



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
www.co.monterey.ca.us

A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Chris Lopez to:

**Resolution No.: 21-026**

- a. Establish an Advisory Committee for County Service Area 25-Carmel Valley Golf & Country Club (CSA 25); and
- b. Adopt CSA 25 Advisory Committee Bylaws. **(Board Referral: 2020.26)**

PASSED AND ADOPTED on this 26<sup>th</sup> day of January 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None


ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 26, 2021.

Dated: January 27, 2021  
File ID: RES 21-016  
Agenda Item No.: 53

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

  
Julian Lorenzana, Deputy

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

**Resolution No.: 21-026**

- a. Establish an Advisory Committee for County Service Area 25- )  
Carmel Valley Golf & Country Club (CSA 25); and )
- b. Adopt CSA 25 Advisory Committee Bylaws..... )

**WHEREAS**, on November 26, 1963, the Monterey County Board of Supervisors created County Service Area 25-Carmel Valley Golf & Country Club (CSA 25) and established county services for the CSA;

**WHEREAS**, initially these county services included: (a) Extended Police Protection; (b) Structural Fire Protection Services; (c) Local Park, Recreation and Parkway Facilities and Services; (d) Extended Library Facilities and Services; and (e) Miscellaneous Extended Services including (1) streetlighting, (2) streetsweeping, (3) street and sidewalk maintenance, (4) storm drain maintenance, (5) providing, operating, and maintaining of facilities for the disposition of surface water, (6) providing, operating, and maintaining of facilities for the collection and disposal of sewage, (7) providing, operating, and maintaining of facilities for the collection and disposal of garbage, refuse, and rubbish, and (8) providing, operating, and maintaining of facilities for the supplying and distribution of water;

**WHEREAS**, current active services include: streetlighting, storm drainage and surface water disposition, and street and sidewalk maintenance;

**WHEREAS**, residents of the CSA 25 area have expressed interest in serving on such an Advisory Committee; and

**WHEREAS**, it is deemed in the public interest for CSA 25 to form a CSA 25 Advisory Committee to create an open forum where property owners can provide input on projects, annual budgets, and other issues related to the services provided to the CSA.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Monterey County Board of Supervisors hereby establishes the CSA 25 Advisory Committee; and

**BE IT FURTHER RESOLVED THAT** the Monterey County Board of Supervisors hereby adopts the following CSA 25 Advisory Committee Bylaws.

Section 1. CREATION OF COMMITTEE

The CSA 25 Advisory Committee (Committee) is hereby created for the area commonly known as the Carmel Valley Golf & Country Club (Exhibit 1, Map of CSA 25).

Section 2. MEMBERSHIP AND MEMBERSHIP QUALIFICATIONS

The Committee shall consist of five (5) members and three (3) alternates appointed by the Monterey County Board of Supervisors. These members shall be representatives of the area within the jurisdictional boundaries of CSA 25. Members shall be residents of the County of Monterey and reside within the CSA 25 Area. An alternate shall fill the position of a member when a member is unavailable for one (1) or more meetings.

Section 3. TERMS

Each member of the Committee shall have an initial term of three (3) years and shall continue until his or her respective successor is appointed by the Monterey County Board of Supervisors, except that the terms of the first members of the Committee shall be so staggered that the term of two (2) members and one (1) alternate shall expire on January 31, 2023, and the term of three (3) members and two (2) alternates shall expire on January 31, 2024.

Section 4. VACANCIES

Any vacancy shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

A vacancy shall exist:

- (a) When a member submits a written resignation to the Committee Chairperson and the nominating Board Supervisor, *or*
- (b) When a member fails to attend two (2) consecutive meetings of the Committee without good cause entered into the minutes, *or*
- (c) When a member's death, disability, or other circumstances prevent the member from completing a term, *or*
- (d) When a member does not meet the qualifications for the appointment.

Section 5. MEETINGS

The Committee, at its initial meeting each year, shall organize by selecting a time and place to meet at least two (2) times in that calendar year. All meetings shall be open to the public. The time and place to meet that is established by the Committee at its first meeting shall be presented by the Department of Public Works, Facilities, & Parks to the Monterey County Board of Supervisors, at a meeting of the Board following the Committee's initial meeting. Modification of any change in the time or place of a meeting shall be given 72 hours in advance to all members of the Committee, to the Board of Supervisors, and to all representatives of the communications media who have filed written requests therefore.

Section 6. ORGANIZATION

The Committee, at its initial meeting, shall organize by selecting from its membership a chairperson, a vice-chairperson, and a secretary. The Committee shall thereafter, at least annually, reorganize by selecting such officers. The officers selected by the Committee at its first meeting shall be presented by the Department of Public Works, Facilities, & Parks to the Monterey County Board of Supervisors, at a meeting of the Board following the Committee's initial meeting.

The Committee shall, from time to time, propose rules and regulations for the conduct of its meetings. The rules and regulations proposed by the Committee shall be presented by the Department of Public Works, Facilities, & Parks to the Board of Supervisors, such rules and regulations shall govern the Committee.

Section 7. DUTIES OF THE COMMITTEE

The duties of the Committee shall be to advise the Department of Public Works, Facilities, & Parks and the Board of Supervisors on the budget and operations of CSA 25.

Section 8. COMPENSATION

Members of the Committee shall serve without compensation.

