



## Monterey County Board of Supervisors

### Board Order

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A motion was made by Supervisor Luis A. Alejo, seconded by Supervisor Kate Daniels to:

#### **Adopt a Resolution No: 25-238**

- a. Retitle the Contracts and Purchasing division of the County Administrative Office to Contracts and Procurement to more accurately reflect the work of the division;
- b. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to retitle the Contracts and Purchasing Officer to Chief Contracts and Procurement Officer with the salary range as indicated in Attachment A;
- c. Amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classifications of Deputy Contracts and Procurement Officer I, Deputy Contracts and Procurement Officer II and Senior Deputy Contracts and Procurement Officer with the salary ranges as indicated in Attachment A;
- d. Amend the County Administrative Office - Contracts & Purchasing Budget Unit (001-1050-CAO002-8047) to reallocate and to approve the reclassification of three (3) Buyer IIs to three (3) Deputy Contracts and Procurement Officer Is as indicated in Attachment A;
- e. Amend the County Administrative Office - Contracts & Purchasing Budget Unit (001-1050-CAO002-8047) to reallocate and to approve the reclassification of one (1) Management Analyst I to one (1) Deputy Contracts and Procurement Officer II as indicated in Attachment A;
- f. Amend the County Administrative Office - Contracts & Purchasing Budget Unit (001-1050-CAO002-8047) to reallocate and to approve the reclassification of one (1) Management Analyst II to one (1) Deputy Contracts and Procurement Officer II as indicated in Attachment A;
- g. Amend the County Administrative Office - Contracts & Purchasing Budget Unit (001-1050-CAO002-8047) to reallocate and to approve the reclassification of three (3) Management Analyst IIIs to three (3) Senior Deputy Contracts and Procurement Officers as indicated in Attachment A;
- h. Amend the FY 2025-26 Adopted Budget for the County Administrative Office - Contracts & Purchasing (001-1050-CAO002-8047) to increase appropriations by \$149,566, financed by a decrease in appropriations of \$149,566 in Contingencies (001-1050-CAO020-8034);
- i. Direct the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2025-26 Adopted Budget and the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) System

PASSED AND ADOPTED on this 8<sup>th</sup> day of July 2025, by roll call vote:

AYES: Supervisors Alejo, Church, Lopez, Askew and Daniels

NOES: None

ABSENT: None

(Government Code 54953)

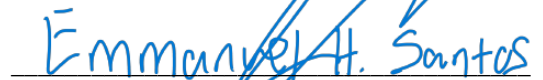
I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting July 8, 2025.

Dated: July 9, 2025

File ID: RES 25-106

Agenda Item No.: 43

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California



Emmanuel H. Santos, Deputy