

COUNTY OF MONTEREY

AMENDMENT #2 to Agreement # 501-CAP20CHSoL

COMMUNITY HOMELESS SOLUTIONS

This Amendment is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter, "COUNTY"), and **Community Homeless Solutions** (hereinafter, "CONTRACTOR").

This amendment modifies the agreement between parties for **homeless services and violence intervention and prevention services for low-income residents throughout Monterey County.**

Whereas, the original agreement was executed on January 8, 2020 in the amount of \$52,500 to provide the above services with County Homeless and Domestic Violence funding for January 1, 2020 through December 31, 2020;

Whereas, Amendment #1, executed on November 23, 2020 replaced a portion of County Homeless Funds and domestic Violence Trust Funds with \$24,013 of Federal Community Services Block Grant CSBG funds which did not change the overall total of the Agreement in the amount of \$52,500;

Whereas, Amendment #2, adds \$77,500 in 2020-21 Coronavirus Aid, Relief and Economic Security (CARES) Act - CSBG grant funding for COVID-19 response, which may utilize funds from July 1, 2020 thru June 30, 2021;

Whereas Amendment #2, adds an additional \$52,500 for 2021 CSBG and County Funds that is effective January 1, 2021 for a total contract amount of \$182,500 and extends the term through December 31, 2021. Therefore, the parties agree:

1. Section 1.0 GENERAL DESCRIPTION of the Original Agreement is amended to read as follows:

1.01 The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in **Exhibit AAA**, in conformity with the terms of this Agreement. The services are generally described as follows: **CONTRACTOR shall provide "Homeless" and "Violence Prevention/Intervention" services to low-income individuals and families living in all regions of Monterey County. CONTRACTOR shall provide the necessary COVID-19 wrap-around services, hygiene, and safety protocol to support and expand ongoing violence intervention/prevention and homeless services.**

2. Section 2.0 PAYMENT PROVISIONS of the Original Agreement is amended to read as follows:

Community Homeless Solutions
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2.01 COUNTY shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibit AAA**, subject to the limitations set forth in this Agreement. The total amount payable by COUNTY to CONTRACTOR under this agreement shall not exceed the sum of **\$182,500.00**

3. Section 4.0 of the Original Agreement **SCOPE OF SERVICES AND ADDITIONAL PROVISIONS** is amended to read as follows:

4.01 The following attached exhibits are incorporated herein by reference and constitute a part of this Agreement:

Exhibit AAA	Scope of Services/Payment Provisions
Exhibit A-1	CAP Service Report 2020
Exhibit AA-1	CAP Service Report CSBG 2021
Exhibit AA-1b	CAP Service Report CARES 2020-21
Exhibit A-2	CAP Child Support Referral Policy
Exhibit A-3	Customer Evaluation Forms
Exhibit A-4	CAPLAW FAQ
Exhibit B	DSS Additional Provisions
Exhibit CC	Program Budget
Exhibit CCC	Program Budget CSBG 2021
Exhibit CCC-1	Program Budget CARES 2020-21
Exhibit DD	Invoice
Exhibit DDD	Invoice CSBG 2021
Exhibit DDD-1	Invoice CARES 2020-21
Exhibit E	Child Abuse Reporting Certification
Exhibit F	HIPAA Certification
Exhibit G	Audit Provisions
Exhibit G-1	Schedule of County Programs
Exhibit H	Elder Abuse Reporting Certification
Exhibit I	Lobbying Certification

4. Sections 1.01, 1.03 and 2.01 of Exhibit B of the Original Agreement are amended to read as follows:

1.01 Monthly Claims by CONTRACTOR: Not later than the tenth (10th) day of each month CONTRACTOR shall submit to COUNTY a signed invoice setting forth the amount claimed. All invoices (monthly and final) shall be submitted in the form set forth in Exhibit DD, **Exhibit DDD, and Exhibit DDD-1.**

1.03 Allowable Costs: Allowable costs shall be the CONTRACTOR's actual costs of developing, supervising and delivering the services under this Agreement as set forth in the budget, attached hereto as Exhibit CC, **Exhibit CCC and Exhibit CCC-1.** Only the costs listed in Exhibit CC, **Exhibit CCC and Exhibit CCC-1** as contract expenses may be claimed as allowable costs. Any dispute over whether costs are allowable shall be resolved in accordance with the provisions of

45 Code of Federal Regulations, Part 74, Sub-Part F and 48 Code of Federal Regulations (CFR), Chapter 1, Part 31.

2.01 Outcome objectives and performance standards: CONTRACTOR shall, for the entire term of this Agreement, provide the service outcomes set forth in **Exhibits AAA**. CONTRACTOR shall meet the contracted level of service and the specified performance standards described in **Exhibit AAA**, unless prevented from doing so by circumstances beyond CONTRACTOR's control including, but not limited to, natural disasters, fire, theft and shortages of necessary supplies or materials due to labor disputes.

- 5. Exhibit AA of Amendment 1 of the Original Agreement is rescinded, and replaced by **Exhibit AAA**, attached. Additionally, the original agreement is supplemented by **Exhibits AA-1, AA-1b, CCC, CCC-1, DDD, and DDD-1**, attached.

If there is any conflict or inconsistency between the provisions of the AGREEMENT or this AMENDMENT, the provisions of this AMENDMENT shall govern. A copy of this AMENDMENT shall be attached to the original AGREEMENT, as it may have been previously amended.

Except as provided herein, all remaining terms, conditions, provisions, entitlements and obligations of the original AGREEMENT shall remain unchanged and unaffected by this AMENDMENT and shall continue in full force and effect.

IN WITNESS HEREOF, the parties hereby execute this amendment as follows:

COUNTY OF MONTEREY:

CONTRACTOR:

By: _____
Lori Medina, Director
Dept. of Social Services

Community Homeless Services
DocuSigned by:
Teresa Erickson, Board President
9737B70DA64C4DB...
By: _____
(Chair, President, Vice-President)

Date: _____

(Print Name & Title) | 11/24/2020 | 1:01 PM PST

Date: _____

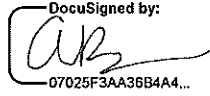
DocuSigned by:
Shirley Dickinson, Secretary
3F2B76C435C944D...
By: _____
(Secretary, CFO, Treasurer)

Approved as to Form:

11/24/2020 | 3:01 PM PST

(Print Name and Title)

Community Homeless Solutions
Amendment #2 to Agreement # 501-CAP20CHSoL

DocuSigned by:

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11/24/2020 | 3:01 PM PST

Deputy County Counsel

Date: _____

Date: 11/24/2020 | 4:20 PM PST

Approved as to Fiscal Provisions:

Auditor-Controller's Office

Date: _____

SCOPE OF SERVICES/PAYMENT PROVISIONS

COMMUNITY HOMELESS SOLUTIONS

A. TOTAL FUNDING:

January 1, 2020 – December 31, 2020	
Federal CSBG	\$24,013.00
County Homeless Funds	\$18,750.00
County DVTF	<u>\$ 9,737.00</u>
Total	\$52,500.00

January 1, 2021 – December 31, 2021	
2021 Federal CSBG	\$15,159.00
2021 County Funds	\$22,341.00
2021 County DVTF	<u>\$15,000.00</u>
Total	\$52,500.00

July 1, 2020 – December 31, 2021	
CSBG CARES	<u>\$77,500.00</u>
Total	\$77,500.00

Federal Funds – Federal Catalog # 93.569

CONTRACT TOTAL: \$182,500.00

B. CONTRACT TERM:

January 1, 2020 to **December 31, 2021**

C. CONTACT INFORMATION:

County Contract Monitor:

Monterey County Community Action Partnership (MCCAP)
Denise R, Vienne Management Analyst II
1000 S. Main Street, Suite 301 Salinas, CA 93901
Phone: (831) 755-4484 Fax: (831) 755-8477
vienned@co.monterey.ca.us

Contractor Information:

Community Homeless Solutions
Reyes Bonilla, Executive Director
PO Box 1340 Marina, CA 93933
Phone: (831) 384-3388 Fax: (831) 384-1308
rbonilla@communityhomelesssolutions.org

Location of Services:

Transitional Housing Programs
3087 Wittenmeyer Ct Marina, CA 93933
Phone: (831) 384-3322 Fax: (831) 384-1308

Salinas Emergency Shelter
Confidential Location, CA
Phone: (831) 422-2201 Fax: (831) 573-6306

SCOPE OF SERVICES/PAYMENT PROVISIONS

Peninsula Emergency Shelter
 Confidential Location, CA
 Phone: (831) 394-8372 Fax: (831) 394-8372

MOST Street Outreach
 County Wide – mobile services
 Phone: (831) 384-3388 Fax: (831) 384-1308

D. SUBAWARD INFORMATION

CONTRACTOR DUNS Number: 165368010

Date County Awarded Funding: January 1, 2020; **July 1, 2020; January 1, 2021**

CFDA PASSTHROUGH INFORMATION AND DOLLAR AMOUNT: **State of California**

Department of Community Services and Development CFDA #93.569 \$92,659.00

Federal Award Description: **Community Services Block Grant: Administration for Children and Families, Department of Health and Human Services**

Research and Development: No

Maximum Allowable Indirect Cost Rate: 10%

E. BACKGROUND

Community Homeless Solutions is a non-profit corporation, formed in 1978 under the name Shelter Outreach Plus to offer emergency shelter services to women and children fleeing domestic violence. Since this time, Community Homeless Solutions has grown to become the largest agency serving homeless individuals and families in Monterey County. Community Homeless Solutions currently operates three emergency shelters, a winter warming shelter, four transitional housing programs, a street outreach program, and a Day Center that provides showers, toilets, washer/dryer access and other services to the homeless. Programs and services provide housing to the homeless, emergency shelter to women and children fleeing domestic violence, and an array of support services that enable homeless families and individuals to access food, obtain employment assistance/jobs, and to transition to permanent housing.

F. DESCRIPTION OF SERVICES

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

F.1 VIOLENCE PREVENTION/INTERVENTION

- F.1.1 CONTRACTOR shall provide “Violence Prevention/Intervention” to low-income individuals and families living in all regions of Monterey County.
- F.1.2 “Violence Prevention/Intervention” services include but are not limited to:
 - F.1.2.a Outreach, emergency shelter, and case management to low-income residents of Monterey County effected by domestic violence.
 - F.1.2.b 24/7 operation of two confidential domestic violence shelters in Monterey County offering up to 90-day stays.
- F.1.3 Adequate performance for this service shall be based on outcomes achieved towards the goals set forth on the Community Action Partnership (CAP) Service Report (Exhibit A-1, AA-1).
 - F.1.3.a FNPI 4a: The number of households experiencing homelessness who obtained safe temporary shelter.

SCOPE OF SERVICES/PAYMENT PROVISIONS

- F.1.4 Adequate delivery for this service shall be based on service counts delivered towards the goal set forth on the CAP Service Report (Exhibit A-1, **AA-1**).
- F.1.4.a SRV 4m: Temporary Housing Placement (includes Emergency Shelters)
 - F.1.4.b SRV 4o: Transitional Housing Placements
 - F.1.4.c SRV 4p: Permanent Housing Placements
 - F.1.4.d SRV 5z: Domestic Violence Support Group Meetings.
 - F.1.4.e SRV 5jj: Food Distribution
 - F.1.4.f SRV 7a: Case Management
 - F.1.4.g SRV 7b: Eligibility
 - F.1.4.h SRV 7c: Referrals
- F.2 SERVICES FOR HOMELESS
- F.2.1 CONTRACTOR shall provide “Services for Homeless” to low-income individuals and families living in all regions of Monterey County.
- F.2.2 “Services for Homeless” include but are not limited to:
- F.2.2.a Operations of two (2) emergency shelters, four (4) transitional housing programs, a permanent supportive housing program, a respite care program, an outreach program, and a Day Center for low-income homeless residents of Monterey County.
- F.2.3 Adequate performance for this service shall be based on outcomes achieved towards the goals set forth on the CAP Service Report (Exhibit A-1, **AA-1**).
- F.2.3.a FNPI 1b: The number of unemployed adults who obtained employment
 - F.2.3.b FNPI 1c: The number of unemployed adults who obtained and maintained employment for at least 90 days
 - F.2.3.c FNPI 1e: The number of unemployed adults who obtained employment (with a living wage or higher).
 - F.2.3.d FNPI 1f: The number of unemployed adults who obtained and maintained employment for at least 90 days
 - F.2.3.e FNPI 4a: The number of households experiencing homelessness who obtained safe temporary shelter.
 - F.2.3.f FNPI 4b: The number of households who obtained safe and affordable housing.
 - F.2.3.g FNPI 6a: The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.
 - F.2.3.h FNPI 6a.1: Of the above, the number of Community Action program participants who improved their leadership skills.
 - F.2.3.i FNPI 6a.2: Of the above, the number of Community Action program participants who improved their social networks.
 - F.2.3.j FNPI 6a.3: Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.
- F.2.4 Adequate delivery for this service shall be based on service counts delivered towards the goal set forth on the CAP Service Report (Exhibit A-1, **AA-1**).

