



# Monterey County Board of Supervisors

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1st Floor  
Salinas, CA 93901  
831.755.5066

## Board Order

### Resolution No. 17-080

Upon motion of Supervisor Parker, seconded by Supervisor Salinas and carried by those members present, the Board of Supervisors hereby:

Adopted Resolution No. 17-080 authorizing the Office of Emergency Services to submit an application and designating County staff positions to authorize and execute documents and applications for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.


PASSED AND ADOPTED on this 21st day of March 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams  
NOES: None  
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on March 21, 2017.

Dated: March 22, 2017  
File ID: RES 17-036

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By  Deputy

**Before the Board of Supervisors in and for the  
County of Monterey, State of California**

**Resolution No. 17-080**

Resolution of the Monterey County Board  
of Supervisors to:

- a) Approve and authorize the Office of  
Emergency Services to submit  
applications for the California Disaster  
Assistance Act (CDAA) financial  
assistance program and other disaster  
assistance as it becomes available; and
- b) Designate and authorize the  
appropriate Auditor-Controller staff,  
Assistant County Administrative  
Officer, and the Emergency Services  
Manager, as the Monterey County  
representatives to execute all related  
financial assistance documents.

**RECITALS:**

**WHEREAS**, the California Disaster Assistance Act (CDAA) financial assistance program currently has funding available;

**WHEREAS**, the CDAA requires that the County Board of Supervisors authorize application for the financial assistance and requires designation and authorization of County staff to execute all financial assistance documents; and

**WHEREAS**, the County of Monterey has experienced a number of winter storms in January and February 2017 causing extensive wide spread damage throughout the County necessitating applications for state and federal financial assistance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors in and for the County of Monterey as follows:

1. The Office of Emergency Services is approved and authorized to submit applications to the CDAA and to apply for other disaster assistance as it becomes available for the purpose of receiving reimbursement for damages resulting from emergencies.
2. The appropriate Auditor-Controller staff, the Assistant County Administrative Officer, and the Emergency Services Manager, are designated and authorized as the Monterey County representatives to execute all financial assistance related documents.
3. This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

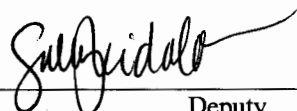
**PASSED AND ADOPTED** upon motion of Supervisor Parker, seconded by Supervisor Salinas and carried this 21st day of March 2017, by the following vote, to wit:

AYES: Supervisors Alejo, Phillips, Salinas, Parker and Adams  
NOES: None  
ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 80 for the meeting on March 21, 2017.

Dated: March 22, 2017  
File Number: RES 17-036

Gail T. Borkowski, Clerk of the Board of Supervisors  
County of Monterey, State of California

By  \_\_\_\_\_  
Deputy

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Supervisors \_\_\_\_\_ OF THE County of Monterey \_\_\_\_\_  
(Governing Body) (Name of Applicant)

THAT Office of Emergency Services Manager \_\_\_\_\_, OR  
(Title of Authorized Agent)  
Assistant Administrative Officer \_\_\_\_\_, OR  
(Title of Authorized Agent)  
Controller/Auditor \_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the County of Monterey \_\_\_\_\_, a public entity  
(Name of Applicant)  
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the County of Monterey \_\_\_\_\_, a public entity established under the laws of the State of  
California, (Name of Applicant)  
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 22nd \_\_\_\_\_ day of March \_\_\_\_\_, 2017 \_\_\_\_\_

\_\_\_\_\_  
Monterey County Board of Supervisors  
(Name and Title of Governing Body Representative)  
\_\_\_\_\_  
(Name and Title of Governing Body Representative)  
\_\_\_\_\_  
(Name and Title of Governing Body Representative)

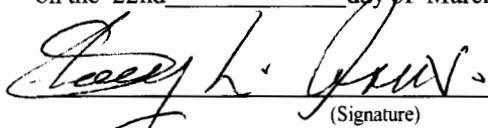
**CERTIFICATION**

I, Mary Adams \_\_\_\_\_, duly appointed and Chairperson of the Board of Supervisors \_\_\_ of  
(Name) (Title)

The County of Monterey \_\_\_\_\_, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Board of Supervisors \_\_\_\_\_ of the County of Monterey \_\_\_\_\_  
(Governing Body) (Name of Applicant)

on the 22nd \_\_\_\_\_ day of March \_\_\_\_\_, 2017\_.

 \_\_\_\_\_  
(Signature) (Title)

**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")