

# **County of Monterey**

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901



## **Meeting Agenda - Final**

**Join via Zoom at <https://montereycty.zoom.us/j/94842820508> or in person at: 168 W. Alisal St, 2nd Floor, Salinas CA–Monterey Room; or 599 El Camino Real, Greenfield CA-Dist 3 Office; or 11140 Speegle St, Castroville CA–Dist 2 Office**

**Wednesday, October 25, 2023**

**2:00 PM**

## **Budget Committee**

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Glenn Church will appear by video conference on this date at: 11140 Speegle Street, Castroville CA 95012. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

**Participation in meetings:**

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in person at 168 W. Alisal Street, 2nd Floor, Salinas CA 93901 – Monterey Room; or, 599 El Camino Real, Greenfield CA 93927 – District 3 Office; or 11140 Speegle Street, Castroville CA 95012 – District 2 Office.

2. You may participate via Zoom at:

<https://montereycity.zoom.us/j/94842820508?pwd=V2JnR2hyRk5vRi9WdTYrTUtaK280QT09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 948 4282 0508 and Password: 900989

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, October 24, 2023. Please submit your comment to Rocio Quezada at [quezadar1@co.monterey.ca.us](mailto:quezadar1@co.monterey.ca.us) and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

**NOTE:** All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

**Call to Order**

**Additions and Corrections**

**Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

**Approval of Action Minutes**

1. Approve the Budget Committee Action Minutes of September 27, 2023.

[MIN 23-050](#)

**Attachments:** [9-27-23 BC Meeting Minutes](#)

**Consent Agenda**

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.

[BC 23-147](#)

**Attachments:** [Budget Committee Follow-Up Reports for October 2023](#)

3. Adopt the Budget Committee Meeting Schedule for Calendar Year 2024.

[BC 23-133](#)

**Attachments:** [2024 Budget Committee Meeting Schedule - draft](#)

4. Receive Natividad Medical Center's Financial Report for the fourth quarter (April 2023 thru June 2023) of fiscal year 2023.

[BC 23-145](#)

**Attachments:** [BC Report](#)  
[Financial Statement June 2023 Final](#)

5. Support that the Monterey County Water Resources Agency Board of Supervisors adopt a resolution approving and authorizing the Auditor-Controller to:
  - a. Increase Fiscal Year 2023-24 (FY24) appropriations by \$1,812,000 to the Adopted Budget of Fund 112 (Pajaro), Appropriation WRA002, Unit 8484 to pay for increased operation needs funded by \$1,212,000 of increased revenue and \$600,000 of Fund 112 Fund Balance; and
  - b. Increase FY24 revenue by \$1,212,000 to the Adopted Budget of Fund 112, Appropriation WRA002, Unit 8484 with transfer of \$900,000 from Fund 116 and other revenue of \$312,000; and

[BC 23-138](#)

c. Increase FY24 appropriations in Fund 116, Appropriation WRA006, Unit 8485 by \$900,000 to transfer to Fund 112 Appropriation WRA002, Unit 8484 for repair expenses of the 2022/23 winter storm events.

**Attachments:**     [BC Report](#)  
                         [MCWRA FY24 Fund Balance Summary](#)  
                         [FY24 Budget Amendment Fund 112 PPT](#)  
                         [Resolution](#)

6. a. Support authorizing and directing the Auditor-Controller to amend Fiscal Year 2023-24 Adopted Budget as follows: [BC 23-142](#)
1. Increase appropriations by \$3,647,411 in Fund 478-BIR, Appropriation Unit CAO047, financed by Unrestricted Net Position (478-BIR-3202);
2. Increase appropriations by \$9,523,444 in Capital Projects, Fund 404, Appropriation Unit PFP057, financed by increased revenues from Federal Aid Reimbursements of \$821,934, a transfer in from Fund 478-BIR, Appropriation Unit CAO047 of \$4,865,213, and Unassigned Fund Balance (404-3101) of \$3,836,297;
3. Increase appropriations by \$503,067 in General Fund, Fund 001, Facility Services Appropriation Unit PFP054, financed by a transfer in from Fund 478-BIR, Appropriation Unit CAO047.
- b. Support authorizing and directing the Auditor-Controller to transfer \$5,368,280 from Fund 478-BIR, Appropriation Unit CAO047 to Capital Projects, Fund 404, Appropriation Unit PFP057 (\$4,865,213) and General Fund, Fund 001, Facility Services Appropriation Unit PFP054 (\$503,067).