SCOPE OF SERVICES/PAYMENT PROVISIONS

- F.2.4.a SRV 1j Resume Development
 - F.2.4.b SRV 1k Interview Skills Training
 - F.2.4.c SRV 1l Job Referrals
 - F.2.4.d SRV 4m: Temporary Housing Placement (includes emergency shelter).
 - F.2.4.e SRV 4n: Transitional Housing Placements.
 - F.2.4.f SRV 4o: Permanent Housing Placements.
 - F.2.4.g SRV 5w: Crisis Response/Call-In Responses
 - F.2.4.h SRV 5z: Domestic Violence Support Group Meetings
 - F.2.4.i SRV 5jj: Food Distribution
 - F.2.4.j SRV 7a: Case Management.
 - F.2.4.k SRV 7b: Eligibility
 - F.2.4.l SRV 7c: Referrals
 - F.2.4.m SRV 7d: Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)
 - F.2.4.n SRV 7n: Emergency Clothing Assistance
- F.3 COVID-19 RESPONSE AND SERVICES**
- F.3.1 **CONTRACTOR shall provide the necessary COVID-19 wrap-around services, hygiene, and safety protocol to support and expand ongoing violence intervention/prevention and homeless services.**
 - F.3.2 **“COVID-19 responses and services” include but aren’t limited to case management, hygiene and sanitation supplies, school supplies for children and families confined to shelter during remote schooling, and access to transportation and technology to support remote job interviews, online applications for housing and services, and appointments with doctors, councilors and social services.**
 - F.3.3 **Adequate performance for this service shall be based on outcomes achieved towards the goals set forth on the CAP Service Report (Exhibit AA-1b).**
 - F.3.3.a **FNPI 1b: The number of unemployed adults who obtained employment**
 - F.3.3.b **FNPI 1c: The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).**
 - F.3.3.c **FNPI 1f: The number of unemployed adults who obtained and maintained employment for at least 90 days**
 - F.3.3.d **FNPI 4a: The number of households experiencing homelessness who obtained safe temporary shelter.**
 - F.3.3.e **FNPI 4b: The number of households who obtained safe and affordable housing.**
 - F.3.3.f **FNPI 4c: The number of households who maintained safe and affordable housing for 90 days.**
 - F.3.4 **Adequate delivery for this service shall be based on service counts delivered towards the goal set forth on the CAP Service Report (Exhibit AA-1b).**

SCOPE OF SERVICES/PAYMENT PROVISIONS

F.3.4.a	SRV 1j: Resume Development
F.3.4.b	SRV 1k: Interview Skills Training
F.3.4.c	SRV 1l: Job Referrals
F.3.4.d	SRV 1m: Job Placements
F.3.4.e	SRV 2k: School Supplies
F.3.4.f	SRV 3k: TANF Benefits
F.3.4.g	SRV 3l: SNAP Benefits
F.3.4.h	SRV 4m: Temporary Housing Placement (includes emergency shelter).
F.3.4.i	SRV 4n: Transitional Housing Placements.
F.3.4.j	SRV 4o: Permanent Housing Placements.
F.3.4.k	SRV 5z: Domestic Violence Support Group Meetings
F.3.4.l	SRV 5jj: Food Distribution
F.3.4.m	SRV 7a: Case Management.
F.3.4.n	SRV 7b: Eligibility
F.3.4.o	SRV 7c: Referrals
F.3.4.p	SRV 7n: Emergency Clothing Assistance

G. CONTRACTOR RESPONSIBILITIES

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to:

- G.1 **FEDERAL POVERTY GUIDELINE REQUIREMENTS:** Target and document services for individuals and families living at or below **200%** of the most current Federal Poverty Guidelines issued through the Federal Register by the Department of Health and Human Services (HHS).
 - G.1.1 CONTRACTOR is responsible for updating and using the most up to date federal poverty guidelines.
 - G.1.2 CONTRACTOR must request and record client income documents and securely store and maintain client information.
- G.2 **EITC & VITA REQUIREMENTS:** Inform clients of CSBG-funded programs, activities, or services about state and federal Earned Income Tax Credits (EITC). Refer eligible individuals and families to local Volunteer Income Tax Assistance (VITA) program providers for information and tax assistance.
- G.3 **CHILD SUPPORT REFERRAL REQUIREMENTS:** Comply with CSBG statute regarding child support referral procedures. In accordance with CAP Child Support Referral Policy (Exhibit A-2) (CSBG Act, 42 U.S.C. § 9919(b)), CONTRACTOR will refer all custodial single-parent families who are clients of CSBG-funded programs to the Monterey County Department of Child Support Services in addition to providing custodial parents with the Child Support Referral Notice and Child Support Services forms.
- G.4 **COMMUNITY BENEFITS REFERRALS:** As appropriate, provide information, referrals, application forms, and/or application assistance for mainstream benefits.
- G.5 **BILINGUAL REQUIREMENTS:** Ensure service provision, and information about services, is provided in Spanish and English.
- G.6 **CLIENT EVALUATION REQUIREMENTS:** Provide service recipients with customer evaluation forms (Exhibit A-3) that can be sent directly, and confidentially, to MCCAP. MCCAP must receive no fewer than ten (10) customer evaluation forms.

SCOPE OF SERVICES/PAYMENT PROVISIONS

- G.7 NETWORK PARTICIPATION REQUIREMENTS: CONTRACTOR is member of the CSBG-funded MCCAP network. Members are expected to actively participate in network activities and mutually support client access, including client referrals, to network service providers. MCCAP Network Participation is defined as:
- G.7.1 Mandatory attendance at all bi-monthly MCCAP community circle meetings
CCC meetings
 - G.7.2 Mandatory attendance at MCCAP special events and MCCAP's biennial community needs assessment (CNA) public hearing. Support CNA survey and research.
 - G.7.3 Promotion of the Monterey County CAP partnership by adding MCCAP logo to agency marketing materials
 - G.7.4 Cooperative collaboration with the agencies within the MCCAP network
 - G.7.5 VOLUNTARY participation in the Active Referral Network and Smart Referral Software for client access to services and resources.
- G.8 MONITORING REQUIREMENTS: Participate in annual monitoring activities conducted by MCCAP staff, MCCAP Commissioners, and California State CSBG program representatives. Monitoring may be conducted as a site-visit or desk review. Monitoring activities will review fiscal integrity, customer service, program management, and data collection & reporting. In accordance with this contract's signed Health Insurance Portability & Accountability Act (HIPAA) agreement (Exhibit F), CONTRACTOR will make client files available to authorized MCCAP staff and State of California CSBG program representatives as sample data to verify agency compliance with contract requirements and reported outcome data.
- G.9 WIOA REQUIREMENTS: CONTRACTORS part of the Community Action Partnership (CAP) network and/or who provide "employment and training activities carried out under the Community Services Block Grant Act" are required to participate in the local Workforce Innovation and Opportunity Act (WIOA) workforce system, or the One-Stop referral system, in accordance to the terms of the local memorandum of understanding (MOU) with the local workforce board. See Exhibit A-4 CAPLAW FAQ WIOA. (WIOA, 29 U.S. Code §3151)

H. REPORTING INSTRUCTIONS & SUBMISSION

- H.1 CAP SERVICE REPORT: CONTRACTOR will report demographic, service and outcome data throughout the contract period using the Monterey County CAP Service Report (Exhibit A-1, **AA-1**, and **AA-1b**). Reporting may be required electronically and via software made available by MCCAP.
- H.1.1 Required CAP Service Reporting and Report deadlines:
 - H.1.1.a **TARGET GOALS:** Upon contract initiation and prior to execution, set target goals for contracted services.
 - H.1.1.b **CSBG MID-YEAR REPORT:** Due July 10, 2020 and covers January 1, 2020 through June 30, 2020 **and due July 10, 2021 and covers January 1, 2021 through June 30, 2021.** Mid-year reports provide actual data on goals established at the start of the contract period and are used as a benchmark in contract monitoring.

SCOPE OF SERVICES/PAYMENT PROVISIONS

- H.1.1.c** **CSBG CARES MID-YEAR REPORT: Due July 10, 2021 and covers the period beginning with the first month of CSBG CARES fund expenditures through June 30, 2021.**
- H.1.1.d** **CSBG YEAR-END CLOSURE REPORT: Due January 10, 2021 and covers the entire January 1, 2020 through December 31, 2020 and due January 10, 2022 and covers January 1, 2021 through December 31, 2021** contract period. The closure report reports actual services and outcomes. Results are used to evaluate agency service provision and performance.
- H.1.1.e** **CSBG CARES YEAR-END CLOSURE REPORT: Due January 10, 2022 and covers the period beginning with the first month of CSBG CARES fund expenditures through December 31, 2021.**
- H.1.2** Reported data must be supported by verifiable data collection and measurement methods, as well as backup documentation, that can be produced upon request.
- H.2** **CUSTOMER EVALUATIONS: CONTRACTOR** will ensure that no fewer than ten (10) customer evaluations per year are submitted directly to MCCAP by clients using the MCCAP Partner Agency Evaluation Form (Exhibit A-3). Agency may seek MCCAP approval to customize the evaluation form and method of collection.
- H.2.1** Evaluation requirements:
- H.2.1.a** A minimum of five (5) evaluations due before July 10, 2020.
- H.2.1.b** A minimum of five (5) additional evaluations due before January 10, 2021.
- H.2.1.c** **Ten (10) additional evaluations due before January 20, 2022.**
- H.2.2** **CONTRACTOR** will ensure completed evaluations are submitted directly to MCCAP by any mutually agreed upon means at: Monterey County Community Action Partnership 1000 S. Main Street, Ste. 301 Salinas, CA 93901

I. PAYMENT PROVISIONS

- I.1** COUNTY shall pay CONTRACTOR per the terms set forth in Exhibit B, DSS Additional Provisions, Section 1, PAYMENT BY COUNTY.
- I.2** **2020 PAYMENT SUMMARY**

Service	1/1/20 – 6/30/20	7/1/20 – 12/31/20	Total
Violence Prevention/Intervention	\$7,500	\$7,500	\$15,000
Services for Homeless	\$18,750	\$18,750	\$37,500
Total	\$ 26,250	\$26,250	\$52,500

- I.2.1** The maximum payable by County to CONTRACTOR for the period January 1, 2020 through June 30, 2020 shall not exceed twenty-six thousand two hundred and fifty dollars and zero cents (\$26,250.00). Unused funds will NOT roll-over to the remaining contract period beginning July 1, 2020.
- I.2.2** The total amount payable by County to CONTRACTOR for the period January 1, 2020 through December 31, 2020 shall not exceed fifty-two thousand five hundred dollars and zero cents (\$52,500.00) per Exhibit CC. CONTRACTOR will provide services throughout the contract term ending on December 31,

SCOPE OF SERVICES/PAYMENT PROVISIONS

2020. CONTRACTOR will completely expend the balance of funding by November 30, 2020 unless expressly authorized by the County.

I.3 2021 PAYMENT SUMMARY

Service	1/1/21 – 6/30/21	7/1/21 – 12/31/21	Total
Violence Prevention/Intervention	\$7,500	\$7,500	\$15,000
Services for Homeless	\$22,341	\$15,159	\$37,500
Total	\$29,841	\$22,659	\$52,500

I.3.1 The estimated payable by County to CONTRACTOR for the period January 1, 2021 through June 30, 2021 shall be twenty-nine thousand eight hundred and forty-one dollars and zero cents (\$29,841.00). Unused funds will roll-over to the remaining contract period beginning July 1, 2021.

I.3.2 The total amount payable by County to CONTRACTOR for the period January 1, 2021 through December 31, 2021 shall not exceed fifty-two thousand five hundred dollars and zero cents (\$52,500.00) per Exhibit CCC. CONTRACTOR will provide services throughout the contract term ending on December 31, 2021. CONTRACTOR will provide services throughout the contract term ending on December 31, 2021. CONTRACTOR will completely expend the balance of funding by November 30, 2021 unless expressly authorized by the County.

