

COUNTY OF MONTEREY

AMENDMENT #1 TO AGREEMENT #A-12770

Alliance on Aging

ORIGINAL

This Amendment is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter, "COUNTY"), and **Alliance on Aging** (hereinafter, "CONTRACTOR").

This Amendment modifies the agreement for the provision of Outreach, Long-Term Care Ombudsman, and Health Insurance Counseling and Advocacy to Monterey County seniors between the parties executed on August 14, 2014 (hereinafter, "Original Agreement ") by **increasing the Federal share of cost by \$13,112 due to one-time-only Federal funding, increasing the total contract amount to \$426,910.** Therefore, the parties agree:

1. Section 1.0 GENERAL DESCRIPTION of the Original Agreement is amended to read as follows:

1.01 The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in **Exhibits AA, AA-1, AA-2, AA-3, A-4, A-5 and A-6** in conformity with the terms of this Agreement. The services are generally described as follows: Provide Outreach, Long Term Care Ombudsman, Health Insurance Counseling and Advocacy (HICAP), and Medi-Care Improvements for Patients & Providers (MIPPA) services to Monterey County seniors.

2. Section 2.0 PAYMENT PROVISIONS of the Original Agreement is amended to read as follows:

2.01 COUNTY shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibits AA, AA-1, AA-2, AA-3, A-4, A-5 and A-6**, subject to the limitations set forth in this Agreement. The total amount payable by COUNTY to CONTRACTOR under this Agreement shall not exceed the sum of **\$426,910.**

3. Section 4.0 SCOPE OF SERVICES AND ADDITIONAL PROVISIONS of the Original Agreement is amended to read as follows:

4.01 The following attached exhibits are incorporated herein by reference and constitute a part of this Agreement:

Exhibit AA	Scope of Service/ Payment Provisions
AA-1	Title III B, Outreach
AA-2	Title III B, Ombudsman
AA-3	Title VII A, Ombudsman
A-4	Ombudsman Initiative
A-5	HICAP
A-6	MIPPA

Exhibit B	DSS Additional Provisions
	Program Budgets
	CC-1 Title III B, Outreach
	CC-2 Title III B, Ombudsman
	CC-3 Title VII A, Ombudsman
	C-4 Ombudsman Initiative
	C-5 HICAP
	C-6 MIPPA
Exhibit D-1	Sample Invoice
Exhibit D-2	Sample Annual Closeout Summary
Exhibit D-3	Equipment Acquisition Report
Exhibit D-4	Sample Quarterly Narrative Report
Exhibit D-5	Equipment Purchase Guidelines
Exhibit E	HIPAA Certification
Exhibit F	Elder Abuse & Neglect Reporting Certification
Exhibit G	Lobbying Certification
Exhibit H	Audit Requirements

4. Sections 1.03 and 2.01 of Exhibit B of the Original Agreement are amended to read as follows:

1.03 Allowable Costs: Allowable costs shall be the CONTRACTOR's actual costs of developing, supervising and delivering the services under this Agreement as set forth in the budget, attached hereto as **Exhibits CC-1, CC-2, CC-3, C-4, C-5 and C-6**. Only the costs listed in **Exhibits CC-1, CC-2, CC-3, C-4, C-5 and C-6** as contract expenses may be claimed as allowable costs. Any dispute over whether costs are allowable shall be resolved in accordance with the provisions of 45 Code of Federal Regulations, Part 74, Sub-Part F and 48 Code of Federal Regulations (CFR), Chapter 1, Part 31.

2.01 Outcome objectives and performance standards: CONTRACTOR shall, for the entire term of this Agreement, provide the service outcomes set forth in **Exhibits AA, AA-1, AA-2, AA-3, A-4, A-5 and A-6**. CONTRACTOR shall meet the contracted level of service and the specified performance standards described in **Exhibits AA, AA-1, AA-2, AA-3, A-4, A-5 and A-6** unless prevented from doing so by circumstances beyond CONTRACTOR's control including, but not limited to, natural disasters, fire, theft and shortages of necessary supplies or materials due to labor disputes.


