

## COUNTY OF MONTEREY STANDARD AGREEMENT

This **Agreement** is made by and between the County of Monterey, a political subdivision of the State of California (hereinafter "County") and:

Historic Sportscar Racing II, LLC

(hereinafter "CONTRACTOR").

In consideration of the mutual covenants and conditions set forth in this Agreement, the parties agree as follows:

### 1.0 GENERAL DESCRIPTION:

The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in **Exhibit A** in conformity with the terms of this Agreement. The goods and/or services are generally described as follows:

**Provide:** Race direction and technical supervision services for the 2023 Pre-Reunion, Rolex Monterey Motorsports Reunion, and Porsche Rennsport Reunion 7.

### 2.0 PAYMENT PROVISIONS:

County shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibit A**, subject to the limitations set forth in this Agreement. The total amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of: \$ 325,000.00

### 3.0 TERM OF AGREEMENT:

**3.01** The term of this Agreement is from February 1, 2023 to October 31, 2023, unless sooner terminated pursuant to the terms of this Agreement. This Agreement is of no force or effect until signed by both CONTRACTOR and County and with County signing last, and **CONTRACTOR may not commence work before County signs this Agreement.**

**3.02** The County reserves the right to cancel this Agreement, or any extension of this Agreement, without cause, with a thirty day (30) written notice, or with cause immediately.

### 4.0 SCOPE OF SERVICES AND ADDITIONAL PROVISIONS:

The following attached exhibits are incorporated herein by reference and constitute a part of this Agreement:

**Exhibit A** Scope of Services/Payment Provisions

**Exhibit B Other:** Exhibit B: Scope of Services, Pre-Reunion, RMMR

Exhibit C: Scope of Services, Porsche Rennsport Reunion 7

## 5.0 PERFORMANCE STANDARDS:

- 5.01 CONTRACTOR warrants that CONTRACTOR and CONTRACTOR's agents, employees, and subcontractors performing services under this Agreement are specially trained, experienced, competent, and appropriately licensed to perform the work and deliver the services required under this Agreement and are not employees of the County, or immediate family of an employee of the County.
- 5.02 CONTRACTOR, its agents, employees, and subcontractors shall perform all work in a safe and skillful manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.
- 5.03 CONTRACTOR shall furnish, at its own expense, all materials, equipment, and personnel necessary to carry out the terms of this Agreement, except as otherwise specified in this Agreement. CONTRACTOR shall not use County premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations under this Agreement.

## 6.0 PAYMENT CONDITIONS:

- 6.01 Prices shall remain firm for the initial term of the Agreement and, thereafter, may be adjusted annually as provided in this paragraph. The County does not guarantee any minimum or maximum amount of dollars to be spent under this Agreement.
- 6.02 Negotiations for rate changes shall be commenced, by CONTRACTOR, a minimum of ninety days (90) prior to the expiration of the Agreement. Rate changes are not binding unless mutually agreed upon in writing by the County and the CONTRACTOR.
- 6.03 Invoice amounts shall be billed directly to the ordering department.
- 6.04 CONTRACTOR shall submit such invoice periodically or at the completion of services, but in any event, not later than 30 days after completion of services. The invoice shall set forth the amounts claimed by CONTRACTOR for the previous period, together with an itemized basis for the amounts claimed, and such other information pertinent to the invoice. The County shall certify the invoice, either in the requested amount or in such other amount as the County approves in conformity with this Agreement and shall promptly submit such invoice to the County Auditor-Controller for payment. The County Auditor-Controller shall pay the amount certified within 30 days of receiving the certified invoice.

## 7.0 TERMINATION:

- 7.01 During the term of this Agreement, the County may terminate the Agreement for any reason by giving written notice of termination to the CONTRACTOR at least thirty (30) days prior to the effective date of termination. Such notice shall set forth the effective date of termination. In the event of such termination, the amount payable under this Agreement shall be reduced in proportion to the services provided prior to the date of termination.



- 7.02 The County may cancel and terminate this Agreement for good cause effective immediately upon written notice to CONTRACTOR. "Good cause" includes the failure of CONTRACTOR to perform the required services at the time and in the manner provided under this Agreement. If County terminates this Agreement for good cause, the County may be relieved of the payment of any consideration to CONTRACTOR, and the County may proceed with the work in any manner, which County deems proper. The cost to the County shall be deducted from any sum due the CONTRACTOR under this Agreement.
- 7.03 The County's payments to CONTRACTOR under this Agreement are funded by local, state and federal governments. If funds from local, state and federal sources are not obtained and continued at a level sufficient to allow for the County's purchase of the indicated quantity of services, then the County may give written notice of this fact to CONTRACTOR, and the obligations of the parties under this Agreement shall terminate immediately, or on such date thereafter, as the County may specify in its notice, unless in the meanwhile the parties enter into a written amendment modifying this Agreement.

## 8.0 INDEMNIFICATION:

CONTRACTOR shall indemnify, defend, and hold harmless the County, its officers, agents, and employees, from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees) occurring or resulting to any and all persons, firms or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims, liabilities, and losses occurring or resulting to any person, firm, or corporation for damage, injury, or death arising out of or connected with the CONTRACTOR's performance of this Agreement, unless such claims, liabilities, or losses arise out of the sole negligence or willful misconduct of the County. "CONTRACTOR's performance" includes CONTRACTOR's action or inaction and the action or inaction of CONTRACTOR's officers, employees, agents and subcontractors.