I.4 2020-21 CARES Act CSBG PAYMENT SUMMARY

Service	7/1/20 – 12/31/21	Total
CSBG CARES	\$77,500	\$77,500
Total	\$77,500	\$77,500

I.4.1 The total amount payable by County to CONTRACTOR for the period July 1, 2020 through December 31, 2021 shall not exceed seventy-seven thousand five hundred dollars and zero cents (\$77,500.00) per Exhibit CCC-1. CONTRACTOR will provide services throughout the contract term ending on December 31, 2021.

J. INVOICING INSTRUCTIONS & SUBMISSION

- J.1 CONTRACTOR shall submit original signed monthly invoices and support documentation to the COUNTY no later than the 10th day of the month following the last day of the invoice month. The final November invoice is due no later than December 10, 2020. **The final 2021 November invoice is due no later than December 10, 2021 and the final CSBG CARES invoice is due no later than January 10, 2022.**
- J.2 CONTRACTOR will provide services throughout the contract term ending on December 31, 2021. Funding under this Agreement, however, must be fully expended by November 30, 2021 unless special circumstances are expressly authorized by the County.
- J.3 Invoices will be submitted on the invoice template provided in Exhibit DD, **Exhibit DDD, and Exhibit DDD-1.**
- J.4 All original invoices will be mailed to the County Contract Monitor.

(end of Exhibit AAA)

2021 CAP Service Report

Name of Agency Reporting: Community Homeless Solutions

CONTRACT INITIATION SECTION							
<p>Prior to the start of the contract period; proposed target goals for the contracted services must be completed in the following report. The following sections must be completed to initiate the contract.</p>							
<p>A. COVER PAGE: Click the box of the service domain being addressed through this agreement.</p>							
<p>Service Domain(s) to be addressed:</p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Employment</td> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Health & Social/Behavioral Development</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Education & Cognitive Development</td> <td style="border: none;"><input checked="" type="checkbox"/> Civic Engagement & Community Involvement</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Income & Asset Building</td> <td style="border: none;"><input checked="" type="checkbox"/> Housing <input checked="" type="checkbox"/> Cross Domain Coordination</td> </tr> </table>	<input checked="" type="checkbox"/> Employment	<input checked="" type="checkbox"/> Health & Social/Behavioral Development	<input type="checkbox"/> Education & Cognitive Development	<input checked="" type="checkbox"/> Civic Engagement & Community Involvement	<input type="checkbox"/> Income & Asset Building	<input checked="" type="checkbox"/> Housing <input checked="" type="checkbox"/> Cross Domain Coordination
<input checked="" type="checkbox"/> Employment	<input checked="" type="checkbox"/> Health & Social/Behavioral Development						
<input type="checkbox"/> Education & Cognitive Development	<input checked="" type="checkbox"/> Civic Engagement & Community Involvement						
<input type="checkbox"/> Income & Asset Building	<input checked="" type="checkbox"/> Housing <input checked="" type="checkbox"/> Cross Domain Coordination						
<p>B. GOALS: Review the National Performance Outcomes listed in this form and identify those that best fit the services and outcomes related to your agency and work performed under this contract. If no indicator appropriately matches your services, customized indicators can be written in under the "other" sections of the appropriate service domain. In the first column, insert the number of participants or units proposed to be served by the relevant program. In the second column, insert the number of participants or units proposed to achieve the indicator goal. In the third column, agencies must indicate a method of documentation that sets the metric to be used to determine the goal was met (i.e. pre- and post-tests, paystubs, case notes indicating marked improvement in the area indicated, bank statements, behavior matrix, etc.). Documentation methods may vary, but must be briefly described here.</p>							
<p>D. SERVICE COUNTS: Review the Individual and Family Services listed in this form and identify those that best fit the services related to your agency and work performed under this contract. In the first column, insert the number of unduplicated participants proposed to be served by your program. Documentation methods may vary, but must be provided upon request.</p>							
CONTRACT REPORTING INSTRUCTIONS							
MID YEAR REPORT SECTION - DUE 10th of Month (of mid-contract year)							
<p>A mid-year progress report is due on the 10th of the month following the first half of the contract year. This report will provide an update assessing the agency's current progress on the goals established at the start of the contract period and may be used in conjunction with the agency monitoring process. The report shall be completed online using the CSG software program of which your agency will be given up to 2 free licenses to access.</p>							
END OF YEAR REPORT SECTION - DUE 10th of Month (after contract term)							
<p>An end of year closure report is due on the 10th of the month following the end of the contract term. This report will provide a final outcomes report of the agency's performance to meet the goals established at the start of the contract period. Results may be used to evaluate agency and contractual service performance. The following sections must be completed in order to fully meet the requirements of the end of year report. The report shall be completed online using the CSG software program.</p>							

**Monterey County Community Action Partnership
Individual and Family National Performance Indicators (FNPI)
Community Homeless Solutions**

		I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 1	Employment Indicators (FNPI 1)			
FNPI 1a	The number of unemployed youth who obtained employment to gain skills or income.			
FNPI 1b	The number of unemployed adults who obtained employment (up to a living wage).	68	45	case management files/paystub
FNPI 1c	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	68	47	case management files/pay stub
FNPI 1d	The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).			
FNPI 1e	The number of unemployed adults who obtained employment (with a living wage or higher).	17	17	case management files/pay stub
FNPI 1f	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	13	13	case management files/pay stub
FNPI 1g	The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).			
FNPI 1h	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.			
FNPI 1h.1	Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.			
FNPI 1h.2	Of the above, the number of employed participants who increased income from employment through hours worked increase.			
FNPI 1h.3	Of the above, the number of employed participants who increased benefits related to employment.			
FNPI 1z	Other Employment Outcome Indicator (FNPI 1z)			
FNPI 1z.1	Other			
FNPI 1z.2	Other			
FNPI 1z.3	Other			
FNPI 2	Education and Cognitive Development (FNPI 2)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 2a	The number of children (0 to 5) who demonstrated improved emergent literacy skills.			
FNPI 2b	The number of children (0 to 5) who demonstrated skills for school readiness.			
FNPI 2c	The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	0	0	
FNPI 2c.1	Early Childhood Education (ages 0-5)			
FNPI 2c.2	1st grade-8th grade			
FNPI 2c.3	9th grade-12th grade			
FNPI 2d	The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	0	
FNPI 2d.1	Early Childhood Education (ages 0-5)			
FNPI 2d.2	1st grade-8th grade			
FNPI 2d.3	9th grade-12th grade			
FNPI 2e	The number of parents/caregivers who improved their home environments.			
FNPI 2f	The number of adults who demonstrated improved basic education.			
FNPI 2g	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.			
FNPI 2h	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.			
FNPI 2i	The number of individuals who obtained an Associate's degree.			
FNPI 2j	The number of individuals who obtained a Bachelor's degree.			
FNPI 2z	Other Education and Cognitive Development Outcome Indicator (FNPI 2z)			
FNPI 2z.1	Other			
FNPI 2z.2	Other			
FNPI 2z.3	Other			
FNPI 3	Income and Asset Building (FNPI 3)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 3a	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.			
FNPI 3b	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.			
FNPI 3c	The number of individuals who opened a savings account or IDA.			
FNPI 3d	The number of individuals who increased their savings.			
FNPI 3e	The number of individuals who used their savings to purchase an asset.			
FNPI 3e.1	Of the above, the number of individuals who purchased a home.			
FNPI 3f	The number of individuals who improved their credit scores.			
FNPI 3g	The number of individuals who increased their net worth.			
FNPI 3h	The number of individuals engaged with the Community Action Agency who report improved financial well-being.			
FNPI 3z	Other Income and Asset Building Outcome Indicator (FNPI 3z)			

FNPI	Indicator	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 3z.1	Other			
FNPI 3z.2	Other			
FNPI 3z.3	Other			
FNPI 4	Housing (FNPI 4)			
FNPI 4a	The number of households experiencing homelessness who obtained safe temporary shelter.	125	105	case mangement/HMIS
FNPI 4b	The number of households who obtained safe and affordable housing.	63	35	case mangement/HMIS
FNPI 4c	The number of households who maintained safe and affordable housing for 90 days.			
FNPI 4d	The number of households who maintained safe and affordable housing for 180 days.			
FNPI 4e	The number of households who avoided eviction.			
FNPI 4f	The number of households who avoided foreclosure.			
FNPI 4g	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).			
FNPI 4h	The number of households with improved energy efficiency and/or energy burden reduction in their homes.			
FNPI 4z	Other Housing Outcome Indicator (FNPI 4z)			
FNPI 4z.1	Other			
FNPI 4z.2	Other			
FNPI 4z.3	Other			
FNPI 5	Health and Social/Behavioral Development (FNPI 5)			
FNPI 5a	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).			
FNPI 5b	The number of individuals who demonstrated improved physical health and well-being.			
FNPI 5c	The number of individuals who demonstrated improved mental and behavioral health and well-being.			
FNPI 5d	The number of individuals who improved skills related to the adult role of parents/ caregivers.			
FNPI 5e	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.			
FNPI 5f	The number of seniors (65+) who maintained an independent living situation.			
FNPI 5g	The number of individuals with disabilities who maintained an independent living situation.			
FNPI 5h	The number of individuals with chronic illness who maintained an independent living situation.			
FNPI 5i	The number of individuals with no recidivating event for six months.			
FNPI 5i.1	Youth (ages 14-17)			
FNPI 5i.2	Adults (ages 18+)			
FNPI 5z	Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)			
FNPI 5z.1	Other			
FNPI 5z.2	Other			
FNPI 5z.3	Other			
FNPI 6	Civic Engagement and Community Involvement Indicators (FNPI 6)			
FNPI 6a	The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	5	3	case notes, board minutes, Board roster/written & public testimonies/certificate of recognition
FNPI 6a.1	Of the above, the number of Community Action program participants who improved their leadership skills.	5	32	case notes, board minutes, Board roster/written & public testimonies/certificate of recognition
FNPI 6a.2	Of the above, the number of Community Action program participants who improved their social networks.	5	3	case notes, board minutes, Board roster/written & public testimonies/certificate of recognition
FNPI 6a.3	Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	5	3	case notes, board minutes, Board roster/written & public testimonies/certificate of recognition
FNPI 6z	Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)			
FNPI 6z.1	Other			
FNPI 6z.2	Other			
FNPI 6z.3	Other			
FNPI 7	Outcomes Across Multiple Domains (FNPI 7)			
FNPI 7a	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.			
FNPI 7z	Other Outcome Indicator (FNPI 7z)			
FNPI 7z.1	Other			
FNPI 7z.2	Other			
FNPI 7z.3	Other			

**Monterey County Community Action Partnership
Individual and Family National Performance Indicators (FNPI)**

Community Homeless Solutions		Contract Initiation	Contract Initiation	Mid-Year Report	Mid-Year Report	Final Report	Final Report	Final Report	Final Report
FNPI		I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Mid-Year Results (#) Number of Participants Served	IV.) Mid-Year Results (#) Number of Participants Attain	V.) Final Results (#) Number of Participants Served	VI.) Final Results (#) Number of Participants Attain Achievement	VII.) Percentage Achieving Outcome [V/(V + VII)] (% auto calculated)	VIII.) Performance Target Accuracy [VI/(VI + VIII)] (% auto calculated)
FNPI 1	Employment Indicators (FNPI 1)								
FNPI 1a	The number of unemployed youth who obtained employment to gain skills or income.	0	0						
FNPI 1b	The number of unemployed adults who obtained employment (up to a living wage).	68	45						
FNPI 1c	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	68	47						
FNPI 1d	The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	0	0						
FNPI 1e	The number of unemployed adults who obtained employment (with a living wage or higher).	17	17						
FNPI 1f	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	13	13						
FNPI 1g	The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	0	0						
FNPI 1h	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	0	0						
FNPI 1h.1	Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.	0	0						
FNPI 1h.2	Of the above, the number of employed participants who increased income from employment through hours worked increase.	0	0						
FNPI 1h.3	Of the above, the number of employed participants who increased benefits related to employment.	0	0						
FNPI 1i	Other Employment Outcome Indicator (FNPI 1i)								
FNPI 1i.1	Other	0	0						
FNPI 1i.2	Other	0	0						
FNPI 1i.3	Other	0	0						
FNPI 2	Education and Cognitive Development (FNPI 2)								
FNPI 2a	The number of children (0 to 5) who demonstrated improved emergent literacy skills.	0	0						
FNPI 2b	The number of children (0 to 5) who demonstrated skills for school	0	0						
FNPI 2c	The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total)	0	0	0	0	0	0		
FNPI 2c.1	Early Childhood Education (ages 0-5)	0	0						
FNPI 2c.2	1st grade-8th grade	0	0						
FNPI 2c.3	9th grade-12th grade	0	0						
FNPI 2d	The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	0	0	0	0	0		
FNPI 2d.1	Early Childhood Education (ages 0-5)	0	0						
FNPI 2d.2	1st grade-8th grade	0	0						
FNPI 2d.3	9th grade-12th grade	0	0						
FNPI 2e	The number of parents/caregivers who improved their home environments.	0	0						
FNPI 2f	The number of adults who demonstrated improved basic education.	0	0						
FNPI 2g	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	0	0						
FNPI 2h	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	0	0						
FNPI 2i	The number of individuals who obtained an Associate's degree.	0	0						
FNPI 2j	The number of individuals who obtained a Bachelor's degree.	0	0						
FNPI 2k	Other Education and Cognitive Development Outcome Indicator (FNPI 2k)								
FNPI 2k.1	Other	0	0						
FNPI 2k.2	Other	0	0						
FNPI 2k.3	Other	0	0						
FNPI 3	Income and Asset Building (FNPI 3)								
FNPI 3a	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	0	0						
FNPI 3b	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	0	0						
FNPI 3c	The number of individuals who opened a savings account or IDA.	0	0						
FNPI 3d	The number of individuals who increased their savings.	0	0						
FNPI 3e	The number of individuals who used their savings to purchase an asset.	0	0						
FNPI 3e.1	Of the above, the number of individuals who purchased a home.	0	0						
FNPI 3f	The number of individuals who improved their credit scores.	0	0						
FNPI 3g	The number of individuals who increased their net worth.	0	0						
FNPI 3h	The number of individuals engaged with the Community Action Agency who report improved financial well-being.	0	0						
FNPI 3i	Other Income and Asset Building Outcome Indicator (FNPI 3i)								
FNPI 3i.1	Other	0	0						
FNPI 3i.2	Other	0	0						
FNPI 3i.3	Other	0	0						
FNPI 4	Housing (FNPI 4)								

