



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-134**

April 16, 2024

**Introduced:** 3/18/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the Monterey County Laguna Seca Representative to execute a Standard Agreement between Robert Joseph Poma dba Poma Electric and the County of Monterey for temporary power electrical services for events at Laguna Seca Recreation Area and WeatherTech® Raceway at Laguna Seca with a term beginning upon date of execution of the Standard Agreement through December 31, 2024, for an amount not to exceed of \$160,000;
- b. Approve and authorize the Monterey County Laguna Seca Representative to execute up to 3 future amendments to the Standard Agreement where the total of each amendment does not exceed 10%, or \$16,000, of the agreement amount and does not significantly change the scope of work, subject to County Council approval for a total aggregate not to exceed the amount of \$208,000.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Monterey County Laguna Seca Representative to execute a Standard Agreement between Robert Joseph Poma dba Poma Electric and the County of Monterey for temporary power electrical services for events at Laguna Seca Recreation Area and WeatherTech® Raceway at Laguna Seca with a term beginning upon date of execution of the Agreement through December 31, 2024, for an amount not to exceed of \$160,000;
- b. Approve and authorize the Monterey County Laguna Seca Representative to execute up to 3 future amendments to the Standard Agreement where the total of each amendment does not exceed 10%, or \$16,000, of the agreement amount and does not significantly change the scope of work, subject to County Council approval for a total aggregate not to exceed the amount of \$208,000.

### SUMMARY/DISCUSSION:

Robert Joseph Poma dba Poma Electric (Poma), a local electrical services contractor, has been providing electrical services for Laguna Seca Recreation Area (LSRA) and WeatherTech® Raceway at Laguna Seca (WRLS) for more than 20 years. Poma has extensive knowledge of the park's electrical infrastructure and has been a critical component in providing the temporary electrical power services for the annual events held at WRLS.

The term of the proposed Standard Agreement (Agreement) is the date of execution, through December 31, 2024, with a not to exceed sum of \$160,000.

Staff requests the Board of Supervisors approve the proposed Agreement (Attachment A) and authorize the Monterey County Laguna Seca Representative to execute the Agreement and up to 3 future amendments where the total of each amendment does not exceed 10% or \$16,000 of the Agreement amount and do not significantly change the scope of work for a total aggregate not to

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exceed the amount of \$208,000.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel and Auditor-Controller’s Office reviewed and approved the proposed Agreement as to form and fiscal provisions, respectively.

FINANCING:

The cost of the contracted services provided by Poma is not to exceed \$160,000 for the duration of the Agreement. These fees to be due this fiscal year are part of the annual Fiscal Year 2023-2024 adopted budget in Fund 453, Unit 8579, Appropriation Unit PFP067. The remaining balance is included in the recommended budget for Fiscal Year 2024-2025 for Laguna Seca Recreation Area.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action supports the Board of Supervisors Strategic Initiatives for Administration, Infrastructure, and Public Safety. Utilizing a skilled, licensed contractor with detailed knowledge of the onsite electrical facilities fosters timely service in full compliance with electrical code requirements, safeguards park visitors and workers, and ensures proper functioning of the temporary electrical services, all furthering public enjoyment and the success of LSRA events.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Ryan Bell, Administrative Operations Manager, LSRA, (831) 755-8912

Reviewed by: Bryan Flores, Chief of Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities & Parks

DocuSigned by:  
  
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The following attachment is on file with the Clerk of the Board:  
Attachment A - Proposed 2024 Standard Agreement