

Mission Union School District

MINUTES

September 13, 2011

President David Fleming called the regular meeting of the Mission Union School District Board of Trustees to order on September 13th at 5:28 p.m.

Kevin McClaskey, Noël Vosti, Kevin Sitko were also present. Superintendent /Principal Timothy E. Ryan and Chief Business Officer Jerry Tollefson were present as well.

It was moved by Noël Vosti and seconded by Kevin Sitko adopt the Agenda. Motion passed 4-0.

It was moved by Kevin Sitko and seconded by Kevin McClaskey to approve the minutes of the July 28th meeting with the correction of the spelling of Kevin McClaskey and incorrect identification of Mark Pepple as David Costa. There was also a correction of Kerri Costa's last name from Acosta to Costa. Motion passed 4-0.

It was moved by Noël Vosti and seconded by Kevin Sitko to approve the minutes of the August 16 meeting with the correction of the spelling of David Fleming's last name from Flemming to Fleming. There was also a correction of Kerri and David Costa's last name from Acosta to Costa. Motion passed 4-0.

It was moved by Noël Vosti and seconded by Kevin McClaskey to approve Warrants. President Fleming then opened the item up to discussion. Noël Vosti asked if we could identify the expenditure labeled "Xpedx" on July 29, 2011 in the amount of \$738.44. Superintendent Ryan said he would identify the item and report back as soon as possible. The motion then passed 4-0.

Mr. Ryan had shared the Monterey County Office of Elections communication dated August 30 2011 informing the district that Noël Vosti, Kevin Sitko and Colby Rubbo were eligible to be appointed in lieu of the November elections.

Superintendent Ryan then administered the oath of office to Noël Vosti for a two year term, Kevin Sitko for a four year term and Colby Rubbo to a four year term. The board then welcomed Ms. Rubbo as a new member of the Mission Union School District Board of Governors.

Closed Session: The Board, Superintendent Ryan and Chief Business Officer Jerry Tollefson went into closed session at 5:39 to discuss Evaluation of Superintendent/Principal.

Board adjourned close session at 6:51 and reported that no action had been taken, but that a second session would be scheduled for some time in January.

Communications: Mr. Ryan informed the Board that the Monterey County Office of Education sent a letter approving the 2011-12 budget

Mr. Ryan also informed the board that the California School Board Association had sent it's final draft and that the board would be doing its final reading and adoption later in the meeting.

Visitors/Comments: Mrs. Dana Guidotti asked if the policies were kept up to date or had this been an issue in the past. Mr. Ryan explained that the state does enact new legislation periodically that effects board policies. Then boards must update their policies accordingly. Mr. Tollefson stated that Mission school was now on Manual Maintenance, a program CSBA offers that will automatically update our policies as the law changes.

Business

It was moved by Kevin McClaskey and seconded by Noël Vosti to approve Resolution #11-2 for Textbook and Instructional Materials Compliance. The motion passed 5-0.

It was moved by Noël Vosti and seconded by Kevin Sitko to approve Resolution #11-3 to adopt the Gann Limit for the 2010-2011 and 2011-2012. CBO Jerry Tollefson handed out informational literature explaining the Gann Limit. Motion passed 5-0.

It was moved by Kevin Sitko and seconded by Kevin McClaskey to approve Resolution #11-4 to approve the end of year budgetary increases and transfers for the 2010-2011 fiscal year. Motion passed 5-0.

It was moved by Kevin McClaskey and seconded by Kevin Sitko to approve the Quarterly Williams Act Compliance. Motion passed 5-0.

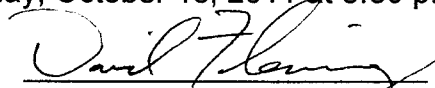
It was moved by Noël Vosti and seconded by Kevin McClaskey to approve the 2010-2011 Unaudited Actuals. Motion passed 5-0

Superintendent Report:

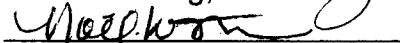
Mr. Ryan gave a brief report on the Master Schedule as it pertained to electives and how the core classes were using this to better address academic needs. Mr. Ryan gave the example of how Mrs. Morrison had fifth grade go to music and art first period while she taught sixth grade math, then second period the sixth grade went to its elective and she taught fifth grade math. Second Grade teacher had split her second grade class with a high group and a low group. She then devised intervention strategies for the low group and enrichment activities for the high group to be implemented as they alternately went to their elective. .

It was moved by Noël Vosti and seconded by Kevin Sitko that the Board adjourn at 6:55 p.m. Motion passed 5-0.

The next Board meeting will be held on Tuesday, October 18, 2011 at 5:30 p.m.



David Fleming, President



Noël Vosti, Clerk



Timothy E. Ryan, Superintendent

Kevin McClaskey moved and Kevin Sitko seconded the approval of the complete set of CSBA revised policies, by-laws and administrative regulation. The motion passes 5-0.

Budget Update: CBO Jerry Tollefson gave the latest information from the state. He warned again of potential cuts for January. He said that the Legislative Analyst Office has recommended and the state legislature is strongly considering a "trigger" for the mid year if revenues fall below the pre-determined amount. If this trigger is enacted, it would mean there would be a mid-year cut of an additional \$250 per ADA. He also provided the board with a handout on the current revenue limits and expenditures. The report demonstrated Mission District was staying within its budgeted projections. President David Fleming asked for clarification if we were still operating at the 81% funding rate. Mr. Tollefson confirmed this assessment and pointed out that costs are increasing while revenues are remaining level. Mr. Ryan stated that the cash flow issues created by state deferments of revenues is the main concern with regards to maintaining student services. The school's reserves are critical to successfully get through this economic period.

Curriculum: Mr. Ryan reported to the board the schools 2010-2011 AYP and API reports. He gave a brief overview of each as to what they were and how they were reached. He went on to say that Mission did increase its Academic Performance Index by 20 points from 839 to 859 last year. Its API has risen from 757 in 2006 to 859 in 2011. He went on to show that it ranks fifth among Monterey County Small Public Schools in API averaged over the past six years.

Mr. Ryan then introduced the outline of a Strategic Plan to address student achievement moving forward. The Plan would include three priority areas. The first priority was that all curriculum is properly aligned to state standards and that instruction was properly paced to ensure that material students were tested on would be covered prior to testing.

Next, that all teachers would develop then implement benchmark assessments at least three times this year and five times beginning in the 2012-2012 school year. That data would be generated to identify any student falling behind grade level.

The third priority area would be to take all the students identified above and see that they are placed in an intervention based upon the need that is detected through the assessment process. Mr. Ryan said that he would meet with the staff to begin the process, then individual teachers to discuss the students they have identified. The final Plan would be presented at the December board meeting.