**Attachments:**     [BC Report](#)  
                         [Attachment A – True Up Projects](#)

7. Authorize the Auditor-Controller to amend the NGEN (Next Generation Radio System) Capital Fund Fiscal Year 2023-24 Adopted Budget (405-1520-EME002-8426-7531) to increase appropriations by \$722,000 financed with fund balance to pay for NGEN projects which were not completed in FY 2022-23 (4/5th vote required). [BC 23-132](#)

**Attachments:**     [BC Report](#)

8. a. Support authorizing the Contracts and Purchasing Officer or their designee to sign a Service Agreement with Kofile Technologies, Inc. in an amount not exceeding \$238,550 for the term of November 9, 2023, to June 30, 2024, for the preservation and conservation of the County Clerk-Recorder's index books; and [BC 23-128](#)
- b. Support authorizing the Auditor-Controller to amend the County Clerk-Recorder's FY 2023-24 Adopted Budget, Fund 027, Appropriation Unit ACR003, to increase appropriations by \$238,550, financed by fund balance (027-2730-3101).

**Attachments:**     [BC Report](#)  
                              [Standard Agreement](#)

9. a. Support request to amend the Health Department FY 2023-24 Adopted Budget to increase appropriations and estimated revenue by \$211,184.05 in the Emergency Medical Services Bureau 001-4000-8109-HEA006, funded by grant revenues from the Department of Healthcare Services (DHCS) via the Public Health Institute (PHI) under the CA Bridge Program; and [BC 23-134](#)  
b. Support directing the Auditor-Controller and County Administrative Office to incorporate the changes in the FY 2023-24 Health Department Adopted Budget.

**Attachments:**     [BC Report](#)  
                              [Agreement](#)

10. Support approval of a resolution to ratify the execution of a federal funding agreement with the United States Department of Agriculture (USDA) and authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget, Social Services, Fund 001, Appropriations Unit SOC005, increasing appropriations and estimated revenues by \$409,977 funded with the USDA grant to provide funding for a vehicle for the mobile enrollment office project. [BC 23-139](#)

**Attachments:**     [BC Report](#)  
                              [Agreement](#)

11. a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Finance Manager I-III as indicated in Attachment A; [BC 23-140](#)  
b. Support directing the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.

**Attachments:**     [BC Report](#)  
                              [Attachment A](#)

### **Regular Agenda**

12. a. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget for the Capital Project Fund (404-3200-PFP057-8564) to increase appropriations and estimated revenues in the amount of \$103,136 financed by an operating transfer-in from Other Financing Uses (001-1050-CAO017-8038) to install Level 3 Electric Vehicle Fast Chargers at the County libraries in Castroville, Greenfield, and San Lucas; and, [BC 23-136](#)  
b. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget for Other Financing Uses (001-1050-CAO017-8038) to increase appropriations in the amount of \$103,136 financed by the Cannabis Tax Assignment

(001-3132); and,

c. Support authorizing the Auditor-Controller to transfer \$103,136 from Other Financing Uses (001-1050-CAO017-8038) to the Capital Project Fund

(404-3200-PFP057-8564); and,

d. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget for the Capital Project Fund (404-3200-PFP057-8564) to increase appropriations and estimated revenues in the amount of \$534,969 financed by a decrease in appropriations and estimated revenue in the amount of \$534,969 in the County Administration Office Sustainability (001-1050-CAO004-8587).

**Attachments:**

[BC Report](#)

[Attachment A - Project Budget](#)

[FreeWire Monterey County Ownership Proposal September 30 UPDATE](#)

[Signed FreeWire Quote](#)

[Fully Executed FreeWire Standard Agreement](#)

[EvGateway LITEON 40A Specifications](#)

[REV Board Order A-16428](#)

[REV Capital Improvements Project Sheet](#)

- 13.** a. Support request to amend the Fiscal Year (FY) 2023-24 Department of Emergency Management Adopted Budget 001-1040-8588-DEM001 to add 1.0 FTE Emergency Services Manager (Chief Resilience Officer); and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in FY 2023-24 Department of Emergency Management Adopted Budget 001-1040-8558-DEM001; and
- c. Support directing Human Resources to implement the changes in the Advantage Human Resource Management module (HRM) system.

