

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901



Meeting Agenda - Final

**Join via Zoom at <https://montereycty.zoom.us/j/96328123366> or in-person at:
168 W. Alisal St, 2nd Floor, Salinas CA–Monterey Room, or 599 El Camino Real,
Greenfield CA-Dist 3 Office, or 11140 Speegle St, Castroville CA–Dist 2 Office**

Wednesday, October 30, 2024

1:00 PM

Budget Committee

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Glenn Church will appear by video conference on this date at: 11140 Speegle Street, Castroville CA 95012. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Participation in meetings

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in-person at 168 W. Alisal Street, 2nd Floor, Salinas CA – Monterey Room; or, 599 El Camino Real, Greenfield CA – District 3 Office; or 11140 Speegle Street, Castroville CA – District 2 Office; or,
2. You may participate via Zoom at:
<https://montereycty.zoom.us/j/96328123366?pwd=Zk1BVitWc0Evcj9DeDRwTjk0a1piQT09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 963 2812 3366 and Password: 157711

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, October 29, 2024. Please submit your comment to Rocio Quezada at quezadar1@countyofmonterey.gov and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of September 25, 2024. [MIN 24-071](#)
Attachments: [9-25-24 BC Meeting Minutes](#)

Consent Agenda

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee. [BC 24-122](#)
Attachments: [Budget Committee Follow-Up Reports for October 2024](#)
3. Receive the October 2024 California Department of Finance Bulletin. [BC 24-121](#)
Attachments: [CA DOF Finance Bulletin October 2024](#)
4. Support authorizing and directing the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase revenue and appropriations by \$148,250 to purchase Tablet Command incident management software where the increase is funded entirely by non-County revenue from cities and fire districts in Monterey County. [BC 24-112](#)
Attachments: [BC Report](#)
5. Support authorizing and directing the Auditor-Controller to amend the FY 2024-2025 Adopted Budget for the Emergency Communications Department (028-1520-EME004-8507) to increase revenue and appropriations by \$61,757 to purchase Fire Station Alerting fire dispatching software from US Digital Designs where the increase is funded entirely with non-County revenue from cities and fire districts in Monterey County. [BC 24-120](#)

Attachments: [BC Report](#)
[FSA Quote](#)
[CentralSquare Quote](#)

6. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classification of Human Resources Program Manager I with the salary range as indicated in Attachment A and retitle the Human Resources Program Manager to Human Resources Program Manager II; [BC 24-700](#)
- b. Support amending the Human Resources Department - Administration Budget Unit 1060-8445 - Fund 001 - Appropriation Unit HRD001 to approve the reallocation and reclassification of one (1) Management Analyst III to one (1) Human Resources Program Manager I as indicated in Attachment A;
- c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System.

Attachments: [BC Report](#)
[Attachment A](#)

7. Consider recommending the Monterey County Code be amended to include “annual” in the contract authority of the Offices of District Attorney, Public Defender, and County Counsel to engage independent contractors to perform services for the County and the offices thereof where the annual aggregate cost does not exceed \$200,000. [BC 24-114](#)

Attachments: [BC Report](#)
[Ex.A Ordinance Chapter 2.32.035 clean-signed](#)
[Ex. B Ordinance Chapter 2.32.035 redline](#)

Regular Agenda

8. a. Support amending the Adopted Budget for Housing and Community Development (HCD) - Fund 001, Appropriation Unit HCD002, Unit 8543 to add the following four positions: two Code Compliance Inspector II, one Permit Technician III, and one Associate Planner; and [BC 24-116](#)
- b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY2024-25 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

- Attachments:** [BC Report](#)
[Attachment A - New Positions - Housing and Community Development](#)
[Attachment B - RTCs for New Positions](#)
[Attachment C - Projected Expenditures and Revenues for the Vacation Rental Ordinances Implementation Program](#)
[Attachment D - Clickable link to the August 27, 2024, Staff Report and Attachments](#)

Semi-Annual Reports

9. Receive a report on Capital Improvement Projects managed by the Public Works, Facilities and Parks Department (PWFDP) for the period of January 1, 2024 through June 30, 2024 (Fiscal Year 2023-24, Quarters Three and Four). [BC 24-118](#)

- Attachments:** [BC Report](#)
[Attachment A - FY24 Q3-Q4 CIP Status Rpt. xlsx](#)
[Attachment B - Public Works Projects](#)
[Attachment C - Facilities Projects](#)

Annual Reports

10. a. Receive and accept the Cannabis Program update on performance indicators for Fiscal Year 2023-24; and [BC 24-119](#)
b. Provide direction to staff as appropriate.

- Attachments:** [BC Report](#)
[Cannabis Program Performance Measures FY 23-24](#)

Adjournment

The next meeting is scheduled on November 25, 2024 at 3:00 p.m. in the Monterey Room and via Zoom.

Committee Members: Supervisor Chris Lopez, Chair; and Supervisor Glenn Church, Vice-Chair

Committee Staff: Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Susan Blicht, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office a 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.