

*Before the Board of Supervisors in and for the  
County of Monterey, State of California*

**Resolution No. \_\_\_\_\_**

Adopt a Resolution to:

- a. Use General Fund Contingency to provide funding for the Space Remodel & Conversion project, for the Department of Child Support Services, to allow for completion of office buildout and relocation to Schilling Place; and )
- b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2024-25 adopted budget, Fund 001, Appropriation Unit CHI001, to increase appropriations by \$190,719, financed by a decrease in appropriations of \$190,719 in Contingencies, General Fund 001, Appropriation Unit CAO020 (4/5ths vote required). )

**WHEREAS**, the Department Child Support Services (DCSS) will be downsizing its office by relocating from 752 La Guardia St to 1441 Schilling Place;

**WHEREAS**, a Reimbursable Service Agreement (RSA) was received from Public Works, Facilities, and Parks (PWFP) for \$989,226 which included cost for design, staff labor, construction management, construction, construction contingency, and Moving cost;

**WHEREAS**, an updated estimate summary was received from PWFP for \$904,453 that included a proposal of \$533,579 for interior construction work and \$57,000 for exterior work;

**WHEREAS**, the California Department Child Support Services (CA DCSS) approved the allocation of \$904,453 for the project that included a request for Special Depreciation for the construction cost of \$590,579. Allowing Child Support Services (CSS) to claim the construction cost in the current fiscal year instead of claiming the cost for reimbursement over 10 years;

**WHEREAS**, the final approved fire sprinkler system deferred design submittal identified additional electrical work and lighting required for Title 24 compliance;

**WHEREAS**, PWFP provided an updated project budget of \$1,128,771. Increasing construction cost from \$590,579 to \$958,522, leaving an unfunded need of \$367,943 due to CA DCSS policies regarding special depreciation; and

**WHEREAS**, CSS anticipates it will only be able to claim \$760,828 in reimbursement from CA DCSS, because special depreciation for the additional construction cost was not approved. The remaining funding will come from \$37,679 in unused GFC available, \$190,719 from Contingencies, and \$139,545 from savings identified by PWFP redirected from another project pending Board approval.

**NOW, THEREFORE BE IT RESOLVED THAT** the Board of Supervisors of the County of Monterey hereby:

- a. Adopt a resolution to use General Fund Contingency to provide funding for the Space Remodel & Conversion project, for the Department of Child Support Services, to allow for completion of office buildout and relocation to Schilling Place; and
- b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2024-25 adopted budget, Fund 001, Appropriation Unit CHI001, to increase appropriations by \$190,719, financed by a decrease in appropriations of \$190,719 in Contingencies, General Fund 001, Appropriation Unit CAO020 (4/5ths vote required).

**PASSED AND ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by roll call vote:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original resolution of said Board of Supervisors duly made and entered in the minutes thereof Minute Book \_\_\_\_\_ for the meeting on \_\_\_\_\_ 2025.

Dated:

File Number:

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

By: \_\_\_\_\_  
Deputy