## 9.0 INSURANCE REQUIREMENTS:

- 9.01 **Evidence of Coverage:** Prior to commencement of this Agreement, the Contractor shall provide a "Certificate of Insurance" certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, the Contractor upon request shall provide a certified copy of the policy or policies.

This verification of coverage shall be sent to the County's Contracts/Purchasing Department, unless otherwise directed. The Contractor shall not receive a "Notice to Proceed" with the work under this Agreement until it has obtained all insurance required and the County has approved such insurance. This approval of insurance shall neither relieve nor decrease the liability of the Contractor.

- 9.02 **Qualifying Insurers:** All coverage's, except surety, shall be issued by companies which hold a current policy holder's alphabetic and financial size category rating of not less than A- VII, according to the current Best's Key Rating Guide or a company of equal financial stability that is approved by the County's Purchasing Manager.

9.03 **Insurance Coverage Requirements:** Without limiting CONTRACTOR’s duty to indemnify, CONTRACTOR shall maintain in effect throughout the term of this Agreement a policy or policies of insurance with the following minimum limits of liability:

**Commercial General Liability Insurance:** including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broad form Property Damage, Independent Contractors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

*(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)*

**Requestor must check the appropriate Automobile Insurance Threshold:**

Requestor must check the appropriate box.

**Agreement Under \$100,000 Business Automobile Liability Insurance:** covering all motor vehicles, including owned, leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit for Bodily Injury and Property Damage of not less than \$500,000 per occurrence.

**Agreement Over \$100,000 Business Automobile Liability Insurance:** covering all motor vehicles, including owned, leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit or Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

*(Note: any proposed modifications to these auto insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)*

**Workers’ Compensation Insurance:** if CONTRACTOR employs others in the performance of this Agreement, in accordance with California Labor Code section 3700 and with Employer’s Liability limits not less than \$1,000,000 each person, \$1,000,000 each accident and \$1,000,000 each disease.

*(Note: any proposed modifications to these workers’ compensation insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)*

**Professional Liability Insurance:** if required for the professional services being provided, (e.g., those persons authorized by a license to engage in a business or profession regulated by the California Business and Professions Code), in the amount of not less than \$1,000,000 per claim and \$2,000,000 in the aggregate, to cover liability for malpractice or errors or omissions made in the course of rendering professional services. If professional liability insurance is written on a “claims-made” basis rather than an occurrence basis, the CONTRACTOR shall, upon the expiration or earlier termination of this Agreement, obtain extended reporting coverage (“tail coverage”) with the same liability limits. Any such tail



coverage shall continue for at least three years following the expiration or earlier termination of this Agreement.

*(Note: any proposed modifications to these insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)*

#### **9.04 Other Requirements:**

All insurance required by this Agreement shall be with a company acceptable to the County and issued and executed by an admitted insurer authorized to transact Insurance business in the State of California. Unless otherwise specified by this Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date CONTRACTOR completes its performance of services under this Agreement.

Each liability policy shall provide that the County shall be given notice in writing at least thirty days in advance of any endorsed reduction in coverage or limit, cancellation, or intended non-renewal thereof. Each policy shall provide coverage for Contractor and additional insureds with respect to claims arising from each subcontractor, if any, performing work under this Agreement, or be accompanied by a certificate of insurance from each subcontractor showing each subcontractor has identical insurance coverage to the above requirements.

**Commercial general liability and automobile liability policies shall provide an endorsement naming the County of Monterey, its officers, agents, and employees as Additional Insureds** with respect to liability arising out of the CONTRACTOR'S work, including ongoing and completed operations, **and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the County and that the insurance of the Additional Insureds shall not be called upon to contribute to a loss covered by the CONTRACTOR'S insurance.** The required endorsement form for Commercial General Liability Additional Insured is ISO Form CG 20 10 11-85 or CG 20 10 10 01 in tandem with CG 20 37 10 01 (2000). The required endorsement form for Automobile Additional Insured endorsement is ISO Form CA 20 48 02 99.

Prior to the execution of this Agreement by the County, CONTRACTOR shall file certificates of insurance with the County's contract administrator and County's Contracts/Purchasing Division, showing that the CONTRACTOR has in effect the insurance required by this Agreement. The CONTRACTOR shall file a new or amended certificate of insurance within five calendar days after any change is made in any insurance policy, which would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Agreement, which shall continue in full force and effect. CONTRACTOR shall always during the term of this Agreement maintain in force the insurance coverage required under this Agreement and shall send, without demand by County, annual certificates to County's Contract Administrator and County's Contracts/Purchasing Division. If the certificate is not received by the expiration date, County shall notify CONTRACTOR and CONTRACTOR shall have five calendar days to send in the certificate, evidencing no lapse in coverage during the interim. Failure by CONTRACTOR to maintain such insurance is a default of



this Agreement, which entitles County, at its sole discretion, to terminate this Agreement immediately.

