

Attachment F. Information Technology Fee Study (County of Monterey)

Proposed Fees

Task	Fee Per Task	Proposed Fee for data delivered via SFTP (As of 7/1/2025)		% Cost Recovery	Current Fee for data delivered on CD's (As of 1/1/2024)
Official Documents in Electronic Format					
Daily	\$31.86	\$31.50		99%	\$31.50
Weekly	\$159.30	\$159.00		100%	\$131.85
Monthly	\$658.43	\$658.00		100%	\$512.05
Multi-Year Request	\$8,331.66	\$8,331.50	Per Year	100%	

Research Fee Calculation

	Per Min	1/4 hour	1/2 hour	Per hour
Assessor*	\$2.11	\$31.65	\$63.29	\$126.59
Proposed		\$31.50	\$63.00	\$126.00
IT	\$2.47	\$37.06	\$74.12	\$148.25
Proposed		\$37.00	\$74.00	\$148.00

Fee Study

SFTP Delivery of Official Document Data Files

Current Fee Calculations - DAILY

Hardware/Licenses/Services	\$60,968.18
CD Cost (Number of CDs sold 4500)	\$5,085.00
Total	\$66,053.18
Non-Labor Cost	
66,053.18 divided by 4500	\$14.68
Supply Cost	\$0.60
Labor Cost (based on \$65/hr)	
15 minutes * \$65.00	\$16.25

Current Fee Calculations - WEEKLY

Hardware/Licenses/Services	\$60,968.18
CD Cost (Number of CDs sold 960)	\$1,057.68
Total	\$62,025.86
Non-Labor Cost	
62,025.86 divided by 960	\$62.27
Supply Cost	\$0.60
Labor Cost (based on \$65/hr)	
1 hour * \$65.00	\$65.00

Current Fee Calculations - MONTHLY

Hardware/Licenses/Services	\$60,968.18
CD Cost (Number of CDs sold 216)	\$244.08
Total	\$61,212.26
Non-Labor Cost	
61,212.26 divided by 216	\$283.39
Supply Cost	\$1.20
Labor Cost (based on \$65/hr)	
3.5 hours * \$65.00	\$227.50

Formulas used in calculations

System Cost	
Tyler Annual Maintenance Cost	\$144,095.00
Monthly Cost	\$12,007.92
Split Cost between Clerk and Recorder	\$6,003.96
Yearly Average of Images Processed from 2021 thru 2023	210,281
Daily (210,281/248 workdays)	848
Weekly (210,281/49.6 weeks)	4240
Monthly (210,281/12 monthes)	17,523
Cost per Image (\$6,003.96/210,281)	\$0.03

Formulas used in calculations (cont.)

System Charge (\$0.03*Images)

Daily (848*.03)	\$24.21
Weekly (4240*.03)	\$121.05
Monthly (17,523*.03)	\$500.33

Labor Charge

	Daily Min*12/248*Min rate	Weekly Min*12/49.6*Min rate	Monthly Min*Min rate
Accountant I (\$1.86/Min;\$111.60/Hr)	\$5.40	\$27.00	\$111.60 (60 Min)
MA I (\$2.18/Min;\$130.80/Hr)	\$1.05	\$5.27	\$21.80 (10 Min)
DISM/BTA (\$2.47/Min;\$148.20/Hr)	\$1.20	\$5.98	\$24.70 (10 Min)

Current CD Fee

Daily - \$31.50
Weekly – \$131.85
Monthly – \$512.05

Proposed SFTP Fee

Daily - \$31.50
Weekly – \$159.00
Monthly – \$658.00

Multiple Year Request - \$8331.50

Labor Charge per Year

Accountant I (\$112.80/2)	\$56.40
MA I (\$131.40/2)	\$65.70
DISM/BTA (\$142.80)	\$142.80
Total Labor Cost per Year	\$264.90
System/Processing Cost (Monthly – \$672.23)	\$8,066.76
Labor/System Cost per Year	\$8,331.50