

County of Monterey

Monterey Room
168 W. Alisal St., 2nd Floor
Salinas, CA 93901



Meeting Agenda

Thursday, February 6, 2025

3:00 PM

Parks Commission

PARTICIPATION IN THE PARKS COMMISSION MEETING

While the meeting location remains open to members of the public, the public may also participate in the Parks Commission meetings in 2 ways:

1. You may attend the meeting in person; or,
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3. If you are watching the live stream of the Parks Commission meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the “participants” icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name. By phone, please push *9 on your keypad.

4. The Chair of the Committee may set reasonable rules as needed to conduct the meeting in an orderly manner.

CALL TO ORDER**ROLL CALL****PUBLIC COMMENT**

Public comments are limited to issues within the purview of the Monterey County Parks Commission and that do not pertain to matters on this agenda. Time limitations are set at the discretion of the Chair.

COMMISSIONER COMMENTS/REQUEST/REFERRALS

This is a time set aside for the Commissioners to comment, request, or refer a matter that is not on the agenda.

CLERK ADDITIONS/CORRECTIONS/REPORT ON COMMISSIONER STATUS

The Commission Clerk will announce agenda corrections, deletions and proposed additions, which may be acted on by the Parks Commission as provided in Sections 54954.2 of the California Government Code.

APPROVE MINUTES

1. Approve minutes for December 5, 2024.

Attachments: [Minutes - Parks Commission Dec 5, 2024](#)

SCHEDULED MATTERS

2. Take action to appoint the Monterey County Parks Commission Chair and Vice Chair for the 2025 calendar year.
3. Receive a report of the Park's volunteer hours and services by park for the period of July 1, 2023 through June 30, 2024.

Attachments: [Attachment A - Volunteer Hours 2023-2024](#)

4. Discuss potential projects and operations that could be funded by Measure AA tax revenue and make recommendations to staff.

DEPARTMENT UPDATES

5. Receive a verbal update on the following items:
 - Lake San Antonio elk tagging
 - Lake San Antonio trout stocking

- E-bike ordinance
- Upcoming special events in Parks

AGENDA ITEMS FOR NEXT MEETING**MEETING ADJOURNMENT****NEXT MEETING DATE**

April 3, 2025

DOCUMENT DISTRIBUTION

Documents relating to agenda items that are distributed to the Parks Commission less than 72 hours prior to the meeting are available for public inspection at the front counter of the Department of Public Works, Facilities, & Parks, Monterey County Schilling Place, 1441 Schilling Place, 2nd Floor, Salinas, CA 93901. Documents distributed by County staff at the meeting of the Parks Commission will be available at the meeting.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132) and the federal rules and regulations adopted in implementation thereof. For information regarding how, to whom, and when a person with a disability who requires a modification or accommodation in order to participate in the public meeting may make a request for disability-related modification or accommodation including auxiliary aids or services, or if you have any questions about any of the items listed on this agenda, please contact the Commission Clerk at (831) 755-4895.

All documents submitted by the public on the day of the hearing should be provided with a minimum of 12 copies. The Parks Commission Clerk must receive all materials for the agenda packet by noon the Monday prior to the Parks Commission meeting in order for the materials to be included in the agenda packet distributed in advance to the Commission.



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-088

February 06, 2025

Introduced: 1/29/2025

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

Approve minutes for December 5, 2024.

MONTEREY COUNTY PARKS COMMISSION

DECEMBER 5, 2024 ACTION MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was in-person and called to order by Chair Kite at 3:08 p.m. Teleconference using Zoom was also available for the public. Lisa Harris called the roll to verify a quorum was present. Chair Kite announced that this is a public meeting, and it was being recorded.

