



# Monterey County

168 West Alisal Street,  
2nd Floor  
Salinas, CA 93901  
831.755.5115

## Action Minutes Budget Committee

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Wednesday, February 26, 2014

1:30 PM

Monterey Room

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**Attendees:** Supervisor Louis Calcagno and Supervisor Fernando Armenta; Lew Bauman, County Administrative Officer; Charles McKee, County Counsel; Dewayne Woods, Assistant County Administrative Officer; Mari Beraz, Principal Administrative Analyst; Irma Bough-Ramirez, Equal Opportunity Officer; George Salcido, Facilities Manager; Joyce Aldrich, WIB Executive Director; Donald Searle, Architectural Services Manager; Daniel Leon, NMC CFO; Brian Griffin, NMC Engineering & Safety; Mary Zeeb, Treasurer-Tax Collector; Michael Miller, Auditor-Controller; and Ebby Johnson, Committee Secretary. A complete list of attendees is on file with the Committee Secretary.

### Call to Order

The meeting was called to order at 1:35 p.m.

### Additions and Corrections

There were no additions or corrections to the agenda.

### Public Comment Period

There was no public comment received.

### Approval of Action Minutes

1. Approve the Action Minutes of January 24, 2014 and January 29, 2014.

The Action Minutes of January 24, 2014 and January 29, 2014 were approved as submitted.

### Consent Agenda

2. Receive the California Department of Finance Bulletin for February 2014.

Action: Consent Item No. 2 was received.

### Regular Agenda

3. Receive the FY 2013-14 Year-end Estimate and Annual Three-Year Financial Forecast for the period of Fiscal Year (FY) 2014-15 through FY 2016-17.

**Actions:**

- **Report received.**
- **The Committee requested Risk Management Office to submit a monthly financial/data report on Workers' Compensation and General Liability cases.**

4. a. Support approving and authorizing the Contracts/Purchasing Officer to execute a five (5) year Lease Agreement, effective on or around May 1, 2014, with Stephanie Drive Partners & Merrill Padre Drive Properties dba H & W Properties for approximately 3,308 rentable square feet of space located at 1188 Padre Drive, Suite 105, in Salinas, California, for use by the Equal Opportunity Office;
- b. Support authorizing the Auditor-Controller to make lease payments of up to \$6,260.75 per month and in accordance with the terms of the agreement;
- c. Support authorizing the extension of the Lease Agreement for one (1) additional three (3) year term under the same terms and conditions, and make minor revisions to the Lease Agreement if deemed by the Contracts/Purchasing Officer to be in the best interests of the County; and
- d. Support authorizing the Auditor-Controller to transfer \$45,000 from General Fund Contingencies to increase appropriations in Department 1080 Equal Opportunity Office, Unit 8066, Appropriations Unit EQU001 for FY 2013-14.

**Actions:**

- **The Committee requested this action be tabled for 60 days to assess the use of vacant County buildings as an option for relocating the EOO staff.**

5. a. Support authorizing the Auditor-Controller to establish a budget for the East Garrison Developer Reimbursements, Fund 182, Unit 8431, Appropriation Unit DEO029, for FY 2013-14 by increasing appropriations and estimated revenues by \$150,000; and
- b. Support authorizing the Auditor-Controller's Office to incorporate approved appropriation and estimated revenue modifications to the FY 2013-14 Budget.

**Action: Support received for Item Nos. 5.a and 5.b.**

6. Recommend that the Board of Supervisors Budget Committee support recommendations that the Board of Supervisors actions related to the Workforce Investment Board WIA Dislocated Worker Additional Assistance Project Application as follows:
- a. Authorizing the Economic Development Director, on behalf of the County of Monterey to accept \$874,890 from the State of California Employment Development Department for 25 Percent Governor's Additional Assistance

Dislocated Worker funding for Light Manufacturing and Banking displaced workers;

b. Authorizing the Economic Development Director to make modifications to and sign contracts, amendments and other grant related documents for these grant funds;

c. Authorizing the Economic Development Director to execute Amendment No. 1 to the Professional Service Agreement (PSA), dated October 1, 2013, with Goodwill Industries of Santa Cruz/Monterey/San Luis Obispo Counties, CA non-profit Corp, dba as Shoreline Workforce Development Services for \$152,884 for the period of March 1, 2014 to June 30, 2015.

**Action: Support received for Item Nos. 6.a through 6.c.**

### **Monthly Reports**

7. Receive a Monthly Budget and Schedule Status Report on the Jail Housing Addition, Project No. 8819.

**Action: Received the Monthly Budget and Schedule Status Report on the Jail Housing Addition.**

8. Receive and accept the FY budget report for January 2014 from the Office of Employment and Training (OET), for the local Workforce Investment Act (WIA) programs for FY 2014-15.

**Action: Received and accepted the FY budget report for the local Workforce Investment Act programs.**

9. Receive the Natividad Medical Center Financial Report for December 31, 2013

**Action: Received the Natividad Medical Center Financial Report.**

10. Receive a status report of Natividad Medical Center's key capital projects

**Action: Received a status report of Natividad Medical Center key capital projects.**

### **Adjournment**

The meeting was adjourned at 2:50 p.m. The next regular meeting is scheduled on Wednesday, March 26, 2014 at 1:30 p.m. in the Monterey Room.