

2017 BOARD OF LAW LIBRARY TRUSTEES

MR. ROBERT HERENDEEN, PRES.  
JUDGE ALBERT MALDONADO (retired)  
MR. BERKLEY BRANNON  
MR. JUAN RODRIGUEZ  
MS. PAMELA BROWN  
MR. CHRIS CAIN

CHRISTOPHER COBB, LIBRARIAN AND SECRETARY TO THE BOARD

# **MONTEREY COUNTY LAW LIBRARY**

## **2016-2017      FINAL REPORT**

**ANNUAL REPORT OF THE  
BOARD OF LAW LIBRARY TRUSTEES  
MONTEREY COUNTY, STATE OF CALIFORNIA  
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

**TO THE HONORABLE BOARD OF SUPERVISORS  
MONTEREY COUNTY, STATE OF CALIFORNIA**

The Monterey County Law Library is established under the authority of Chapter 5, Division 3, of the California Business and Professions Code, Sections 6300, et seq. Pursuant to California Business and Professions Code section 6349, the Board of Law Library Trustees submits the Annual Report of the condition of its trust for the fiscal year ending June 30, 2017.

The Law Library is a separate public entity governed by the Board of Trustees. The Board is composed of seven trustees: four judges (or designees from the membership of the Monterey County Bar Association) representing the Superior Court of California, County of Monterey, and the chairperson of the County Board of Supervisors or other designee from the Board, and one member of the Monterey County Bar Association designated by the Board of Supervisors.

The Board of Law Library Trustees was composed of the following members as of June 30, 2017:

Robert Herendeen, President  
Judge Albert Maldonado  
Chris Cain  
Pamela Brown  
Berkley Brannon  
Juan Rodriguez

The County Law Librarian, Christopher Cobb, served as secretary to the Board of Law Library Trustees.

The FY 2016-2017 Law Library Budget follows, as does Table 1 showing library materials acquired and disposed of during FY 2016-2017.

Finances for the 2016-2017 financial year are shown in the financial reports of the Secretary of the Board of Law Library Trustees, which reports are submitted on information and belief based upon figures furnished to the Trustees by the Secretary. The financial reports follow Table 1.

Respectfully submitted on this 24<sup>th</sup> day of August, 2017

BOARD OF LAW LIBRARY TRUSTEES  
COUNTY OF MONTEREY, STATE OF CALIFORNIA

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G. Christopher Cobb  
Secretary to Board

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Robert Herendeen  
President – Board of Trustees

**TABLE ONE: MONTEREY COUNTY LAW LIBRARY HOLDINGS 6/30/17**

PAPER HOLDINGS VOLUMES	7/1/16	6/30/17
SALINAS BRACH	9,225	9,220
MONTEREY BRANCH	15,112	14,985
ELECTRONIC MEDIA - CD-ROMS		
ONLINE SERVICES	-	-
SALINAS BRANCH	2	2
MONTEREY BRANCH	2	2
<b>TOTAL HOLDINGS</b>	<b>24,341</b>	<b>24,209</b>

(Online Services include CEB ONLAW & WESTLAW)

**FY 2016 - 2017 Law Library Budget**

**INCOME**

	CURRENT MO. BUDGET	CURRENT YR. ACTUAL FY 16-17	CURRENT YR. BUDGET
Fees	13,800	197,294.28	165,600
Interest	100	1,278.96	1,200
Copiers	100	776.00	1,200
 Total Income	 \$14,000	 \$199,349.24	 \$168,000

**EXPENSES**

Publications	5,431	64,653.19	65,000
Office			
Capital/Renovations	0	0.00	0
Rent	0	0.00	0
Phones	10	120.00	120
Personnel			
Payroll	5,133	67,090.41	61,600
Tax	1,616	15,448.64	19,400
Benefits			
Retirement	400	4,800.00	4,800
Health Ins.	450	5,400.00	5,400
		(Reimbursed \$2,417)	
Supplies/Services	291	3,069.17	3,500
Travel Exp.	58	0.00	700
Insurance	91	927.00	1,100
Litigation Costs	0	0.00	0
 Total Expenses	 \$13,480	 \$161,508.31	 \$161,620

