



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 25-253**

**June 24, 2025**

**Introduced:** 6/6/2025

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the Director or designee of the Department of Social Services to sign an agreement with Seneca Family of Agencies for the scheduling and facilitation of Child and Family Team Meetings to meet the requirements set forth in the Continuum of Care Reform, for the period of July 1, 2025 through June 30, 2027, in the amount of \$1,542,100; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three amendments to this Agreement where the total amendments do not exceed 10% (\$154,210) of the amended contract amount, do not significantly change the scope of work, and not to exceed the maximum aggregate amount of \$1,696,310.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director or designee of the Department of Social Services to sign an agreement with Seneca Family of Agencies for the scheduling and facilitation of Child and Family Team Meetings to meet the requirements set forth in the Continuum of Care Reform, for the period of July 1, 2025 through June 30, 2027, in the amount of \$1,542,100; and
- b. Authorize the Director or designee of the Department of Social Services to sign up to three amendments to this Agreement where the total amendments do not exceed 10% (\$154,210) of the amended contract amount, do not significantly change the scope of work, and not to exceed the maximum aggregate amount of \$1,696,310.

### SUMMARY/DISCUSSION:

The purpose of this Agreement is to provide third-party facilitation of Child and Family Team (CFT) meetings for families involved in Monterey County child welfare and probation systems, as required by All County Letter (ACL) No. 16-84. As outlined in ACL 16-84, child welfare services are most effective when delivered in the context of a child/youth and family-centered CFT that shares responsibility to assess, plan, intervene, monitor and refine services over time. A CFT is a group of individuals that includes the child/youth, family members, professionals, natural community supports, and other individuals identified by the family who are invested in the family's success. The CFT typically conducts and coordinates its work through a CFT meeting. Regular CFT meetings are required for all children experiencing out-of-home care in order to involve families in the decision-making process. It is best practice that CFT meetings be facilitated by a third party in order to balance the power dynamics among participants that have the potential of impeding a family's ability to engage and share their voice during the meeting.

This agreement ensures that CFT meetings are scheduled and facilitated by a third party in order to maintain neutrality and empower families to engage in the decision-making process.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved the Agreements as to form, as has the Auditor-Controller's Office as to financial provisions.

FINANCING:

This Agreement is funded through Federal and State funds. Sufficient appropriations and estimated revenues in SOC005 are included in the FY 2025-26 Adopted Budget and future years' appropriations will be included in the upcoming budget process.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This Agreement correlates to the Health & Human Services Strategic Initiative adopted by the Board of Supervisors by allowing the Department to improve the quality of life for children who have been victims, or are at high risk, of abuse or neglect. This Agreement helps the most vulnerable families in the County to reunite whenever safe and appropriate, supporting an inclusive planning process to assure the services and supports they need are decided upon and provided via a communicative, team-based process.

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development

☐ Administration

☒ Health & Human Services

☐ Infrastructure

☐ Public Safety

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Approved by: Roderick W. Franks, Director, Ext. 4430

Attachment: Agreement

The proposed agreement is on file with Clerk of the Board as an attachment to this Board Report.