5. Exhibits A, A-1, A-2, A-3, C-1, C-2 and C-3 of the Original Agreement are rescinded, and replaced by **Exhibits AA, AA-1, AA-2, AA-3, CC-1, CC-2 and CC-3**, attached.

If there is any conflict or inconsistency between the provisions of the AGREEMENT, or this AMENDMENT, the provisions of this AMENDMENT shall govern. A copy of this AMENDMENT shall be attached to the original AGREEMENT, as it may have been previously amended.

Except as provided herein, all remaining terms, conditions, provisions, entitlements and obligations of the original AGREEMENT shall remain unchanged and unaffected by this AMENDMENT and shall continue in full force and effect.

IN WITNESS HEREOF, the parties hereby execute this amendment as follows:

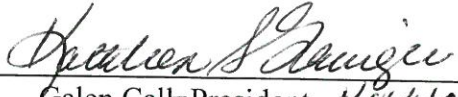
COUNTY OF MONTEREY:

By: 
Elliott Robinson, Director
DSS

Date: 1/22/15

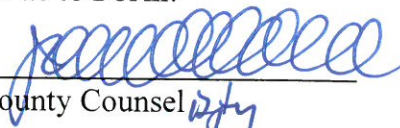
CONTRACTOR:

Alliance on Aging

By: 
~~Galen Call, President~~ Kathleen S. Grainger

Date: 1/5/2015

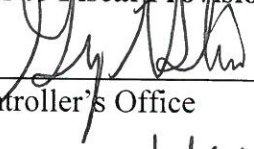
Approved as to Form:


Deputy County Counsel dy
Date: 01/16/15

By: 
Vearl Gish, Secretary

Date: 1/8/2015

Approved as to Fiscal Provisions:


Auditor-Controller's Office
Date: 1/15

SCOPE OF SERVICES/PAYMENT PROVISIONS

ALLIANCE ON AGING

JULY 1, 2014 - JUNE 30, 2015

I. CONTACT INFORMATION

Contact Person: Teresa Sullivan, Executive Director
(831) 758-4011

Disaster Preparedness Coordinator: Becky Mann, Director of Operations
(831) 758-4011

County Contract Manager: Kathleen Murray –Phillips, Planner
Area Agency on Aging
Department of Social Services
1000 South Main Street Suite 301
Salinas, CA 93901
(831) 796-3530
Fax: (831) 755-8477
murrayphillipsk@co.monterey.ca.us

II. OFFICES

Salinas: 247 Main Street

Monterey: 280 Dickman Avenue, Monterey

Days and Hours of Service:

Monday to Friday, 9 a.m. to 5 p.m. Closed from noon to 1 p.m.

III. SERVICES TO BE PROVIDED BY CONTRACTOR

CONTRACTOR shall provide the services outlined in Exhibits AA-1, AA-2, AA-3, A-4, A-5, and A-6, attached.

IV. TARGETING POLICY

Recognizing that resources are limited and not all the needs of older residents can be met through Older Americans' Act funding, CONTRACTOR is required to ensure best efforts and attempts are demonstrated for reaching older adults in greatest social and economic need.

The Older Americans Act, Amendments of 2006 defines the term *Greatest Economic Need* as the need resulting from an income level at or below the poverty line. The term *Greatest Social Need* means the need caused by:

- Physical and mental disabilities
- Language barriers
- Isolation caused by cultural, racial or ethnic status
- Social or geographic isolation

Particular attention is required to serve older individuals that are:

- Low-income minorities
- Native Americans
- Residents in rural areas
- Limited English-speakers
- At risk for institutionalization
- Older adults with disabilities
- Older adults with Alzheimer's disease or related dementias
- Lesbian, Gay, Bisexual and Transgender (LGBT) older adults

V. GETCARE LICENSES

COUNTY will pay for two (2) GetCare licenses each month. Any additional licenses shall be the financial responsibility of CONTRACTOR. To obtain additional licenses, contact Alana Hawkins at RTZ, (510) 986-6700 x511, or via e-mail at Alana@GetCare.com. Licenses will be issued to individuals. When there is a change in staff, CONTRACTOR must notify the COUNTY in writing within 15 days.

