

County of Monterey

*Cinnamon Room
1441 Schilling Place
Salinas, CA 93901*



Meeting Agenda

Friday, November 3, 2023

8:30 AM

Water Resources Agency Personnel and Administration Committee

*Mark Gonzalez, Chair
Mike LeBarre
John Baillie
Matthew Simis*

To participate in this Personnel And Administration Committee meeting through the following methods:

1. You may attend in person,
2. For ZOOM participation please join by computer audio at:
<https://montereycty.zoom.us/j/91370408511>
OR to participate by phone call any of these numbers below:
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+1 253 215 8782 US
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Enter this Meeting ID number: 913 7040 8511 PASSWORD: 420486 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you. You will be placed in the meeting as an attendee; when you are ready to make a public comment, if joined by computer audio, please Raise your Hand; and by phone, please push *9 on your keypad.

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4. If you wish to comment on a particular agenda item, please submit your comments in writing via email to Monterey County Water Resources Agency at WRAPubliccomment@co.monterey.ca.us by 5:00 p.m. on the Tuesday prior to the Committee meeting. To assist Agency staff in identifying the agenda item to which the comment relates please indicate the Personnel and Administration Committee meeting date and agenda number in the subject line. Comments received by the 5:00 p.m. Thursday deadline will be distributed to the Committee and will be placed in the record.

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words or less, to the Monterey County Water Resources Agency at WRAPubliccomment@co.monterey.ca.us. In an effort to assist Agency staff in identifying the agenda item relating to your public comment please indicate in the subject line, the meeting body (i.e. Finance Committee) and item number (i.e. Item No. 10). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

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9. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

Participar en esta reunión del Comité de Personal y Administración a través de los siguientes métodos:

1. Poder asistir personalmente a la reunion; o,

2. El público puede observar la reunión ZOOM a través de computadora haciendo clic en el siguiente enlace: <https://montereycty.zoom.us/j/91370408511>

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4. Si un miembro del público desea comentar sobre un artículo de la agenda en particular, se le es sumamente recomendable que envíe sus comentarios por escrito por correo electrónico a la Agencia de Administración de Recursos del Agua (Agencia) a WRAPubliccomment@co.monterey.ca.us antes de las 5:00 P. M. el Jueves antes de la reunión del Comité. Para ayudar al personal de la Agencia a identificar el número del artículo de la agenda con el cual se relaciona el comentario, se solicita al público que indique la fecha de la reunión del Comité y el número del artículo de la agenda en la línea de asunto. Comentarios recibidos en la fecha límite del Jueves a las 5 P.M, serán distribuidos al Comité y serán colocados en el registro.

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termine la reunión del Comité.

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9. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

Call to Order

Roll Call

Public Comment

Committee Member Comments

Consent Calendar

1. Approve the Minutes of the Personnel and Administration Committee meeting held on August 4, 2023.

Attachments: [Draft P&A Minutes August 4, 2023.](#)

Status Reports

2. Receive an update on personnel activities
3. Receive an update on real property and Agency land appraisals.

Attachments: [Land Compliance Activities Update October 2023](#)

Calendar

Set next meeting date and discuss future agenda items.

Adjournment



County of Monterey

Item No.1

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 23-024

November 03, 2023

Introduced: 10/25/2023

Current Status: Draft

Version: 1

Matter Type: WRA P&A Item

Approve the Minutes of the Personnel and Administration Committee meeting held on August 4, 2023.

County of Monterey

*Cinnamon Room
1441 Schilling Place
Salinas, CA 93901*



Meeting Minutes

Friday, August 4, 2023

8:30 AM

REVISED AGENDA - LOCATION

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Mike LeBarre
John Baillie
Matthew Simis*

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9. El Presidente y / o Secretario pueden establecer reglas razonables según sea necesario para llevar a cabo la reunión de manera ordenada.

Call to Order

The meeting was called to order at 8:30 a.m.

Roll Call

Present: Mark Gonzalez, Mike LeBarre, John Baillie, Matthew Simis

Absent: None

Public Comment

None

Committee Member Comments

None

Consent Calendar

Upon Motion by John Baillie, Second by Matthew Simis the Committee approved the Consent Calendar for the Personnel and Administration Committee.