Commissioners Present:

Commissioner Sanchez, Vice Chair
Commissioner Getzelman
Commissioner Kite, Chair
Commissioner Church
Commissioner Garcia

Commissioners Absent:

Commissioner Stracke

County Staff Present:

Bryan Flores, COP
Lisa Harris, Clerk
Samantha Barnhouse, Clerk

Guests: None

Members of the Public: None

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS, REQUESTS, RECOMMENDATIONS

Commissioner Church commented on the potential increase of revenue Parks may see from the passing of Measure AA. COP Flores stated that he would like comments and ideas on the future of the parks and its needs from the commissioners. Commissioner Church noted there would be a Board of Supervisors meeting in January where Measure AA would be discussed.

Commissioner Sanchez arrived at 3:13pm and took his seat.

Commissioner Getzelman asked what percentage of the Monterey County population is incorporated versus unincorporated. Commissioner Church answered that about 25% is unincorporated.

Commissioner Church asked for time next meeting to address Park's needs and if we could get a general overview. COP Flores suggested fieldtrips which was concurred by Commissioner Church.

ADDITIONS AND CORRECTIONS BY COMMISSION CLERK

Clerk Harris stated that item number 2 was moved to the February 6, 2025 meeting.

APPROVE MINUTES

1. Approve minutes for November 4, 2024

Clerk Harris stated that the minutes were corrected to reflect that Commissioner Sanchez was Vice Chair.

Commissioner Kite motioned to approve the minutes. Commissioner Sanchez seconded.

Vote: MOTION CARRIED UNANIMOUSLY.

SCHEDULED MATTERS

3. Review and approve the 2025 meeting schedule. Parks Commission will meet the first Thursday of every other month at 3:00 p.m., in the Monterey Conference Room, 168 West Alisal Street, 2nd Floor, Salinas, CA 93901. Any Meeting Changes will be posted accordingly.

Commissioner Kite asked for comments. After none, Commissioner Kite moved to approve the schedule. Commissioner Sanchez seconded.

Vote: MOTION CARRIED UNANIMOUSLY.

VERBAL UPDATE

COP Flores provided verbal updates on the following items:

a. Parks Masterplan

COP Flores reported the consultants are making a detailed scope for the Parks Masterplan project in order to go out for a Request for Proposals (RFP). The full Masterplan process should take about 18 months and could cost up to \$1 million. The final Plan will include substantial input from the community as the Plan will affect the parks for the next 30 years.

Commissioner Church commented that \$1 million was a lot of money and seemed higher than normal. COP Flores responded that the base model would be approximately \$600,000 and could then include additional details and community engagement.

Commissioner Church asked about the old master plan. COP Bryan responded that it was a strategic plan and was done in 2015 and was more of an overview, not giving actual management details.

Commissioner Church asked if Fort Ord would be included in the current master plan underway. COP Bryan answered that Fort Ord plans are still in development and are part of the HCD division. Once that is finished, it will become part of the Master Plan.

Commissioner Church asked for a timeline. COP Bryan explained that the Ford Ord plans still need to go through other committees before being presented to the Board of Supervisors and that it could still be another 18 months.

b. North County Youth Recreation Association Concession Agreement

COP Flores reported that the North County Youth Recreation Association and Parks had their first negotiations meeting. COP Flores requested that the Commission appoint commissioners to the Ad Hoc Committee. COP Flores nominated Commissioner Garcia and asked for other volunteers. Commissioner Garcia agreed to be on the Ad Hoc Committee.

Counsel commented that appointment of commissioners is at the discretion of the Chair. Chair Kite volunteered to be on the Ad Hoc Committee.

COP Flores suggested commissioners contact relevant sport groups for information. COP Flores also commented the North County Youth Recreation Association is looking forward to an agreement renewal that will last the next 10 years.

c. Wildflower Experience Triathlon

COP Flores reported that the last Wildflower Experience Triathlon was held in 2019. He is excited for it to come back to the Parks and that it was approved by the Board of Supervisors in October.

Commissioner Getzelman asked if students will be participating as volunteers. COP Flores answered that yes, students will be participating as volunteers, and that the event will need an army of volunteers.

Commissioner Sanchez asked if this was the same event that had a previous fatality. COP Flores answered no.

