



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Draft Budget Committee

Wednesday, September 25, 2019

1:30 PM

Monterey Room

Attendees:

Supervisor Luis A. Alejo, Chair; Supervisor Jane Parker, Vice Chair; Charles McKee, County Administrative Officer; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Paul Lewis, County Budget Director. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:30 p.m.

Additions and Corrections

The following correction was made to the agenda:

Item No. 12 - File ID No. 19-0741 - revised the total not to exceed amount of \$14,000,000. Correct amount is \$12,000,000.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Special Budget Committee Action Minutes of September 13, 2019.

The Special Budget Committee Action Minutes of September 13, 2019 were approved as submitted.

Consent Agenda

Consent Items No. 2 through 12

ACTION: Consent Items No. 2 through 12 were accepted by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for September 2019.
4. Support that the Board of Supervisors:

- a. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 9 Oak Park, Fund 052, Appropriation Unit RMA048, to increase appropriations by \$65,000, financed by Fund 052, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required);
- b. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 32 Green Valley Acres/Moon Subdivision, Fund 066, Appropriation Unit RMA062, to increase appropriations by \$10,000, financed by Fund 066, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required); and
- c. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 45 Oak Hills-Open Space, Fund 075, Appropriation Unit RMA071, to increase appropriations by \$45,000, financed by Fund 075, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required).

5.

Support that the Board of Supervisors:

- a. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 15 Serra Village/Toro Park, Fund 056, Appropriation Unit RMA052, to increase appropriations by \$40,000, financed by Fund 056, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required);
- b. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 47 Carmel Views/Mar Vista, Fund 076, Appropriation Unit RMA072, to increase appropriations by \$40,000, financed by Fund 076, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required);
- c. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 51 High Meadows, Fund 078, Appropriation Unit RMA074, to increase appropriations by \$30,000, financed by Fund 078, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required);
- d. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 52 Carmel Valley Village, Fund 079, Appropriation Unit RMA075, to increase appropriations by \$30,000, financed by Fund 079, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required); and
- e. Authorize and direct the Auditor-Controller to amend the FY 2019-20 Adopted Budget for County Service Area 55 Robles del Rio, Fund 082, Appropriation Unit RMA078, to increase appropriations by \$50,000, financed by Fund 082, Unassigned Fund Balance, Balance Sheet Account 3101 (4/5th vote required).

6.

- a. Support amending the Department of Social Services Budget Unit 001-5010-8262-SOC005 to add one (1) Business Technology Analyst II to backfill for a current employee that will be assigned to the California Statewide automated Welfare System (CalSAWS) Migration Project;

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- b. Support authorizing the County Administrative Office to incorporate the changes to the FY 2019-20 Adopted Budget Unit 001-5010-8262-SOC005 to reflect the change in position counts;
 - c. Support approval for an increase in appropriations and estimated revenues of \$70,764 for the Social Services Budget Unit 001-5010-8262-SOC005 FY 2019-20 Adopted Budget; and
 - d. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and estimated revenues by \$70,764 in the Social Services Budget Unit 001-5010-8262-SOC005.
- 7.
- a. Amend the County Administrative Office Fiscal Year 2019-20 adopted budget (001-1050-CAO025-8451) to add one (1) new Management Analyst I (14G02), financed by interdepartmental reimbursements;
 - b. Authorize the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2019-20 Adopted Budget; and
 - c. Direct the Human Resources Department to implement the changes in the Advantage HRM system. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.
- 8.
- a. Support amending the County Administrative Office Fiscal Year 2019-20 adopted budget (001-CAO028-1050-8474) to add one (1) new FTE Warehouse Worker (70F79), financed by interdepartmental reimbursements;
 - b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2019-20 Adopted Budget; and
 - c. Direct the Human Resources Department to implement the changes in the Advantage HRM System.
- 9.
- Receive the Monterey County Workforce Development Board FY 2018-19 Fourth Quarter Financial Status Report for the Workforce Innovation and Opportunity Act (WIOA) funded programs through June 30, 2019.
- 10.
- Receive the Monterey County Water Resources Agency (Agency) FY 2018-19 Fourth Quarter Financial Status Report through June 30, 2019.
- 11.
- Receive and accept the fourth quarter financial report for the Information Technology Department (ITD) for FY 2018-19.
- 12.
- a. Receive a report regarding issuance of Community Facilities District No. 2006-1 (East Garrison Project), East Garrison, County of Monterey, State of California, Special Tax Bonds, Series 2019, in an aggregate principal amount of not to exceed \$14,000,000; and
 - b. Support staff's recommendation that the Governing Board of the East Garrison Public Financing Authority:
 - i. Authorize the issuance of Community Facilities District No. 2006-1 (East Garrison Project), East Garrison, County of Monterey, State of