FNPI 4a	The number of households experiencing homelessness who obtained safe temporary shelter.	125	105						
FNPI 4b	The number of households who obtained safe and affordable housing.	63	35						
FNPI 4c	The number of households who maintained safe and affordable housing for 90 days.	0	0						
FNPI 4d	The number of households who maintained safe and affordable housing for 180 days.	0	0						
FNPI 4e	The number of households who avoided eviction.	0	0						
FNPI 4f	The number of households who avoided foreclosure.	0	0						
FNPI 4g	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	0	0						
FNPI 4h	The number of households with improved energy efficiency and/or energy burden reduction in their homes.	0	0						
FNPI 4i	Other Housing Outcome Indicator (FNPI 4z)								
FNPI 4z.1	Other	0	0						
FNPI 4z.2	Other	0	0						
FNPI 4z.3	Other	0	0						
FNPI 5	Health and Social/Behavioral Development (FNPI 5)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Mid-Year Results (#) Number of Participants Served	IV.) Mid-Year Results (#) Number of Participants Attain	V.) Final Results (#) Number of Participants Served	VI.) Final Results (#) Number of Participants Attain Achievement	VII.) Percentage Achieving Outcome [V]/V * VII] (% auto calculated)	VIII.) Performance Target Accuracy [VIII] - VIII] (% auto calculated)
FNPI 5a	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	0	0						
FNPI 5b	The number of individuals who demonstrated improved physical health and well-being.	0	0						
FNPI 5c	The number of individuals who demonstrated improved mental and behavioral health and well-being.	0	0						
FNPI 5d	The number of individuals who improved skills related to the adult role of parents/ caregivers.	0	0						
FNPI 5e	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	0	0						
FNPI 5f	The number of seniors (65+) who maintained an independent living situation.	0	0						
FNPI 5g	The number of individuals with disabilities who maintained an independent living situation.	0	0						
FNPI 5h	The number of individuals with chronic illness who maintained an independent living situation.	0	0						
FNPI 5i	The number of individuals with no recidivating event for six months.	0	0						
FNPI 5k.1	Youth (ages 14-17)	0	0						
FNPI 5k.2	Adults (ages 18+)	0	0						
FNPI 5z	Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)								
FNPI 5z.1	Other	0	0						
FNPI 5z.2	Other	0	0						
FNPI 5z.3	Other	0	0						
FNPI 6	Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Mid-Year Results (#) Number of Participants Served	IV.) Mid-Year Results (#) Number of Participants Attain	V.) Final Results (#) Number of Participants Served	VI.) Final Results (#) Number of Participants Attain Achievement	VII.) Percentage Achieving Outcome [V]/V * VII] (% auto calculated)	VIII.) Performance Target Accuracy [VIII] - VIII] (% auto calculated)
FNPI 6a	The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	5	3						
FNPI 6a.1	Of the above, the number of Community Action program participants who improved their leadership skills.	5	32						
FNPI 6a.2	Of the above, the number of Community Action program participants who improved their social networks.	5	3						
FNPI 6a.3	Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	5	3						
FNPI 6z	Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)								
FNPI 6z.1	Other	0	0						
FNPI 6z.2	Other	0	0						
FNPI 6z.3	Other	0	0						
FNPI 7	Outcomes Across Multiple Domains (FNPI 7)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Mid-Year Results (#) Number of Participants Served	IV.) Mid-Year Results (#) Number of Participants Attain	V.) Final Results (#) Number of Participants Served	VI.) Final Results (#) Number of Participants Attain Achievement	VII.) Percentage Achieving Outcome [V]/V * VII] (% auto calculated)	VIII.) Performance Target Accuracy [VIII] - VIII] (% auto calculated)
FNPI 7a	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	0	0						
FNPI 7z	Other Outcome Indicator (FNPI 7z)								
FNPI 7z.1	Other	0	0						
FNPI 7z.2	Other	0	0						
FNPI 7z.3	Other	0	0						

Monterey County Community Action Partnership				
Individual and Family (SRV) Service Counts				
SRV 1	Employment Services (SRV 1)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 1a-f	Skills Training and Opportunities for Experience (SRV 1a-f)			
SRV 1a	Vocational Training			
SRV 1b	On-the-Job and other Work Experience			
SRV 1c	Youth Summer Work Placements			
SRV 1d	Apprenticeship/Internship			
SRV 1e	Self-Employment Skills Training			
SRV 1f	Job Readiness Training			
SRV 1g-h	Career Counseling (SRV 1g-h)			
SRV 1g	Workshops			
SRV 1h	Coaching			
SRV 1i-n	Job Search (SRV 1i-n)			
SRV 1i	Coaching			
SRV 1j	Resume Development	70		
SRV 1k	Interview Skills Training	10		
SRV 1l	Job Referrals	70		
SRV 1m	Job Placements			
SRV 1n	Pre-employment physicals, background checks, etc.			
SRV 1o-p	Post Employment Supports (SRV 1o-p)			
SRV 1o	Coaching			
SRV 1p	Interactions with employers			
SRV 1q-q	Employment Supplies (SRV 1q)			
SRV 1q	Employment Supplies			
SRV 2	Education and Cognitive Development Services (SRV 2)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 2a-j	Child/Young Adult Education Programs (SRV 2a-j)			
SRV 2a	Early Head Start			
SRV 2b	Head Start			
SRV 2c	Other Early-Childhood (0-5 yr. old) Education			
SRV 2d	K-12 Education			
SRV 2e	K-12 Support Services			
SRV 2f	Financial Literacy Education			
SRV 2g	Literacy/English Language Education			
SRV 2h	College-Readiness Preparation/Support			
SRV 2i	Other Post Secondary Preparation			
SRV 2j	Other Post Secondary Support			
SRV 2k-k	School Supplies (SRV 2k)			
SRV 2k	School Supplies			
SRV 2l-q	Extra-curricular Programs (SRV 2l-q)			
SRV 2l	Before and After School Activities			
SRV 2m	Summer Youth Recreational Activities			
SRV 2n	Summer Education Programs			
SRV 2o	Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)			
SRV 2p	Mentoring			
SRV 2q	Leadership Training			
SRV 2r-z	Adult Education Programs (SRV 2r-z)			
SRV 2r	Adult Literacy Classes			
SRV 2s	English Language Classes			
SRV 2t	Basic Education Classes			
SRV 2u	High School Equivalency Classes			
SRV 2v	Leadership Training			
SRV 2w	Parenting Supports (may be a part of the early childhood programs identified above)			
SRV 2x	Applied Technology Classes			
SRV 2y	Post-Secondary Education Preparation			
SRV 2z	Financial Literacy Education			
SRV 2aa-aa	Post-Secondary Education Supports (SRV 2aa)			
SRV 2aa	College applications, text books, computers, etc.			
SRV 2bb-bb	Financial Aid Assistance (SRV 2bb)			
SRV 2bb	Scholarships			
SRV 2cc-cc	Home Visits (SRV 2cc)			
SRV 2cc	Home Visits			
SRV 3	Income and Asset Building Services (SRV 3)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 3a-f	Training and Counseling Services (SRV 3a-f)			
SRV 3a	Financial Capability Skills Training			

SRV 3b	Financial Coaching/Counseling			
SRV 3c	Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)			
SRV 3d	First-time Homebuyer Counseling			
SRV 3e	Foreclosure Prevention Counseling			
SRV 3f	Small Business Start-Up and Development Counseling Sessions/Classes			
SRV 3g-l	Benefit Coordination and Advocacy (SRV 3g-l)			
SRV 3g	Child Support Payments			
SRV 3h	Health Insurance			
SRV 3i	Social Security/SSI Payments			
SRV 3j	Veteran's Benefits			
SRV 3k	TANF Benefits			
SRV 3l	SNAP Benefits			
SRV 3m-o	Asset Building (SRV 3m-o)			
SRV 3m	Saving Accounts/IDAs and other asset building accounts			
SRV 3n	Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)			
SRV 3o	VITA, EITC, or Other Tax Preparation programs			
SRV 3p-q	Loans And Grants (SRV 3p-q)			
SRV 3p	Micro-loans			
SRV 3q	Business incubator/business development loans			
SRV 4	Housing Services (SRV 4)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 4a-e	Housing Payment Assistance (SRV 4a-e)			
SRV 4a	Financial Capability Skill Training			
SRV 4b	Financial Coaching/Counseling			
SRV 4c	Rent Payments (includes Emergency Rent Payments)			
SRV 4d	Deposit Payments			
SRV 4e	Mortgage Payments (includes Emergency Mortgage Payments)			
SRV 4f-h	Eviction Prevention Services (SRV 4f-h)			
SRV 4f	Eviction Counseling			
SRV 4g	Landlord/Tenant Mediations			
SRV 4h	Landlord/Tenant Rights Education			
SRV 4i-l	Utility Payment Assistance (SRV 4i-l)			
SRV 4i	Utility Payments (LIHEAP-includes Emergency Utility Payments)			
SRV 4j	Utility Deposits			
SRV 4k	Utility Arrears Payments			
SRV 4l	Level Billing Assistance			
SRV 4m-p	Housing Placement/Rapid Re-housing (SRV 4m-p)			
SRV 4m	Temporary Housing Placement (includes Emergency Shelters)	85		
SRV 4n	Transitional Housing Placements	5		
SRV 4o	Permanent Housing Placements	35		
SRV 4p	Rental Counseling			
SRV 4q-q	Housing Maintenance & Improvements (SRV 4q-q)			
SRV 4q	Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)			
SRV 4r-t	Weatherization Services (SRV 4r-t)			
SRV 4r	Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)			
SRV 4s	Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)			
SRV 4t	Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)			
SRV 5	Health and Social/Behavioral Development Services (SRV 5)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 5a-j	Health Services, Screening and Assessments (SRV 5a-j)			
SRV 5a	Immunizations			
SRV 5b	Physicals			
SRV 5c	Developmental Delay Screening			
SRV 5d	Vision Screening			
SRV 5e	Prescription Payments			
SRV 5f	Doctor Visit Payments			
SRV 5g	Maternal/Child Health			
SRV 5h	Nursing Care Sessions			
SRV 5i	In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)			
SRV 5j	Health Insurance Options Counseling			
SRV 5k-o	Reproductive Health Services (SRV 5k-o)			
SRV 5k	Coaching Sessions			
SRV 5l	Family Planning Classes			
SRV 5m	Contraceptives			

