

COUNTY OF MONTEREY
Amendment #2 to Agreement #5010-83
Franciscan Workers of Junipero Serra

This Amendment #2 is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter “COUNTY”), and Coalition of Homeless Service Providers (hereinafter “CONTRACTOR”).

WHEREAS, COUNTY and CONTRACTOR entered into an agreement for shelter and case management services with a term of July 1, 2020 through June 30, 2021 for a contract total of \$555,000 (hereinafter “Original Agreement”).

WHEREAS, the parties amended the Agreement via Amendment #1 by adding \$277,500 for a total contract amount of \$832,500 and extending the term through December 31, 2021.

WHEREAS, the parties wish to amend the Agreement via Amendment #2 by **adding \$342,952** for a total contract amount of **\$1,175,452** and **extending the term through June 30, 2022**.

AGREEMENT

Now Therefore, The Parties agree to amend the Agreement as follows:

This Agreement is hereby amended on the terms and conditions as set forth in the original Agreement and in Amendment #1 and Amendment #2 incorporated herein by this reference, except as specifically set forth below.

1. **Section 2.0, Paragraph titled “PAYMENT PROVISIONS” is amended to read as follows:**
“County shall pay CONTRACTOR in accordance with the payment provisions set forth in **Exhibit AAA**, subject to the limitations set forth in this agreement. The total amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of **\$1,175,452.**”
2. **Section 3.0, The first sentence of paragraph titled “TERM OF AGREEMENT” is amended to read as follows:**
“The term of this Agreement is from July 1, 2020 to **June 30, 2022**, unless sooner terminated pursuant to the terms of this Agreement.”
3. Exhibit **AAA** reflects the funding by source and new contract total.
4. Exhibit **CCC** reflects the addition of the **\$342,952** to the Agreement.
5. Exhibits **DDD and DDD-1** are revised invoices.
6. Except as provided herein, all remaining terms, conditions and provisions of the original Agreement are unchanged and unaffected by this Amendment #2 and shall continue in full force and effect as set forth in the original Agreement and Amendment #1.
7. A copy of this Amendment #2 shall be attached to the Original Agreement.

IN WITNESS HEREOF, the parties hereby execute this amendment as follows:

COUNTY OF MONTEREY:

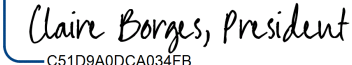
By: _____
Lori A. Medina, DSS Director

Date: _____

CONTRACTOR:

Franciscan Workers of Junipero

Serra

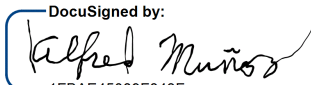
By: 
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(Chair, President, Vice-President)

(Print Name & Title)

11/22/2021 | 12:32 PM PST

Date: _____

By: 
1FB4E45089F843F...

(Secretary, CFO, Treasurer)

(Print Name and Title)

11/22/2021 | 2:18 PM PST

Date: _____

Approved as to Form:


07025F3AA36B4A4...

Deputy County Counsel

Date: 11/23/2021 | 9:34 AM PST

Approved as to Fiscal Provisions:


B3834BFEC1B6449...

Auditor-Controller's Office

Date: 11/23/2021 | 9:38 AM PST

SCOPE OF SERVICES/PAYMENT PROVISIONS

E.1 Drop-In Center

- E.1.a. CONTRACTOR shall continue expanded hours of operation for Dorothy's Place Drop-In Center of 10.5 hours/day, 7 days/week, opening at 7:30 am and closing at 6 p.m.
- E.1.b. CONTRACTOR will provide a warm, dry shelter during the day with meals, showers, restrooms, laundry, mail, phone, clothing, and hygiene supplies in the same facility.
- E.1.c. CONTRACTOR will conduct the Vulnerability Assessment (VI-SPDAT) for homeless residents and connect vulnerable homeless residents with the Coordinated Assessment and Referral System (CARS).

E.2 Whole Person Care

- E.2.a. CONTRACTOR shall provide Community-based Case Management Service for Housing Support encounters to enrollees and/or potential enrollees of Whole Person Care throughout Dorothy's Place programs in a compassionate manner per the "housing first" model that promotes flexibility in approaching any degree of service need.
- E.2.b. The goal is to provide community-based case management for housing support encounters to approximately 150 enrollees and/or potential enrollees of Whole Person Care each month.
- E.2.c. A Community-based Case Management Service for Housing Support encounter is defined as an in-depth face-to-face or telephone conversation in which a Dorothy's Place Community Health Worker or Social Worker provides the Whole Person Care enrollee and/or potential enrollee with counseling, medical assistance, mental health assistance, skill development, information, and encouragement to secure and remain in temporary, transitional, or permanent housing with or without assistance.
- E.2.d. CONTRACTOR shall work with Monterey County Health Department Whole Person Care personnel regarding case coordination for Whole Person Care enrollees.
- E.2.e. CONTRACTOR shall immediately utilize the Whole Person Care Authorization Form (Exhibit A-2) to Receive Services Funded through Whole Person Care and Authorization to Use, Disclose, or Exchange Limited Personally Identifiable Information form for all persons accessing services.

