

**CONTRIBUTED FUNDS AGREEMENT  
BETWEEN  
MONTEREY COUNTY, CALIFORNIA,  
AND  
THE BUREAU OF LAND MANAGEMENT  
HOLLISTER FIELD OFFICE  
FOR THE STATE ROUTE 68/CORRAL DE TIERRA INTERSECTION  
IMPROVEMENT PROJECT (IMPROVEMENT PROJECT)**

**BLM Project Number LLCAC09000-7122-ET-WBS (tbd)**

**I. AUTHORITY**

A. Section 307 (c) of the Federal Land Policy and Management Act (FLPMA) [43 U.S.C. 1737(c)], as amended.

**II. PURPOSE**

A. This Contributed Funds Agreement (“Agreement”) between Monterey County, California (“Applicant”), and the Bureau of Land Management (“BLM”), establishes procedures to voluntarily reimburse BLM for costs incurred in processing the Improvement Project Application (serial number CACA-056427) (“Application”), which includes shifting an existing sidewalk and transit bus pullout onto the Fort Ord National Monument.

Legal Description:

Mount Diablo Meridian

T.15S., R.2E.,  
sec. 34.  
(within)

The final legal description is to be determined as part of the processing of the Application for the Project (cadastral survey review).

**III. GENERAL PROVISIONS**

A. BLM agrees to process the Application. Processing may include, but is not limited to the following: resource staff time to review and complete environmental documents; cadastral survey review; realty staff time to process the Application; preparation of all decisions and authorizations; and any other necessary and reasonable BLM administrative costs already incurred or to be incurred consistent with the final determination.

B. BLM will administer this Agreement and process the Application so as to avoid unnecessary employment of personnel, limit expenditure of funds, and make every reasonable effort to process the Application and make a decision concerning the Application in a timely and workmanlike manner.

C. The parties understand and agree that the purpose of this Agreement is limited to voluntary contribution of funds for reimbursement of costs incurred by BLM and that it does not control any matter beyond the scope of this Agreement.

D. The designated points of contact with whom each party to this Agreement will communicate concerning any aspect of this Agreement are as follows:

<u>BLM</u>	<u>Monterey County</u>
Name: Christine Sloand, Sky Murphy	Jonathan Pascua
Address: 20 Hamilton Court Hollister, CA 95023	168 W. Alisal Street, 2 <sup>nd</sup> Floor Salinas, CA 93901
Phone No.: 831-630-5022/831-630-5039	831-755-4800
Fax No.: 831-630-5055	
Email: <a href="mailto:csloand@blm.gov">csloand@blm.gov</a>	<a href="mailto:PascuaJL@co.monterey.ca.us">PascuaJL@co.monterey.ca.us</a>
Or <a href="mailto:smurphy@blm.gov">smurphy@blm.gov</a>	

Either party may designate a different point of contact by notifying the other party in writing of such change.

#### IV. REIMBURSABLE COSTS

A. In accordance with Section 307 (c) of FLPMA, Applicant agrees to voluntarily contribute funds to the BLM for reasonable costs incurred by BLM for processing the Application.

B. The Work Plan, Exhibit A, identifies, to the best of BLM's knowledge, the anticipated work needed for processing the Application.

#### V. PAYMENTS AND ACCOUNTING

A. The total reimbursement for costs incurred by BLM in processing the Application is estimated to be **\$3,969.98**. If BLM determines that additional funds are needed to complete the processing, BLM shall re-estimate such amounts and provide Applicant written notice of the determination and resultant costs. If payments made by the Applicant exceed actual costs incurred, BLM will promptly refund the excess.

B. If requested BLM will provide Applicant quarterly statements of BLM expenditures within 30 days of the close of the quarter (March 31, June 30, September 30, and December 31).

C. Applicant shall have the right to conduct, at its own expense, reasonable audits of the books, records, and documents of BLM relating to the items on any particular accounting statement provided by BLM. Applicant shall have 30 days after receipt of the quarterly statement to raise objections to, or dispute, any particular entry or cost item.

D. BLM shall provide full justification of any disputed entry or cost item within 30 days of receipt of the objection or will delete the entry or cost item. If Applicant still objects to the entry or cost item, Applicant may submit an appeal to the State Director within 30 days of receipt of BLM's justification. The State Director's decision is the final administrative decision related to such entry or cost item.

**VI. EFFECTIVE DATE**

A. This Agreement shall be effective when executed by both parties. Unless terminated earlier, this Agreement shall continue so long as the Application is being processed.

**VII. TERMINATION**

A. Either party to this Agreement may terminate this Agreement with written notice to the other party.

**XIII. OTHER PROVISIONS**

A. Except as specifically provided in this Agreement, Applicant does not waive any administrative or jurisdictional rights it may otherwise have.