VI. AUDIT PROVISIONS

CONTRACTOR is required to provide an audit as per the terms in Exhibit H. Additionally, CONTRACTOR shall ensure that State-Funded expenditures are displayed along with the related federal expenditures in the Single Audit report "Schedule of Expenditures of Federal Awards" (SEFA) under the appropriate Catalog of Federal Domestic Assistance (CFDA) number as referenced in Exhibits AA-1, AA-2, AA-3, A-4, A-5 and A-6.

For expenditures that do not have CFDA numbers, the CONTRACTOR shall ensure that the State-funded expenditures are identified in the SEFA by the appropriate program name, identifying grant/contract number, and as passed-through the County of Monterey.

VII. INVOICE/PAYMENT PROVISIONS (Excludes MIPPA Program)

Claims for Payment will be submitted electronically through the GetCare system.

CONTRACTOR shall comply with the appropriate benchmark requirements for service units to be delivered in order to draw down contract funds in accordance with the terms of this Agreement. The applicable benchmark for each type of service is identified in Section I, Services to be Provided, and Section II, Performance Reporting.

Ten percent (10%) of the maximum amount of grant funds may be drawn down per month. Amounts greater than 10% may be approved by the County Contract Manager.

COUNTY shall pay CONTRACTOR in accordance with Article 6, Payment Conditions of the Agreement. Claims for payment shall be submitted in the form set forth in Exhibit D-1, Sample Invoice, by the 10th of the month for services rendered in the previous month.

Exhibit D-2, Annual Closeout Summary, shall be submitted by CONTRACTOR to COUNTY no later than July 10, 2015.

Exhibit D-3, Equipment Acquisition Report, shall accompany CONTRACTOR's invoice to COUNTY as appropriate. Equipment must be received by June 30, 2014 for expenses to be claimed against this Agreement. Any equipment or physical assets obtained by CONTRACTOR utilizing funds pursuant to the terms of this Agreement shall be inventoried and considered the property of the COUNTY and tendered to the COUNTY upon termination of services by CONTRACTOR. Equipment purchase guidelines are outlined in Exhibit D-5.

VIII. PAYMENT SUMMARY

<i>Funding Type</i>	<i>FY 2014-15 TOTALS</i>	<i>7/1/14 – 9/30/14 Maximum Amounts</i>
Title III B, Outreach	\$87,360	\$18,717
Title III B, Ombudsman	\$22,381	\$5,553
Title VII A, Ombudsman	\$28,248	\$6,948
Ombudsman Initiative SDF & SNF	\$28,967	\$7,242
<i>SUB-TOTALS:</i>	\$166,956	\$38,460

The maximum amount to be paid by COUNTY to CONTRACTOR for Outreach and all Ombudsman Services for the period July 1, 2014 through September 30, 2014 shall not exceed thirty-eight thousand, four hundred and sixty dollars (\$38,460). Unused funds will roll-over to the remaining contract period beginning October 1, 2014.

The total amount to be paid for the period July 1, 2014 to June 30, 2015 shall not exceed **one hundred sixty-six thousand, nine hundred and fifty-six dollars (\$166,956)**.

Alliance on Aging, Amendment #1
July 1, 2014 – June 30, 2015

<i>Funding Type</i>	<i>7/1/14 – 3/31/15 Amounts</i>	<i>4/1/15 – 6/30/15 Amounts</i>	<i>FY 2014-15 TOTALS</i>
HICAP Reimbursements	\$78,027	\$26,008	\$104,035
State HICAP Fund	\$39,005	\$13,002	\$52,007
Federal SHIP Funds	\$74,071	\$24,691	\$98,762
<i>SUB-TOTALS:</i>	\$191,103	\$63,701	\$254,804

The maximum amount to be paid by COUNTY to CONTRACTOR for HICAP Services for the period July 1, 2014 through March 31, 2015 shall not exceed one hundred ninety-one thousand, one hundred and three dollars (\$191,103), AND for the period April 1, 2015 through June 30, 2015 shall not exceed sixty-three thousand, seven hundred and one dollars (\$63,701).