## **10.0 RECORDS AND CONFIDENTIALITY:**

- 10.1 **Confidentiality:** CONTRACTOR and its officers, employees, agents, and subcontractors shall comply with any and all federal, state, and local laws, which provide for the confidentiality of records and other information. CONTRACTOR shall not disclose any confidential records or other confidential information received from the County or prepared in connection with the performance of this Agreement, unless County specifically permits CONTRACTOR to disclose such records or information. CONTRACTOR shall promptly transmit to County any and all requests for disclosure of any such confidential records or information. CONTRACTOR shall not use any confidential information gained by CONTRACTOR in the performance of this Agreement except for the sole purpose of carrying out CONTRACTOR's obligations under this Agreement.
- 10.2 **County Records:** When this Agreement expires or terminates, CONTRACTOR shall return to County any County records which CONTRACTOR used or received from County to perform services under this Agreement.
- 10.3 **Maintenance of Records:** CONTRACTOR shall prepare, maintain, and preserve all reports and records that may be required by federal, state, and County rules and regulations related to services performed under this Agreement. CONTRACTOR shall maintain such records for a period of at least three years after receipt of final payment under this Agreement. If any litigation, claim, negotiation, audit exception, or other action relating to this Agreement is pending at the end of the three-year period, then CONTRACTOR shall retain said records until such action is resolved.
- 10.4 **Access to and Audit of Records:** The County shall have the right to examine, monitor and audit all records, documents, conditions, and activities of the CONTRACTOR and its subcontractors related to services provided under this Agreement. Pursuant to Government Code section 8546.7, if this Agreement involves the expenditure of public funds in excess of \$10,000, the parties to this Agreement may be subject, at the request of the County or as part of any audit of the County, to the examination and audit of the State Auditor pertaining to matters connected with the performance of this Agreement for a period of three years after final payment under the Agreement.
- 10.5 **Royalties and Inventions:** County shall have a royalty-free, exclusive and irrevocable license to reproduce, publish, and use, and authorize others to do so, all original computer programs, writings, sound recordings, pictorial reproductions, drawings, and other works of similar nature produced in the course of or under this Agreement. CONTRACTOR shall not publish any such material without the prior written approval of County.

## **11.0 NON-DISCRIMINATION:**

- 11.1 During the performance of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate against any person because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age (over 40), sexual orientation, or any other characteristic set forth in California Government code § 12940(a), either in CONTRACTOR's employment practices or in the furnishing of services to recipients. CONTRACTOR shall ensure that the evaluation and

treatment of its employees and applicants for employment and all persons receiving and requesting services are free of such discrimination. CONTRACTOR and any subcontractor shall, in the performance of this Agreement, fully comply with all federal, state, and local laws and regulations which prohibit discrimination. The provision of services primarily or exclusively to such target population as may be designated in this Agreement shall not be deemed to be prohibited discrimination.

## 12.0 COMPLIANCE WITH TERMS OF STATE OR FEDERAL GRANTS:

If this Agreement has been or will be funded with monies received by the County pursuant to a contract with the state or federal government in which the County is the grantee, CONTRACTOR will comply with all the provisions of said contract, to the extent applicable to CONTRACTOR as a subgrantee under said contract, and said provisions shall be deemed a part of this Agreement, as though fully set forth herein. Upon request, County will deliver a copy of said contract to CONTRACTOR, at no cost to CONTRACTOR.

## 13.0 COMPLIANCE WITH APPLICABLE LAWS:

13.1 CONTRACTOR shall keep itself informed of and in compliance with all federal, state, and local laws, ordinances, regulations, and orders, including but not limited to all state and federal tax laws that may affect in any manner the Project or the performance of the Services or those engaged to perform Services under this AGREEMENT as well as any privacy laws including, if applicable, HIPAA. CONTRACTOR shall procure all permits and licenses, pay all charges and fees, and give all notices require by law in the performance of the Services.

13.2 CONTRACTOR shall report immediately to County's Contracts/Purchasing Officer, in writing, any discrepancy or inconsistency it discovers in the laws, ordinances, regulations, orders, and/or guidelines in relation to the Project of the performance of the Services.

13.3 All documentation prepared by CONTRACTOR shall provide for a completed project that conforms to all applicable codes, rules, regulations, and guidelines that are in force at the time such documentation is prepared.

## 14.0 INDEPENDENT CONTRACTOR:

In the performance of work, duties, and obligations under this Agreement, CONTRACTOR is always acting and performing as an independent contractor and not as an employee of the County. No offer or obligation of permanent employment with the County or County department or agency is intended in any manner, and CONTRACTOR shall not become entitled by virtue of this Agreement to receive from County any form of employee benefits including but not limited to sick leave, vacation, retirement benefits, workers' compensation coverage, insurance or disability benefits. CONTRACTOR shall be solely liable for and obligated to pay directly all applicable taxes, including federal and state income taxes and social security, arising out of CONTRACTOR's performance of this Agreement. In connection therewith, CONTRACTOR shall defend, indemnify, and hold County harmless from any and all liability which County may incur because of CONTRACTOR's failure to pay such taxes.



## 15.0 NOTICES:

Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail to the County and CONTRACTOR'S contract administrators at the addresses listed below:

<b>FOR COUNTY:</b>	<b>FOR CONTRACTOR:</b>
Ryan Bell, Administrative Operations Manager Monterey County Laguna Seca Representative	John Doonan President
Name and Title	Name and Title
1441 Schilling Place, 2nd Floor South Salinas, CA 93901	One Daytona Boulevard Daytona Beach, FL 32114
Address	Address
831-755-8912	386-310-6238
Phone:	Phone:

## 16.0 MISCELLANEOUS PROVISIONS.

- 16.01 **Conflict of Interest:** CONTRACTOR represents that it presently has no interest and agrees not to acquire any interest during the term of this Agreement, which would directly, or indirectly conflict in any manner or to any degree with the full and complete performance of the services required to be rendered under this Agreement.
- 16.02 **Amendment:** This Agreement may be amended or modified only by an instrument in writing signed by the County and the CONTRACTOR.
- 16.03 **Waiver:** Any waiver of any terms and conditions of this Agreement must be in writing and signed by the County and the CONTRACTOR. A waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms or conditions in this Agreement.
- 16.04 **Contractor:** The term "CONTRACTOR" as used in this Agreement includes CONTRACTOR's officers, agents, and employees acting on CONTRACTOR's behalf in the performance of this Agreement.
- 16.05 **Disputes:** CONTRACTOR shall continue to perform under this Agreement during any dispute.
- 16.06 **Assignment and Subcontracting:** The CONTRACTOR shall not assign, sell, or otherwise transfer its interest or obligations in this Agreement without the prior written consent of the County. None of the services covered by this Agreement shall be subcontracted without the prior written approval of the County. Notwithstanding any such subcontract, CONTRACTOR shall continue to be liable for the performance of all requirements of this Agreement.



