



Monterey County Board of Supervisors

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1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Parker, seconded by Supervisor Adams and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution 18-119 to:

- a. Approve and amend Personnel Policies and Practices Resolution No. 98-394 and Appendix B to adjust the salary ranges, as indicated in the attached resolution, for the classifications of: Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide; and
- b. Direct the Monterey County Human Resources Department to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED on this 8th day of May 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Phillips, Parker and Adams

NOES: None

ABSENT: None

I, Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting May 8, 2018.

Dated: May 8, 2018
File ID: 18-478

Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors
County of Monterey, State of California

By Donise Hancock
Deputy

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.: 18-119

PPPR Control No. 18-002

HRM Control No. 18-002

- a. Approve and amend Personnel Policies and Practices Resolution No. 98-394 and Appendix B to adjust the salary ranges, as indicated, for the classifications of: Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide; and)
- b. Direct the Monterey County Human Resources Department to implement the changes in the Advantage HRM system.)

WHEREAS, NMC conducted a classification study, based upon the Monterey County Compensation Philosophy, on the classifications of Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide; and

WHEREAS, it was found that an update to the classification specification was needed, and that the current salaries for the identified classifications warranted adjustments to the current salary ranges, based on the addition of duties associated with cleaning and disinfecting medical equipment; and

WHEREAS, NMC recommends that the salary ranges for the classifications of Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide be adjusted in order to adequately compensate and acknowledge the higher skill set and consequence of error required for the cleaning and disinfection of medical equipment; and

WHEREAS, this action requires the Personnel Policies and Practices Resolution No. 98-394 and Appendix B to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

- a) The Personnel Policies and Practices Resolution No. 98-394 and Appendix B is amended to adjust the salary ranges, as indicated, for the classifications of: Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide; and

Classification Title: Hospital Environmental Services Aide							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$16.846	\$17.772	\$18.750	\$19.781	\$20.869	\$21.912	\$23.008						
\$1,347.68	\$1,421.79	\$1,499.99	\$1,582.48	\$1,669.51	\$1,752.99	\$1,840.64	70A10	20	SM	9043	J	N
\$2,920	\$3,081	\$3,250	\$3,429	\$3,617	\$3,798	\$3,988						

Classification Title: Hospital Senior Environmental Services Aide							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$19.373	\$20.438	\$21.562	\$22.748	\$23.999	\$25.199	\$26.459						
\$1,549.82	\$1,635.05	\$1,724.97	\$1,819.84	\$1,919.93	\$2,015.92	\$2,116.72	70A12	19	SM	9043	J	N
\$3,358	\$3,543	\$3,737	\$3,943	\$4,160	\$4,368	\$4,586						

Classification Title: Hospital Supervising Environmental Services Aide							Class Code	WG *	EEO Cat*	W/C*	BU	FLSA Code*
Hourly, Bi-Weekly and Monthly Pay Rates												
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7						
\$24.208	\$25.539	\$26.944	\$28.426	\$29.989	\$31.489	\$33.063						
\$1,936.64	\$2,043.15	\$2,155.52	\$2,274.06	\$2,399.13	\$2,519.09	\$2,645.04	70A13	19	SM	9043	F	N
\$4,196	\$4,427	\$4,670	\$4,927	\$5,198	\$5,458	\$5,731						

The Monterey County Human Resources Department is directed to implement the changes in the Advantage HRM system.

PASSED AND ADOPTED upon motion of Supervisor Parker, seconded by Supervisor Adams and carried this 8th day of May 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams

NOES: None

ABSENT: None

I, Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on May 8, 2018.

Dated: May 21, 2018
File Number: 18-478

Nicholas E. Chiulos, Acting Clerk of the Board of Supervisors
County of Monterey, State of California

By  Deputy