SRV 5n	STI/HIV Prevention Counseling Sessions			
SRV 5o	STI/HIV Screenings			
SRV 5p-q	Wellness Education (SRV 5p-q)			
SRV 5p	Wellness Classes (stress reduction, medication management, mindfulness, etc.)			
SRV 5q	Exercise/Fitness			
SRV 5r-x	Mental/Behavioral Health (SRV 5r-x)			
SRV 5r	Detoxification Sessions			
SRV 5s	Substance Abuse Screenings			
SRV 5t	Substance Abuse Counseling			
SRV 5u	Mental Health Assessments			
SRV 5v	Mental Health Counseling			
SRV 5w	Crisis Response/Call-In Responses	160		
SRV 5x	Domestic Violence Programs			
SRV 5y-aa	Support Groups (SRV 5y-aa)			
SRV 5y	Substance Abuse Support Group Meetings			
SRV 5z	Domestic Violence Support Group Meetings	32		
SRV 5aa	Mental Health Support Group Meeting			
SRV 5bb-ee	Dental Services, Screenings and Exams (SRV 5bb-ee)			
SRV 5bb	Adult Dental Screening/Exams			
SRV 5cc	Adult Dental Services (including Emergency Dental Procedures)			
SRV 5dd	Child Dental Screenings/Exams			
SRV 5ee	Child Dental Services (including Emergency Dental Procedures)			
SRV 5ff-jj	Nutrition and Food/Meals (SRV 5ff-jj)			
SRV 5ff	Skills Classes (Gardening, Cooking, Nutrition)			
SRV 5gg	Community Gardening Activities			
SRV 5hh	Incentives (e.g. gift card for food preparation, rewards for participation, etc.)			
SRV 5ii	Prepared Meals			
SRV 5jj	Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	50		
SRV 5kk-mm	Family Skills Development (SRV 5kk-mm)			
SRV 5kk	Family Mentoring Sessions			
SRV 5ll	Life Skills Coaching Sessions			
SRV 5mm	Parenting Classes			
SRV 5nn-oo	Emergency Hygiene Assistance (SRV 5nn-oo)			
SRV 5nn	Kits/boxes			
SRV 5oo	Hygiene Facility Utilizations (e.g. showers, toilets, sinks)			
SRV 6	Civic Engagement and Community Involvement Services (SRV 6)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 6a-f	Civic Engagement and Community Involvement Services (SRV 6a-f)			
SRV 6a	Voter Education and Access			
SRV 6b	Leadership Training			
SRV 6c	Tri-partite Board Membership			
SRV 6d	Citizenship Classes			
SRV 6e	Getting Ahead Classes			
SRV 6f	Volunteer Training			
SRV 7	Services Supporting Multiple Domains (SRV 7)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 7a-a	Case Management (SRV 7a)			
SRV 7a	Case Management	80		
SRV 7b-b	Eligibility Determinations (SRV 7b)			
SRV 7b	Eligibility Determinations	40		
SRV 7c-c	Referrals (SRV 7c)			
SRV 7c	Referrals	35		
SRV 7d-d	Transportation Services (SRV 7d)			
SRV 7d	Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	57		
SRV 7e-f	Childcare (SRV 7e-f)			
SRV 7e	Child Care subsidies			
SRV 7f	Child Care payments			
SRV 7g-g	Eldercare (SRV 7g)			
SRV 7g	Day Centers			
SRV 7h-j	Identification Documents (SRV 7h-j)			
SRV 7h	Birth Certificate			
SRV 7i	Social Security Card			
SRV 7j	Driver's License			
SRV 7k-k	Re-Entry Services (SRV 7k-k)			
SRV 7k	Criminal Record Expungements			
SRV 7l-l	Immigration Support Services (relocation, food, clothing) (SRV 7l-l)			
SRV 7l	Immigration Support Services (relocation, food, clothing)			
SRV 7m-m	Legal Assistance (includes emergency legal assistance) (SRV 7m-m)			
SRV 7m	Legal Assistance			

SRV 7n-n	Emergency Clothing Assistance (SRV 7n-n)			
SRV 7n	Emergency Clothing Assistance	53		
SRV 7o-o	Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords) (SRV 7o-o)			
SRV 7o	Mediation/Customer Advocacy Interventions			

All Characteristics Report - Data Entry Form

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:

B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	<input style="width: 50px;" type="text"/>
b. Female	<input style="width: 50px;" type="text"/>
c. Other	<input style="width: 50px;" type="text"/>
d. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

2. Age	Number of Individuals
a. 0-5	<input style="width: 50px;" type="text"/>
b. 6-13	<input style="width: 50px;" type="text"/>
c. 14-17	<input style="width: 50px;" type="text"/>
d. 18-24	<input style="width: 50px;" type="text"/>
e. 25-44	<input style="width: 50px;" type="text"/>
f. 45-54	<input style="width: 50px;" type="text"/>
g. 55-59	<input style="width: 50px;" type="text"/>
h. 60-64	<input style="width: 50px;" type="text"/>
i. 65-74	<input style="width: 50px;" type="text"/>
j. 75+	<input style="width: 50px;" type="text"/>
k. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
b. Grades 9-12/Non-Graduate	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
c. High School Graduate/ Equivalency Diploma	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
d. 12 grade + Some Post-Secondary	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
e. 2 or 4 years College Graduate	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
f. Graduate of other post-secondary school	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
g. Unknown/not reported	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0	0

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	<input style="width: 50px;" type="text"/>

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
b. Health Insurance*	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	<input style="width: 50px;" type="text"/>
ii. Medicare	<input style="width: 50px;" type="text"/>
iii. State Children's Health Insurance Program	<input style="width: 50px;" type="text"/>
iv. State Health Insurance for Adults	<input style="width: 50px;" type="text"/>
v. Military Health Care	<input style="width: 50px;" type="text"/>
vi. Direct-Purchase	<input style="width: 50px;" type="text"/>
vii. Employment Based	<input style="width: 50px;" type="text"/>
viii. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

6. Ethnicity/Race	Number of Individuals
I. Ethnicity	
a. Hispanic, Latino or Spanish Origins	<input style="width: 50px;" type="text"/>
b. Not Hispanic, Latino or Spanish Origins	<input style="width: 50px;" type="text"/>
c. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

II. Race	
a. American Indian or Alaska Native	<input style="width: 50px;" type="text"/>
b. Asian	<input style="width: 50px;" type="text"/>
c. Black or African American	<input style="width: 50px;" type="text"/>
d. Native Hawaiian and Other Pacific Islander	<input style="width: 50px;" type="text"/>
e. White	<input style="width: 50px;" type="text"/>
f. Other	<input style="width: 50px;" type="text"/>
g. Multi-race (two or more of the above)	<input style="width: 50px;" type="text"/>
h. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

7. Military Status	Number of Individuals
a. Veteran	<input style="width: 50px;" type="text"/>
b. Active Military	<input style="width: 50px;" type="text"/>
c. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	<input style="width: 50px;" type="text"/>
b. Employed Part-Time	<input style="width: 50px;" type="text"/>
c. Migrant Seasonal Farm Worker	<input style="width: 50px;" type="text"/>
d. Unemployed (Short-Term, 6 months or less)	<input style="width: 50px;" type="text"/>
e. Unemployed (Long-Term, more than 6 months)	<input style="width: 50px;" type="text"/>
f. Unemployed (Not in Labor Force)	<input style="width: 50px;" type="text"/>
g. Retired	<input style="width: 50px;" type="text"/>
h. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	<input style="width: 50px;" type="text"/>
b. Two Adults NO Children	<input style="width: 50px;" type="text"/>
c. Single Parent Female	<input style="width: 50px;" type="text"/>

13. Sources of Household Income	Number of Households
a. Income from Employment Only	<input style="width: 50px;" type="text"/>
b. Income from Employment and Other Income Source	<input style="width: 50px;" type="text"/>
c. Income from Employment, Other Income Source,	<input style="width: 50px;" type="text"/>

All Characteristics Report - Data Entry Form

d. Single Parent Male	
e. Two Parent Household	
f. Non-related Adults with Children	
g. Multigenerational Household	
h. Other	
i. Unknown/not reported	
TOTAL (auto calculated)	0

and Non-Cash Benefits	
d. Income from Employment and Non-Cash Benefits	
e. Other Income Source Only	
f. Other Income Source and Non-Cash Benefits	
g. No Income	
h. Non-Cash Benefits Only	
i. Unknown/not reported	
TOTAL (auto calculated)	0

10. Household Size **Number of Households**

a. Single Person	
b. Two	
c. Three	
d. Four	
e. Five	
f. Six or more	
g. Unknown/not reported	
TOTAL (auto calculated)	0

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source **Number of Households**

a. TANF	
b. Supplemental Security Income (SSI)	
c. Social Security Disability Income (SSDI)	
d. VA Service-Connected Disability Compensation	
e. VA Non-Service Connected Disability Pension	
f. Private Disability Insurance	
g. Worker's Compensation	
h. Retirement Income from Social Security	
i. Pension	
j. Child Support	
k. Alimony or other Spousal Support	
l. Unemployment Insurance	
m. EITC	
n. Other	
o. Unknown/not reported	

11. Housing **Number of Households**

a. Own	
b. Rent	
c. Other permanent housing	
d. Homeless	
e. Other	
f. Unknown/not reported	
TOTAL (auto calculated)	0

12. Level of Household Income **Number of Households**
(% of HHS Guideline)

a. Up to 50%	
b. 51% to 75%	
c. 76% to 100%	
d. 101% to 125%	
e. 126% to 150%	
f. 151% to 175%	
g. 176% to 200%	
h. 201% to 250%	
i. 250% and over	
j. Unknown/not reported	
TOTAL (auto calculated)	0

15. Non-Cash Benefits **Number of Households**

a. SNAP	
b. WIC	
c. LIHEAP	
d. Housing Choice Voucher	
e. Public Housing	
f. Permanent Supportive Housing	
g. HUD-VASH	
h. Childcare Voucher	
i. Affordable Care Act Subsidy	
j. Other	
k. Unknown/not reported	

E. Number of Individuals Not Included in the Totals Above (due to data collection system integration barriers)

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals

F. Number of Households Not Included in the Totals Above (due to data collection system integration barriers)

1. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name	Number of Households

2020-2021 CARES Act Service Report

Name of Agency Reporting:

Community Homeless Solutions

CONTRACT INITIATION SECTION

Prior to the start of the contract period; proposed target goals for the contracted services must be completed in the following report. The following sections must be completed to initiate the contract.

A. COVER PAGE: Click the box of the service domain being addressed through this agreement.

Service Domain(s) to be addressed:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Employment | <input type="checkbox"/> Health & Social/Behavioral Development |
| <input type="checkbox"/> Education & Cognitive Development | <input type="checkbox"/> Civic Engagement & Community Involvement |
| <input type="checkbox"/> Income & Asset Building | <input checked="" type="checkbox"/> Housing <input type="checkbox"/> Cross Domain Coordination |

B. GOALS: Review the National Performance Outcomes listed in this form and identify those that best fit the services and outcomes related to your agency and work performed under this contract. If no indicator appropriately matches your services, customized indicators can be written in under the "other" sections of the appropriate service domain. In the first column, insert the number of participants or units proposed to be served by the relevant program. In the second column, insert the number of participants or units proposed to achieve the indicator goal. In the third column, agencies must indicate a method of documentation that sets the metric to be used to determine the goal was met (i.e. pre- and post-tests, paystubs, case notes indicating marked improvement in the area indicated, bank statements, behavior matrix, etc.). Documentation methods may vary, but must be briefly described here.

D. SERVICE COUNTS: Review the Individual and Family Services listed in this form and identify those that best fit the services related to your agency and work performed under this contract. In the first column, insert the number of unduplicated participants proposed to be served by your program. Documentation methods may vary, but must be provided upon request.

CONTRACT REPORTING INSTRUCTIONS

MID YEAR REPORT SECTION - DUE 10th of Month (of mid-contract year)

A mid-year progress report is due on the 10th of the month following the first half of the contract year. This report will provide an update assessing the agency's current progress on the goals established at the start of the contract period and may be used in conjunction with the agency monitoring process. The report shall be completed online using the CSG software program of which your agency will be given up to 2 free licenses to access.

END OF YEAR REPORT SECTION - DUE 10th of Month (after contract term)

An end of year closure report is due on the 10th of the month following the end of the contract term. This report will provide a final outcomes report of the agency's performance to meet the goals established at the start of the contract period. Results may be used to evaluate agency and contractual service performance. The following sections must be completed in order to fully meet the requirements of the end of year report. The report shall be completed online using the CSG software program.