- 16.07 **Successors and Assigns:** This Agreement and the rights, privileges, duties, and obligations of the County and CONTRACTOR under this Agreement, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.
- 16.08 **Headings:** The headings are for convenience only and shall not be used to interpret the terms of this Agreement.
- 16.09 **Time is of the Essence:** Time is of the essence in each and all of the provisions of this Agreement.
- 16.10 **Governing Law:** This Agreement shall be governed by and interpreted under the laws of the State of California; venue shall be Monterey County.
- 16.11 **Non-exclusive Agreement:** This Agreement is non-exclusive and both County and CONTRACTOR expressly reserve the right to contract with other entities for the same or similar services.
- 16.12 **Construction of Agreement:** The County and CONTRACTOR agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement.
- 16.13 **Counterparts:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
- 16.14 **Authority:** Any individual executing this Agreement on behalf of the County or the CONTRACTOR represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such party and bind the party to the terms and conditions of this Agreement.
- 16.15 **Integration:** This Agreement, including the exhibits, represent the entire Agreement between the County and the CONTRACTOR with respect to the subject matter of this Agreement and shall supersede all prior negotiations, representations, or agreements, either written or oral, between the County and the CONTRACTOR as of the effective date of this Agreement, which is the date that the County signs the Agreement.
- 16.16 **Interpretation of Conflicting Provisions:** In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

## 17.0 **CONSENT TO USE OF ELECTRONIC SIGNATURES.**

- 17.1 The parties to this Agreement consent to the use of electronic signatures via DocuSign to execute this Agreement. The parties understand and agree that the legality of electronic signatures is governed by state and federal law, 15 U.S.C. Section 7001 et seq.; California Government Code Section 16.5; and, California Civil Code Section 1633.1 *et. seq.* Pursuant to said state and federal law as may be amended from time to time, the parties to this Agreement hereby authenticate and execute this Agreement, and any and all Exhibits to this

Agreement, with their respective electronic signatures, including any and all scanned signatures in portable document format (PDF).

**17.2 Counterparts.**

The parties to this Agreement understand and agree that this Agreement can be executed in two (2) or more counterparts and transmitted electronically via facsimile transmission or by delivery of a scanned counterpart in portable document format (PDF) via email transmittal.

**17.3 Form: Delivery by E-Mail or Facsimile.**

Executed counterparts of this Agreement may be delivered by facsimile transmission or by delivery of a scanned counterpart in portable document format (PDF) by e-mail transmittal, in either case with delivery confirmed. On such confirmed delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart or counterparts had been delivered to the other party in person.

\*\*\*\*\* THIS SECTION INTENTIONALLY LEFT BLANK \*\*\*\*\*



18.0 SIGNATURE PAGE.

IN WITNESS WHEREOF, County and CONTRACTOR have executed this Agreement as of the day and year written below.

COUNTY OF MONTEREY

By: \_\_\_\_\_  
Contracts/Purchasing Officer

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Department Head (if applicable)

Date: \_\_\_\_\_

Approved as to Form  
Office of the County Counsel  
Leslie J. Girard, County Counsel

By: DocuSigned by:  
Michael Wilden  
County Counsel

Date: 1/17/2023 | 3:19 PM PST

Approved as to Fiscal Provisions

By: DocuSigned by:  
Jennifer Forsyth  
Auditor/Controller

Date: 1/18/2023 | 4:06 PM PST

Approved as to Liability Provisions  
Office of the County Counsel-Risk Manager  
Leslie J. Girard, County Counsel-Risk Manager

By: \_\_\_\_\_  
Risk Management

Date: \_\_\_\_\_

CONTRACTOR

Historic Sportscar Racing II, LLC

By: Contractor/Business Name \*  
John Doonan

(Signature of Chair, President, or Vice-President)  
John Doonan, Manager

Date: 1/17/2023 | 11:14 AM PST

By: DocuSigned by:  
David Hinton  
(Signature of Secretary, Asst. Secretary, CFO, Treasurer, or Asst. Treasurer)

David Hinton, Manager

Date: 1/17/2023 | 3:09 PM PST

County Board of Supervisors' Agreement No. \_\_\_\_\_ approved on \_\_\_\_\_

\*INSTRUCTIONS: If CONTRACTOR is a corporation, including non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two (2) specified officers per California Corporations Code Section 313. If CONTRACTOR is a Limited Liability Corporation (LLC), the full legal name of the LLC shall be set forth above together with the signatures of two (2) managers. If CONTRACTOR is a partnership, the full legal name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement or Amendment to said Agreement.