## **FINANCIAL REPORTS**

- \* TRUST FUND BALANCE ENDING 6/30/2017
- \* ANNUAL FINANCIAL REPORT SUMMARY
- \* FINANCIAL REPORT SUMMARY BY MONTH

ACCOUNT BALANCES REPORT  
As of 6/30/17

Acct	6/30/17 Balance
<hr/>	
ASSETS	
Cash and Bank Accounts	\$174,362.51
TOTAL Cash and Bank Accounts	<hr/> \$174,362.51
TOTAL ASSETS	<hr/> \$174,362.51
LIABILITIES	0.00
OVERALL TOTAL	<hr/> \$174,362.51

## SUMMARY REPORT

7/1/16 through 6/30/17

INCOME	Average Month Budget	Average Month Actual	Fiscal Yr. Budget	Fiscal Yr. Actual
Fees	13,800.00	16,441.19	165,000	197,294.28
Interest	100.00	106.58	1,200	1,278.96
Copiers	100.00	64.66	1,200	776.00
 Total Income	 \$14,000	 \$16,612.43	 \$168,000	 \$199,349.24
 <b>EXPENSES</b>				
Publications	5,417	5,387.76	65,000	64,653.19
Office				
Capital	0	0	0	0.00
Rent	0	0	0	0.00
Phones	10	10	120	120.00
Personnel				
Payroll	5,133	5,590.86	61,600	67,090.41
Tax	1,616	1,287.38	19,400	15,448.64
Benefits				
Retirement	400	400.00	4,800	4,800.00
			7817 gross (2,417) reimb.	
Health Ins.	450	450.00	5,400 net	5,400.00
Supplies/ Services	291	255.76	3,500	3,069.17
Travel Exp.	58	0.00	700	0.00
Insurance	91	77.25	1,100	927.00
Litigation Costs	0	0.00	0	0.00
 Total Expenses	 \$13,466	 \$13,449.01	 \$161,620	 \$161,508.31

Month Actual Expenses Over / (Under) Actual Income	\$4,582.66
Year to Date Actual Income Over / (Under) Actual Expenses	\$37,840.93
Balance of Trust Fund 6/30/17	\$174,362.51



**First Month (July) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	13,966.42	13,800	13,966.42	165,600
Interest	100	0.00	100	0.00	1,200
Copiers	100	89.00	100	89.00	1,200
Total Income	\$14,000	\$14,055.42	\$14,000	\$14,055.42	\$168,000

**EXPENSES**

Publications	5,431	6,614.70	5,431	6,614.70	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	10.00	10.00	120.00
Personnel					
Payroll	5,133	6,318.48	5,133	6,318.48	61,600
Tax	1,616	1,493.64	1,616	1,493.64	19,400
Benefits					
Retirement	400	400.00	400	400.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	450 net	450.00	<u>5,400 net</u>
(Redshift)					
Supplies/ Services	291	129.90	291	129.90	3,500
Travel Exp.	58	0.00	58	0.00	700
Insurance	91	0.00	91	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$14,480	\$ 15,416.72	\$14,480	\$15,416.72	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	(\$1,361.30)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$1,361.30)
Balance of Trust Fund 7/31/16	\$136,288.37

**Second Month (August) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	16,504.84	27,600	30,471.26	165,600
Interest	100	0.00	200	0.00	1,200
Copiers	100	106.00	200	195.00	1,200
Total Income	\$14,000	\$16,610.84	\$28,000	\$30,666.26	\$168,000

**EXPENSES**

Publications	5,431	2,305.16	10,862	8,919.86	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	20.00	20.00	20.00	120.00
Personnel					
Payroll	5,133	5,481.20	10,266	11,799.68	61,600
Tax	1,616	1,493.64	3,232	2,987.28	19,400
Benefits					
Retirement	400	400.00	800	800.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	900 net	900.00	5,400 net
(Redshift)					
Supplies/ Services	291	129.90	582	259.80	3,500
Travel Exp.	58	0.00	116	0.00	700
Insurance	91	0.00	182	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$10,279.90	\$26,960	\$25,686.62	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$6,330.94
Year to Date Actual Income Over / (Under) Actual Expenses	\$4,979.61
Balance of Trust Fund 8/31/16	\$145,822.00