Ayes: Mark Gonzalez, Mike LeBarre, John Baillie, Matthew Simis

Noes: None

Absent: None

1. Approve the Minutes of the Personnel and Administration Committee meeting held on May 5, 2023.

Attachments: [Draft P&A Minutes May 5, 2023](#)

Status Reports

2. Receive an update on personnel activities

Public Comment: None

Staff Comment: Shaunna Murray

Committee Member Comment: Mark Gonzalez, Mike LeBarre, John Baillie

3. Receive an update on real property and Agency land appraisals

Attachments: [Land Use Compliance Activities Update August 2023](#)

Public Comment: None

Committee Member Comment: Mark Gonzalez, Mike LeBarre

Calendar

4. Set next meeting date and discuss future agenda items

Adjournment

The meeting adjourned at 9:41 a.m.



County of Monterey

Item No.2

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 23-027

November 03, 2023

Introduced: 10/27/2023

Current Status: Draft

Version: 1

Matter Type: WRA P&A Item

Receive an update on personnel activities



County of Monterey

Item No.3

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 23-028

November 03, 2023

Introduced: 10/27/2023

Current Status: Draft

Version: 1

Matter Type: WRA P&A Item

Receive an update on real property and Agency land appraisals.

Land Use Compliance Activities Update

SUMMARY/DISCUSSION:

The Monterey County Water Resources Agency has developed a Land Use Compliance section within its Operations and Maintenance Division. The Land Use Compliance section coordinates the review of potential land use impacts that may be associated with various projects related to Agency lands, facilities, and zones. The section provides guidance on the required discussion points and analysis on land use issues that are to be included in compliance review.

Each fiscal year, beginning in FY 2021-22, the subjects will be collectively referred to as “Land Use Compliance Activities”, and tracking and updates will be provided to the Agency’s Personnel/Administration Committee each month. Potential impacts and discussion topics are categorized into the following subjects: Real Property, New Development and Uses, Grazing Leases, Recreational Leases, and Facilities & Waterways.

Priority projects will receive a written update with details and progress notes. Table 1 provides a summary of the categories and the project status for the number of projects received (see table 1). The Agency will maintain and provide a list of activities cumulatively reviewed by the section (Attachment 1). Future updates will include a map diagram (future Attachment 2) to show project location and their proximity to Agency lands, facilities, and assessment zones.

Table 1. Land use compliance activities by category – October 2023.

Subject/Item	Projects					
	Not Started	Under Review	In Progress	Pending Approval	Completed	Total
Real Property	5	2	6	1	5	19
New Development and Use	2		3			5
Grazing Leases	1	2	4		2	9
Recreational Leases	2		1			3
Facilities and Waterways	2	4	5		5	16

G-9 Administrator and staff training, Attend Central Coast Rangeland Coalition (CCRC) quarterly meetings: On October 19, 2023 the grazing lease administrator (J. Fenley) and staff from Operations (T. Shepherd and M. Roberts) attended an all-day training. The CCRC Fall Meeting was held in Scotts Valley and joined to discuss some of the challenges and opportunities for conservation and livestock ranching. The subject of the meeting was “Ranching and Conservation: Liability Insurance, Housing and Rancher/Manager Collaboration.” Training is one of the necessary activities of a comprehensive Land Management Grazing Lease Program. There may be an opportunity soon for one of the Livestock/Natural Resources Advisors from UC Cooperation Extension to provide the Board with a short presentation.

F-14 Shoreline investigation, Nacimiento Reservoir: On October 10 and 17, 2023 the staff from Operations (T. Shepherd and M. Roberts) provided full-day investigations of the shoreline of Nacimiento Reservoir. The purpose of the investigation is to provide an analysis of uses and modifications to the shoreline which are potentially harmful and hazardous the reservoir users and infrastructure. Over 30 uses and modifications were identified, and an internal presentation is to follow. There are general regulations to comply with for shoreline permitting, but the functions of the permitting have been enforced to a limited capacity. The goal of the investigation is to be known as a reservoir operator who is committed to addressing shoreline impacts and to learn how to increase compliance with San Luis Obispo County. Staff is planning to document and present findings to the Agency's Reservoir Advisory Operations Committee and San Luis Obispo County Planning and Building Departments in the next month or two.

