



Monterey County Board of Supervisors

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066
www.co.monterey.ca.us

A motion was made by Supervisor Chris Lopez seconded by Supervisor Luis A. Alejo to:

Adopt Resolution No.: 21-276

- a. Amend the County Administrative Office - Fleet Administration Budget Unit 1050-8451 - Fund 001 - Appropriation Unit CAO025 to reallocate and to approve the reclassification of one (1) Data Entry Operator II to one (1) Buyer I as indicated in Attachment A;
- b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2021-22 Adopted Budget.

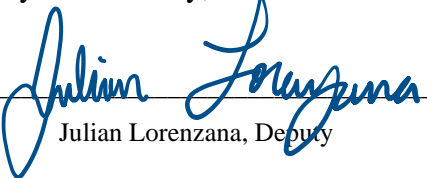
PASSED AND ADOPTED on this 24th day of August 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams
NOES: None
ABSENT: None
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting August 24, 2021.

Dated: September 1, 2021
File ID: RES 21-142
Agenda Item No.: 47

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California


Julian Lorenzana, Deputy

*Before the Board of Supervisors in and for the
County of Monterey, State of California*

Resolution No.: 211-276 HRM Control No. 21-011)

- Adopts a Resolution to:)
 a. Amend the County Administrative Office - Fleet Administration Budget Unit 1050-8451)
 - Fund 001 - Appropriation Unit CAO025 to reallocate and to approve the reclassification)
 of one (1) Data Entry Operator II to one (1) Buyer I as indicated in Attachment A;)
 b. Direct the County Administrative Office and the Auditor-Controller to incorporate the)
 approved position changes in the FY 2021-22 Adopted Budget.)

WHEREAS, the Human Resources Department conducted a classification study of the Data Entry Operator II position in the County Administrative Office - Fleet Administration; and

WHEREAS, the study found that the incumbent’s current duties being performed no longer align with the duties of the Data Entry Operator II classification; and

WHEREAS, the study found that the most appropriate classification within the County classification system is Buyer I and recommended the Data Entry Operator II position be reallocated and the incumbent reclassified to Buyer I;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The County Administrative Office - Fleet Administration Budget Unit 1050-8451 - Fund 001 - Appropriation Unit CAO025 is amended to reallocate and to approve the reclassification of one (1) Data Entry Operator II to one (1) Buyer I as indicated below:

Reallocate Position and Reclassify Incumbent

County Administrative Office - Fleet Administration
 Budget Unit 1050-8451 - Fund 001 - Appropriation Unit CAO025

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	80G21	Data Entry Operator II	0001	(1.0)	0.0
To	14E01	Buyer I	0001	1.0	1.0

3. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2021-22 Adopted Budget.

PASSED AND ADOPTED on this 24th day of August 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams

NOES: None

ABSENT: None

(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting August 24, 2021.

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