



FORA TRANSITION PLAN CHECK LIST
January 23, 2019

Action item	Agency	Task	Completion Date	Notes
I. ENVIRONMENTAL SERVICES-SINGLE ENTITY				
A. ESCA (#70,71,74)	CO/SS	1. County/Seaside to address obligations of A,B,C		
	SS/FORA	2. Once Agreement: Work with FORA to get contract amendments/qualifications/etc		
	SS	a. Execute AOC (#45), Facilities Agreement (#34)		
	SS	b. ESCA Contract Amendment		
	FORA/SS	c. Army/Regulator/State of California Approvals		
	SS	3. Seaside to assign designated Seaside staff person for coordination, and transition activities with regulators and FORA Staff.		
	FORA	4. Set meeting on ESCA meeting February 2019 with County/Seaside designees for meeting with Army and regulators. (FORA)		
	SS	5. Seaside program for FORA staff; locating offices, accounts payable, etc.		
B. PLL Contract First-Name Insured (#51,52)	CO/SS/TAMC/MST/DRO/MONT./CSU	1. All Insureds reach agreement on First Named Insured (FNI) and obligations of FNI. Reporting; Self Insured Retention, Cancellation, Extended Reporting Period; Claims Made, etc.		
		2. Once Agreement. Assign a successor entity staff person to work with FORA to get the contract riders/assignments in place; establish accounts for the Self Insured Retention Amounts		
C. Reporting (DTSC) (#66)	CO/SS	1. County to agree with Seaside to take on reporting obligations;		
	FORA	2. Amendment to DTSC MOA contract substituting Seaside for County into reporting spot; acquisition of all signatories to contract.		
II. HABITAT JPA OR (REGIONAL HABITAT MOA)				
	CO/SS/DRO/MAR/CSU/UC/MPC	1. Cities of Monterey, Seaside, Del Rey Oaks, Marina, County of Monterey ("COUNTY"), and others by agreement to include CSUMB, UC, MPC, MCWD, MRPD, STATE PARKS, and coordination with BLM		
III. FINANCING				
	CO/FORA	1. Meet w/ Auditor Controller on sustained approach; concurrence on meaning of HS 33491.72 and what constitutes "debt"		
PROP. TAX REVENUES/CFD	FORA/STAKEHOLDERS	2. Legislation as appropriate to address deficiency CFD/Property Tax		
	FORA/STAKEHOLDERS	3. Legislation to address CEQA risk/Other Issues?		
IV. TRANSITION PLAN IMPLEMENTING ACTIONS				
A. Transition Plan Implementing Agreements	ALL LAND USE JURISDICTIONS	1. Land Use Jurisdictions (Single or multiple)		
	OTHER STAKEHOLDERS	2. UC and JPA, MPC, CSU and Others		
	LAND USE JURISDICTIONS	3. Separate Building removal/revenue agreement to be negotiated at the Administrative Committee for FORA Board review and/or approval		
B. Review and Update Contract Matrix	FORA/JURISDICTIONS (ADMIN)			
V. REVIEW AND FINALIZE FORA CIP				
	ALL			
A. Building Removal				
B. Revisions to Transportation Costs (if appropriate)				
C. Other Revisions to Transferred obligations				
VI. TRANSPORTATION/TRANSIT				
A. FORA/TAMC successorship		1. TAMC Agreements		
B. TAMC and County, Marina, Seaside, DRO ?		2. Allocate current TAMC portion in FORA CIP-		
C. TAMC/FORA/Jurisdictions		3. Verify list of remaining roads assignment		
D. TAMC/FORA Board approval		4. Begin updated CIP Transportation Study?		
E. TAMC/FORA		5. New Regional Fees to replace/supplement FORA Fees		
F. FORA/MST/Jurisdictions		6. Negotiate MST Agreement to replace FORA CFD		
VII. VERIFY REPLACEMENT FUNDING				
	FORA			
A. Replacement Funding District	LAND USE JURISDICTIONS	1. City's/County District Creation/Replacement Funding mechanisms (signed Development Agreement amendments and/or District formation paperwork)		
B. Signed Developer Contract Amendments	LAND USE JURISDICTIONS	2. Consistency with Transition Plan obligations		
VIII. SECURE ASSIGNMENT AGREEMENTS AND APPROVALS				
	FORA and RECIPIENT/ASSIGNEE	1. Jurisdictional Assignment Agreements		
IX. THIRD PARTY CONTRACT ASSIGNMENTS				
	FORA/SUCCESSOR/THIRD PARTY	1. Confirm assignment, successor, and transfer		
X. PROPERTY TRANSFERS				
A. Easements	FORA/Jurisdictions/Army	1. Confirmation/Additional/Corrections		
XI. FORA ADMINISTRATIVE/OPERATIONS				
A. Staffing/outplacement	FORA EXEC OFFICER	1. Staffing plan for Transition Related Issues		
B. Notice of Intent to Terminate CalPERS	FORA Board	1. Resolution of Intent to Terminate	1/11/2019	
	FORA/CalPERS	a. Notice to Employees	No later 2/10/19	
	CalPERS	b. Actuarial analysis of CalPERS liability	No later 1/10/2020	
C. Resolution to Terminate CalPERS Contract	FORA BOARD	Resolution of Termination - No later than January 11, 2020; 2/3 Vote Required	No later 1/11/2020	
		a. Notice to Employees	No later 2/10/20	
D. Other Termination Notices		1. COBRA/Future Contact Information/ etc.		
E. Property Disposal	FORA EXEC OFFICER	TBD		
F. Records	FORA/TBD	1. Personnel/Accounting/Engineering/Websites/Other		
G. Post June 30, 2020 Action	TBD	1. W2s		
		2. Audit		
		3. Other?		

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