**Monterey County Community Action Partnership
Individual and Family National Performance Indicators (FNPI)
Community Homeless Solutions**

		I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 1	Employment Indicators (FNPI 1)			
FNPI 1a	The number of unemployed youth who obtained employment to gain skills or income.			
FNPI 1b	The number of unemployed adults who obtained employment (up to a living wage).	20	15	
FNPI 1c	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	5	5	
FNPI 1d	The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).			
FNPI 1e	The number of unemployed adults who obtained employment (with a living wage or higher).			
FNPI 1f	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	5	5	
FNPI 1g	The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).			
FNPI 1h	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.			
FNPI 1h.1	Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.			
FNPI 1h.2	Of the above, the number of employed participants who increased income from employment through hours worked increase.			
FNPI 1h.3	Of the above, the number of employed participants who increased benefits related to employment.			
FNPI 1i	Other Employment Outcome Indicator (FNPI 1i)			
FNPI 1i.1	Other			
FNPI 1i.2	Other			
FNPI 1i.3	Other			
FNPI 2	Education and Cognitive Development (FNPI 2)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 2a	The number of children (0 to 5) who demonstrated improved emergent literacy skills.			
FNPI 2b	The number of children (0 to 5) who demonstrated skills for school readiness.			
FNPI 2c	The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	0	0	
FNPI 2c.1	Early Childhood Education (ages 0-5)			
FNPI 2c.2	1st grade-8th grade			
FNPI 2c.3	9th grade-12th grade			
FNPI 2d	The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	0	
FNPI 2d.1	Early Childhood Education (ages 0-5)			
FNPI 2d.2	1st grade-8th grade			
FNPI 2d.3	9th grade-12th grade			
FNPI 2e	The number of parents/caregivers who improved their home environments.			
FNPI 2f	The number of adults who demonstrated improved basic education.			
FNPI 2g	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.			
FNPI 2h	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.			
FNPI 2i	The number of individuals who obtained an Associate's degree.			
FNPI 2j	The number of individuals who obtained a Bachelor's degree.			
FNPI 2k	Other Education and Cognitive Development Outcome Indicator (FNPI 2k)			
FNPI 2k.1	Other			
FNPI 2k.2	Other			
FNPI 2k.3	Other			
FNPI 3	Income and Asset Building (FNPI 3)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 3a	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.			
FNPI 3b	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.			
FNPI 3c	The number of individuals who opened a savings account or IDA.			
FNPI 3d	The number of individuals who increased their savings.			
FNPI 3e	The number of individuals who used their savings to purchase an asset.			
FNPI 3e.1	Of the above, the number of individuals who purchased a home.			
FNPI 3f	The number of individuals who improved their credit scores.			
FNPI 3g	The number of individuals who increased their net worth.			
FNPI 3h	The number of individuals engaged with the Community Action Agency who report improved financial well-being.			
FNPI 3i	Other Income and Asset Building Outcome Indicator (FNPI 3i)			

FNPI 3z.1	Other			
FNPI 3z.2	Other			
FNPI 3z.3	Other			
FNPI 4	Housing (FNPI 4)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 4a	The number of households experiencing homelessness who obtained safe temporary shelter.	20	20	
FNPI 4b	The number of households who obtained safe and affordable housing.	10	10	
FNPI 4c	The number of households who maintained safe and affordable housing for 90 days.	10	5	
FNPI 4d	The number of households who maintained safe and affordable housing for 180 days.			
FNPI 4e	The number of households who avoided eviction.			
FNPI 4f	The number of households who avoided foreclosure.			
FNPI 4g	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).			
FNPI 4h	The number of households with improved energy efficiency and/or energy burden reduction in their homes.			
FNPI 4z	Other Housing Outcome Indicator (FNPI 4z)			
FNPI 4z.1	Other			
FNPI 4z.2	Other			
FNPI 4z.3	Other			
FNPI 5	Health and Social/Behavioral Development (FNPI 5)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 5a	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).			
FNPI 5b	The number of individuals who demonstrated improved physical health and well-being.			
FNPI 5c	The number of individuals who demonstrated improved mental and behavioral health and well-being.			
FNPI 5d	The number of individuals who improved skills related to the adult role of parents/ caregivers.			
FNPI 5e	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.			
FNPI 5f	The number of seniors (65+) who maintained an independent living situation.			
FNPI 5g	The number of individuals with disabilities who maintained an independent living situation.			
FNPI 5h	The number of individuals with chronic illness who maintained an independent living situation.			
FNPI 5i	The number of individuals with no recidivating event for six months.			
FNPI 5i.1	Youth (ages 14-17)			
FNPI 5i.2	Adults (ages 18+)			
FNPI 5z	Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)			
FNPI 5z.1	Other			
FNPI 5z.2	Other			
FNPI 5z.3	Other			
FNPI 6	Civic Engagement and Community Involvement Indicators (FNPI 6)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 6a	The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.			
FNPI 6a.1	Of the above, the number of Community Action program participants who improved their leadership skills.			
FNPI 6a.2	Of the above, the number of Community Action program participants who improved their social networks.			
FNPI 6a.3	Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage			
FNPI 6z	Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)			
FNPI 6z.1	Other			
FNPI 6z.2	Other			
FNPI 6z.3	Other			
FNPI 7	Outcomes Across Multiple Domains (FNPI 7)	I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Method of Documenting Achievement
FNPI 7a	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.			
FNPI 7z	Other Outcome Indicator (FNPI 7z)			
FNPI 7z.1	Other			
FNPI 7z.2	Other			
FNPI 7z.3	Other			

**Monterey County Community Action Partnership
Individual and Family National Performance Indicators (FNPI)**

Community Homeless Solutions		Contract Initiation	Contract Initiation	Mid-Year Report	Mid-Year Report	Final Report	Final Report	Final Report	Final Report
		I.) Target (#) of Participants to be Served in program(s)	II.) Target (#) to Attain Achievement	III.) Mid-Year Results (#) Number of Participants Served	IV.) Mid-Year Results (#) Number of Participants Attain	V.) Final Results (#) Number of Participants Served	VI.) Final Results (#) Number of Participants Attain Achievement	VII.) Percentage Achieving Outcome (V/V + VII) (% auto calculated)	VIII.) Performance Target Accuracy (VI/VII) (% auto calculated)
FNPI 1	Employment Indicators (FNPI 1)								
FNPI 1a	The number of unemployed youth who obtained employment to gain skills or income.	0	0						
FNPI 1b	The number of unemployed adults who obtained employment (up to a living wage).	20	15						
FNPI 1c	The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	10	5						
FNPI 1d	The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	0	0						
FNPI 1e	The number of unemployed adults who obtained employment (with a living wage or higher).	0	0						
FNPI 1f	The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	5	5						
FNPI 1g	The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	0	0						
FNPI 1h	The number of employed participants in a career-advancement related program who entered or transitioned into a position that provided increased income and/or benefits.	0	0						
FNPI 1h.1	Of the above, the number of employed participants who increased income from employment through wage or salary amount increase.	0	0						
FNPI 1h.2	Of the above, the number of employed participants who increased income from employment through hours worked increase.	0	0						
FNPI 1h.3	Of the above, the number of employed participants who increased benefits related to employment.	0	0						
FNPI 1i	Other Employment Outcome Indicator (FNPI 1i)								
FNPI 1i.1	Other	0	0						
FNPI 1i.2	Other	0	0						
FNPI 1i.3	Other	0	0						
FNPI 2	Education and Cognitive Development (FNPI 2)								
FNPI 2a	The number of children (0 to 5) who demonstrated improved emergent literacy skills.	0	0						
FNPI 2b	The number of children (0 to 5) who demonstrated skills for school	0	0						
FNPI 2c	The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	0	0	0	0	0	0		
FNPI 2c.1	Early Childhood Education (ages 0-5)	0	0						
FNPI 2c.2	1st grade-8th grade	0	0						
FNPI 2c.3	9th grade-12th grade	0	0						
FNPI 2d	The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	0	0	0	0	0		
FNPI 2d.1	Early Childhood Education (ages 0-5)	0	0						
FNPI 2d.2	1st grade-8th grade	0	0						
FNPI 2d.3	9th grade-12th grade	0	0						
FNPI 2e	The number of parents/caregivers who improved their home environments.	0	0						
FNPI 2f	The number of adults who demonstrated improved basic education.	0	0						
FNPI 2g	The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	0	0						
FNPI 2h	The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	0	0						
FNPI 2i	The number of individuals who obtained an Associate's degree.	0	0						
FNPI 2j	The number of individuals who obtained a Bachelor's degree.	0	0						
FNPI 2k	Other Education and Cognitive Development Outcome Indicator (FNPI 2k)								
FNPI 2k.1	Other	0	0						
FNPI 2k.2	Other	0	0						
FNPI 2k.3	Other	0	0						
FNPI 3	Income and Asset Building (FNPI 3)								
FNPI 3a	The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	0	0						
FNPI 3b	The number of individuals who achieved and maintained capacity to meet basic needs for 180 days.	0	0						
FNPI 3c	The number of individuals who opened a savings account or IDA.	0	0						
FNPI 3d	The number of individuals who increased their savings.	0	0						
FNPI 3e	The number of individuals who used their savings to purchase an asset.	0	0						
FNPI 3e.1	Of the above, the number of individuals who purchased a home.	0	0						
FNPI 3f	The number of individuals who improved their credit scores.	0	0						
FNPI 3g	The number of individuals who increased their net worth.	0	0						
FNPI 3h	The number of individuals engaged with the Community Action Agency who report improved financial well-being.	0	0						
FNPI 3i	Other Income and Asset Building Outcome Indicator (FNPI 3i)								
FNPI 3i.1	Other	0	0						
FNPI 3i.2	Other	0	0						
FNPI 3i.3	Other	0	0						
FNPI 4	Housing (FNPI 4)								

FNPI 4a	The number of households experiencing homelessness who obtained safe temporary shelter.	25	20						
FNPI 4b	The number of households who obtained safe and affordable housing.	10	10						
FNPI 4c	The number of households who maintained safe and affordable housing for 90 days.	10	5						
FNPI 4d	The number of households who maintained safe and affordable housing for 180 days.	0	0						
FNPI 4e	The number of households who avoided eviction.	0	0						
FNPI 4f	The number of households who avoided foreclosure.	0	0						
FNPI 4g	The number of households who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	0	0						
FNPI 4h	The number of households with improved energy efficiency and/or energy burden reduction in their homes.	0	0						
FNPI 4i	Other Housing Outcome Indicator (FNPI 4z)								
FNPI 4z.1	Other	0	0						
FNPI 4z.2	Other	0	0						
FNPI 4z.3	Other	0	0						
FNPI 5	Health and Social/Behavioral Development (FNPI 5)								
FNPI 5a	The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	0	0						
FNPI 5b	The number of individuals who demonstrated improved physical health and well-being.	0	0						
FNPI 5c	The number of individuals who demonstrated improved mental and behavioral health and well-being.	0	0						
FNPI 5d	The number of individuals who improved skills related to the adult role of parents/ caregivers.	0	0						
FNPI 5e	The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.	0	0						
FNPI 5f	The number of seniors (65+) who maintained an independent living situation.	0	0						
FNPI 5g	The number of individuals with disabilities who maintained an independent living situation.	0	0						
FNPI 5h	The number of individuals with chronic illness who maintained an independent living situation.	0	0						
FNPI 5i	The number of individuals with no recidivating event for six months.	0	0						
FNPI 5j.1	Youth (ages 14-17)	0	0						
FNPI 5j.2	Adults (ages 18+)	0	0						
FNPI 5z	Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)								
FNPI 5z.1	Other	0	0						
FNPI 5z.2	Other	0	0						
FNPI 5z.3	Other	0	0						
FNPI 6	Civic Engagement and Community Involvement Indicators (FNPI 6)								
FNPI 6a	The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	0	0						
FNPI 6a.1	Of the above, the number of Community Action program participants who improved their leadership skills.	0	0						
FNPI 6a.2	Of the above, the number of Community Action program participants who improved their social networks.	0	0						
FNPI 6a.3	Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	0	0						
FNPI 6z	Other Civic Engagement and Community Involvement Outcome Indicator (FNPI 6z)								
FNPI 6z.1	Other	0	0						
FNPI 6z.2	Other	0	0						
FNPI 6z.3	Other	0	0						
FNPI 7	Outcomes Across Multiple Domains (FNPI 7)								
FNPI 7a	The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	0	0						
FNPI 7z	Other Outcome Indicator (FNPI 7z)								
FNPI 7z.1	Other	0	0						
FNPI 7z.2	Other	0	0						
FNPI 7z.3	Other	0	0						

