



Board Meeting Minutes

Monday, April 14, 2014

International School of Monterey, Library

1720 Yosemite Street, Seaside, CA 93955

6:00-7:30	1. OPEN SESSION																				
6:00	<p>1.1. Call to order, roll call, establishment of quorum</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> John Bailey (JB)</td> <td><input checked="" type="checkbox"/> Cristofer Cabanillas (CC)</td> <td><input type="checkbox"/> Lauren Cohen (LC)</td> <td><input checked="" type="checkbox"/> Justine Geisler (JG)</td> </tr> <tr> <td><input checked="" type="checkbox"/> Bobbie Infelise (BI)</td> <td><input checked="" type="checkbox"/> Valerie Josephson (VJ)</td> <td><input checked="" type="checkbox"/> Sunder Ramaswamy (SR)</td> <td><input checked="" type="checkbox"/> Kelly Sorenson (KS)</td> </tr> <tr> <td><input type="checkbox"/> Chris Steinbruner (CS)</td> <td><input checked="" type="checkbox"/> John Tilley (JT)</td> <td><i>Faculty Liaison:</i></td> <td><input type="checkbox"/> Francisco Lopez (FL)</td> </tr> <tr> <td><i>Administrative Leaders:</i></td> <td><input checked="" type="checkbox"/> Lisa Griffin Burns (LB)</td> <td><input checked="" type="checkbox"/> Catherine Glick (CG)</td> <td><input checked="" type="checkbox"/> Sean Madden (SM)</td> </tr> <tr> <td><i>MPUSD Liaison:</i></td> <td><input type="checkbox"/> Kevin McClelland (KM)</td> <td><i>CSMC Liaison:</i></td> <td><input type="checkbox"/> Miles Denniston (MD)</td> </tr> </table>	<input checked="" type="checkbox"/> John Bailey (JB)	<input checked="" type="checkbox"/> Cristofer Cabanillas (CC)	<input type="checkbox"/> Lauren Cohen (LC)	<input checked="" type="checkbox"/> Justine Geisler (JG)	<input checked="" type="checkbox"/> Bobbie Infelise (BI)	<input checked="" type="checkbox"/> Valerie Josephson (VJ)	<input checked="" type="checkbox"/> Sunder Ramaswamy (SR)	<input checked="" type="checkbox"/> Kelly Sorenson (KS)	<input type="checkbox"/> Chris Steinbruner (CS)	<input checked="" type="checkbox"/> John Tilley (JT)	<i>Faculty Liaison:</i>	<input type="checkbox"/> Francisco Lopez (FL)	<i>Administrative Leaders:</i>	<input checked="" type="checkbox"/> Lisa Griffin Burns (LB)	<input checked="" type="checkbox"/> Catherine Glick (CG)	<input checked="" type="checkbox"/> Sean Madden (SM)	<i>MPUSD Liaison:</i>	<input type="checkbox"/> Kevin McClelland (KM)	<i>CSMC Liaison:</i>	<input type="checkbox"/> Miles Denniston (MD)
<input checked="" type="checkbox"/> John Bailey (JB)	<input checked="" type="checkbox"/> Cristofer Cabanillas (CC)	<input type="checkbox"/> Lauren Cohen (LC)	<input checked="" type="checkbox"/> Justine Geisler (JG)																		
<input checked="" type="checkbox"/> Bobbie Infelise (BI)	<input checked="" type="checkbox"/> Valerie Josephson (VJ)	<input checked="" type="checkbox"/> Sunder Ramaswamy (SR)	<input checked="" type="checkbox"/> Kelly Sorenson (KS)																		
<input type="checkbox"/> Chris Steinbruner (CS)	<input checked="" type="checkbox"/> John Tilley (JT)	<i>Faculty Liaison:</i>	<input type="checkbox"/> Francisco Lopez (FL)																		
<i>Administrative Leaders:</i>	<input checked="" type="checkbox"/> Lisa Griffin Burns (LB)	<input checked="" type="checkbox"/> Catherine Glick (CG)	<input checked="" type="checkbox"/> Sean Madden (SM)																		
<i>MPUSD Liaison:</i>	<input type="checkbox"/> Kevin McClelland (KM)	<i>CSMC Liaison:</i>	<input type="checkbox"/> Miles Denniston (MD)																		
6:02	1.2. Reading of the <i>ISM Mission Statement</i> by Sunder Ramaswamy																				
6:05	1.3. Communications																				
	1.3.1. Correspondence None																				
	1.3.2. Hearings and petitions The public may comment on items within the Board's jurisdiction but not on the agenda. The Board may not respond except to ask clarifying questions. The length of comments may be limited to 3 minutes by the Chair and total time allotted to nonagenda items will be 10 minutes. The public may comment on agenda items at the time each is considered by the Board with 10 minutes allotted per item. None																				
6:15	1.4. Consent Moved VJ. Seconded JT. Approved unanimously.																				
	1.4.1. Approve minutes from March 10, 2014 Board of Trustees meeting (see attached)																				
6:20	1.5. Board and public training: Local Control and Accountability Plan WestEd videos presented by SM: Episode 1 – What is the Local Control Funding Formula; Episode 8 – Overview of the Local Control and Accountability Plan. With approval from the Family Connection leadership, at the board's recommendation, SM will invite all families to attend the next Family Connection meeting for an open forum brainstorm of recommended school improvements. Also at the board's recommendation, SM will create and send a survey to staff, parents/guardians, students, and all other ISM community members with open-ended questions inviting input on school improvement in all of the state priority areas and ISM's unique priority areas.																				
6:35	1.6. Action/discussion items																				
	1.6.1. Approve conflict of interest code Presented by SM (see attached). Moved JB. Seconded KS. Approved unanimously.																				
	1.6.2. Approve 2014-2019 Strategic Plan update Presented by SM and VJ (see attached). KS asked how realistic the funding participation percentage is; SM summarized Strategic Advisory Team discussion on this, including intent to give financial participation credit to everyone contributing financially to the school in any way including participation in activities that generate funding; the group agreed to leave the target at 100 participation. Moved VJ. Seconded CC. Approved unanimously.																				
	1.6.3. Approve 2014-2016 contract extension for Sean Madden as ISM Director Moved KS. Seconded JT. Approved unanimously.																				
	1.6.4. Approve extension of line of credit with Pacific Valley Bank Presented by SM (see attached). Moved CC. Seconded JG. Approved unanimously.																				
6:55	1.7. Information/discussion items																				
	1.7.1. Teacher representative report Presented by SM for FL. From Chantel Touryan: Induction is happening the 28th of April at 3:30pm. Five teachers are receiving their credentials. Chantel will continue next year as site administrator. 2 nd grade: Invention convention was last week after school. The purpose was to build something to address a problem. 3 rd and 4 th grade: Students are taking the Smarter Balanced Test this week. 5 th grade: Having a symposium this Thursday 6-8pm. Event will highlight water projects.																				