Commissioner Kite asked about Parks staff numbers. COP Flores answered there are only about 13 current full-time Parks staff at Lake San Antonio.

d. Laguna Seca Recreation Area and Friends of Laguna Seca

COP Flores reported that John Narigi, formerly the County contracted operator, has announced he will be removing his company from FLS with no plans on returning. Employees from Narigi's company will be retained by the FLS.

COP Flores reported that cleanup is still underway at Laguna Seca, working with haulers and recyclers.

Transition and cleanup will be complete by end of February.

Commissioner Sanchez asked when FLS will be taking over the shooting range. COP Flores answered that it is in discussions and that the Parks are still overseeing the range.

e. **Lake Nacimiento Resort Lodge Renovation**

COP Flores reported the Lake Nacimiento lodges are nearly finished with renovations. He predicts the \$3.1 million that was invested will be made back within a few short years.

Commissioner Kite asked if COP Flores will be working with See Monterey to promote the new lodges. COP Flores answered yes, that See Monterey promotes the Parks often.

Commissioner Getzelman asked if the store on North Shore (Lake San Antonio) will be renovated as well. COP Flores answered yes, but further down the road as additional funding is needed. Commissioner Church asked what Parks was charging for the lodges and how much the new charges would be with the renovations. COP Flores answered that currently they cost \$400 to \$500 a night, but that it has not been decided how much to charge with the new renovations.

Commissioner Church asked how many lodges does the County own. COP Flores answered that there are 4 different floor plans, 7 buildings, and 13 units. They can sleep from 8 to 12 people depending on the floor plan.

Commissioner Church enthusiastically suggested a Parks Commission meeting at the lodges once renovated. COP Flores agreed suggesting a joint Parks Commission and Board of Supervisors meeting. Commissioner Sanchez asked if it would be overnight. COP Flores suggested making it a retreat.

AGENDA ITEMS FOR NEXT MEETING

COP Flores commented there were items brought up during the Special Session in November, but due to the short turnover, those items will be addressed in the February meeting.

Commissioner Church asked for input on the potential funds from Measure AA.

Commissioner Sanchez asked for an overview/update on the construction of the Interlake Tunnel system for the lakes.

Commissioner Sanchez also suggested reenergizing the parks and raising money as other foundations are active in doing so for their parks. Commissioner Sanchez would like to see the Parks Foundation started again.

COP Flores responded that the Interlake Tunnel Project is a Water Resources Agency (WRA) project, not a Parks project. He said he would inquire with WRA to see if a presentation was possible.

MEETING ADJOURNED

The Parks Commission meeting was adjourned at 3:52pm.

NEXT MEETING DATE

February 6, 2025

3:00pm

Location???



County of Monterey

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-089

February 06, 2025

Introduced: 1/29/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Take action to appoint the Monterey County Parks Commission Chair and Vice Chair for the 2025 calendar year.

RECOMMENDATION:

It is recommended that the Monterey County Parks Commission appoint a Parks Commission Chair and Vice Chair for the 2025 calendar year.

SUMMARY:

The Monterey County Parks Commission Bylaws, adopted by the Monterey County Board of Supervisors on June 8, 2021, provide for the appointment of a Commission Chair and Vice Chair at the first meeting of the Commission each calendar year.

Section V Officers and Officer Duties states:

The Commission shall appoint a Chair and Vice Chair during the Commission's first meeting of each calendar year. The officers will be appointed on a rotating basis following the numerical order of the Supervisorial districts. The Supervisor serving on the Commission is excluded from the officer rotation.

For Calendar Year 2024, the Parks Commissioner from District 5 served as Chair and the Parks Commissioner from District 1 served as Vice Chair. For Calendar Year 2025, the District 1 Commissioner will serve as Chair with the District 2 Commissioner as Vice-Chair.

Prepared by: Bryan Flores, Chief of Parks (831) 796-6425

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities, & Parks



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-090

February 06, 2025

Introduced: 1/29/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Receive a report of the Park's volunteer hours and services by park for the period of July 1, 2023 through June 30, 2024.