<i>Funding Type</i>	<i>7/1/14 – 9/29/14 Amounts</i>		<i>FY 2014-15 TOTALS</i>
AAA MIPPA	\$1,624		\$1,624
HICAP MIPPA	\$3,526		\$3,526
<i>SUB-TOTALS:</i>	\$5,150		\$5,150

The maximum amount to be paid by COUNTY to CONTRACTOR for MIPPA Services for the period July 1, 2014 through September 29, 2014 shall not exceed five thousand, one hundred and fifty dollars (\$5,150).

GRAND TOTAL:	\$426,910
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The maximum amount to be paid by COUNTY to CONTRACTOR for all services for the period July 1, 2014 through June 30, 2015 shall not exceed **four hundred twenty-six thousand, nine hundred and ten dollars (\$426,910)**.

This Agreement is funded by the California Department of Aging (CDA) Agreements #AP-1415-32, #HI-1415-32 and #MI-1314-32. The terms and conditions of these CDA Agreements are incorporated herein by reference, and on file with County's Department of Social Services. Upon request, County will provide an electronic copy of the Agreement to Contractor.

**TITLE III-B (CFDA #93.044)
OUTREACH
SCOPE OF SERVICES**

I. SERVICES TO BE PROVIDED

CONTRACTOR shall provide outreach to Seniors 60 years of age or older. Services shall be provided in accordance with the California Code of Regulations, Title 22, Social Security, Division 1.8, California Department of Aging.

Outreach services will be provided throughout all four regions of Monterey County by a bilingual/bicultural staff person, who will provide one-on-one contact through regular and predictable presence at identified sites. This staff person will be dedicated exclusively to outreach activities. Printed materials for all senior service programs will be regularly distributed by staff. An all-agency flyer and outreach schedule will be developed and distributed in English and Spanish. It will include names, contact numbers and websites for senior service programs. Outreach staff will participate in local community groups and events in order to identify potential clients. Although staff will maintain the strong partnerships developed over the years, emphasis will be placed on seeking out new and non-traditional partners and strategies for reaching this hard to serve population. Ties will be strengthened between faith communities, local businesses, law enforcement, Neighborhood Watch groups and the schools. Staff will develop closer and more regular contacts with rural community newspapers and radio stations.

1. Service:

Outreach (NAPIS 14)

Unit of Service Definition:

Interventions (one-on-one contacts) with individuals initiated by an agency or provider for the purpose of identifying potential clients (or their age 60+ caregivers) and encouraging their use of existing services and benefits.

Unit of Service Measurement:

1 Contact

Estimated Service Units to be delivered:

7,500

Benchmark of Service Units to be delivered:

by September 30 th :	1,875 Units	(25%)
by December 31 st :	3,750 Units	(50%)
by March 31 st :	5,625 Units	(75%)
by June 30 th :	7,500 Units	(100%)

2. Service:
 Outreach (NAPIS 14) Senior Benefit Clinics
 Unit of Service Definition:
 One-on-one contact with individuals at Senior Benefit Clinics.
 Individuals are screened, determined eligible for services, and enrollment assistance is provided when needed.
 Unit of Service Measurement:
 1 Contact
 Estimated Service Units to be delivered:
 4,946 Contacts
 Benchmark of Service Units to be delivered:
 by September 30th: 1,236 Units (25%)
 by December 31st: 2,472 Units (50%)
 by March 31st: 3,708 Units (75%)
 by June 30th: 4,946 Units (100%)

II. PERFORMANCE REPORTING

CONTRACTOR shall enter data monthly into the AAA GetCare System by the 10th of the month following the month of service. This is a non-registered service.

CONTRACTOR shall provide a quarterly narrative report to the COUNTY describing the progress of services rendered in the previous quarter by the 10th of the following month. The Narrative Report shall be in the form of Exhibit D-4.

COUNTY has an expectation that a certain number of services are delivered within each reporting period. The benchmark is determined by dividing the service units into the number of months within the contract term. The COUNTY has expectations that CONTRACTOR will deliver the contracted service units within 20% of the benchmark.

If CONTRACTOR falls below the required benchmark percentage for two (2) consecutive quarters, CONTRACTOR will provide a corrective action plan to the AAA describing the reason for the occurrence and a plan to meet the benchmark.

III. MATCH REQUIREMENTS

Title III-B requires a local cash/in-kind match of 10.53%. The required match is calculated by taking the total budgeted costs less program income and non-matching contributions, multiplied by the matching requirement percentage.