<sup>1</sup> Approval by County Counsel is required

<sup>2</sup> Approval by Auditor-Controller is required

<sup>3</sup> Approval by Risk Management is necessary only if changes are made in paragraphs 8 or 9

Historic Sportscar Racing II, LLC  
February 1 - October 31, 2023

**Addendum to  
County of Monterey Standard Agreement  
Agreement ID: \_\_\_\_\_**

The following terms and conditions are hereby incorporated in and made part of that certain County of Monterey Standard Agreement dated February 1, 2023 (the "Agreement"), by and between the County of Monterey ("County") and Historic Sportscar Racing II, a Limited Liability Corporation ("Contractor") (the "Addendum"):

1. The County and A&D Narigi Consulting, LLC ("LSRA Manager") are parties to that certain Agreement for the Operation and Management of the Laguna Seca Recreational Area, dated January 2020 and executed by the County on November 20, 2019 (the "Management Agreement"), as maybe amended from time to time, whereby LSRA Manager is the County's agent and manages, on behalf of the County, and pursuant to the terms of the Management Agreement, the Laguna Seca Recreational Area (the "LSRA") and the WeatherTech®Raceway at Laguna Seca (the "Raceway") located thereon.
2. The County, Contractor and LSRA Manager shall be individually referred to herein as "Party" and collectively as "Parties."
3. The Parties hereby agree that all Contractor's representations, warranties and covenants in the Agreement shall run to and have been made for the benefit of both County and LSRA Manager.
4. Section 8.0 INDEMNIFICATION: Section 8.0 shall be deleted in its entirety and the following inserted in its stead:

"8.0 INDEMNIFICATION:

CONTRACTOR shall indemnify, defend, and hold harmless the County and the LSRA Manager, and their officers, agents, and employees, from and against any and all claims, liabilities, and losses whatsoever (including damages to property and injuries to or death of persons, court costs, and reasonable attorneys' fees) occurring or resulting to any and all persons, firms or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims, liabilities, and losses occurring or resulting to any person, firm, or corporation for damage, injury, or death arising out of or connected with the CONTRACTOR's performance of this Agreement, unless such claims, liabilities, or losses arise out of the sole negligence or willful misconduct of the County or the LSRA Manager. "CONTRACTOR's performance" includes CONTRACTOR's action or inaction and the action or inaction of CONTRACTOR's officers, employees, agents and subcontractors."

5. The third paragraph of Section 9.04 Other Requirements shall be deleted in its entirety and the following inserted instead:



“Commercial general liability and automobile liability policies shall provide an endorsement naming the County of Monterey and the LSRA Manager and their officers, agent, and employees as Additional Insureds with respect to liability arising out of the CONTRACTOR'S work, including ongoing and completed operations, and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the County and the LSRA Manager and that the insurance of the Additional Insureds shall not be called upon to contribute to loss covered by the CONTRACTOR'S insurance. CONTRACTOR must submit certificates of coverage and endorsement forms that are acceptable to the County Counsel-Risk Manager.”

6. Section 14 NOTICES is hereby amended by adding LSRA Manager's information as follows:

FOR LSRA MANAGER:

John Narigi  
President & General Manager  
1021 Monterey Salinas Hwy  
Salinas, CA 93908  
831-242-8201

7. All capitalized terms not defined herein this Addendum shall have the meaning as defined in the Agreement.
8. Should any portion of this Addendum conflict with the language contained in the Agreement, the Addendum shall take precedence.
9. Attached here to and incorporated herein are Exhibits A, B and C.

**EXHIBIT - A**  
**Scope of Contractor Services**

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work required for the 2023 events listed below, as outlined in Exhibit B and Exhibit C, attached.

Pre-Reunion	August 12-13, 2023
Rolex Monterey Motorsports Reunion / Hillclimb/Community Day	August 16-20, 2023
Porsche Rennsport Reunion 7	Sept. 28 – October 1, 2023

**A. AGREEMENT TERM:**

A.1 The term of this Agreement begins February 1, 2023 through October 31, 2023.

**B. PAYMENT PROVISIONS:**

- B.1 CONTRACTOR will provide an invoice to County 60 days in advance of payment schedule for the payment of all fees. County agrees to pay CONTRACTOR for services provided during the Pre-Reunion, Rolex Monterey Motorsports Reunion, Hillclimb and Community Day, and Porsche Rennsport Reunion 7, per the payment provisions outlined in the attached Exhibit B and Exhibit C.
- B.2 County agrees to reimburse CONTRACTOR the actual annual insurance costs, not to exceed \$9,000 for the term of the agreement. CONTRACTOR to provide copy of insurance invoice as evidence of the actual cost.
- B.3 CONTRACTOR to complete County documentation necessary to have an open Purchase Order with the County for the payment of the actual fees.

**\*\*\*\*\*END OF EXHIBIT – A\*\*\*\*\***



**EXHIBIT - B**  
**Pre-Reunion and Rolex Monterey Motorsports Reunion**

CONTRACTOR will provide the following services for the Pre-Reunion and Rolex Monterey Motorsports Reunion to be held at WeatherTech Raceway at Laguna Seca, August 12-20, 2023, at the direction and in cooperation with LSRA MANAGER:

**A. SCOPE OF SERVICES:**

- A.1 CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

Work in conjunction with Reunion Advisory Council on the vehicle selection process and provide race direction and technical supervision services for the 2023 Pre-Reunion and Rolex Monterey Motorsports Reunion events.