California, Special Tax Bonds, Series 2019, in an aggregate principal amount of not to exceed \$14,000,000;

- ii. Authorize execution and delivery of a First Supplemental Indenture, a Bond Purchase Agreement and a Continuing Disclosure Agreement;
- iii. Authorize the distribution of an Official Statement in connection therewith;
- iv. Authorize the Chair of the East Garrison Public Financing Authority to execute necessary documents, certificates and related actions; and
- v. Direct the Auditor-Controller to amend the fiscal year (FY) 2019-20 adopted budget, Fund 180, Appropriation Unit RMA105, increasing appropriations for infrastructure account 7541 by \$11,670,567, financed by an increase of \$11,670,567 from Contributions from Property Owners account 5980.

Regular Agenda

13. a. Support the request to transfer one (1) Senior Personnel Analyst position and (1) Personnel Technician - Confidential position to Information Technology Department budget, Appropriation Unit INF002, Budget Unit 8432- Administration from Human Resources Department budget, Appropriation Unit HRD001, Budget Unit 8402- HR Services, and reflect the change in position counts, as indicated in Attachment A;
- b. Support the request to transfer one (1) Communications Technician III position to County Administrative Office, Appropriation Unit CAO025, Budget Unit 8451- Fleet from Information Technology Department budget, Appropriation Unit INF002, Budget Unit 8437- Infrastructure, and reflect the change in position counts, as indicated in Attachment A;
- c. Support the request to amend the FY 2019-20 Information Technology Department budget, Appropriation Unit INF002, Budget Unit 8434- Service Delivery to reallocate one (1) Business Technology Analyst II to one (1) Systems Programmer Analyst II, as indicated in Attachment A; and
- d. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2019-20 Budget

ACTION: The Committee supported the recommendation under Item No. 13 by consensus.

14. Support recommendation to contribute to the continuation of the existing Driving Under the Influence (DUI) Treatment Court program for adult offenders with financing from a one-time release of \$160,000 from the Cannabis Assignment in fiscal year 19-20.

ACTION: The Committee supported the recommendation by consensus.

Monthly Reports

15. Receive the Natividad Medical Center Financial Report for July 31, 2019.

ACTION: The Committee received Natividad Medical Center's Financial Report for the period ending July 31, 2019. The Committee requested a report on Bad Debt revenue.

16. Receive a Status Report on the New Juvenile Hall, (Project 8811).

ACTION: The Committee received a Status Report on the New Juvenile Hall Project for period ending August 2019.

Semi-Annual Reports

17. Receive a Cannabis Program status report on performance measurement outcomes for fiscal year 2018-2019 including July 2019 and provide direction to staff as appropriate.

ACTION: The Committee received a Cannabis Program Status Report for Fiscal Year 2018-19 for the period ending July 2019.

18. Receive the Monterey County Sheriff's Office Fiscal Year (FY) 2018-19 Year End Financial Status Report.

ACTION: The Committee received the Sheriff's Office Fiscal Year 2018-19 Year End Financial Status Report.

Adjournment

The meeting was adjourned at 3:10 p.m. The next regular meeting is scheduled for October 30, 2019 at 1:30 p.m. in the Monterey Room.