F. **REPORTING INSTRUCTIONS & SUBMISSION**

- F.1 As governed through the WPC Memorandum of Understanding between the Monterey County Department of Social Services and the Monterey County Health Department, the Monterey County Health Department shall act as the Program Report Monitor by receiving, managing, and maintaining all programmatic reports containing personally identifiable information (PII) authorized for exchange by clients with signed releases of information.

SCOPE OF SERVICES/PAYMENT PROVISIONS

- F.2 CONTRACTOR shall submit a monthly WPC-report-to Monterey County Health Department, via the Program Report Monitor, describing the Community-based Case Management Services for Housing Support encounters performed that includes the following indicators at the client level no later than 10 days after the end of each month **through the term of the WPC funding:**
- F.2.a. Enrollee Identification list consisting of enrollee first and last name, date of birth, and encounter dates
 - F.2.b. Name of Community Health Worker or Social Worker assigned to the client
 - F.2.c. Total number of individuals served within the month
 - F.2.d. Outcomes: number of known individuals who were placed into housing during the report month
- F.3 CONTRACTOR shall submit quarterly DIC programmatic reports via email to the County Contract Manager by the following dates **through the term of the WPC funding:**
- F.3.a. October 10, 2020 for the period of July 1 - September 30, 2020
 - F.3.b. January 10, 2021 for the period of October 1, 2020 - December 31, 2020
 - F.3.c. April 10, 2021 for the period of January 1, 2021- March 31, 2021
 - F.3.d. July 10, 2021 for the period of April 1, 2021- June 30, 2021
 - F.3.e. October 10, 2021 for the period July 1, 2021 – September 30, 2021
 - F.3.f. January 10, 2022 for the period October 1, 2021 – December 31, 2021
- F.4 CONTRACTOR shall submit quarterly DIC program **reports describing number of individuals served, number of persons engaged in case management services, demographics, number of persons housed, successes (narrative), challenges (narrative), and lessons learned (narrative) due on**
- F.4.a. October 10, 2020 for the period of July 1 - September 30, 2020
 - F.4.b. January 10, 2021 for the period of October 1, 2020 - December 31, 2020
 - F.4.c. April 10, 2021 for the period of January 1, 2021- March 31, 2021
 - F.4.d. July 10, 2021 for the period of April 1, 2021- June 30, 2021
 - F.4.e. October 10, 2021 for the period July 1, 2021 – September 30, 2021
 - F.4.f. January 10, 2022 for the period October 1, 2021 – December 31, 2021
 - F.4.g. **April 10, 2022 for the period January 1, 2022-March 31, 2022.**
- F.5 CONTRACTOR shall participate in an annual site visit conducted by COUNTY staff to review fiscal integrity, customer service, business management, and service delivery. Completion of this measure shall be documented through issuance of an annual site visit report.

G. PAYMENT PROVISIONS

- G.1 COUNTY shall pay CONTRACTOR per the terms set forth in Exhibit B, DSS Additional Provisions, Section I, PAYMENT BY COUNTY.
- G.2 **WPC FUNDING PAYMENT SUMMARY, July 1, 2020 – December 31, 2021**

SCOPE OF SERVICES/PAYMENT PROVISIONS

- G.2.a. COUNTY shall pay CONTRACTOR per the terms set forth in Exhibit B, DSS Additional Provisions, Section I, PAYMENT BY COUNTY using the per member/per month rate of \$308.00 for invoicing as set forth in **Exhibit DDD**.
- G.2.b. **The estimated payable by County to CONTRACTOR for the period July 1, 2020 through December 31, 2021 shall not exceed one million twenty-five thousand four hundred fifty-two dollars and zero cents (\$1,025,452.00). Unused funds will NOT roll-over to the remaining contract period beginning January 1, 2022.**
- G.3 **HHAP/COUNTY FUNDING PAYMENT SUMMARY, January 1, 2022 – June 30, 2022**
- G.3.a. COUNTY shall pay CONTRACTOR per the terms set forth in Exhibit B, DSS Additional Provisions, Section I, PAYMENT BY COUNTY using the HHAP/County Funding invoice as set forth in Exhibit DDD-1.
- G.3.b. **The total amount payable by County to CONTRACTOR for the period January 1, 2022 through June 30, 2022 shall not exceed one hundred fifty thousand dollars (\$150,000.00) per Exhibit CCC. CONTRACTOR will completely expend the balance of funding by June 30, 2022.**
- G.4 The maximum amount payable by COUNTY to CONTRACTOR for the period July 1, 2020 through June 30, 2022 under this agreement shall not exceed the amount of **one million one hundred seventy-five thousand four hundred fifty-two dollars and zero cents (\$1,175,452.00)** per Exhibit CCC, Budget.
- G.5 CONTRACTOR shall submit original signed monthly invoices with supportive documentation to the County Contract Monitor setting forth the amount claimed no later than 10 days after the end of each month on the form set forth in **Exhibit DDD and DDD-1**. The final invoice will be due no later than **July 10, 2022**.

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