OTHER AGENCY INVOLVEMENT:

None

FINANCING:

None

Prepared by: Jennifer Bodensteiner, Associate Hydrologist (831) 755-4860

Attachments:

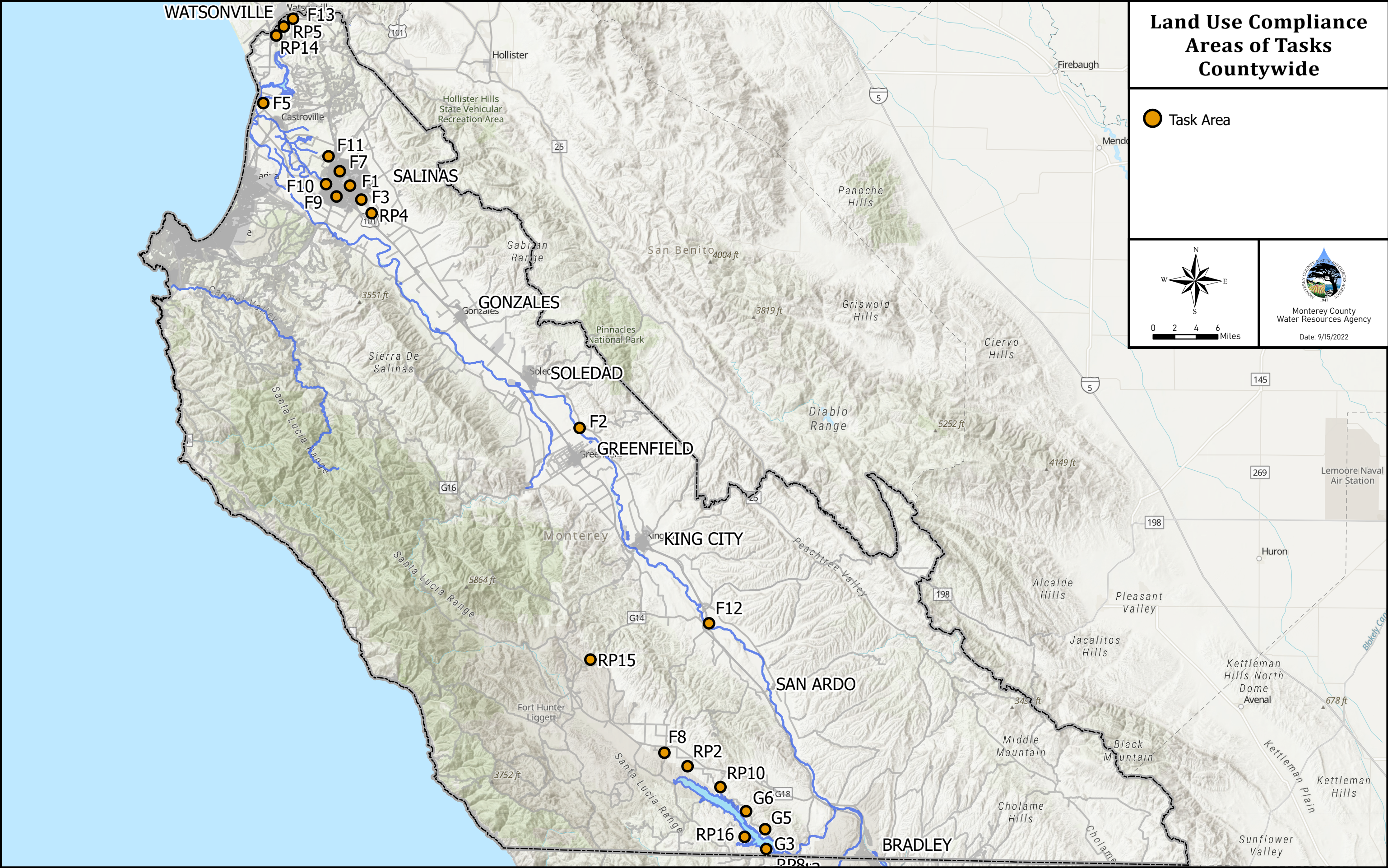
1. Land Use Compliance Activities List
2. Two Maps showing Land Use Compliance Projects

