

**NORTH COUNTY RECREATION AND PARK DISTRICT
BOARD MEETING
MINUTES**

November 9, 2016

5:30 p.m.

*North County Rec. Center, Meeting Room
11261 Crane Street, Castroville, CA 95012
For information call (831)633-3084*

ITEM

1. **CALL TO ORDER** : Meeting called to order at 5:34pm
2. **ROLL CALL – Board Present:** Paul Cortopassi, Dennis Miskell , Grant Leonard, Chair **Absent:** Kristen Henderson , Vice Chair , Joseph Hernandez **Staff Present:** Judy Burditt
3. **CONSENT AGENDA** : Director Cortopassi made a motion to accept consent agenda, second by Director Miskell. Approved unanimously (November 9, 2016 Agenda; October 12, 2016 Minutes)
4. **PUBLIC COMMENTS ON NON AGENDA ITEMS - None**
5. **STAFF REPORTS- The following staff reports were presented:**
 1. Financial Reports,
 2. Expenditures ,
 3. Operations: Valley Road update. By board consensus permission was given to the Northern Salinas Valley Mosquito Abatement District to access our parcel bordering Del Monte Boulevard to perform maintenance and mosquito control measures.
 4. Programs
 5. Correspondence: Elkhorn Slough Conservation Easement Compliance Monitoring Report (Moro Cojo) was presented.
 6. Safety Reports: Evaluation results from CAPRI site visit were presented. District received a Very Good rating.
 7. Fundraisers and Special Events:
 - Halloween Fun Night was a success with approximately 2500 in attendance. Snow Play Day is set for Friday December 16, 2016. Director Miskell made a motion to raise the price for a table of ten from \$475 to \$500 for the 2017 Crab Feed and to set sponsor fees starting at \$1000. Second by Director Cortopassi. Motion passed unanimously.
 - Motion was made by Director Cortopassi to authorize opening of a joint controlled bank account with Comerica Bank for the Community Service Projects of Central California’s Fundraising Campaign for the District and approve verbiage in sponsor letter as presented. Second by Director Miskell. Motion passed unanimously.
6. **COMMITTEES:** Ad Hoc CIP (Director Cortopassi, Leonard) Staff and Committee member Leonard gave an update on the formation of a Capital Campaign Community Advisory Committee and cost to enter in the education and outreach phase for a ballot measure next May. Budget, Personnel and Programs committees did not meet.
7. **OLD BUSINESS**
 1. Play Structure for Center Park : Board reviewed revised designs for a new play structure at Center Park. Motion was made by Director Cortopassi to accept design #98522-3-1 from Ross Recreation. Motion second by Director Miskell. Motion passed unanimously.
 2. Conflict of Interest Code: Board reviewed current COI Code and a motion to adopt an amended COI Code with the following changes was made by Director Cortopassi: Statements of economic interests shall be filed with North County Recreation and Park District’s Finance and Administration Director not Board of Supervisors of the County of Monterey. The Finance and Administration Director not Agency shall make and retain copies.
The designated position of Assistant General Manager will be deleted and the designated position of Finance and Administration Director will be added.
Motion second by Director Miskell. Amended COI Code adopted by a unanimous vote.

8. NEW BUSINESS

1. Cash In Lieu Plan: Board was asked to consider offering a cash in lieu plan for health benefits for District staff. Board was amenable to the idea and directed staff to further research plan and draft a policy for review and approval at the next board meeting.

9. APPROVE PAYABLES: Motion made by Director Miskell and second by Director Cortopassi to approve payables. Motion approved unanimously.

10. ADJOURN MEETING: Motion to adjourn meeting made by Director Miskell, second by Director Cortopassi. Meeting was adjourned at 6:45pm.