**Third Month (September) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	17,188.46	41,400	47,659.72	165,600
Interest	100	394.00	300	394.00	1,200
Copiers	100	98.00	300	293.00	1,200
Total Income	\$14,000	\$17,680.46	\$42,000	\$48,346.72	\$168,000

**EXPENSES**

Publications	5,431	11,666.74	16,293	20,586.60	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	30.00	30.00	120.00
Personnel					
Payroll	5,133	3,981.12	15,399	15,780.80	61,600
Tax	1,616	1,493.64	4,848	4,480.92	19,400
Benefits					
Retirement	400	400.00	1200	1200.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	1350 net	1350.00	<hr/> 5,400 net
(Redshift)					
Supplies/ Services	291	164.69	873	424.49	3,500
Travel Exp.	58	0.00	174	0.00	700
Insurance	91	0.00	273	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$18,156.19	\$40,440	\$43,852.81	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	(\$475.73)
Year to Date Actual Income Over / (Under) Actual Expenses	\$4,493.91
Balance of Trust Fund 9/30/16	\$142,445.64

**Fourth Month (October) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	17,680.92	55,200	65,340.64	165,600
Interest	100	0.00	400	454.00	1,200
Copiers	100	102.00	400	395.00	1,200
<b>Total Income</b>	<b>\$14,000</b>	<b>\$17,782.92</b>	<b>\$56,000</b>	<b>\$66,189.64</b>	<b>\$168,000</b>

**EXPENSES**

Publications	5,431	427.77	21,724	21,014.37	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	40.00	40.00	120.00
Personnel					
Payroll	5,133	4,459.72	20,532	20,240.52	61,600
Tax	1,616	1,221.51	6,464	5,702.43	19,400
Benefits					
Retirement	400	400.00	1600	1600.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	1800 net	1800.00	<hr/> 5,400 net
(Redshift)					
Supplies/ Services	291	394.12	1,164	818.61	3,500
Travel Exp.	58	0.00	232	0.00	700
Insurance	91	0.00	364	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$13,480</b>	<b>\$7,353.12</b>	<b>\$53,920</b>	<b>\$51,215.93</b>	<b>\$161,620</b>

Monthly Actual Income Over / (Under) Actual Expenses	\$10,429.80
Year to Date Actual Income Over / (Under) Actual Expenses	\$14,973.71
Balance of Trust Fund 10/31/16	\$152,222.42

**Fifth Month (November) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	14,990.38	69,000	80,331.02	165,600
Interest	100	0.00	500	454.00	1,200
Copiers	100	47.00	500	442.00	1,200
Total Income	\$14,000	\$15,037.38	\$70,000	\$81,227.02	\$168,000

**EXPENSES**

Publications	5,431	12,201.24	27,155	33,215.61	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	50.00	50.00	120.00
Personnel					
Payroll	5,133	5,300.24	25,665	25,540.76	61,600
Tax	1,616	908.08	8,080	6,610.51	19,400
Benefits					
Retirement	400	400.00	2,000	2,000.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	2,250 net	2,250.00	<hr/> 5,400 net
(Redshift)					
Supplies/ Services	291	234.18	1,455	1,052.79	3,500
Travel Exp.	58	0.00	290	0.00	700
Insurance	91	0.00	455	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$19,503.74	\$67,400	\$70,719.67	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	(\$4,466.36)
Year to Date Actual Income Over / (Under) Actual Expenses	\$10,507.35
Balance of Trust Fund 11/30/16	\$149,978.15

**Sixth Month (December) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	13,866.18	82,800	94,197.20	165,600
Interest	100	0.00	600	454.00	1,200
Copiers	100	53.00	600	495.00	1,200
Total Income	\$14,000	\$13,919.18	\$84,000	\$95,146.20	\$168,000