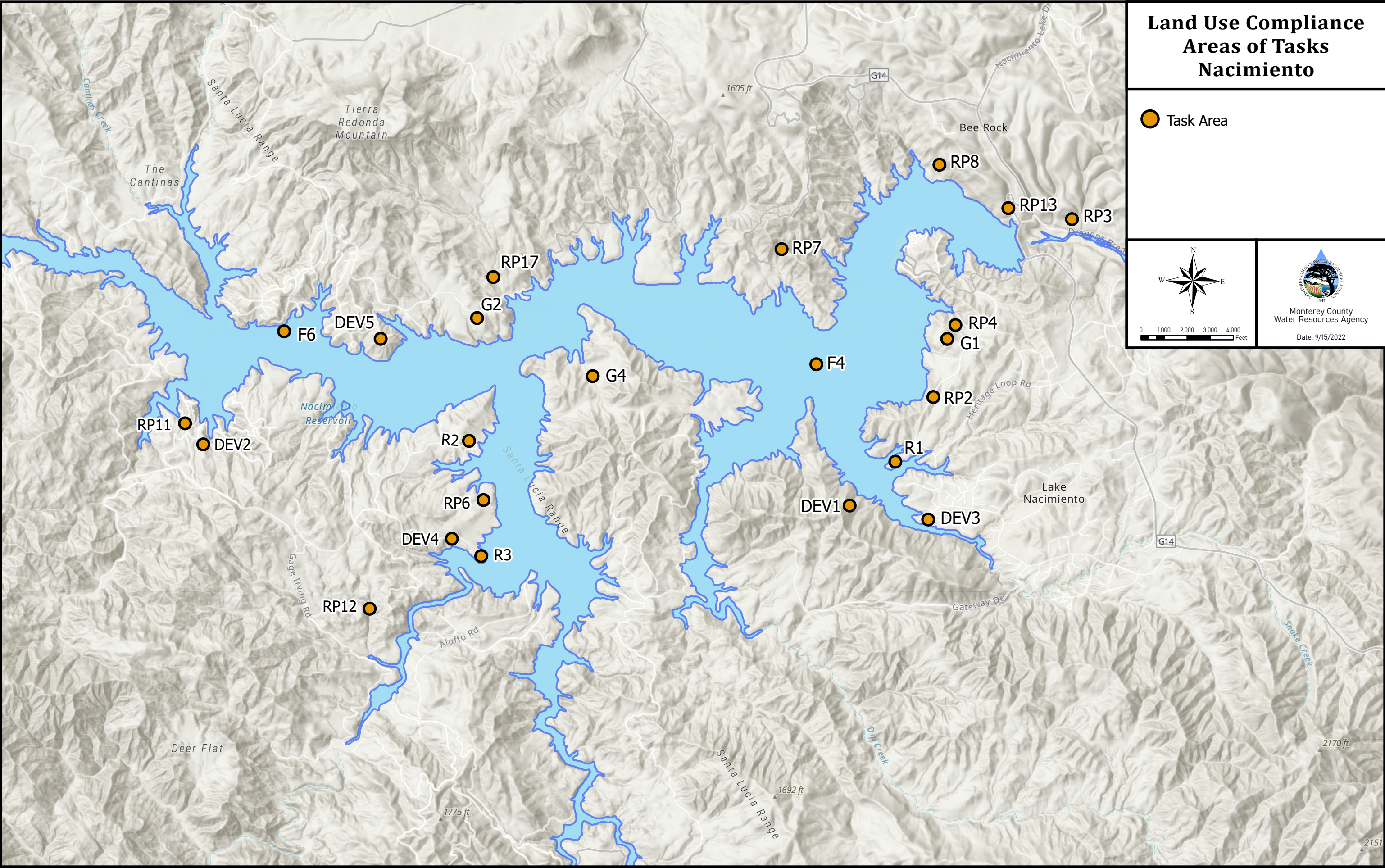
Land Use Compliance Activities FY 2023/24						
Subject/Item	Identification Number	Project Name	Description	Location	Notes	Committee Update
Real Property	RP-2	MCWRA lands lease to MC Parks	update lease agreement	Nacimientio Reservoir	Not Started	
Real Property	RP-3	MCWRA vs. Dietel	closeout conditions of SLO Co Superior Court judgement	Nacimientio Reservoir	Pending Approval	
Real Property	RP-4	Trespass north of Heritage Ranch along firebreak road	ongoing trespass along Agency property	Nacimientio Reservoir	In Progress	
Real Property	RP-5	MCWRA lands adjacent to Nicola property	levee 15' setback requirement	Pajaro River	In Progress	
Real Property	RP-6	MCWRA lands adjacent to Tri-Counties Club	Cullen cabin encroachment	Nacimientio Reservoir	Under Review	
Real Property	RP-7	Pinball antenna system & tower	proposal for land lease to ITD/County to remedy safety antenna location	Nacimientio Reservoir	Under Review	
Real Property	RP-8	Parks Buildings on MCWRA lands	damaged bathroom from fallen tree needs repair	Nacimientio Reservoir	Not Started	
Real Property	RP-9	Agency Lands Access Policy*	complete forms and fees for access requests	various	In Progress	
Real Property	RP-10	Yates fence on Agency lands	possible encroachment	San Antonio Reservoir	Not Started	
Real Property	RP-11	Agency lands called "cross parcel" near Cal Shasta	possible trespass	Nacimientio Reservoir	Not Started	
Real Property	RP-12	SLO Co Fire Safety Council	Vegetation Management Plan and upcoming prescribed burns	Nacimientio Reservoir	In Progress	
Real Property	RP-13	Nacimientio roadway easement	road repair on Dragon's Breath Road	Nacimientio Reservoir	In Progress	
Real Property	RP-15	Army Corp Fort Hunter Liggett (FHL) Wildland Fire Hazard and Risk Assessment (WFRA)	Agency identified as a wildland fire stakeholder and scheduled to participate in upcoming meetings	San Antonio Reservoir	In Progress	
Real Property	RP-16	Kauker/Nobile roadway easement	request for Agency to grant new easement for more direct access to property	San Antonio Reservoir	Not Started	