RECOMMENDATION:

It is recommended that the Parks Commission receive a report of the Park's volunteer hours and services by park for the period of July 1, 2023 through June 30, 2024.

SUMMARY/DISCUSSION:

The Parks Commission requested Public Works, Facilities and Parks (PWF) provide a report on volunteer hours. The report includes volunteer hours provided at Jacks Peak, Lake San Antonio, South Shore, Manzanita, Royal Oaks, San Lorenzo, Toro and Fort Ord Travel Camp. The number of volunteer hours provided to County Parks in fiscal year 2023-2024 totaled 17,809 with a cost savings of \$687,614. Volunteer hours and services provided for the period July 1, 2023 through June 30, 2024 are attached as Attachment A.

County Parks designates its program by volunteer types including live on park hosts, alternative work program, general assistance program, probation, and community service volunteers. Volunteer services vary based on each park's needs. Volunteer tasks may include park hosting, customer service, and specialty services such as carpentry, electrical, painting, clearing trash and litter, cleaning restrooms, gardening, clearing trail debris, trail restoration, landscaping projects, tree and overgrowth trimming and removal.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

There is no financial impact to receiving this report.

Prepared by: Dona Luna, Management Analyst III, x5455

Reviewed by: Bryan Flores, Chief of Parks

Approved by: Randell Ishii, Director of Public Works, Facilities and Parks

Attachments:

Attachment A-Volunteer Report of Hours and Tasks

Attachment A
PWFP Parks -Volunteer Projects and Hours Per Park
Reporting Period: July 1, 2023 to June 30, 2024

The categories of volunteers providing volunteer/community service in County Parks is listed below:

- Live On Volunteers
- General Day Volunteers/Community Service
- Alternative Work Program
- General Assistance Program
- Probation Program

The volunteer services provided by volunteers are:

Live On Volunteers - Open/Close Park; check trails and clear debris from trails, parking lots and driveway; painting; lawn grooming; restroom cleaning and stocking; remove trash; weeding; clean up shop; interface with and provide support to park visitors.

General Day Volunteers/Community Service - Remove French broom; cleaning park, trail brush-out and area clean up; and litter pick up.

Alternative Work Program; General Assistance Program and Probation - Gardening, clean-up, unskilled manual labor and small "supervised" projects.

In Fiscal Year 2023-2024 five day use parks had 19 Live On Volunteers:

- Jacks Peak – 2
- Manzanita – 2
- Royal Oaks Park – 4
- San Lorenzo Park – 5
- Toro Park – 8

Live On Volunteers provided 10,503 hours of service.

Thirteen groups provided general day volunteer/community service in County Parks with 641 volunteers for a total of 1,745 hours.

Royal Oaks and San Lorenzo Parks worked with the Alternative Work Program, General Assistance Program and Probation who provided workers for a total of 5,260 hours.

- Alternative Work Program – 107 workers for total of 4,471 hours
- General Assistance Program – 100 workers for a total of 749 hours
- Probation Program – 3 workers for total of 40 hours

According to the Nonprofit Leadership Center (NLC), the volunteer hourly rate in California for 2023 was \$38.61 per hour:

https://independentsector.org/wp-content/uploads/2024/04/is-vovt-report-all-years_v2-1.pdf?utm_medium=email&utm_campaign=VOVT%202024%20release&utm_content=VOVT%202024%20release+CID_e6be0b36e7df9e3fe42fda620816cba7&utm_source=Email%20marketing%20software&utm_term=state-level%20data

Based NLC hourly rate Parks realized a savings of \$687,614 (17,809 volunteer hours @ \$38.61 - rounded).



County of Monterey

Item No.4

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-091

February 06, 2025

Introduced: 1/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Discuss potential projects and operations that could be funded by Measure AA tax revenue and make recommendations to staff.



County of Monterey

Item No.5

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: 25-092

February 06, 2025

Introduced: 1/30/2025

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

Receive a verbal update on the following items:

- Lake San Antonio elk tagging
- Lake San Antonio trout stocking
- E-bike ordinance
- Upcoming special events in Parks