**IX. SIGNATURES OF AGREEMENT**

**For Bureau of Land Management**

**For Monterey County**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Rick Cooper  
Hollister Field Manager

Monterey County

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

*December 16, 2015*  
APPOINTED BY TO NOMINATE  
*Mary Grace Perry*  
COUNTY OF MONTEREY

**MARY GRACE PERRY**  
**DEPUTY COUNTY COUNSEL**

**EXHIBIT A**

STATEMENT OF WORK  
MONTEREY COUNTY STATE ROUTE 68/CORRAL DE TIERRA INTERSECTION  
IMPROVEMENT PROJECT APPLICATION  
CACA 056427

This constitutes the Statement of Work for the processing of an application for an existing sidewalk and transit bus pullout to be shifted onto the Fort Ord National Monument as part of an improvement project for the intersection of State Route 68 and Corral de Tierra Road and will identify possible tasks necessary to complete the administrative actions of the request.

Administrative actions may include, but are not limited to, resource staff time to review and complete environmental documents, cadastral survey review, realty staff time to process the Application, preparation of all decisions and authorizations.

Once all of the application processing steps have been completed and approved to the satisfaction of the BLM Authorized Officer, the right-of-way (ROW) will be issued to the County.

Indirect costs are those which cannot be specifically identified with the agreement. These indirect costs have been calculated at the current rate of 23.1 percent for FY 2016, but will be reviewed and recalculated in subsequent years based on the current costs, and therefore may be adjusted annually. The rate has been developed in accordance with Department of the Interior procedures and represents those administrative and program costs, excluding management overhead, which can be attributed to the agreement.

Financial Plan - Monterey County - CACA 056427				
Work	Hours	Rate	Total	
			Details	
Adjudicate, Processing Fee Process (Realty)	6	\$75.00	\$450.00	Review application/POD, adjudicate, Processing Fee determination, prepare corresp., establish reimbursable account
Internal Scoping Meeting (Interdisciplinary Team)	1	\$75.00	\$75.00	Present project to ID team, answer questions, determine field visit date
Internal Scoping Meeting (Geologist)/NEPA Coordinator	1	\$100.00	\$100.00	Present project to ID team, answer questions, determine field visit date
Cultural, Biologist (T&E), Botanist.	6	\$75.00	\$450.00	Field Work, Consultations, Inter-agency consultations NEPA work.
Geology/Safety & NEPA Coordinator	6	\$100.00	\$600.00	Field Work, Consultations, Inter-agency consultations NEPA work.
NEPA Coordinator	7	\$100.00	\$700.00	Prepare EA, incorporate affected comments, issue decision record.
Management Review/Admin	4	\$100.00	\$400.00	Review NEPA, manage 7122 reimbursable account, close out of 7122 account.
Cadastral Review	4	\$75.00	\$300.00	
Offer / Issued (RS)	2	\$75.00	\$150.00	Prepare grant and correspondence, rent determined, monitoring fee determined, manager review, Title and Record
Total Hours for Processing:	37		\$3,225.00	
Indirect Cost Percentage 23.1%		23.10%	\$744.98	
GRAND TOTAL			\$3,969.98	



## United States Department of the Interior

### BUREAU OF LAND MANAGEMENT

Hollister Field Office

20 Hamilton Court

Hollister, California 95023-2535

<http://www.blm.gov/ca/hollister>



NOV 16 2015

In Reply Refer to:  
2800 (P)  
CACA-056427  
190.35

Jonathan Pascua  
County of Monterey-RMA-Public Works  
.168 W. Alisal Street, 2<sup>nd</sup> Floor  
Salinas, CA 93901

Dear Mr. Pascua,

On October 13, 2015 we receive an SF299 application from Monterey County for an existing sidewalk and transit bus pullout to be shifted onto the Fort Ord National Monument as part of an improvement project for the intersection of State Route 68 and Corral de Tierra Road. We requested additional information for the project, which we received on November 9, 2015.

Pursuant to the provisions of the Act of October 21, 1976, Section 307 (c) [43 U.S.C. 1737(c)], as amended, BLM may request voluntary contributions of funds with respect to applications relating to public lands to reimburse the United States for costs including but not limited to administrative costs. The method and procedures for payment of costs, in addition to a proposed Statement of Work, are included in a Contributed Funds Agreement, enclosed. Please review the document and if it meets with your approval, have the authorized County Representative sign and date both copies and return to the address shown above within 30 days along with a remittance of **\$3,969.98**.

Upon receipt of both signed documents and the remittance, an executed copy of the Agreement will be issued, absent any issues. If you or the County does not concur, please submit objections and recommendations for review and consideration within 30 days of receipt of this letter.

Sincerely,

Rick Cooper  
Field Manager  
Hollister Field Office

Enclosures