**EXPENSES**

Publications	5,431	3,301.32	32,586	36,516.93	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	60.00	60.00	120.00
Personnel					
Payroll	5,133	5,639.48	30,798	31,180.24	61,600
Tax	1,616	1,030.01	9,696	7,640.52	19,400
Benefits					
Retirement	400	400.00	2,400	2,400.00	4,800
Health Ins.					
					7817 gross
					(2,417) reimb.
Melissa	450 net	450.00	2,700 net	2,700.00	<u>5,400 net</u>
(Redshift)					
Supplies/	291	124.72	1,746	1,177.51	3,500
Services					
Travel Exp.	58	0.00	348	0.00	700
Insurance	91	0.00	546	0.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$10,955.53	\$80,880	\$81,675.20	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$2,963.65
Year to Date Actual Income Over / (Under) Actual Expenses	\$13,471.00
Balance of Trust Fund 12/31/16	\$157,641.98

**Seventh Month (January) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	17,182.64	96,600	111,379.84	165,600
Interest	100	385.05	700	839.05	1,200
Copiers	100	49.00	700	544.00	1,200
Total Income	\$14,000	\$17,616.69	\$98,000	\$112,762.89	\$168,000

**EXPENSES**

Publications	5,431	5,905.52	38,017	42,422.45	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	70.00	70.00	120.00
Personnel					
Payroll	5,133	5,822.17	35,931	37,002.41	61,600
Tax	1,616	1,358.60	11,312	8,999.12	19,400
Benefits					
Retirement	400	400.00	2,800	2,800.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	3,150 net	3,150.00	5,400 net
(Redshift)					
Supplies/ Services	291	549.90	2,037	1,727.41	3,500
Travel Exp.	58	0.00	406	0.00	700
Insurance	91	847.00	637	847.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$15,343.19	\$94,360	\$97,018.39	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$2,273.50
Year to Date Actual Income Over / (Under) Actual Expenses	\$15,744.50
Balance of Trust Fund 1/31/17	\$158,456.21

**Eighth Month (February) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	15,803.40	110,400	127,183.84	165,600
Interest	100	0.00	800	839.05	1,200
Copiers	100	47.00	800	591.00	1,200
Total Income	\$14,000	\$15,850.40	\$112,000	\$128,613.89	\$168,000

**EXPENSES**

Publications	5,431	5,386.03	43,448	47,808.57	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	80.00	80.00	80.00	120.00
Personnel					
Payroll	5,133	5,716.72	41,064	42,719.13	61,600
Tax	1,616	1,493.64	12,928	10,492.76	19,400
Benefits					
Retirement	400	400.00	3,200	3,200.00	4,800
Health Ins.					
					7817 gross
					(2,417) reimb.
Melissa	450 net	450.00	3,600 net	3,600.00	<u>5,400 net</u>
(Redshift)					
Supplies/	291	129.90	2,328	1,857.31	3,500
Services					
Travel Exp.	58	0.00	464	0.00	700
Insurance	91	0.00	728	847.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$13,586.26	\$107,840	\$110,604.77	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$2,264.14
Year to Date Actual Income Over / (Under) Actual Expenses	\$18,009.12
Balance of Trust Fund 2/28/17	\$155,934.65



**Ninth Month (March) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	16,648.58	124,200	143,832.42	165,600
Interest	100	0.00	900	839.05	1,200
Copiers	100	47.00	900	638.00	1,200
Total Income	\$14,000	\$16,695.58	\$126,000	\$145,309.47	\$168,000

**EXPENSES**

Publications	5,431	4,238.01	48,879	52,046.58	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	90.00	90.00	90.00	120.00
Personnel					
Payroll	5,133	6,318.48	46,197	49,037.61	61,600
Tax	1,616	1,415.05	14,544	11,907.81	19,400
Benefits					
Retirement	400	400.00	3,600	3,600.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	4,050 net	4,050.00	<hr/> 5,400 net
(Redshift)					
Supplies/ Services	291	393.76	2,619	2,251.07	3,500
Travel Exp.	58	0.00	522	0.00	700
Insurance	91	0.00	819	847.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$13,305.30	\$121,320	\$123,830.07	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$3,390.28
Year to Date Actual Income Over / (Under) Actual Expenses	\$21,399.40
Balance of Trust Fund 3/31/17	\$167,934.65