	<p>1.7.2. Administration report Presented by SM and CG (see attached). JT asked if not filling 8th grade openings would make sense. SM and CG noted positive influence of 8th graders joining the school. CG added detail about the Tech Challenge; 2 award winners; student groups gave awards to each other. JB commented on the ongoing visible exchange and support among teachers.</p>
	<p>1.7.3. Budget and Finance Committee report Presented by SM (see attached).</p>
	<p>1.7.4. Advancement Committee & Foundation report Presented by Kelly Sorenson (see attached). Group discussed possible causes of declining Family Share giving, including fewer events, heroes tiring, and change in demographics.</p>
7:10	<p>1.8. Future agenda items May: Fees & fundraising policy update; Uniform Complaint Procedures update; back office services contract June: Local Control and Accountability Plan; 2014-2015 budget; 2014-2019 five-year budget; authorized agents to sign school orders; board elections</p>
7:15	<p>1.9. New business None</p>
7:20	<p>1.10. Public comments on closed session items The public may comment on closed session agenda items listed. The Board may not respond except to ask clarifying questions. The length of comments shall be limited to 3 minutes by the Chair, and total time allotted to closed agenda items shall be 10 minutes. None</p>
7:30-7:55	<p>2. RECESS TO CLOSED SESSION In accordance with Government Code, Sections 54950 - 54962, the Board must disclose the items to be discussed in closed session. This may be done by referring to the closed session agenda items as listed on the closed session agenda or by number on the agenda. After closed session, the Board shall report out actions taken in closed session as required by law, including members' vote and abstention.</p>
	<p>2.1. Conference with real property negotiators—Properties: various; Negotiator: Sean Madden; Negotiating Parties: ISM, CSUMB, City of Seaside; Under Negotiation: use, lease [Govt. Code § 54956.8]</p>
	<p>2.2. Public employee appointment—2014-2015 staff [Govt. Code § 54957]</p>
	<p>2.3. Public appointment—International School of Monterey Board of Trustees [Govt. Code § 54957]</p>
7:55-8:00	<p>3. RECONVENE TO OPEN SESSION</p>
	<p>3.1. Report of action taken in closed session, if any None</p>
8:00	<p>4. ADJOURNMENT 7:24PM—NEXT REGULAR MEETING: MONDAY, MAY 12, 2014 MOVED BI. APPROVED UNANIMOUSLY.</p>
<p>ISM works to make information and events accessible to all. Please direct requests for disability-related accommodation, including auxiliary aids or services, to info@ismonterey.org, 831-583-2165, or the school office.</p>	