**B. FEES & INCLUSIONS:**

B.1 PAYMENT:

County shall pay CONTRACTOR a fee not to exceed \$115,000 for the services provided during the 2023 Pre-Reunion and Rolex Monterey Motorsports Reunion in accordance with the following payment provisions:

\$57,500 due March 1, 2023

\$57,500 due August 1, 2023

B.2 HOTEL ACCOMMODATIONS:

County shall provide CONTRACTOR with an allowance of \$530.00 per room per night up to a maximum of eighty-four (84) lodging nights, based on room, tax, and parking. CONTRACTOR will be responsible for securing hotel accommodations for its staff and providing County with detailed receipts along with three comparable quotes to justify the lowest possible rates were obtained for each occupied room for reimbursement. Value of hotel accommodations estimated at \$44,520.

B.3 GOLF CARTS:

County shall provide CONTRACTOR with an allowance of \$2,000 for the rental of Five (5) golf carts; Four (4) 2-Seater Passenger carts and One (1) flatbed cart. CONTRACTOR shall be responsible for securing the rental and providing County with a detailed receipt for reimbursement.

B.4 CREDENTIALS:

LSRA Manager shall provide CONTRACTOR with the appropriate credentials and guest passes as outlined below:

- a) Credentials for all CONTRACTOR's personnel, not to exceed thirty (30)
- b) Three (3) Drivers Club credentials to be utilized by CONTRACTOR
- c) Five (5) Vehicle Delivery Passes

B.5 FOOD & BEVERAGE:

LSRA Manager will provide lunches for up to a maximum of fifteen (15) HSR personnel on each event day. Type of lunch is at the full discretion of the LSRA Manager. CONTRACTOR shall provide the LSRA Manager with a list of HSR personnel who are receiving the lunches, including their assigned duties. Value estimated at \$2,250 for the term of the agreement.

C. DUTIES AND RESPONSIBILITIES OF CONTRACTOR:

- C.1 CONTRACTOR shall be acknowledged as the official sanctioning body of the event(s). Not to be published as a CONTRACTOR event. Any use of the Monterey Pre-Reunion or Rolex Monterey Motorsports Reunion logo in CONTRACTOR's materials must be pre-approved by LSRA Manager in writing.
- C.2 Any sponsor or vendor of CONTRACTOR shall not be recognized for the Monterey Pre-Reunion or Rolex Monterey Motorsports Reunion unless mutually agreed upon by LSRA Manager in writing.
- C.3 RULES AND INFORMATION:
- a) CONTRACTOR shall be responsible to enforce the Rules for car preparation, safety and driving conduct, etc. All said rules to be approved by LSRA Manager in writing. LSRA Manager, at its discretion, after discussion and approval of CONTRACTOR, has the right to add supplemental rules specific to the event.
  - b) All supplemental rules and regulations shall be prepared specifically for the event(s) to address all aspects pertinent to the preparation and authenticity of the cars and the required driver conduct and subsequent penalties. **A copy of these supplemental regulations shall be provided to the Selection Committee no later than May 1.**
  - c) Rules specific to the Rolex Monterey Motorsports Reunion must be clearly communicated to all entrants, preparation shops and drivers. Rules to be distributed via email by June 1.
  - d) LSRA Manager shall create an entry registration program.
  - e) CONTRACTOR shall distribute entry information to all CONTRACTORS members.
  - f) CONTRACTOR shall be available during all regular business hours for participants to inquire about technical issues, car preparation, etc.
  - g) CONTRACTOR shall be on-site for participant move-in on Thursday of Pre-Reunion through the conclusion of the event on Sunday after the Rolex Reunion.
  - h) County shall own all entry database contact information.
  - i) All entries shall be returned to the County for processing.
  - j) All entry fees shall be collected and processed by the County.
  - k) All CONTRACTOR personnel having access to personal identifiable information (PII) shall sign the County of Monterey's Acknowledgement of Receipt/Understanding of the County of Monterey Data Privacy Policy. Form(s) shall be provided to CONTRACTOR by County.



C.4 SELECTION OF PARTICIPANTS AND CLASSES:

The Selection Committee shall be responsible for all selection of classes and participants. A pre-identified member of the CONTRACTOR's team shall be a recognized member of this committee and shall be expected to provide accurate information regarding entry cars and drivers needed, thus adhering to the authenticity criteria.

C.5 SCHEDULE:

The event schedule shall be drafted by LSRA Manager, with input by CONTRACTOR.

C.6 REGISTRATION:

Pre, On-Site and Post Event Registration duties to include the following:

- a) Set up and manage a separate/dedicated email and phone number for the event
- b) Pre-Event Registration Staff to include HSR Office Personnel
- c) On-Site Event Registration Staff to include three (3) Registrars, with 3 volunteers (HSR to provide 3 Registrars; LSRA Manager to provide 3 volunteers)
- d) Receipt of Entry Application both in online and hard copy form; Data Entry into County/LSRA System for process tracking
- e) Verification of License Standing, to include validation, no infractions or suspensions for each named driver
- f) Verification of Valid Medical for each named driver
- g) Facilitate communication with each named driver to ensure all technical information is correct, available and ready for review by Selection Committee
- h) Alert Selection Committee of Entry for Review
- i) Post Selection Committee Approval, Group/Class each entry
- j) Inform Named Entrant of either Approval or Decline (and reason for decline)
- k) Send Entry to LSRA Manager for Payment Processing
- l) Once Payment is verified, complete approval process for Entry with communication to Entrant for verification
- m) Prepare all documentation related to event schedules (provisional and final), to include a minute by minute for all on track activities; Produce Entry Lists for Publication
- n) Update Daily Reports to both Selection Committee and LSRA Accounting Department
- o) Provide and handle the proper credentialing for drivers, crew and guests for Pre Reunion and Reunion weekends
- p) Account for and disburse of all event items to be issued to Entrant
- q) Registration Pre, On-Site and Post Event to maintain an open line of communication with any party related to or in need of event information

