

# Attachment A

**Monterey County Board of Supervisors  
Referral Submittal Form**

**Referral No. 2021.25**  
**Assignment Date: 11/16/21**  
(Completed by CAO's Office)

**SUBMITTAL - Completed by referring Board office and returned to CAO no later than noon on Thursday prior to Board meeting:**

Date: 11/1/2021	Submitted By: Supervisor Wendy Root Askew	District #: 4
Referral Title: East Garrison Street Renaming		
Referral Purpose: Identify the process and funding for the renaming of certain streets in East Garrison and revise the naming approval process		
Brief Referral Description (attach additional sheet as required): Several streets in the East Garrison community are named for Confederate soldiers and/or other individuals who may have been Human Rights violators. Community members have expressed concerns about the names, the street naming process, and requested the County undertake a renaming as appropriate. The current process does not include any evaluation of name appropriateness. Staff are requested to report back on the list of potentially impacted streets, the process for re-naming streets, the estimated timeline to make name changes, the cost and a proposed revised Street Naming Policy. In addition, staff is requested to identify funds to undertake any proposed renaming since the original names were approved by the County		
<b>Classification - Implication</b>		<b>Mode of Response</b>
<input type="checkbox"/> Ministerial / Minor <input checked="" type="checkbox"/> <b>Land Use Policy</b> <input checked="" type="checkbox"/> <b>Social Policy</b> <input checked="" type="checkbox"/> <b>Budget Policy</b> <input type="checkbox"/> Other: _____		<input type="checkbox"/> Memo <input type="checkbox"/> Board Report <input checked="" type="checkbox"/> <b>Presentation</b>
		<b>Requested Response Timeline</b>
		<input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input checked="" type="checkbox"/> <b>Other: no later than April 30, 2022</b> <input type="checkbox"/> Specific Date: _____

**ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office:**

Department(s): Public Works, Facilities and Parks	Referral Lead: Randy Ishii	Board Date: November 16, 2021
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**REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:**

Department(s):	Referral Lead:	Date:
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**ANALYSIS - Completed by Department and copied to Board Offices and CAO:**

Department analysis of resources required/impact on existing department priorities to complete referral:	
Analysis Completed By: _____	<b>Department's Recommended Response Timeline</b>
Date: _____	<input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/Specific Date: _____

**REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:**

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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**Note:** Please cc Karina Bokanovich, Rocio Quezada and Maegan Ruiz-Ignacio on all CAO correspondence relating to referrals.