

# MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY



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February 29, 2016

## ADDENDUM NO.1

### **REQUEST FOR QUALIFICATIONS (RFQ) # 1601 To Provide CIVIL ENGINEERING SERVICES ON AN “ON-CALL” BASIS FOR TRANSPORTATION PROJECTS LOCATED IN MONTEREY COUNTY, CALIFORNIA**

The purpose of this Addendum is to provide answers to questions received to date regarding RFQ #1601. This acknowledgement signature page of Addendum No.1 must be submitted with your proposal package.

If this acknowledgement signature page is not submitted with your proposal package, your entire proposal package may be considered non-responsive.

RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDUM NO.1 RFQ #1601

\_\_\_\_\_  
Authorized Company Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

**The questions received to date are the following, along with their respective responses:**

Question 1: *The signature page provided in current RFQ shows some incorrect dates. i.e. Issue date November 9, 2015 and Due date December 11, 2015. Will there be a new signature page distributed or should we mark this up in blue ink with correct dates?*

Answer 1: Attached to this Addendum is the updated Signature Page to be submitted with the RFQ package.

Question 2: *Per 7.5.6 Employee by Discipline, we are instructed to specify all staff members job titles and include their licenses. Does this pertain to all Wallace Group employees or just those staff members participating in the SOQ? Will the same apply to all subconsultants?*

Answer 2: Specify only staff members, including subconsultants, that will be participating in this RFQ (#1601).

Question 3: *We are instructed to “complete” Attachment J. Will this be our own fee schedule or should we use Exhibit 10-H Cost Proposal as our model?*

Answer 3: Please use Exhibit 10-H per the RFQ (#1601).

Question 4: *While not instructed, do we need to complete and submit a 10-O1 or O2 DBE commitment form, 10-Q Disclosure of Lobbying Activities form, and/or 15-H DBE Information Good Faith Efforts form?*

Answer 4: You do not need to submit with your RFQ package 10-Q Disclosure of Lobbying Activities and DBE forms. These forms will be requested from chosen firm(s) each time a project is assigned.

Question 5: *Is there a page limit for Attachment E (resumes of key personnel)?*

Answer 5: No.

Question 6: *Is there a page limit for Attachment F, Project Experience & References?*

Answer 6: No.


Question 7: *For Attachment F, Project Experience & References, can the three example projects and references for three similar projects overlap, or do they need to be from six different projects?*

Answer 7: The three (3) projects listed in “References” may also be described in “Project Experience” as long as three (3) DIFFERENT references are stated under “References”, i.e. different cities, counties, states, etc.

Question 8: *Section 6.2 appears to indicate that the firm must submit for all of the disciplines indicated. This will be as a multi-firm, multi-discipline team in one submittal. Please confirm.*

Answer 8: This RFQ will establish an on-call list of civil engineering firms that are able to perform the scope of work specified in the RFQ (#1601). The firms may be comprised of a prime consultant with various subconsultants for the various disciplines.

## SIGNATURE PAGE

COUNTY OF MONTEREY	RFQ 1601
RESOURCE MANAGEMENT AGENCY – PUBLIC WORKS	ISSUE DATE: February 5, 2016
	
RFQ TITLE: CIVIL ENGINEERING SERVICES ON-CALL	
PROPOSALS ARE DUE IN THE OFFICE OF THE CONTRACTS/PURCHASING OFFICER BY 5:00 P.M., LOCAL TIME, ON March 8, 2016	<b>MAILING ADDRESS:</b>
	COUNTY OF MONTEREY RMA-PUBLIC WORKS
	168 WEST ALISAL STREET, 2nd FL. SALINAS, CA 93901-2439
QUESTIONS ABOUT THIS RFQ/RFP SHOULD BE DIRECTED TO <b>Barney Guzman, guzmanb@CO.MONTEREY.CA.US</b>	
CONTRACTOR MUST INCLUDE THE FOLLOWING IN EACH PROPOSAL:	
<ul style="list-style-type: none"> <li>Qualification Package (as required by this RFQ) – one (1) original plus five (5) copies and in PDF format on one (1) CD</li> <li>Fee Schedule (Attachment J) – one (1), sealed in a separate envelope</li> </ul>	
<input type="checkbox"/> ALL REQUIRED CONTENT AS DEFINED PER SECTION 8.1 HEREIN	
<p>This Signature Page must be included with your submittal in order to validate your Qualification Package.  <b>Qualification Packages submitted without this page will be deemed non-responsive.</b></p>	
<input type="checkbox"/> <b>CHECK HERE IF YOU HAVE ANY EXCEPTIONS TO THIS SOLICITATION.</b>	
CONTRACTOR MUST COMPLETE THE FOLLOWING TO VALIDATE QUALIFICATION PACKAGE.	
I hereby agree to furnish the articles and/or services stipulated in my Qualification Package at the price quoted, subject to the instructions and conditions in the Request for Qualifications. I further attest that I am an official officer representing my firm and authorized with signatory authority to present this Qualification Package.	

Company Name: \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

License No. (If applicable): \_\_\_\_\_

License Classification (If applicable): \_\_\_\_\_