



Monterey County

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Monterey Room
Salinas, CA 93901
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Action Minutes - Draft Budget Committee

Wednesday, January 29, 2020

1:30 PM

Monterey Room

Attendees:

Supervisor Jane Parker, Chair; Supervisor Luis A. Alejo, Vice Chair; Les Girard, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Rupa Shah, Auditor-Controller; and Rocio Quezada, Committee Secretary.

Excused: Charles McKee, County Administrative Officer; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor/Clerk-Recorder. A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:30 p.m.

Additions and Corrections

There were no additions or corrections.

Public Comment Period

There was no public comment received.

Appointment of Chair

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

The Committee approved by consensus to appoint Supervisor Parker as the Chair and Supervisor Alejo as the Vice Chair of the Budget Committee.

Approval of Action Minutes

2. Approve the Budget Committee Action Minutes of December 18, 2019.

The Budget Committee Action Minutes of December 18, 2019 were approved by consensus.

Consent Agenda

Consent Items Nos. 3 through 11

ACTION: Consent Items Nos. 3 through 11 were approved by consensus.

3. Receive the List of Standing and Follow-Up Reports due to the Budget Committee.

4. Receive the California Department of Finance Bulletin for December 2019.
5.
 - a. Support the request to amend the FY 19-20 Adopted Budget for Monterey County Free Libraries (Appropriation LIB001, Department 6110, Unit 8141, Fund 003) to reallocate one (1) Department Information Systems Specialist to one (1) Department Information Systems Coordinator, as indicated in Attachment A; and
 - b. Support the request to authorize the Auditor- Controller and the County Administrative Office to incorporate these changes in the FY 19-20 Adopted Budget.
6.
 - a. Support authorizing and directing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriation by \$117,881 in Annual Audits (001-AUD002), financed by a decrease in appropriations of \$117,881 in Auditor-Controller (001-AUD001) to fund Hinderliter de Llamas & Associates 15% fee for assisting in Sales Tax revenue recovery for Monterey County; and
 - b. Support approving Amendment No. 1 to the Hinderliter de Llamas & Associates agreement increasing by \$117,881 for a not to exceed amount to \$192,881 for July 1, 2019 to June 30, 2020.
7. Support the Request to:
 - a. Amend Fiscal Year (FY) 2019-20 Health Department Budget 001-4000-HEA005-8117 to reallocate 1.0 FTE vacant Accountant I to 1.0 FTE Accountant II; and
 - b. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.
8.
 - a. Support approving and authorizing the Director of the Department of Social Services to sign an Allocation Agreement for \$614,062.00 with Department of Health Care Services-State of California Medi-Cal Navigators Project effective February 4, 2020 through December 31, 2021; b. Support authorizing the Department of Social Services Director to negotiate and execute an agreement with the Monterey Bay Central Labor Council to complete Medi-Cal application at the County Jail for a contract amount of \$153,750 for a term through June 30, 2021;
 - c. Support authorizing the Director of the Department of Social Services to sign up to three (3) amendments to both the State and Monterey Bay Central Labor Council Agreements, where the amendments do not significantly change the scope of work;
 - d. Support approving an increase in appropriations and estimated revenues of \$208,687 for the Social Services Budget Unit 001-5010-SOC005-8262 FY 2019-20 Adopted Budget (4/5ths vote required); and
 - e. Support authorizing the Auditor-Controller to amend the FY 2019-20 Adopted

Budgets by increasing appropriations and estimated revenues by \$208,687 in Social Services Unit 001-5010-SOC005-8262 (4/5ths vote required).

9. Support adopting a resolution:
Directing and Authorizing the Auditor-Controller to amend the FY 2019-20 Adopted Budget by increasing appropriations and revenue in the amount of \$5,832,970 for the Laguna Seca Track 001-1050-8441-CAO029.
10. Receive the Bi-Annual Report from the Assessor-County Clerk/Recorder
11. Receive a Report on the Governor's Fiscal Year (FY) 2020-21 Proposed Budget.

Regular Agenda

12.
 - a. Support amending the Fiscal Year 2019-20 Auditor-Controller budget (1110-AUD001) in reallocating one (1) vacant Payroll Technician-Confidential (80J96) from Unit 8372 to one (1) ERP Business Analyst (14P32) Unit 8373; and
 - b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the approved changes in the Fiscal Year 2019-20 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 12.a and 12.b. by consensus.
13.
 - a. Support reallocating one (1.0) vacant FTE Finance Manager II to 1.0 FTE Deputy Treasurer-Tax Collector in Treasurer-Tax Collector Property Tax Unit 1170-8263-001-TRE001; and
 - b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY 2019-20 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 13.a and 13.b. by consensus.
14. Support adopting a Resolution:
 - a. Amending the FY 2019-20 Resource Management Agency (RMA): 1) Unit 8170-Building Services, Budget to reallocate one (1) Senior Building Plans Examiner position to one (1) Senior Civil Engineer position; 2) Unit 8176-Facilities Maintenance Budget to reallocate one (1) Real Property Specialist position to one (1) Management Analyst II position, as indicated in the attached Resolution; and
 - b. Authorizing the Auditor-Controller, Human Resources Department, and County Administrative Office to incorporate these changes in the FY 2019-20 Budget.

ACTION: The Committee supported the recommendations under Item No. 14.a and 14.b. by consensus.
15. Support the request to:

- a. Amend the FY 2019-20 Human Resources Department Adopted Budget (001-1060-8404-HRD001) to add one (1) 1.0 FTE Senior Personnel Analyst as the American with Disabilities Act (ADA) Manager for the County, as indicated in Attachment A; and
- b. Authorize the Auditor-Controller and the County Administration Office to incorporate these changes in the FY 2019-20 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 15.a and 15.b. by consensus.

16.

Support the request to:

- a. Amend the FY 2019-20 Human Resources Department Adopted Budget (001-1060-8402-HRD001) to reallocate one (1) 1.0 FTE Management Analyst I to one (1) 1.0 FTE Management Analyst II, as indicated in Attachment A; and
- b. Authorize the County Administration Office to incorporate this position reallocation in the FY 2019-20 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 16.a and 16.b. by consensus.

17.

Support authorizing the Auditor-Controller and the County Administrative Office to amend the FY 2019-20 Adopted Budget to incorporate three position additions, one (1) FTE Senior Account Clerk, one (1) FTE Accountant II, and one (1) FTE Management Analyst III, to the CAO budget (001-1050-CAO001-8045), financed by inter-departmental reimbursements from Laguna Seca Track (001-1050-CAO029-8441), in the prorated amount of \$120,623 effective March 1, 2020.

ACTION: The Committee supported the recommendation under Item No. 17 by consensus.

18.

Receive a report on Mental Health Services Act (MHSA) fund reversion to the State of California.

ACTION: The Committee received a report on Mental Health Services Act (MHSA) fund reversion to the State of California. The Committee requested a report be presented on a quarterly basis.

Quarterly Reports

19.

Receive Natividad Medical Center's Financial Report for the quarter September thru November 2019.

ACTION: The Committee received Natividad Medical Center's Financial quarterly report for the period ending November 2019.

Adjournment

The meeting was adjourned at 2:15 p.m. The next meeting is scheduled for February 26, 2020 at 1:30 p.m. in the Monterey Room.