Section 9. QUORUM

A Quorum shall consist of a majority of the members of the Committee.

Section 10. MINUTES

Minutes shall be kept for each meeting by the appropriate Department of Public Works, Facilities, & Parks staff and distributed to each member of the Committee within three (3) weeks of said meeting for review and correction/addition as necessary. Revised minutes shall also be duly reviewed and approved at a subsequent meeting and forwarded to the Clerk of the Board's office.

**PASSED AND ADOPTED** on this 26<sup>th</sup> day of January 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting January 26, 2021.

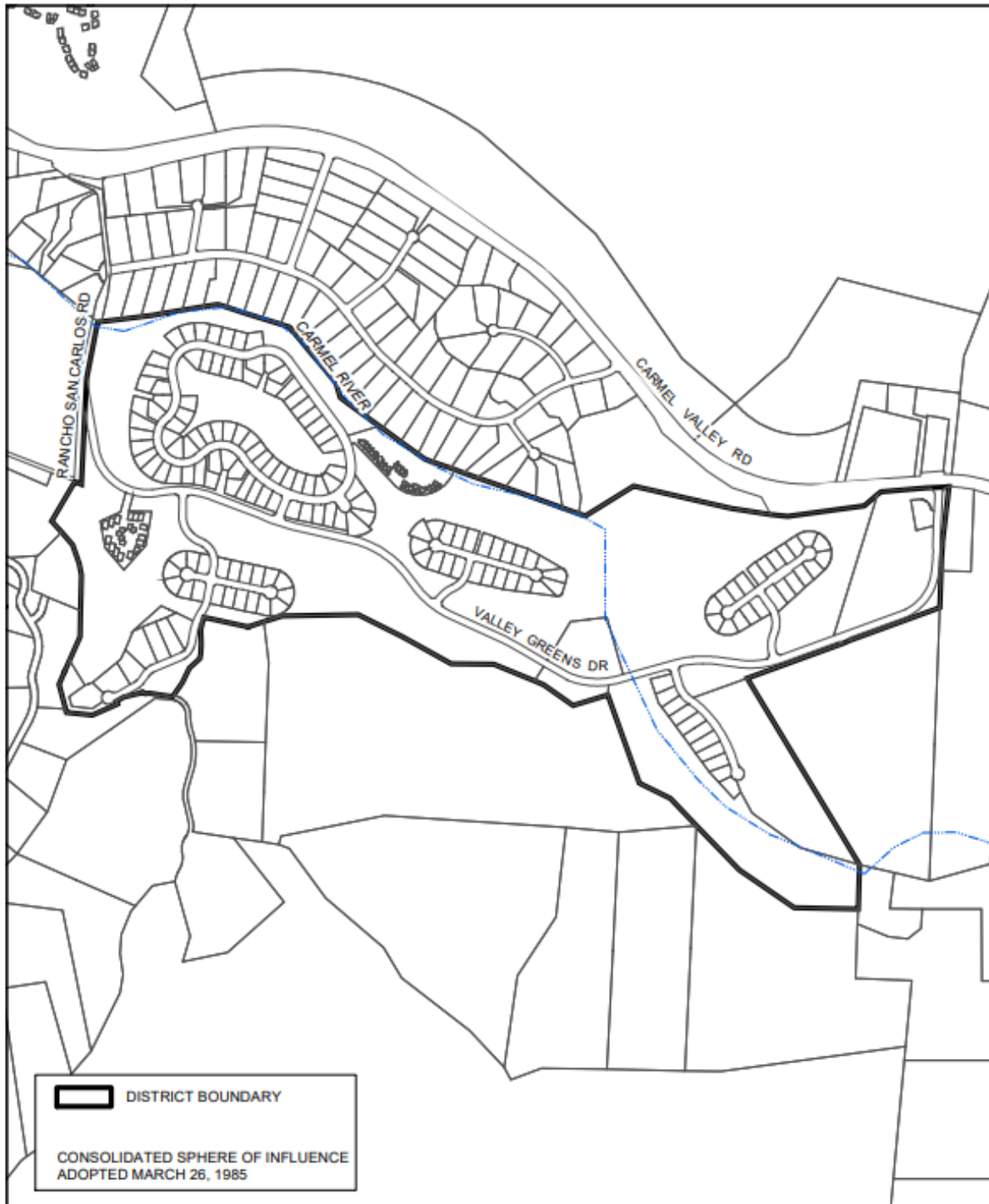
Dated: January 27, 2021


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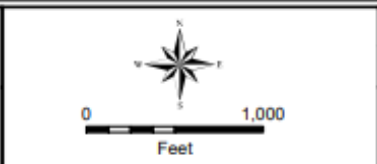


 DISTRICT BOUNDARY

CONSOLIDATED SPHERE OF INFLUENCE  
ADOPTED MARCH 26, 1985

**LAFCO** of Monterey County  
LOCAL AGENCY FORMATION COMMISSION

P.O. Box 1369      132 W. Cabilan St., Suite 102  
Salinas, CA 95002      Salinas, CA 95001  
Telephone (831) 754-5838      Fax (831) 754-5831



**SPECIAL DISTRICTS**

**COUNTY SERVICE AREA # 25**  
**CARMEL VALLEY GOLF & COUNTRY CLUB**