**Tenth Month (April) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	17,273.83	138,000	161,106.42	165,600
Interest	100	439.71	1,000	1,278.96	1,200
Copiers	100	49.00	1,000	687.00	1,200
Total Income	\$14,000	\$17,762.54	\$140,000	\$163,072.38	\$168,000

**EXPENSES**

Publications	5,431	644.33	54,310	52,690.91	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	100.00	100.00	100.00	120.00
Personnel					
Payroll	5,133	5,415.84	46,197	54,453.45	61,600
Tax	1,616	2,061.43	16,160	13,969.24	19,400
Benefits					
Retirement	400	400.00	4,000	4,000.00	4,800
Health Ins.					
					7817 gross
					(2,417) reimb.
Melissa	450 net	450.00	4,500 net	4,500.00	<u>5,400 net</u>
(Redshift)					
Supplies/ Services	291	0.00	2,619	2,251.07	3,500
Travel Exp.	58	0.00	522	0.00	700
Insurance	91	0.00	819	847.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$9,071.60	\$121,320	\$132,901.67	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$8,690.94
Year to Date Actual Income Over / (Under) Actual Expenses	\$30,170.71
Balance of Trust Fund 4/30/17	\$170,934.65

**Eleventh Month (May) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	17,904.03	151,800	179,010.45	165,600
Interest	100	0.00	1,100	1,278.96	1,200
Copiers	100	43.00	1,100	730.00	1,200
Total Income	\$14,000	\$17,947.03	\$154,000	\$181,019.41	\$168,000

**EXPENSES**

Publications	5,431	5,535.18	59,741	58,226.09	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	110.00	110.00	120.00
Personnel					
Payroll	5,133	6,619.36	56,463	61,072.81	61,600
Tax	1,616	1,336.60	17,776	15,305.84	19,400
Benefits					
Retirement	400	400.00	4,400	4,400.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	4,950 net	4,950.00	5,400 net
(Redshift)					
Supplies/ Services	291	518.33	3,201	2,769.40	3,500
Travel Exp.	58	0.00	638	0.00	700
Insurance	91	0.00	1001	927.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$14,859.47	\$148,280	\$147,761.14	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$3,087.56
Year to Date Actual Income Over / (Under) Actual Expenses	\$33,258.28
Balance of Trust Fund 5/31/17	\$170,212.88

**Twelfth Month (June) FY 2016-2017 Financial Report Ending 6/30/17**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	13,800	18,283.83	165,600	197,294.28	165,600
Interest	100	0.00	1,200	1,278.96	1,200
Copiers	100	46.00	1,200	776.00	1,200
Total Income	\$14,000	\$18,329.83	\$168,000	\$199,349.24	\$168,000

**EXPENSES**

Publications	5,431	6,427.10	65,172	64,653.19	65,000
Office					
Capital	0	0.00	0	0.00	0
Rent	0	0.00	0	0.00	0
Phones	10.00	10.00	120.00	120.00	120.00
Personnel					
Payroll	5,133	6,017.60	61,596	67,090.41	61,600
Tax	1,616	142.80	19,392	15,448.64	19,400
Benefits					
Retirement	400	400.00	4,800	4,800.00	4,800
Health Ins.					
					7817 gross (2,417) reimb.
Melissa	450 net	450.00	5,400 net	5,400.00	<u>5,400 net</u>
(Redshift)					
Supplies/	291	299.77	3,492	3,069.17	3,500
Services					
Travel Exp.	58	0.00	696	0.00	700
Insurance	91	0.00	1092	927.00	1,100
Litigation Costs	0	0.00	0	0.00	0
Total Expenses	\$13,480	\$13,747.17	\$161,760	\$161,508.31	\$161,620

Monthly Actual Income Over / (Under) Actual Expenses	\$4,582.66
Year to Date Actual Income Over / (Under) Actual Expenses	\$37,840.93
Balance of Trust Fund 6/30/17	\$174,362.51