



County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: A 24-384

August 13, 2024

Introduced: 7/25/2024

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of Health Services or designee to sign Amendment No. 1 to the Accela Subscription Services Master Services Agreement with Accela, Inc. for the provision of software license subscription, software maintenance/support in a vendor hosted data environment, and professional services extending the term through August 31, 2027, in an aggregate amount of \$474,721, for a new not-to-exceed amount of \$905,810; and
- b. Approve and authorize the Director of Health Services or designee to approve up to three (3) future amendments that do not exceed 10% (\$47,472) of the aggregate amount and do not significantly alter the scope of services.

RECOMMENDATION:

- a. Approve and authorize the Director of Health Services or designee to sign Amendment No. 1 to the Accela Subscription Services Master Services Agreement with Accela, Inc. for the provision of software license subscription, software maintenance/support in a vendor hosted data environment, and professional services extending the term through August 31, 2027, in an aggregate amount of \$474,721, for a new not-to-exceed amount of \$905,810; and
- b. Approve and authorize the Director of Health Services or designee to approve up to three (3) future amendments that do not exceed 10% (\$47,472) of the aggregate amount and do not significantly alter the scope of services.

SUMMARY/DISCUSSION:

Accela, Inc. is a software vendor that provides support and maintenance for the Envision Connect software, which is a unified solution that supports the permitting, regulatory oversight, inspection management, service billing, and State and internal reporting and data requirements in a vendor hosted environment for the Environmental Health Bureau (EHB). On August 21, 2021, a Non-Standard Agreement for services was approved by the Board of Supervisors effective July 1, 2021, through August 31, 2024.

This Agreement included the recurring software subscription and provision of professional services that enabled EHB to upgrade Envision Connect to the Accela platform. Amendment No.1 to this Agreement extends the term of the Agreement to August 31, 2027 and adds an additional \$474,721 to the Agreement amount for a new not-to-exceed amount of \$905,810 to continue the Software as a Service (SaaS) subscription with the County. The approval of this recommended action will maintain the continuity of the EHB programs and their data requirements that include Hazardous Materials, Land Use, Consumer Protection, Environmental Health Review, Solid Waste, Recycling and Resource Recovery and Water Program.

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This work supports the following County of Monterey Health Department 2018-2024 strategic plan goal: 1) Engage MCHD workforce and improve operational functions to meet current and developing population health needs. This also supports two of the ten essential public health services, specifically: 8) Assure competent public and personal health care workforce and 10) Research for new insights and innovative solutions to health problems.

OTHER AGENCY INVOLVEMENT:

The Office of Health-Information Technology and County Counsel have reviewed and approved the Amendment as to technology and form.

FINANCING:

Appropriation for this agreement is included in the Department/Environmental Health Bureau FY 2024-25 Adopted Budget (4000-HEA005-8117). For future fiscal years, provision will be made in the Requested Budget for the appropriate year.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☐ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☒ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

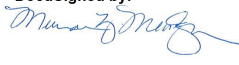
- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Robin Kimball, Management Analyst III, 796-1297

Approved by:

DocuSigned by:

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Date 8/5/2024 | 8:57 AM PDT

On behalf of Elsa Mendoza Jimenez

Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachments:

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Amendment No.1
Agreement