- r) Registration to handle all last-minute entry submissions, event changes and adjustments, and communicate such change to all departments affected
- s) On-Site Registration Staff will assist in the packing, moving and set up of Registration from paddock premises to entry point
- t) Reconciliation of all post event reports, as needed

C.7 Paddock LAYOUT:

- a) CONTRACTOR shall add input with the County Paddock Committee on layout and overall “look” of the participant paddock.
- b) The Paddock Committee shall draft the actual paddock layout
- c) LSRA Manager shall determine and execute the process for the parking of the participant paddock, with input from CONTRACTOR as needed.
- d) LSRA Manager shall determine participant Support and Classic vehicle parking.

C.8 PARTICIPANT/DRIVER RELATIONS:

- a) County’s goal is to develop a strong relationship with all participants and County considers the CONTRACTOR to be a critical component to the events success. All efforts to ensure the satisfaction of the participants and the safe conduct of the on-track activities is a major focus and responsibility of the CONTRACTOR.
- b) LSRA Manager shall provide a “Chief Steward” who will conduct driver meetings and monitor all on-track driving conduct; in the event of a driving infraction or incident, the Chief Steward and LSRA Manager shall provide guidance to CONTRACTOR to determine the necessary penalties. LSRA Manager and Chief Steward to remain in Steward’s Office while on track.

C.9 DUTIES

Chief Steward:

- a) Provide full race control services and work with Sports Car Club of America (SCCA) Steward, and Emergency Services Steward
- b) Coordination of Grid, Emergency services, Corner workers to provide a safe environment on and off the track
- c) Coordination of all Black Flag procedures
- d) Work closely with Competition Director to review and provide any reports necessary to review any on track incidents for review by Competition Director

Competition Director:

- a) Duties to include draft drivers meeting guidelines and preside over all driver meetings
- b) Work with Chief Steward to investigate all on track incidents, and issue driver infractions and penalties.
- c) Report all infractions and penalties issued to the Vintage Motorsport Council (VMC).



Technical Services:

- a) Review all technical documents related to each entry and verification of information provided
- b) Assist in the proper group and class designation for each entry to help promote a safe and competitive racing experience
- c) To provide on-site inspection of each vehicle and driver safety gear to ensure all in compliance
- d) Transponder Check during Technical Inspection
- e) Inspection of any vehicle to have suspect damage or to be the cause of an incident, as directed by Chief Steward

C.10 PRE-TRACK ACTIVITIES:

- a) LSRA Manager and CONTRACTOR will endeavor to provide a mutually agreeable "Group Steward" for each group, who shall be responsible to monitor each group and each individual driver.
- b) CONTRACTOR must ensure that all participants comply with HSR rules and supplemental rules that are specific to the Rolex Monterey Motorsports Reunion.

C.11 ON-TRACK ACTIVITIES:

- a) Supervision of on-track driving conduct in conjunction with the Chief Steward.
- b) Supervision of all grid preparation, start/finish procedures, schedule adherence, etc.
- c) CONTRACTOR shall officiate all promotional on-track activities as directed by LSRA Manager.

**D. DUTIES AND RESPONSIBILITIES OF COUNTY:**

D.1 County shall provide the following personnel:

- a) Corner marshals, rescue towing, ambulances, safety vehicles, pace cars
- b) Announcers
- c) Paddock and pit entrance control
- d) Crowd control
- e) SCCA services
- f) Medical services

D.2 ON-TRACK INCIDENT:

In the event of an on-track incident that may result in a suspension or exclusion of a driver from the event and/or future events, the decision shall be made by the following group of officials, whose names shall be determined prior to the event:

- a) Operating Steward
- b) CONTRACTOR's Official
- c) LSRA Chief Steward
- d) LSRA Management
- e) Driver Steward

CONTRACTOR will collect the Corner Worker Report, Chief Steward Report and any on-board video for review and analysis by the Steward's Committee when all data is collected. Upon determination of penalties to be assessed, CONTRACTOR will complete a VMC Incident Report for submission to the VMC with a copy to be provided to Monterey County Laguna Seca Representative. Completed reports to be provided to Monterey County Laguna Seca Representative ***immediately and directly***.

- D.3 PROMOTIONAL ON-TRACK ACTIVITIES:  
County shall determine the content of the on-track promotional activities, including but not limited to, demonstrations, pace car rides, hot laps, parade laps, etc.

**\*\*\*\*\*END EXHIBIT – B\*\*\*\*\***



## EXHIBIT - C

### Scope of Contractor Services – Porsche Rennsport Reunion 7

The CONTRACTOR will provide the following services for the Porsche Rennsport Reunion 7 event to be held at WeatherTech Raceway at Laguna Seca, September 28 – October 1, 2023, at the direction and in cooperation with LSRA MANAGER:

#### A. SCOPE OF SERVICES:

- A.1 CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

Work in conjunction with Rennsport Advisory Committee on the vehicle selection process and provide race direction and technical supervision services for the Porsche Rennsport Reunion 7 race event.