IV. PAYMENT SUMMARY

The maximum amount to be paid by COUNTY to CONTRACTOR for Title III-B-Outreach for the period July 1, 2014 through September 30, 2014 shall not exceed eighteen thousand, seven hundred and seventeen dollars (\$18,717), and the total amount to be paid for the period July 1, 2014 to June 30, 2015 shall not exceed **eighty-seven thousand, three hundred and sixty dollars (\$87,360)**.

**TITLE III-B (CFDA #93.044)
OMBUDSMAN
SCOPE OF SERVICES**

I. SERVICES TO BE PROVIDED

CONTRACTOR shall investigate, verify, mediate and resolve complaints and problems on behalf of Monterey County residents of long-term care facilities involving their health, welfare, safety and rights. Services shall be provided throughout the County of Monterey. Services shall be provided in accordance with the California Code of Regulations, Title 22, Social Security, Division 1.8, California Department of Aging.

1. Service:

Complaint Investigation and Resolution

Unit of Service Definition:

Activities related to receiving, analyzing, researching, observing, interviewing or verifying a complaint; activities related to intervention in a complaint on behalf of a client using skills and techniques such as advocacy, facilitation, conciliation, mediation, negotiation, representation, education, follow-up or referral.

Unit of Service Measurement:

1 Hour

Estimated Service Units to be delivered:

1,112

Benchmark of Service Units to be delivered:*

by September 30th: 278 Units (25%)

by December 31st: 556 Units (50%)

by March 31st: 834 Units (75%)

by June 30th: 1,112 Units (100%)

*There will be some fluctuation between Complaint Investigation/Resolution and Education/Training. It is anticipated that by June 30th, 100% of both Complaint Investigation/Resolution and Education Training will have been provided.

2. Service:

Education/Training

Unit of Service Definition:

Volunteer ombudsman education and training: knowledge and skills training on long term care issues and methods of investigation and intervention.

Unit of Service Measurement:

1 Hour

Estimated Service Units to be delivered: 141

Benchmark of Service Units to be delivered: *

by September 30 th :	35 Units	(25%)
by December 31 st :	70 Units	(50%)
by March 31 st :	105 Units	(75%)
by June 30 th :	141 Units	(100%)

*There will be some fluctuation between Complaint Investigation/Resolution and Education/Training. It is anticipated that by June 30th, 100% of both Complaint Investigation/Resolution and Education Training will have been provided.

II. PERFORMANCE REPORTING

CONTRACTOR shall report program data as required in the ODIN reporting system.

CONTRACTOR shall provide a quarterly narrative report to the COUNTY describing the progress of services by October 10, 2014, January 10, 2015, April 10, 2015 and July 10, 2015. CONTRACTOR to attach copy of ODIN data reports to the quarterly narrative. The Narrative Report shall be in the form of Exhibit D-4.

COUNTY has an expectation that a certain number of services are delivered within each reporting period. The benchmark is determined by dividing the service units into the number of months within the contract term (quarterly if it is a quarterly function). The COUNTY has expectations that CONTRACTOR will deliver the contracted service units within 20% of the benchmark.

If CONTRACTOR falls below the required benchmark percentage for two (2) consecutive quarters, CONTRACTOR will provide a corrective action plan to the AAA describing the reason for the occurrence and a plan to meet the benchmark.

III. MATCH REQUIREMENTS

Title III-B requires a local cash/in-kind match of 10.53%. The required match is calculated by taking the total program costs less program income and non-matching contributions, multiplied by the matching requirement percentage.

IV. PAYMENT SUMMARY

The maximum amount to be paid by COUNTY to CONTRACTOR for Title III-B-Ombudsman for the period July 1, 2014 through September 30, 2014 shall not exceed five thousand, five hundred and fifty-three dollars (\$5,553), and the total amount to be paid for the period July 1, 2014 to June 30, 2015 shall not exceed **twenty-two thousand, three hundred and eighty-one dollars (\$22,381)**.