**[BC 23-144](#)**

**Attachments:**

[BC Report](#)

[Attachment A - Emergency Services Manager](#)

[Attachment B - DEM Proposed Org Chart](#)

**14. REF220010 - CASTROVILLE COMMUNITY PLAN UPDATE AND IMPACT FEE NEXUS STUDY**

**[BC 23-141](#)**

Consider a recommendation to the Board of Supervisors to:

- a. Authorize the Director of Housing and Community Development, or designee, to ratify application of and accept grant funds from the California Department of Housing and Community Development Regional Early Action Planning Grants Program of 2021 (REAP 2.0) in the amount of \$180,000 for grant period September 1, 2023 to March 31, 2026, to fund planning implementation for the Castroville Community Plan Update and Impact Fees Nexus Study;
- b. Approve and authorize the Director of Housing and Community Development, or designee, to sign and deliver a Memorandum of Understanding agreeing to the terms

and conditions of the \$180,000 grant award as required by the REAP 2.0 program with the Association of Monterey Bay Area Governments (AMBAG) that is the Metropolitan Planning Organization and Council of Governments charged to administer approximately \$2.5 million in housing implementation funds to the Central Coast region through the REAP 2.0 grant program;

c. Approve Amendment No. 2 to Professional Services Agreement No. A-16128 with Kimley-Horn and Associates, Inc. to include additional services associated with completion of the Castroville Community Plan Update, Impact Fees Nexus Study, and environmental review for increase of the total not to exceed amount of \$533,575 by \$35,000 for a new total not to exceed amount of \$568,575 with no change to the term date, and authorize future amendments to the Agreement where the amendments do not significantly alter the scope of work or change the approved Agreement amount by more than ten percent (10%), subject to review and approval by County Counsel; and

d. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations by \$287,739 and revenue by \$287,739 for the Housing and Community Development Department, Fund 013, Unit 8545, Appropriation Unit HCD004 financed by an increase in revenue from grants as follows: Senate Bill 2 (set to expire December 31, 2023) funds in the amount of \$62,085, Local Early Action Program funds in the amount of \$45,654, and REAP 2.0 funds in the amount of \$180,000. (4/5ths vote required)

**Attachments:**

[BC Report](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Draft MOU with AMGAG for REAP 2.0](#)

[Attachment 3 - PSA with Kimley-Horn](#)

[Attachment 4 - Amendment 1 to PSA with Kimley Horn](#)

[Attachment 5 - Amendment 2 to PSA with Kimely-Horn](#)

[Attachment 6 - Board Order Item No. A-16128](#)

**Semi-Annual Reports**

- 15.** a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects;
- b. Receive a Status Report on the 2019 Winter Storms Repair Projects;
- c. Receive a Status Report on the 2020 Fire Damage Repair Projects;
- d. Receive a Status Report on the 2021 Winter Storms Repair Projects; and
- e. Receive a Status Report on the 2023 Winter Storms Repair Projects;

**BC 23-120**

**Attachments:**     [BC Report](#)  
                         [Attachment A - 2017 Winter Storm & Soberanes Fire \](#)  
                         [Attachment B - 2019 Winter Storm Projects](#)  
                         [Attachment C - 2020 Fire Damage Projects](#)  
                         [Attachment D - 2021 Winter Storm Projects](#)  
                         [Attachment E - 2023 January Winter Storm Projects](#)  
                         [Attachment F - 2023 March Storm Projects](#)

### **Annual Reports**

- 16.** a. Receive and accept the Cannabis Program update on performance indicators for Fiscal Year 2022-2023; and  
      b. Provide direction to staff as appropriate.

**[BC 23-135](#)**

**Attachments:**     [BC Report](#)  
                         [Cannabis Program FY 2022-23 Performance Indicators](#)

### **Adjournment**

**The next meeting is scheduled on November 29, 2023 at 1:00 p.m.**



**Committee Members:** Supervisor Chris Lopez, Chair; and Supervisor Glenn Church, Vice-Chair

**Committee Staff:** Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.