Year 2014/15. There is no impact to the General Fund.

Prepared by: Richard Magana, Hospital Director of Environmental Services 783-2654
Approved by: Harry Weis, Chief Executive Officer, 783-2553

Attachments: Amendment No. 1, Original Agreement, and Spend Sheet.
Attachments on file with the Clerk to the Boards Office



Monterey County

168 West Alisal Street
1st Floor
Salinas, CA 93901
831.755.5086

Board Order

Agreement No.: A-12051

Upon motion of Supervisor Salinas, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

Authorized the Purchasing Manager for Natividad Medical Center (NMC) to execute Amendment No. 1 to the Agreement (A-12051/MYA165) with Mission Linen Supply for Linen Cleaning Services at NMC, extending the Agreement from July 1, 2011 to June 30, 2015 for a total Agreement amount not to exceed \$1,425,000 in the aggregate; no increase from the previously approved amount.

PASSED AND ADOPTED on this 1ST day of July 2014, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas and Parker

NOES: None

ABSENT: Supervisor Potter

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on July 1, 2014.

Dated: July 8, 2014
File Number: A 14-141

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy

**AMENDMENT NO. 1
TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN Mission Linen Supply AND
THE NATIVIDAD MEDICAL CENTER
FOR
Linen Processing Services**

This Amendment No. 1 to Professional Services Agreement ("Agreement"), dated July 1, 2011, is entered into by and between the County of Monterey, on behalf of Natividad Medical Center ("NMC"), and Mission Linen Supply (Contractor), with respect to the following:

RECITALS

WHEREAS, the County and Contractor amended the Agreement previously on July 26, 2011 via; and

WHEREAS, the County and Contractor wish to amend the Agreement to extend the term end date to allow for existing services to continue; and

AGREEMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Contractor will continue to provide NMC with the same scope of services as stated in the original Agreement No. (A-12051).
2. Section 2. TERM OF AGREEMENT" shall be amended by removing, *"The term of this Agreement is from July 1, 2011 to June 30, 2014 unless sooner terminated pursuant to this Agreement"* and replacing it with *"The term of this Agreement is July 1, 2011 to June 30, 2015 unless sooner terminated pursuant to this Agreement."*
3. Except as provided herein, all remaining terms, conditions and provisions of the Original Agreement are unchanged and unaffected by this Amendment No. 1 and shall continue in full force and effect as set forth in the Agreement.
4. A copy of this Amendment No. 1 shall be attached to the original Agreement No. (A-12051).
5. The effective date of this Amendment No. 1 is July 1, 2014.

IN WITNESS WHEREOF, the parties hereto are in agreement with this Amendment on the basis set forth in this document and have executed this Amendment on the day and year set forth herein.

Natividad Medical Center

By: _____
Sid Cato, NMC Contracts Manager

Date: _____

By: _____
Harry Weis, NMC Chief Executive Officer

Date: _____

APPROVED AS TO LEGAL PROVISIONS

By: _____
Anne Brauer
Monterey County, Deputy County Counsel

Date: _____

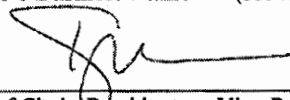
APPROVED AS TO FISCAL PROVISIONS

By: _____
Gary Giboney
Monterey County Auditor/Controller's Office

Date: _____

CONTRACTOR

MISSION LINEN SUPPLY
Contractor's Business Name*** (see instructions)


Signature of Chair, President, or Vice-President

KAVIN J. PARISEAULT REGIONAL DIRECTOR
Name and Title

Date: 4/17/2014

By: _____
(Signature of Secretary, Asst. Secretary, CFO,
Treasurer or Asst. Treasurer)

Name and Title

Date: _____

*****Instructions**

If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers (two signatures required).

If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership (two signatures required).

If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any and shall personally sign the Agreement (one signature required)

IN WITNESS WHEREOF, the parties hereto are in agreement with this Amendment on the basis set forth in this document and have executed this Amendment on the day and year set forth herein.

Natividad Medical Center

By: [Signature]
Sid Cato, NMC Contracts Manager

Date: 7-1-14

By: [Signature]
Harry Weis, NMC Chief Executive Officer

Date: 4/16/14

APPROVED AS TO LEGAL PROVISIONS

By: [Signature]
~~Anne Brauer~~ [Signature]
Monterey County, Deputy County Counsel

Date: April 15, 2014

APPROVED AS TO FISCAL PROVISIONS

By: [Signature]
Gary Giboney
Monterey County Auditor/Controller's Office

Date: 4-17-14

CONTRACTOR

Contractor's Business Name*** (see instructions)

Signature of Chair, President, or Vice-President

Name and Title

Date:

By: _____
(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer)

Name and Title

Date:

***Instructions

If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers (two signatures required).

If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership (two signatures required).

If CONTRACTOR is contracting in and individual capacity, the individual shall set forth the name of the business, if any and shall personally sign the Agreement (one signature required)