



Monterey County

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Action Minutes - Final Budget Committee

Wednesday, March 31, 2021

1:30 PM

Monterey Room

Attendees: Supervisor Luis A. Alejo, Chair; Supervisor Wendy R. Askew, Vice Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and Mary Zeeb, Treasurer-Tax Collector.
Excused: Rupa Shah, Auditor-Controller; and Steve Vagnini, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:35 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of February 24, 2021.

The Budget Committee Action Minutes of February 24, 2021 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 and 3

ACTION: Consent Items Nos. 2 and 3 were approved by consensus.

2. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for March 2021.

Regular Agenda

4. a. Receive the annual update to the County's General Financial Policies, including technical corrections;
and
b. Provide direction to staff.

ACTION: The Committee received an annual update on the County's General Financial Policies.

5. a. Receive and support the Comprehensive Economic Development Strategy 2021-2026 for Monterey County; and
b. Support direction for the Assistant County Administrative Officer to submit the Comprehensive Economic Development Strategy to the U.S. Department of Commerce, Economic Development Administration.

ACTION: The Committee supported the recommendations under Item No. 5.a. and 5.b. by consensus.

6. a. Receive a financial condition report from First 5 Monterey County; and
b. Provide direction to staff.

ACTION: The Committee received a financial condition report from First 5 Monterey County.

7. Support authorizing the Auditor-Controller to amend the FY 2020-21 Election's Adopted Budget by increasing appropriations and estimated revenue by \$800,000 (00101410-8064-ELE001), financed by grant revenue.

ACTION: The Committee supported the recommendation under Item No. 7 by consensus.

8. a. Receive a report on the Behavioral Health Alisal (East Salinas) Integrated Clinic Project; and
b. Support implementation of the project with the Proposed Financing Structure Comprised of Grant and Department Funds, and Funds from the Building Improvement and Replacement Sub-Fund (478-BIR-CAO047-1050).

ACTION: The Committee supported the recommendations under Item No. 8.a. and 8.b. by consensus.

9. a. Support amending the Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classifications of County Communications Director and County Media Analyst as indicated in Attachment A;
b. Support amending the County Administrative Office Budget 1050-CAO004 Unit 8054 to allocate one (1) FTE County Media Analyst as indicated in Attachment A and provide direction to staff to incorporate the position as a priority in the FY 21-22 Budget;
c. Authorize the Auditor-Controller to amend the FY 2020-21 Adopted Budget by increasing appropriations by \$43,556 in the County Administrative Office 001-1050-CAO004-8054 financed by a decrease in appropriations in General Fund Contingencies 001-1050-CAO020-8034 as previously approved by the Board of Supervisors on Feb 9, 2021; and
d. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2020-21 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM System.

ACTION: The Committee supported the classification of County Media Analyst; and requested staff to return to the Committee in April with a proposal for the County Communications Director position.

10. a. Support authorizing and directing the Auditor-Controller to: 1) Amend FY 2020-21 Capital

Projects Adopted Budget, Fund 402, Appropriation Unit RMA014, to increase appropriations by \$707,006 for the Chiller Replacement Project, Project Number 4041 at 1200 Aguajito Road in Monterey, financed by an operating transfer in of \$707,006 from Fund 478, Appropriation Unit CAO047 (4/5th vote required); and

b. Increase appropriations and transfer \$707,006 from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to Capital Projects, Fund 402, Appropriation Unit RMA014, (4/5th vote required).

ACTION: The Committee supported the recommendations under Item No. 10.a. and 10.b. by consensus.

11. Support the Public Works, Facilities & Parks recommendation to the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District, to authorize and direct the Auditor-Controller to amend the Fiscal Year 2020-21 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit RMA045, to increase appropriations by \$35,091, financed by Boronda County Sanitation District Unassigned Fund Balance, Fund 156, Appropriations Unit RMA045, Balance Sheet Account 3101.

ACTION: The Committee supported the recommendation under Item No. 11 by consensus.

Semi-Annual Reports

12. Receive a report on Natividad Medical Center's key capital projects as of December 31, 2020.

ACTION: The Committee received a semi-annual report on NMC's Key Capital Projects for the period ending December 31, 2020.

Adjournment

The meeting adjourned at 4:00 p.m.

The next meeting is scheduled on April 28, 2021 at 1:30 p.m. in the Monterey Room.