

EXHIBIT-A

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To Agreement by and between
Monterey County Sheriff's Office, hereinafter referred to as "County"
AND
Jesse Aguirre dba J.K. Mortuary Services, hereinafter referred to as
"CONTRACTOR"

Scope of Services / Payment Provisions

A. SCOPE OF SERVICES

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

A.1. SERVICE AVAILABILITY: CONTRACTOR will be on call twenty-four hours (24) per day, seven days a week, 365 days a year, for deceased person removal services for the County.

A.2 DISPATCHING UNITS: County will place removal request calls to CONTRACTOR at (831) 609-6665 or (831) 359-3759 or (408) 466-4816. COUNTY will be instructed to speak to a CONTRACTOR'S Representative to relay information. *Note: in the event of bad weather and cell phone towers not working in the area please call any other of CONTRACTOR'S business telephone numbers in any other area to relay information. (Please see attached Exhibit B)

A.3 STANDARD RESPONSE UNIT: CONTRACTOR'S Pick-up unit will have one person unless otherwise authorized by County.

A.4 BACKGROUNDING, IDENTIFICATION: All CONTRACTOR'S employees must clear background checks via County processes. CONTRACTOR'S personnel shall be provided with photo id cards, or other valid identification by County to allow access at the scene of an investigation.

A.5 DELIVERY LOCATION: After removal of the remains from the site, the pickup units will proceed to the county morgue located at: 1414 Natividad Road, Salinas, CA. 93906. CONTRACTOR's personnel will be given afterhours access to the coroner's office to deliver remains.

A.6 RESPONSE TIME: CONTRACTOR'S Personnel shall arrive to Zone #1 and Zone #2 within 1 ½-2 hours. For Zones #3-#5, CONTRACTOR's vehicle dispatched to scene will call County with estimated time of arrival (ETA). Exceptions shall be permitted for construction zones, traffic delays, natural weather conditions, road closures, or other

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hazardous conditions. If there is any delay, CONTRACTOR will promptly notify dispatch and updated ETA will be relayed. Zones are as outlined in Attachment A.

A.7 ZONES: CONTRACTOR and County agree that County will be divided into (5) zones for removal services. Zones and Zip Codes and costs are listed on Attachment A. Zip Codes shall be used as final determinant of true location and appropriate pricing level.

A.8 SUPPLIES: Monterey County will provide all body bags, and additional supplies needed for removal of remains, such as but not limited to Flotation bags, disaster pouches, face masks, ankle tags, toe tags etc.

B. PAYMENT PROVISIONS

B.1 COMPENSATION/ PAYMENT

County shall pay an amount not to exceed \$600,000.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. CONTRACTOR'S compensation for services rendered shall be based on the following rates and Zones as outlined in Attachment A.

B.2 CONTRACTORS BILLING PROCEDURES

CONTRACTOR shall bill County monthly. It is preferable to submit invoices and statements electronically to the County's invoice tracking system at:

MCSOSheriff.Fiscal@co.monterey.ca.us

If CONTRACTOR lacks the ability to use this system, hard copy invoices will be accepted via mail addressed to the following location:

Monterey County Sheriff/Coroner's Office
Attention: Fiscal Unit Accounts Payable
1414 Natividad Road
Salinas, CA 93906

The county will be given (30) thirty days to remit payment to CONTRACTOR. COUNTY agrees to establish CONTRACTOR as an expedited payment vendor within the County system so that vendor will be promptly paid. After 30 days, County will

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receive a 10% late fee on the late invoices. If County falls 60 days in arrears on payment, County will be in breach of contract of services.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by County.

County shall not pay any claims for payment for services submitted more than twelve (12) months after the calendar month in which the services were completed.

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Contractor's Offices and Locations of Business

Kern County (661) 316-8081 - Bakersfield, Tehachapi, Shafter, Delano, Arvin, Taft, Ridgecrest, Wasco

Tulare County (559) 978-5299 - Tulare, Visalia, Exeter, Porterville, Dinuba, Farmersville, Woodlake, Tulare

Kings County (559) 903-4160 - Hanford, Lemoore, Corcoran, Avenal, Coalinga

Fresno County (559) 978-5289 – Fresno, Clovis, Sanger, Selma, Reedley, Kingsburg, Parlier, Fowler, Kerman, Coalinga,

Santa Cruz County (831) 359-3759 – Santa Cruz, Watsonville, Capitola, Scotts Valley,

Monterey County (831) 609-6665 – Monterey, Carmel by the Sea, Salinas, Pacific Grove, Seaside, Marina, Soledad, King City

Santa Clara County (408) 466-4816 – Los Gatos

J.K. Mortuary Service Fax Line: (831) 609-6663

- Note: JK Mortuary Services located 1-1 ½ hours away from Merced County: That encompasses Merced, Atwater, Los Banos, and Dos Palos

With over 30 vehicles spread across California, we strive to provide a transportation service you can trust with your business. If you have any questions, I, Kristy Aguirre Co-Owner of J.K. Mortuary Services can be reached at (559) 903-4160.