

**CONFLICT OF INTEREST CODE  
OF THE  
PUBLIC WORKS, FACILITIES and PARKS DEPARTMENT OF  
THE COUNTY OF MONTEREY**

The Political Reform Act of 1974, (Government Code section 81000, et seq.,) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code that can be incorporated by reference in a County Department's code. After public notice and hearing, the Fair Political Practices Commission may amend the standard code to conform to amendments of the Political Reform Act. Therefore, the terms of section 18730 of title 2 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission, together with the attached Appendices designating positions and establishing disclosure categories, are hereby incorporated by reference and together constitute the Conflict of Interest Code of the Public Works, Facilities and Parks Department of the County of Monterey.

Individuals holding designated positions shall file their statement of economic interests with the Public Works, Facilities, & Parks Department of the County of Monterey, which will make the statements available for public inspection and reproduction pursuant to Government Code section 81008. Upon receipt of the statements for the Director of Public Works, Facilities and Parks, Assistant Director of Public Works, Facilities and Parks, Chief of Parks, Chief of Facilities, Chief of Public Works, and Chief of Surveys; of the Public Works, Facilities and Parks Department shall make and retain copies and forward the original of the statements to the code reviewing body. Statements for all other designated positions shall be retained by the Agency.

Attachments: Appendix A: Designated Positions  
Appendix B: Disclosure Categories

Adopted:

## APPENDIX A: DESIGNATED POSITIONS

Designated Positions

Assigned Disclosure Category

Accountant I, II, III	1
Administrative Operations Manager	1
Administrative Secretary	1
Administrative Services Assistant	1
Assistant Bridge Superintendent	1
Assistant Engineer	1
Assistant Public Works Director of Public Works, Facilities and Parks	1
Assistant Road Superintendent	1
Associate Personnel Analyst	1
Bridge Superintendent	1
Building Maintenance Supervisor	1
Capital Improvement Manager	1
Chief of Facilities	1
Chief of Parks	1
Chief of Public Works	1
Chief of Surveys	1
Civil Engineer	1
County Park Ranger II	1
County Park Ranger III	1
County Park Ranger Supervisor	1
Director of Public Works, Facilities and Parks	1
Finance Manager I, II, III	1
Fleet Manager	1
GIS Analyst II	1
Grounds Supervisor	1
Maintenance Manager	1
Management Analyst I, II, III	1
Parks Building & Grounds Worker Supervisor	1
Parks Planning Manager	1

Parks Utilities & Water Systems Specialist	1
Project Manager I, II, III	1
Range Master	1
Range Aide	1
Real Property Specialist	1
Road Maintenance Superintendent	1
Road Superintendent	1
Senior Civil Engineer	1
Senior Personnel Analyst	1
Senior Water Resources Hydrologist	1
Special Events Manager	1
Traffic Engineer	1
Traffic Maintenance Superintendent	1
Water Resources Hydrologist	1
Members Monterey County Parks Commission <sup>1</sup>	1
Consultant <sup>2</sup>	1

<sup>1</sup> No disclosure obligations are established by this Code for the Members of the Monterey County Parks Commission, who are required to file economic disclosure statements as provided in Government Code section 87200, et seq. Such officers are covered by this Code for disqualification purposes only. (See 2 Cal. Code of Regs. § 18730, subd. (b)(3)).

Consultants are included in the list of designated positions. For purposes of this Code, "consultant" has the same meaning as set forth in 2 Cal. Code Regs., tit. 2, section 18700.3(a). Consultants to the Public Works, Facilities and Parks Department of the County of Monterey shall be subject to disclosure under Category 1, subject to the following limitation:

The Public Works, Facilities and Parks Director may determine in writing that a particular consultant, although a "designated employee," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of Category 1. In such cases, the Public Works, Facilities and Parks Director may designate a different disclosure requirement. Such designation must be made in writing and shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the consultant's disclosure requirements. Such determination by the Public Works, Facilities and Parks Director's is a public record that shall be retained for public inspection in the same manner and location as the Department's Conflict of Interest Code.

## **APPENDIX B: DISCLOSURE CATEGORIES**

### General Provisions Applicable to All Categories

When an individual who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

When an individual who holds a designated position is required to disclose sources of income, he or she shall include gifts received from donors located inside as well as outside the jurisdiction.

When an individual who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below if it is located within the jurisdiction, or not more than two miles outside the boundaries of the jurisdiction, or within two miles of any land owned or used by Agency.

When an individual who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years.

For purposes of this Conflict of Interest Code, the jurisdiction of the Public Works, Facilities and Parks Department of the County of Monterey is the County of Monterey.

### Category 1

A designated position in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.