



## Monterey County Board of Supervisors

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066

### Board Order

Upon motion of Supervisor Phillips, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution No. 15-054 to approve amendments to the Conflict of Interest Code of the Treasurer - Tax Collector's Office of the County of Monterey.

PASSED AND ADOPTED on this 10th day of March 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas and Parker

NOES: None

ABSENT: Supervisor Potter

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on March 10, 2015.

Dated: March 12, 2015  
File ID: RES 15-021

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No. 15-054**

Adopt a Resolution to approve amendments )  
to the Conflict of Interest Code of the )  
Treasurer – Tax Collector’s Office of the )  
County of Monterey..... )

WHEREAS, pursuant to Government Code sections 87300 and 87301, the Treasurer – Tax Collector’s Office of the County of Monterey has adopted a Conflict of Interest Code;

WHEREAS, pursuant to Government Code section 87306, the Treasurer – Tax Collector has amended its Conflict of Interest Code as necessitated by changed circumstances;

WHEREAS, pursuant to Sections 82011 and 87303 of the Government Code, the Treasurer – Tax Collector’s Office has submitted its amended code to the Monterey County Board of Supervisors, the code reviewing body, for approval;

WHEREAS, the amended Conflict of Interest Code of the Treasurer – Tax Collector’s Office is attached hereto as Attachment B and incorporated herein by reference;

WHEREAS, pursuant to Government Code section 87303, the Board of Supervisors as code reviewing body may approve the code as submitted, revise the proposed code and approve it as revised, or return the proposed code to the agency for revision and resubmission; and

WHEREAS, the proposed code as amended is lawful under the Political Reform Act of 1974;

NOW THEREFORE, BE IT RESOLVED THAT, the Board of Supervisors does hereby approve the amended Conflict of Interest Code of the Treasurer – Tax Collector’s Office, attached hereto as Attachment B, and direct the Clerk of the Board of Supervisors to notify the Treasurer – Tax Collector’s Office of the approval.

**PASSED AND ADOPTED** upon motion of Supervisor Phillips, seconded by Supervisor Parker and carried this 10th day of March 2015, by the following vote, to wit:

- AYES: Supervisors Armenta, Phillips, Salinas and Parker
- NOES: None
- ABSENT: Supervisor Potter

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on March 3, 2015.

Dated: March 12, 2015  
File Number: RES 15-021

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By Denise Hancock  
Deputy

**CONFLICT OF INTEREST CODE  
OF THE  
TREASURER - TAX COLLECTOR  
OF MONTEREY COUNTY**

The Political Reform Act of 1974 (Government Code sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing, the Fair Political Practices Commission may amend the standard code to conform to amendments of the Political Reform Act. Therefore, the terms of section 18730 of title 2 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission together with the attached Appendices designating positions and establishing disclosure categories are hereby incorporated by reference and together constitute the Conflict of Interest Code of the Treasurer/Tax Collector of Monterey County (hereafter "Agency").

Individuals holding designated positions shall file their statement of economic interests with the Treasurer/Tax Collector of Monterey County which will make the statements available for public inspection and reproduction pursuant to Government Code section 81008. Upon receipt of the statement for the Treasurer/Tax Collector, the Agency shall make and retain copies and forward the original of the statements to the code reviewing body. Statements for all other designated positions shall be retained by the Agency.

Attachments: Appendix A: Designated Positions  
Appendix B: Disclosure Categories

Adopted: 00/00/76

Amended: 03/19/85  
04/22/96  
08/14/02  
08/17/06  
11/18/08  
10/01/10  
12/04/12  
03/10/15

**APPENDIX A: DESIGNATED POSITIONS**

| <u>Designated Positions</u> <sup>1</sup> | <u>Assigned Disclosure Category</u> |
|--|-------------------------------------|
| Assistant Treasurer/Tax Collector        | 1                                   |
| Members, Treasury Oversight Committee    | 1                                   |
| Deputy Treasurer/Tax Collector           | 1                                   |
| Treasury Manager                         | 1                                   |

**APPENDIX B: DISCLOSURE CATEGORIES**General Provisions Applicable to All Categories

When an individual who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

When an individual who holds a designated position is required to disclose sources of income, he or she shall include gifts received from donors located inside as well as outside the jurisdiction.

When an individual who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below if it is located within the jurisdiction, or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by Agency.

When an individual who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction of the Treasurer/Tax Collector is the County of Monterey.

Category 1<sup>2</sup>

A designated position in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.

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<sup>1</sup> Public officials who manage public investments are not covered by the Conflict of Interest Code because they must file a statement of economic interests pursuant to Government Code section 87200. Therefore, those positions are listed below for information purposes only:

Treasurer/Tax Collector

<sup>2</sup> [INSTRUCTION: THESE CATEGORIES ARE EXAMPLES. CATEGORY 1 REQUIRES THE BROADEST DISCLOSURE. THE AGENCY CODE NEED CONTAIN ONLY THOSE CATEGORIES AS ARE APPLICABLE TO THE AGENCY]

## Attachment B

### Category 2

A designated position in this category must report all investments, business positions, and sources of income, including gifts, loans, and travel payments.

### Category 3

A designated position in this category must report all interests in real property.

### Category 4

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources that are subject to the regulatory, permit or licensing authority of, or have an application for a license or permit pending before, the Agency.

### Category 5

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to supply materials, products, supplies, commodities, services, machinery, vehicles, or equipment utilized by the Agency.

### Category 6

A designated position in this category must report all investments, business positions and income, including gifts, loans, and travel payments, from sources which are of the type to receive grants or other monies from or through the Agency.