Monterey County Community Action Partnership				
Individual and Family (SRV) Service Counts				
SRV		I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 1	Employment Services (SRV 1)			
SRV 1a-f	Skills Training and Opportunities for Experience (SRV 1a-f)			
SRV 1a	Vocational Training			
SRV 1b	On-the-Job and other Work Experience			
SRV 1c	Youth Summer Work Placements			
SRV 1d	Apprenticeship/Internship			
SRV 1e	Self-Employment Skills Training			
SRV 1f	Job Readiness Training			
SRV 1g-h	Career Counseling (SRV 1g-h)			
SRV 1g	Workshops			
SRV 1h	Coaching			
SRV 1i-n	Job Search (SRV 1i-n)			
SRV 1i	Coaching			
SRV 1j	Resume Development	20		
SRV 1k	Interview Skills Training	20		
SRV 1l	Job Referrals	20		
SRV 1m	Job Placements	10		
SRV 1n	Pre-employment physicals, background checks, etc.			
SRV 1o-p	Post Employment Supports (SRV 1o-p)			
SRV 1o	Coaching			
SRV 1p	Interactions with employers			
SRV 1q-q	Employment Supplies (SRV 1q)			
SRV 1q	Employment Supplies			
SRV 2	Education and Cognitive Development Services (SRV 2)			
SRV 2a-j	Child/Young Adult Education Programs (SRV 2a-j)			
SRV 2a	Early Head Start			
SRV 2b	Head Start			
SRV 2c	Other Early-Childhood (0-5 yr. old) Education			
SRV 2d	K-12 Education			
SRV 2e	K-12 Support Services			
SRV 2f	Financial Literacy Education			
SRV 2g	Literacy/English Language Education			
SRV 2h	College-Readiness Preparation/Support			
SRV 2i	Other Post Secondary Preparation			
SRV 2j	Other Post Secondary Support			
SRV 2k-k	School Supplies (SRV 2k)			
SRV 2k	School Supplies	15		
SRV 2l-q	Extra-curricular Programs (SRV 2l-q)			
SRV 2l	Before and After School Activities			
SRV 2m	Summer Youth Recreational Activities			
SRV 2n	Summer Education Programs			
SRV 2o	Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)			
SRV 2p	Mentoring			
SRV 2q	Leadership Training			
SRV 2r-z	Adult Education Programs (SRV 2r-z)			
SRV 2r	Adult Literacy Classes			
SRV 2s	English Language Classes			
SRV 2t	Basic Education Classes			
SRV 2u	High School Equivalency Classes			
SRV 2v	Leadership Training			
SRV 2w	Parenting Supports (may be a part of the early childhood programs identified above)			
SRV 2x	Applied Technology Classes			
SRV 2y	Post-Secondary Education Preparation			
SRV 2z	Financial Literacy Education			
SRV 2aa-aa	Post-Secondary Education Supports (SRV 2aa)			
SRV 2aa	College applications, text books, computers, etc.			
SRV 2bb-bb	Financial Aid Assistance (SRV 2bb)			
SRV 2bb	Scholarships			
SRV 2cc-cc	Home Visits (SRV 2cc)			
SRV 2cc	Home Visits			
SRV 3	Income and Asset Building Services (SRV 3)			
SRV 3a-f	Training and Counseling Services (SRV 3a-f)			
SRV 3a	Financial Capability Skills Training			

SRV 3b	Financial Coaching/Counseling			
SRV 3c	Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)			
SRV 3d	First-time Homebuyer Counseling			
SRV 3e	Foreclosure Prevention Counseling			
SRV 3f	Small Business Start-Up and Development Counseling Sessions/Classes			
SRV 3g-l	Benefit Coordination and Advocacy (SRV 3g-l)			
SRV 3g	Child Support Payments			
SRV 3h	Health Insurance			
SRV 3i	Social Security/SSI Payments			
SRV 3j	Veteran's Benefits			
SRV 3k	TANF Benefits	5		
SRV 3l	SNAP Benefits	5		
SRV 3m-o	Asset Building (SRV 3m-o)			
SRV 3m	Saving Accounts/IDAs and other asset building accounts			
SRV 3n	Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)			
SRV 3o	VITA, EITC, or Other Tax Preparation programs			
SRV 3p-q	Loans And Grants (SRV 3p-q)			
SRV 3p	Micro-loans			
SRV 3q	Business incubator/business development loans			
SRV 4	Housing Services (SRV 4)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 4a-e	Housing Payment Assistance (SRV 4a-e)			
SRV 4a	Financial Capability Skill Training			
SRV 4b	Financial Coaching/Counseling			
SRV 4c	Rent Payments (includes Emergency Rent Payments)			
SRV 4d	Deposit Payments			
SRV 4e	Mortgage Payments (includes Emergency Mortgage Payments)			
SRV 4f-h	Eviction Prevention Services (SRV 4f-h)			
SRV 4f	Eviction Counseling			
SRV 4g	Landlord/Tenant Mediations			
SRV 4h	Landlord/Tenant Rights Education			
SRV 4i-l	Utility Payment Assistance (SRV 4i-l)			
SRV 4i	Utility Payments (LIHEAP-includes Emergency Utility Payments)			
SRV 4j	Utility Deposits			
SRV 4k	Utility Arrears Payments			
SRV 4l	Level Billing Assistance			
SRV 4m-p	Housing Placement/Rapid Re-housing (SRV 4m-p)			
SRV 4m	Temporary Housing Placement (includes Emergency Shelters)	20		
SRV 4n	Transitional Housing Placements	0		
SRV 4o	Permanent Housing Placements	10		
SRV 4p	Rental Counseling			
SRV 4q-q	Housing Maintenance & Improvements (SRV 4q-q)			
SRV 4q	Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)			
SRV 4r-t	Weatherization Services (SRV 4r-t)			
SRV 4r	Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)			
SRV 4s	Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)			
SRV 4t	Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.)			
SRV 5	Health and Social/Behavioral Development Services (SRV 5)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 5a-j	Health Services, Screening and Assessments (SRV 5a-j)			
SRV 5a	Immunizations			
SRV 5b	Physicals			
SRV 5c	Developmental Delay Screening			
SRV 5d	Vision Screening			
SRV 5e	Prescription Payments			
SRV 5f	Doctor Visit Payments			
SRV 5g	Maternal/Child Health			
SRV 5h	Nursing Care Sessions			
SRV 5i	In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)			
SRV 5j	Health Insurance Options Counseling			
SRV 5k-o	Reproductive Health Services (SRV 5k-o)			
SRV 5k	Coaching Sessions			
SRV 5l	Family Planning Classes			
SRV 5m	Contraceptives			

SRV 5n	STI/HIV Prevention Counseling Sessions			
SRV 5o	STI/HIV Screenings			
SRV 5p-q	Wellness Education (SRV 5p-q)			
SRV 5p	Wellness Classes (stress reduction, medication management, mindfulness, etc.)			
SRV 5q	Exercise/Fitness			
SRV 5r-x	Mental/Behavioral Health (SRV 5r-x)			
SRV 5r	Detoxification Sessions			
SRV 5s	Substance Abuse Screenings			
SRV 5t	Substance Abuse Counseling			
SRV 5u	Mental Health Assessments			
SRV 5v	Mental Health Counseling			
SRV 5w	Crisis Response/Call-In Responses			
SRV 5x	Domestic Violence Programs			
SRV 5y-aa	Support Groups (SRV 5y-aa)			
SRV 5y	Substance Abuse Support Group Meetings			
SRV 5z	Domestic Violence Support Group Meetings	25		
SRV 5aa	Mental Health Support Group Meeting			
SRV 5bb-ee	Dental Services, Screenings and Exams (SRV 5bb-ee)			
SRV 5bb	Adult Dental Screening/Exams			
SRV 5cc	Adult Dental Services (including Emergency Dental Procedures)			
SRV 5dd	Child Dental Screenings/Exams			
SRV 5ee	Child Dental Services (including Emergency Dental Procedures)			
SRV 5ff-jj	Nutrition and Food/Meals (SRV 5ff-jj)			
SRV 5ff	Skills Classes (Gardening, Cooking, Nutrition)			
SRV 5gg	Community Gardening Activities			
SRV 5hh	Incentives (e.g. gift card for food preparation, rewards for participation, etc.)			
SRV 5ii	Prepared Meals			
SRV 5jj	Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	20		
SRV 5kk-mm	Family Skills Development (SRV 5kk-mm)			
SRV 5kk	Family Mentoring Sessions			
SRV 5ll	Life Skills Coaching Sessions			
SRV 5mm	Parenting Classes			
SRV 5nn-oo	Emergency Hygiene Assistance (SRV 5nn-oo)			
SRV 5nn	Kits/boxes			
SRV 5oo	Hygiene Facility Utilizations (e.g. showers, toilets, sinks)			
SRV 6	Civic Engagement and Community Involvement Services (SRV 6)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 6a-f	Civic Engagement and Community Involvement Services (SRV 6a-f)			
SRV 6a	Voter Education and Access			
SRV 6b	Leadership Training			
SRV 6c	Tri-partite Board Membership			
SRV 6d	Citizenship Classes			
SRV 6e	Getting Ahead Classes			
SRV 6f	Volunteer Training			
SRV 7	Services Supporting Multiple Domains (SRV 7)	I.) Projected Number of Individuals to be Served (#)	II.) Mid-Year Progress of Individuals Served (#)	III.) Total Unduplicated Number Served (#)
SRV 7a-a	Case Management (SRV 7a)			
SRV 7a	Case Management	25		
SRV 7b-b	Eligibility Determinations (SRV 7b)			
SRV 7b	Eligibility Determinations	25		
SRV 7c-c	Referrals (SRV 7c)			
SRV 7c	Referrals	25		
SRV 7d-d	Transportation Services (SRV 7d)			
SRV 7d	Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)			
SRV 7e-f	Childcare (SRV 7e-f)			
SRV 7e	Child Care subsidies			
SRV 7f	Child Care payments			
SRV 7g-g	Eldercare (SRV 7g)			
SRV 7g	Day Centers			
SRV 7h-j	Identification Documents (SRV 7h-j)			
SRV 7h	Birth Certificate			
SRV 7i	Social Security Card			
SRV 7j	Driver's License			
SRV 7k-k	Re-Entry Services (SRV 7k-k)			
SRV 7k	Criminal Record Expungements			
SRV 7l-l	Immigration Support Services (relocation, food, clothing) (SRV 7l-l)			
SRV 7l	Immigration Support Services (relocation, food, clothing)			
SRV 7m-m	Legal Assistance (includes emergency legal assistance) (SRV 7m-m)			
SRV 7m	Legal Assistance			

SRV 7n-n	Emergency Clothing Assistance (SRV 7n-n)			
SRV 7n	Emergency Clothing Assistance	20		
SRV 7o-o	Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords) (SRV 7o-o)			
SRV 7o	Mediation/Customer Advocacy Interventions			

All Characteristics Report - Data Entry Form

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:

B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	<input style="width: 50px;" type="text"/>
b. Female	<input style="width: 50px;" type="text"/>
c. Other	<input style="width: 50px;" type="text"/>
d. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

6. Ethnicity/Race	Number of Individuals
I. Ethnicity	
a. Hispanic, Latino or Spanish Origins	<input style="width: 50px;" type="text"/>
b. Not Hispanic, Latino or Spanish Origins	<input style="width: 50px;" type="text"/>
c. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

2. Age	Number of Individuals
a. 0-5	<input style="width: 50px;" type="text"/>
b. 6-13	<input style="width: 50px;" type="text"/>
c. 14-17	<input style="width: 50px;" type="text"/>
d. 18-24	<input style="width: 50px;" type="text"/>
e. 25-44	<input style="width: 50px;" type="text"/>
f. 45-54	<input style="width: 50px;" type="text"/>
g. 55-59	<input style="width: 50px;" type="text"/>
h. 60-64	<input style="width: 50px;" type="text"/>
i. 65-74	<input style="width: 50px;" type="text"/>
j. 75+	<input style="width: 50px;" type="text"/>
k. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

II. Race	
a. American Indian or Alaska Native	<input style="width: 50px;" type="text"/>
b. Asian	<input style="width: 50px;" type="text"/>
c. Black or African American	<input style="width: 50px;" type="text"/>
d. Native Hawaiian and Other Pacific Islander	<input style="width: 50px;" type="text"/>
e. White	<input style="width: 50px;" type="text"/>
f. Other	<input style="width: 50px;" type="text"/>
g. Multi-race (two or more of the above)	<input style="width: 50px;" type="text"/>
h. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
b. Grades 9-12/Non-Graduate	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
c. High School Graduate/ Equivalency Diploma	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
d. 12 grade + Some Post-Secondary	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
e. 2 or 4 years College Graduate	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
f. Graduate of other post-secondary school	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
g. Unknown/not reported	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0	0