**TITLE VII-A (CFDA #93.042)
OMBUDSMAN
SCOPE OF SERVICES**

I. SERVICES TO BE PROVIDED

CONTRACTOR shall investigate, verify, mediate and resolve complaints and problems on behalf of Monterey County residents of long-term care facilities involving their health, welfare, safety and rights. Services shall be provided throughout the County of Monterey. Services shall be provided in accordance with the California Code of Regulations, Title 22, Social Security, Division 1.8, California Department of Aging.

1. Service:

Complaint Investigation and Resolution

Unit of Service Definition:

Activities related to receiving, analyzing, researching, observing, interviewing or verifying a complaint; activities related to intervention in a complaint on behalf of a client using skills and techniques such as advocacy, facilitation, conciliation, mediation, negotiation, representation, education, follow-up or referral.

Unit of Service Measurement:

1 Hour

Estimated Service Units to be delivered:

1,416

Benchmark of Service Units to be delivered: *

by September 30th: 354 Units (25%)

by December 31st: 708 Units (50%)

by March 31st: 1,062 Units (75%)

by June 30th: 1,416 Units (100%)

*There will be some fluctuation between Complaint Investigation/Resolution and Education/Training. It is anticipated that by June 30th, 100% of both Complaint Investigation/Resolution and Education Training will have been provided.

2. Service:

Education/Training

Unit of Service Definition:

Volunteer ombudsman education and training: knowledge and skills training on long term care issues and methods of investigation and intervention.

Unit of Service Measurement:

1 Hour

Estimated Service Units to be delivered: 193

Benchmark of Service Units to be delivered:

by September 30 th :	48 Units	(25%)
by December 31 st :	96 Units	(50%)
by March 31 st :	144 Units	(75%)
by June 30 th :	193 Units	(100%)

*There will be some fluctuation between Complaint Investigation/Resolution and Education/Training. It is anticipated that by June 30th, 100% of both Complaint Investigation/Resolution and Education Training will have been provided.

II. PERFORMANCE REPORTING

CONTRACTOR shall report program data as required in the ODIN reporting system.

CONTRACTOR shall provide a quarterly narrative report to the COUNTY describing the progress of services by October 10, 2014, January 10, 2015, April 10, 2015 and July 10, 2015. CONTRACTOR shall attach a copy of ODIN data reports to the quarterly narrative. The Narrative Report shall be in the form of Exhibit D-4.

COUNTY has an expectation that a certain number of services are delivered within each reporting period. The benchmark is determined by dividing the service units into the number of months within the contract term (quarterly if it is a quarterly function). The COUNTY has expectations that CONTRACTOR will deliver the contracted service units within 20% of the benchmark.

If CONTRACTOR falls below the required benchmark percentage for two (2) consecutive quarters, CONTRACTOR will provide a corrective action plan to the AAA describing the reason for the occurrence and a plan to meet the benchmark.

III. MATCH REQUIREMENTS

Title VII-A does not require a local cash/in-kind match.

IV. PAYMENT SUMMARY

The maximum amount to be paid by COUNTY to CONTRACTOR for Title VII-A Ombudsman for the period July 1, 2014 through September 30, 2014 shall not exceed six thousand, nine hundred and forty-eight dollars (\$6,948), and the total amount to be paid for the period July 1, 2014 to June 30, 2015 shall not exceed **twenty-eight thousand, two hundred and forty-eight dollars (\$28,248)**.

Monterey County AAA Budget Certification Report

Fiscal Year 2014-2015

Title III-B Outreach

ExpCat	Budget Cash	Budget InKind
Salaries / Vol IK	49,180	8,875
Payroll Taxes	4,056	-
Employee Benefits	5,764	-
Volunteer Reimbursements	-	-
Conference / Trainings / Meetings	-	-
Travel / Vol Travel	-	-
Professional Fees: Acctg/Legal/DP	-	-
Equipment Purchase	12,489	-
Equipment Rental / Maintenance	1,000	-
Occupancy	3,000	-
Insurance (Not Veh / Occ)	-	-
Utilities / Communications	1,104	-
Postage / Shipping	-	-
Printing / Publication	800	-
Public Relations / Advertising	1,300	-
Subs / Membership Dues	-	-
Supplies	1,012	-
Food / Food Service	-	-
Vehicle Operation	2,220	-
Overhead (8% limit)	5,435	-
Awards / Events	-	-
Client Support	-	-
Federal Mental Health	-	-
Low Income Subsidy	-	-
Depreciation	-	-
Nutrition Education	-	-
Bank Service Fees	-	-
Subcontractor	-	-
Miscellaneous	-	-
Expense Totals	87,360	8,875

AAA Grant	NSIP Grant	OTO Grant	Project Income	CNonMatch	IKNonMatch	CashMatch	IKMatch	GRTotal	Required Match
74,871	-	12,489	-	-	-	-	8,875	96,235	10,134

I certify that the amounts displayed are accurate and correct.