Subject/Item	Identification Number	Project Name	Description	Location	Notes	Committee Update
New Development and Use	DEV-1	Rudolph	new launch ramp into reservoir	Nacimiento Reservoir	In Progress	
New Development and Use	DEV-2	Davis	new driveway turnaround floodage easement	Nacimiento Reservoir	In Progress	
New Development and Use	DEV-3	Oak Bay	new staircase into reservoir	Nacimiento Reservoir	In Progress	
New Development and Use	DEV-4	Town Creek Lane	existing boat ramp	Nacimiento Reservoir	Not Started	
New Development and Use	DEV-5	Oak Shores II	new boat ramp	Nacimiento Reservoir	Not Started	
Grazing Leases	G-1	Grazing Lease #6	new lease between the Resort and Heritage Ranch	Nacimiento Reservoir	Not Started	
Grazing Leases	G-2	Grazing Lease #1	re-assign lease discontinued by lessee	Nacimiento Reservoir	In Progress	
Grazing Leases	G-6	Tank Road gates	Identify location of three (3) existing gates and location of proposed fourth gate by Lessee #3	San Antonio Reservoir	In Progress	
Grazing Leases	G-7	7-yr Lease Cycle ends in 2024 and offer 1-year extension to 2025	Process a 1-year extension with existing lessees to allow staff extra time to configure future grazing leases	San Antonio & Nacimiento Reservoirs	Under Review	
Grazing Leases	G-8	Grazing Lease information on Agency's website	Develop content and add important Grazing Lease information including land descriptions, sample contract, bid interest form, etc.	San Antonio & Nacimiento Reservoirs	Under Review	
Grazing Leases	G-9	Administrator and staff training	Attend Central Coast Rangeland Coalition (CCRC) quarterly meetings	various	In Progress	x
Recreational Leases	R-1	Heritage Ranch Owners Association	10-year lease	Nacimiento Reservoir	In Progress	
Recreational Leases	R-2	Tri-Counties Club	10-year lease	Nacimiento Reservoir	Not Started	
Recreational Leases	R-3	Town Creek Association	10-year lease	Nacimiento Reservoir	Not Started	
Facilities and Waterways	F-3	Agency Compliance Database*	develop a compliance database with ITD	various	Not Started	
Facilities and Waterways	F-4	Boat Dock Program	licensing and inspection	Nacimiento Reservoir	In Progress	
Facilities and Waterways	F-6	Log-Boom license for Oak Shores Community Association	license application pending	Nacimiento Reservoir	Under Review	
Facilities and Waterways	F-7	State of CA Encampment Resolution Funding	City of Salinas' application and award	Reclamation Ditch	In Progress	