#### B. CONTRACTOR RESPONSIBILITIES:

##### B.1 Prior to the Event

1. Advisement with LSRA Manager and Porsche Cars North America (PCNA) on daily track schedule.
2. Involved with LSRA Operations and PCNA on paddock and pre-grid layouts. Prior information will be provided.
3. Rules and Information:
  - a. Review rules for car preparation, tires, safety and driving conduct, etc., and distribute to entrants. Majority of rules and regulations are established; however, revisions and updates may be required. Rules to be established and published mandating that all driving conduct is to be held to the highest level.
  - b. Tire rules to be determined for each run group.
  - c. Create any required supplemental rules and regulations specifically for the Porsche Rennsport Reunion 7 event.
  - d. Review Participant packet in cooperation with LSRA appointed Chief Registrar and Director of Heritage Events & Public Relations.
  - e. Clearly communicate rules to all entrants, preparation shops and drivers.
  - f. Prepare Porsche Rennsport Reunion-specific Tech Inspection form.
    - Required to assist Chief Registrar, if requested, regarding entrant questions involving vehicle or driver submittal information or for preparation information.
4. Car Selection:
  - a. Be an active voice on all online committee meetings.

- b. Involved with the advisory committee to perform in-depth review and research on cars that are unknown or may be questionable. Data, including photos and driver's history, would be gathered by Chief Registrar.
- c. Verification of licenses and medical cards to be handled by Chief Registrar.
- d. Review Vintage Motorsport Council (VMC) Infractions list for potential driver issues and present to selection committee for discussion.
- e. Assist in identifying cars eligible for the Concours.
- f. Assist in identifying and reaching out to known car owners for possible inclusion in the Heritage display
- g. Compile reports and above information as needed for committee and LSRA Manager.
- h. Assist PCNA and LSRA Operations in pit space assignments, as needed.

## B.2 Onsite

1. Onsite support or participant move-in through the conclusion of the event dates.
2. Conduct Driver Training Orientation.
3. Provide onsite advice and support to four LSRA Event Registration staff, as needed.
4. Assist Chief Registrar on all late entry submissions, driver changes and revisions, and coordinate with all key parties that are affected.
5. Draft Driver's Meeting Guidelines with input from committee and speak at Driver's Meeting to convey the expected driving etiquette, and track and paddock rules. Additional speakers will be present. Based on the various groups, driving etiquette may need customization.
6. Technical Services:
  - a. Review all technical documents initially with questions posed to the committee members relating to each entry and verification of information provided.
  - b. Conduct onsite vehicle technical inspections and driver safety equipment to ensure all comply. Issue stickers upon successful review and approval.
  - c. Transponder Check during Technical Inspection; work with Timing & Scoring to ensure accurate reporting, provide Transponders.
  - d. Work closely with Competition Director to review and provide reports necessary to review any on track incidents for review by Competition Director.
  - e. Work with Chief Steward to investigate all on track incidents and be the lead on discussing infractions with individual drivers. Penalties issued after discussion with committee representative, PCNA representative and LSRA management.



- f. Inspection of any vehicle to have sustained damage or to be the cause of an incident, as directed by Chief Steward. Prepare detailed written report with photos of incident.
- g. Provide full race control services and work with Sports Car Club of America (SCCA) Steward, and Emergency Services Steward.
- h. Coordination of Grid, Emergency Services, and Corner Workers to provide a safe environment on and off the track.
- i. Coordination of all Black and Red Flag procedures.
- j. Scrutinize driving conduct and have individual meetings with drivers as needed, informing committee and PCNA representative.
- k. Ensure that participants comply with all rules of sportsmanship.

### B.3 Post Event

- 1. Prepare a recap report to include incident reports, registration suggestions, and an overall debrief on ways to enhance processes based on the scope of work as agreed upon per the Agreement. CONTRACTOR to provide report within 30 days following the event to LSRA Manager and key PCNA Committee Members.

## C. FEES & INCLUSIONS:

### C.1 PAYMENT:

County shall pay CONTRACTOR a total fee of \$114,500 for the services to be provided, based on the following schedule:

\$57,250 due April 1, 2023

\$57,250 due September 1, 2023

### C.2 HOTEL ACCOMMODATIONS:

County shall provide CONTRACTOR with an allowance of \$530.00 per room per night up to a maximum of fifty-six (56) lodging nights, based on room, tax and parking. CONTRACTOR shall be responsible for securing hotel accommodations for its staff and providing County with detailed receipts along with three comparable quotes to justify the lowest possible rates were obtained for each occupied room for reimbursement. Value of hotel accommodations estimated at \$29,680.

### C.3 GOLF CARTS:

County shall provide CONTRACTOR with an allowance of \$2,000 for the rental of Five (5) golf carts; Four (4) 2-Seater Passenger carts and One (1) flatbed cart. CONTRACTOR shall be responsible for securing the rental and providing County with a detailed receipt for reimbursement.

C.4 CREDENTIALS:

LSRA Manager shall provide CONTRACTOR with the appropriate credentials and guest passes as outlined below:

- a. Credentials for all CONTRACTOR's personnel, not to exceed thirty (30).
- b. Five (5) Vehicle Delivery Passes

C.5 FOOD & BEVERAGE:

LSRA Manager will provide lunches for up to a maximum of fifteen (15) CONTRACTOR personnel on each event day. Type of lunch is at the full discretion of the LSRA Manager. CONTRACTOR shall provide the LSRA Manager with a list of its personnel who are receiving the lunches, including their assigned duties. Value estimated at \$1,500 for the term of the agreement.

\*\*\*\*\*END EXHIBIT – C\*\*\*\*\*