7. Military Status	Number of Individuals
a. Veteran	<input style="width: 50px;" type="text"/>
b. Active Military	<input style="width: 50px;" type="text"/>
c. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	<input style="width: 50px;" type="text"/>

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	<input style="width: 50px;" type="text"/>
b. Employed Part-Time	<input style="width: 50px;" type="text"/>
c. Migrant Seasonal Farm Worker	<input style="width: 50px;" type="text"/>
d. Unemployed (Short-Term, 6 months or less)	<input style="width: 50px;" type="text"/>
e. Unemployed (Long-Term, more than 6 months)	<input style="width: 50px;" type="text"/>
f. Unemployed (Not in Labor Force)	<input style="width: 50px;" type="text"/>
g. Retired	<input style="width: 50px;" type="text"/>
h. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
b. Health Insurance*	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

i. Medicaid	<input style="width: 50px;" type="text"/>
ii. Medicare	<input style="width: 50px;" type="text"/>
iii. State Children's Health Insurance Program	<input style="width: 50px;" type="text"/>
iv. State Health Insurance for Adults	<input style="width: 50px;" type="text"/>
v. Military Health Care	<input style="width: 50px;" type="text"/>
vi. Direct-Purchase	<input style="width: 50px;" type="text"/>
vii. Employment Based	<input style="width: 50px;" type="text"/>
viii. Unknown/not reported	<input style="width: 50px;" type="text"/>
TOTAL (auto calculated)	0

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	<input style="width: 50px;" type="text"/>
b. Two Adults NO Children	<input style="width: 50px;" type="text"/>
c. Single Parent Female	<input style="width: 50px;" type="text"/>

13. Sources of Household Income	Number of Households
a. Income from Employment Only	<input style="width: 50px;" type="text"/>
b. Income from Employment and Other Income Source	<input style="width: 50px;" type="text"/>
c. Income from Employment, Other Income Source,	<input style="width: 50px;" type="text"/>

All Characteristics Report - Data Entry Form

d. Single Parent Male	
e. Two Parent Household	
f. Non-related Adults with Children	
g. Multigenerational Household	
h. Other	
i. Unknown/not reported	
TOTAL (auto calculated)	0

and Non-Cash Benefits	
d. Income from Employment and Non-Cash Benefits	
e. Other Income Source Only	
f. Other Income Source and Non-Cash Benefits	
g. No Income	
h. Non-Cash Benefits Only	
i. Unknown/not reported	
TOTAL (auto calculated)	0

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

10. Household Size	Number of Households
a. Single Person	
b. Two	
c. Three	
d. Four	
e. Five	
f. Six or more	
g. Unknown/not reported	
TOTAL (auto calculated)	0

14. Other Income Source	Number of Households
a. TANF	
b. Supplemental Security Income (SSI)	
c. Social Security Disability Income (SSDI)	
d. VA Service-Connected Disability Compensation	
e. VA Non-Service Connected Disability Pension	
f. Private Disability Insurance	
g. Worker's Compensation	
h. Retirement Income from Social Security	
i. Pension	
j. Child Support	
k. Alimony or other Spousal Support	
l. Unemployment Insurance	
m. EITC	
n. Other	
o. Unknown/not reported	

11. Housing	Number of Households
a. Own	
b. Rent	
c. Other permanent housing	
d. Homeless	
e. Other	
f. Unknown/not reported	
TOTAL (auto calculated)	0

12. Level of Household Income	Number of Households
<i>(% of HHS Guideline)</i>	
a. Up to 50%	
b. 51% to 75%	
c. 76% to 100%	
d. 101% to 125%	
e. 126% to 150%	
f. 151% to 175%	
g. 176% to 200%	
h. 201% to 250%	
i. 250% and over	
j. Unknown/not reported	
TOTAL (auto calculated)	0

15. Non-Cash Benefits	Number of Households
a. SNAP	
b. WIC	
c. LIHEAP	
d. Housing Choice Voucher	
e. Public Housing	
f. Permanent Supportive Housing	
g. HUD-VASH	
h. Childcare Voucher	
i. Affordable Care Act Subsidy	
j. Other	
k. Unknown/not reported	

E. Number of Individuals Not Included in the Totals Above (due to data collection system integration barriers)

1. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals

F. Number of Households Not Included in the Totals Above (due to data collection system integration barriers)

1. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name	Number of Households

January 1, 2021 - December 31, 2021

Agency Name Community Homeless Solution

Expense Categories	Violence* Prevention/Intervention \$15,000.00	Services for Homeless** \$37,500.00	Total Budget \$52,500.00
Salaries	\$ 10,140.00	\$ 19,500.00	\$ 29,640.00
Benefits	\$ 2,535.00	\$ 2,340.00	\$ 4,875.00
Payroll Taxes	\$ 633.00	\$ 585.00	\$ 1,218.00
Utilities	\$ 361.00	\$ 13,965.00	\$ 14,326.00
Indirect Cost (max 10%)	\$ 1,331.00	\$ 1,110.00	\$ 2,441.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Program Total	\$ 15,000.00	\$ 37,500.00	\$ 52,500.00

Budget Narrative

Expense Category	Line Item narrative
Salaries	.25 FTE @ \$14= \$7,280 (On-Call DV Advocate) .25 FTE @ \$18= \$9,360 (THP Case Manager) .20 FTE @ \$31.25= \$13,000 (Shelter Manager)
Benefits	25% of salaries for benefits e.g., dental, health and vision.
Payroll Taxes	.0625 of salaries for payroll taxes e.g., employee taxes, social security, state disability insurance, Medicare and state unemployment.
Utilities	\$698.25 @ 20 units for the year= \$13,965 (Each unit will have \$698.25 for the year)
Indirect Cost (max 10%)	10% of overhead and administrative costs to operate the shelters and transitional housing programs.

Funding Source: \$22,341 County Homeless Funds**, \$15,159 Federal CSBG Funds**, \$15,000 DVTF*

July 1, 2020 - December 31, 2021

Agency Name Community Homeless Solutions

Expense Categories	COVID-19 Response		Total Budget
	\$77,500.00		\$77,500.00
Transitional Housing Program Case Manager	\$	20,640.00	\$ 20,640.00
THP Case Manager Benefits	\$	5,160.00	\$ 5,160.00
THP Supplies	\$	4,400.00	\$ 4,400.00
DV Computer supplies	\$	6,300.00	\$ 6,300.00
DV Training	\$	12,000.00	\$ 12,000.00
DV Supplies	\$	10,000.00	\$ 10,000.00
DV Transportation	\$	7,000.00	\$ 7,000.00
DV Refrigerator	\$	4,250.00	\$ 4,250.00
Indirect at 10%	\$	7,750.00	\$ 7,750.00
	\$	-	\$ -
	\$	-	\$ -
	\$	-	\$ -
Program Total	\$	77,500.00	\$ 77,500.00

Budget Narrative

Expense Category	Line Item narrative
Transitional Housing Program Case Manager	Case Manager salary for THP program to assist families overcome additional barriers to transitioning to permanent housing during COVID-19 pandemic.
THP Case Manager Benefits	Benefits at 25%
THP Supplies	COVID-19 supplies needed for program support, such as technology, office supplies and PPE. Housing support and job support services during covid-19 requires technology when interviews and applications are online while offices are closed. Office supplies are need for resumes, etc. Supplies include pens, copy paper, and folders. To keep clients and staff safe, extra cleaning supplies, masks, gloves are needed for safe interactions, as well as cleaning and sterilization.
DV Computer supplies	Access to computers for guests and staff are required by service providers and guests to facilitate job and housing search, social services applications, and other essential services that have been closed or limited hours due to COVID restrictions.
DV Training	Staff training for trauma informed services, motivational interviewing, and COVID-19 protocol/safety trainings to improve staff knowledge on working with DV survivors
DV Supplies	COVID-19 Supplies needed for DV programs assist with housing support and job support during covid restrictions and closures. Provide access to technology and other supplies for resumes, etc. Supplies include pens, copy paper, folders, cleaning supplies, masks, gloves to be used for cleaning and sterilization.
DV Transportation	Support transportation needs during COVID-19. Van Maintenance, bus passes, gas cards for survivors to be able get to and from essential services, court, medical, and other appointments
DV Refrigerator	COVID-19 restrictions have increased the need for on-site food storage and preparation. Two refrigerators are needed at the center for guests to have nutritional meals at the center
Indirect at 10%	10% max indirect costs
Indirect at 10%	Indirect costs at 10% of total budget.

Funding Source: CARES Act CSBG

**Community Homeless Solutions
Monterey County Department of Social Services
January 1, 2021 - December 31, 2021**

Exhibit DDD

Remit To:
Community Homeless Solutions
PO Box 1340 Marina, CA 93933

Invoice Month:

Expense Categories	Total Budget	Violence Prevention/Intervention	Total Monthly Expenses	Year to Date Expenses	Balance Remaining
Salaries	\$ 10,140.00	-	\$0.00	\$0.00	\$ 10,140.00
Benefits	\$ 2,535.00	-	\$0.00	\$0.00	\$ 2,535.00
Payroll Taxes	\$ 633.00	-	\$0.00	\$0.00	\$ 633.00
Utilities	\$ 361.00	-	\$0.00	\$0.00	\$ 361.00
Indirect Costs (max 10%)	\$ 1,331.00	-	\$0.00	\$0.00	\$ 1,331.00
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
Service Total	\$ 15,000	-	\$0.00	\$0.00	\$ 15,000.00
Total Service Budget	\$ 15,000.00	15,000.00			
Year to Date	\$ -	-			
Balance Remaining	\$ 15,000.00	15,000.00			

Expense Categories	Total Budget	Homeless Services	Total Monthly Expenses	Year to Date Expenses	Balance Remaining
Salaries	\$ 19,500.00	-	\$0.00	\$0.00	\$ 19,500.00
Benefits	\$ 2,340.00	-	\$0.00	\$0.00	\$ 2,340.00
Payroll Taxes	\$ 585.00	-	\$0.00	\$0.00	\$ 585.00
Utilities	\$ 13,965.00	-	\$0.00	\$0.00	\$ 13,965.00
Indirect Costs (max 10%)	\$ 1,110.00	-	\$0.00	\$0.00	\$ 1,110.00
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
	\$ -	-	\$0.00	\$0.00	\$ -
Service Total	\$ 37,500	-	\$0.00	\$0.00	\$ 37,500.00
Total Service Budget	\$ 37,500.00	37,500.00			
Year to Date	\$ -	-			
Balance Remaining	\$ 37,500.00	37,500.00			

Complete Total	\$ 52,500	-	\$0.00	\$0.00	\$ 52,500.00
Total Budget	\$ 52,500.00	52,500.00			
Year to Date	\$ -	-			
Balance Remaining	\$ 52,500.00	52,500.00			

I certify that this report is correct and complete to the best of my knowledge and that the costs are eligible pursuant to the terms of the contract.

Person Completing Invoice _____ Title _____ Phone # _____ Authorizing Signature / Date _____

Monterey County Authorized Signature / Date

**Community Homeless Services
Monterey County Department of Social Services
July 1, 2020 - December 31, 2021**

Exhibit DDD-1

Invoice Period:

Expense Categories	Total Budget	COVID-19 Response	Total Monthly Expenses	To Date Expenses	Balance Remaining
Transitional Housing Program Case Manager	\$ 20,640.00	\$ -	\$ -	\$ -	\$ 20,640.00
THP Case Manager Benefits	\$ 5,160.00	\$ -	\$ -	\$ -	\$ 5,160.00
THP Supplies	\$ 4,400.00	\$ -	\$ -	\$ -	\$ 4,400.00
DV Computer supplies	\$ 6,300.00	\$ -	\$ -	\$ -	\$ 6,300.00
DV Training	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00
DV Supplies	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
DV Transportation	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 7,000.00
DV Refrigerator	\$ 4,250.00	\$ -	\$ -	\$ -	\$ 4,250.00
Indirect at 10%	\$ 7,750.00	\$ -	\$ -	\$ -	\$ 7,750.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
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	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 77,500.00	\$ -	\$ -	\$ -	\$ 77,500.00
Total Budget	\$ 77,500.00	\$ 77,500.00			
Year to Date	\$ -	\$ -			
Balance Remaining		\$ 77,500.00			

I certify that this report is correct and complete to the best of my knowledge and that the costs are eligible pursuant to the terms of the contract.

Person Completing Invoice _____ Title _____ Phone # _____ Authorizing Signature / Date _____

Monterey County Authorized Signature / Date _____

Remit To:
Community Homeless Solutions
PO Box 1230 Marina, CA 93933