Subject/Item	Identification Number	Project Name	Description	Location	Notes	Committee Update
Facilities and Waterways	F-8	US Army Corps Tactical Water Purification System Training	Army is requesting use of 1.2 ac-ft of water	San Antonio Reservoir	Under Review	
Facilities and Waterways	F-9	City of Salinas' Alisal Underpass Beautification Project	Proposed art, lighting, landscaping, and fencing upgrades at three (3) underpass locations of hwy 101 (Market St, Alisal St, and Sanborn Road)	Reclamation Ditch	Not Started	
Facilities and Waterways	F-10	Monterey County Food Bank prefab bridge	Proposed prefab bridge over the Reclamation Ditch	Reclamation Ditch	Under Review	
Facilities and Waterways	F-11	Davis Road overcrossing easement	encampment and trash issue involves City of Salinas	Reclamation Ditch	Under Review	
Facilities and Waterways	F-12	Salinas River Stream Maintenance Program (New Permittee and Time Extension)	Regional General Permit No. 20 - Corps File No 1996-223095 & State Water Board, Water Quality Certification 32716WQ02	Salinas River	In Progress	
Facilities and Waterways	F-13	Pajaro River Levee	Transfer flood levee properties to PRFMA	Pajaro River Levee	In Progress	
Facilities and Waterways	F-14	Shoreline investigation	Analysis of uses and modifications to the reservoir shoreline	Nacimiento Reservoir	In Progress	x
Projects completed						
Grazing Leases	G-3	Houseboat retrieval from grazing lease lands	Parks coordinating removal of houseboats on shoreline	San Antonio Reservoir	Completed	
Real Property	RP-1	MCWRA lands lease to MC Parks	update lease agreement	San Antonio Reservoir	Completed	
Facilities and Waterways	F-5	OSR Channel slide gate, levee, and log-boom	lease renewal with CA State Land Commission	Salinas River	Completed	
Facilities and Waterways	F-1	2022 Update to the Monterey County Hazard Mitigation Plan*	WRA BOD consideration mid-2022 after OES approval	various	Completed (*identified in Strategic Plan)	
Facilities and Waterways	F-2	Salinas River Stream Maintenance Program Effectiveness Assessment*	A first report review to evaluate the SMP's overall effectiveness	Salinas River	Completed (*identified in Strategic Plan)	
Real Property	RP-17	Fencing disposal and misc service contractor	seeking contractor for pipe and wire gate fencing work disposal service and misc road grading/paving	Nacimiento & San Antonio Reservoirs	Completed	
Facilities and Waterways	F-14	Pajaro River Levee	illegal encampment clean-up 2022	Pajaro River Levee	Completed	
Facilities and Waterways	F-15	State of CA Encampment Resolution Funding	Monterey County is coordinating with PRFMA	Pajaro River Levee	Completed	

Subject/Item	Identification Number	Project Name	Description	Location	Notes	Committee Update
Grazing Leases	G-4	grass/feed upcoming 2022 season	monitor conditions and overgrazing	Nacimiento Reservoir	Completed	
Grazing Leases	G-5	grass/feed upcoming 2022 season	monitor conditions and overgrazing	San Antonio Reservoir	Completed	
Real Property	RP-14	Right of Entry (ROE) - Pajaro River Bridge Rehabilitation	Santa Cruz County Regional Transportation Commission request to access bridge from Agency property Spring/Summer 2023	Pajaro River	Completed	
Real Property	RP-18	Right of Entry Authorization (ROE) - Vegetation Mapping and Sampling	CA Native Plant Society request to access Agency lands June 2023	San Antonio & Nacimiento Reservoirs	Completed	
Real Property	RP-19	Right of Entry Authorization (ROE) - Nacimiento Float Switch	County of Monterey Parks Department request to access and occupy a telemetry device on the Obermeyer building	Nacimiento Reservoir	Completed	







County of Monterey

Item No.

Board Report

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Legistar File Number: WRAPA 23-026

November 03, 2023

Introduced: 10/27/2023

Current Status: Draft

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Matter Type: WRA P&A Item

Set next meeting date and discuss future agenda items.