Approved by Victoria Senter AAA Fiscal Officer Date 11/13/14
 Approved by Jessica Senter AAA Management Analyst Date 1/14/15
 Provider Signature _____ Revision Date _____

Monterey County AAA Budget Certification Report

Fiscal Year 2014-2015

Title III-B Ombudsman

Alliance on Aging

ExpCat	Budget Cash	Budget InKind
Salaries / Vol IK	12,797	2,750
Payroll Taxes	979	-
Employee Benefits	1,536	-
Volunteer Reimbursements	-	-
Travel / Vol Travel	1,701	-
Conference / Trainings / Meetings	-	-
Professional Fees: Acctg/Legal/DP	-	-
Equipment Purchase	-	-
Equipment Rental / Maintenance	800	-
Occupancy	1,000	-
Insurance (Not Vech / Occ)	-	-
Utilities / Communications	400	-
Postage / Shipping	68	-
Printing / Publication	300	-
Public Relations / Advertising	150	-
Subs / Membership Dues	150	-
Supplies	400	-
Food / Food Service	600	-
Vehicle Operation	-	-
Overhead (8% limit)	1,500	-
Awards / Events	-	-
Client Support	-	-
Federal Mental Health	-	-
Low Income Subsidy	-	-
Depreciation	-	-
Nutrition Education	-	-
Bank Service Fees	-	-
Subcontractor	-	-
Miscellaneous	-	-
Expense Totals	22,381	2,750

AAA Grant	NSIP Grant	OTO Grant	CashMatch	IKMatch	GRTTotal	Required Match
22,213	-	168	-	2,750	25,131	2,646

I certify that the amounts displayed are accurate and correct.

Laura Sullivan
 Provider Signature

Date 1-13-14

Revision Date _____

Approved by *Veneria Korman*
 AAA Fiscal Officer

Date 1-14-15

Approved by *[Signature]*
 AAA Management Analyst

Monterey County AAA Budget Certification Report

Fiscal Year 2014-2015

Title 7A Ombudsman

ExpCat	Budget Cash	Budget InKind
Salaries / Vol IK	18,703	-
Payroll Taxes	1,431	-
Employee Benefits	2,244	-
Volunteer Reimbursements	-	-
Travel / Vol. Travel	1,500	-
Conference / Trainings / Meetings	-	-
Professional Fees: Acctg/Legal/DP	-	-
Equipment Purchase	-	-
Equipment Rental / Maintenance	800	-
Occupancy	1,200	-
Insurance (Not Vech / Occ)	-	-
Utilities / Communications	550	-
Postage / Shipping	105	-
Printing / Publication	400	-
Public Relations / Advertising	-	-
Subs / Membership Dues	-	-
Supplies	315	-
Food / Food Service	-	-
Vehicle Operation	-	-
Overhead (8% limit)	1,000	-
Awards / Events	-	-
Client Support	-	-
Federal Mental Health	-	-
Low Income Subsidy	-	-
Depreciation	-	-
Nutrition Education	-	-
Bank Service Fees	-	-
Subcontractor	-	-
Miscellaneous	-	-
Expense Totals	28,248	-

Project Income	CNonMatch	NSIP Grant	OTOGant	IKNonMatch	CashMatch	IKMatch	GRTotal	Required Match
AAA Grant	-	-	455	-	-	-	28,248	-
27,793	-	-	-	-	-	-	-	-

I certify that the amounts displayed are accurate and correct.

Approved by *Veronica Gutierrez* AAA Fiscal Officer Date 11/13/14
 Approved by *[Signature]* AAA Management Analyst Date 1/14/8